

## COASTLINE ROP

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa, CA 92626-1584

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### BOARD OF TRUSTEES Thursday, April 17, 2025 8:30 a.m. Closed Session 9:30 a.m. Open Session

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PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

*Meetings are recorded for use in the official minutes.*

### AGENDA

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

- 2. ROLL CALL:**
- |                            |       |
|----------------------------|-------|
| Lauren Brooks, President   | _____ |
| Lynn Davis, Vice President | _____ |
| Krista Weigand, Clerk      | _____ |
| Barbara Schulman, Member   | _____ |

Coastline ROP:

Brian Dozer, Superintendent
Krista Schweers-Ganga, Director, Educational Services
Brenda Savedra, Director, Business Services
Siteria Edwards, Director, Human Resources

- 3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

- 4. CLOSED SESSION** **Discussion**
- A. Public Employee Evaluation: Superintendent (Government Code §54957)
  - B. Anticipated Litigation – Conference with Legal Counsel under Government Code Sections 54954.5(c) & 54956.9(d)(1) and (e)(1)
  - C. Public Employee Evaluation: (Government Code §54957)
  - D. Public Employee Employment/Discipline/Dismissal/Release (Government Code §54957)

- 5. RECONVENE IN OPEN SESSION** **Discussion**
- A. Reporting out of Closed Session

**6. PLEDGE OF ALLEGIANCE**

- 7. ADOPTION OF AGENDA** – Recommend the agenda be adopted as submitted.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

- 8. PUBLIC COMMENTS** – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

## **INFORMATION ITEMS**

9. **SUPERINTENDENT'S REPORT – Brian Dozer**
10. **EDUCATIONAL SERVICES' UPDATE – Krista Schweers-Ganga**
11. **Legislative Visit on March 18, 2025– Emma Suh and Reina Lee**

## **DISCUSSION/ACTION ITEMS**

- |  |                          |
|--|--------------------------|
| <b>12. Board Meeting Date/Time Changes</b>   | <b>Discussion/Action</b> |
| Motion by _____ Seconded by _____ Vote _____   |                          |
| <b>13. Administrative Regulation 5145.13 Response to Immigration Enforcement – Recommend the Board approve the adoption of Administrative Regulation 5145.13 as presented.</b> | <b>Discussion/Action</b> |
| Motion by _____ Seconded by _____ Vote _____   |                          |
| <b>14. New Course Outline – Climate Sustainability I</b><br>Recommend the Board approve the course outline for Climate Sustainability I.                                       | <b>Discussion/Action</b> |
| Motion by _____ Seconded by _____ Vote _____   |                          |
| <b>15. New Course Outline – Climate Sustainability II</b><br>Recommend the Board approve the course outline for Climate Sustainability II.                                     | <b>Discussion/Action</b> |
| Motion by _____ Seconded by _____ Vote _____   |                          |
| <b>16. New Course Outline – Mental Health Careers</b><br>Recommend the Board approve the course outline for Mental Health Careers.   | <b>Discussion/Action</b> |
| Motion by _____ Seconded by _____ Vote _____   |                          |
| <b>17. New Course Outline – Mental Health and Illness</b><br>Recommend the Board approve the course outline for Mental Health and Illness.                                     | <b>Discussion/Action</b> |
| Motion by _____ Seconded by _____ Vote _____   |                          |

## **CONSENT CALENDAR**

## **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

18. Minutes from March 6, 2025, Board of Trustees meeting
19. Ratification of purchase order and change order reports – February 24, 2025 – April 6, 2025
20. Ratification of check reports – February 24, 2025 – April 6, 2025

- 21. New Internship Sites
- 22. Retainer Agreement for Legal Services in 2025-2026
- 23. Annual EDJOIN service agreement
- 24. Softchoice Corporation Quote
- 25. Personnel Register #8 – 2024-2025 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 26. Approval of travel and conference report

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote\_\_\_\_\_

## NEW BUSINESS

Information

## ADJOURNMENT

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote\_\_\_\_\_ at \_\_\_\_\_ a.m.

**Next Scheduled Meeting: May 22, 2025**



## **BOARD OF TRUSTEES AGENDA**

**April 17, 2025**

**8:30 a.m. Closed Session**

**9:30 a.m. Open Session**

Participating School Districts: Irvine / Newport-Mesa / Saddleback Valley / Tustin Unified

Board of Trustees: Lauren Brooks / Krista Weigand / Barbara Schulman / Lynn Davis









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1001 Presidio Square, Costa Mesa, CA 92626 · (714) 979-1955 · [www.coastlinerop.org](http://www.coastlinerop.org) Brian K. Dozer, D. Mgt.

TO: Board of Trustees

FROM: Brian Dozer

DATE: April 17, 2025

SUBJECT: Board Package for Board of Trustees Meeting

Enclosed are the agenda and supporting materials for the Thursday, April 17, 2025, meeting of the Coastline ROP Board of Trustees at the Presidio site at 1001 Presidio Square in Building B. Closed session will begin at 8:30 a.m. Open session is scheduled to begin promptly at 9:30 a.m.

I look forward to seeing you at the meeting.

Enclosure





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Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

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Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote\_\_\_\_\_

## **NEW BUSINESS**

**Information**

## **ADJOURNMENT**

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_ Vote\_\_\_\_\_ at \_\_\_\_\_ a.m.

**Next Scheduled Meeting: May 22, 2025**





## COASTLINE ROP 2025 BOARD CALENDAR

<b>January 23</b>	(3 <sup>rd</sup> Thursday)	- Board Meeting
<b>February 13</b>	(2 <sup>nd</sup> Thursday)	- Board Meeting Textbook Inventory
<b>March 6</b>	(1 <sup>st</sup> Thursday)	- Board Meeting Interim Budget Review 2024-25 Coastline ROP Priorities Update Closed: Strategic Priorities
<b>April 17</b>	(3 <sup>rd</sup> Thursday)	- Board Meeting
<b>May 22</b>	(4 <sup>th</sup> Thursday)	- Board Meeting 2025-2026 School Calendar Review Superintendent's Evaluation Process Employ Summer Semester Staff
<b>June 12</b>	(2 <sup>nd</sup> Thursday)	- Board Meeting Public Hearing for 2025-2026 Budget Adopt 2025-2026 Budget Authorize Superintendent to Approve Travel and Conferences Discussion of Superintendent's Evaluation Interagency Agreements Appendix A for 2025-2026 Closed: Strategic Priorities
<b>July 17</b>	(3 <sup>rd</sup> Thursday)	- Board Meeting
<b>August 21</b>	(3 <sup>rd</sup> Thursday)	- Board Meeting Administrative Contract Extensions Board Input for 2025-2026 Coastline ROP Priorities
<b>September 11</b>	(2 <sup>nd</sup> Thursday)	- Board Meeting Superintendent's Evaluation 2024-2025 Unaudited Actuals Report Closed: Strategic Priorities
<b>October 16</b>	(3 <sup>rd</sup> Thursday)	- Board Meeting
<b>November 13</b>	(2 <sup>nd</sup> Thursday)	- Board Meeting
<b>December 11</b>	(2 <sup>nd</sup> Thursday)	- Organizational Meeting Audit Report Interim Budget Review Closed: Strategic Priorities

**Meeting Time: 9:30 a.m.**





TO: Board of Trustees

FROM: Brian Dozer

DATE: April 17, 2025

SUBJECT: New Administrative Regulation 5145.13 Response to Immigration Enforcement

### ***Background and Rationale***

The attached Administrative Regulation (AR 5145.13) follows the board's approval of BP 5145.13 in March, 2025. The AR outlines Coastline ROP's internal procedures for addressing requests by law enforcement officers for immigration enforcement. As noted in the Administrative Regulation, these procedures outline the steps Coastline ROP office staff and teachers must follow in response to requests from law enforcement officers seeking access to student records, school sites, or students for immigration enforcement purposes. They align with federal and state regulations, Coastline ROP policies, and district policies and mirror those recommended by the California School Boards Association (CSBA).

### ***Financial Implications***

Implementation of these policies may involve costs related to staff training.

### ***Recommendation***

It is respectfully recommended that the Board of Trustees approve the adoption of Administrative Regulation 5145.13 as presented.



**All Personnel**

**AR 5145.13**

**Response to Immigration Enforcement**

Coastline ROP Procedures for Addressing Requests by Law Enforcement Officers for Immigration Enforcement

**Purpose and Scope**

These procedures outline the steps Coastline ROP office staff and teachers must follow in response to requests from law enforcement officers seeking access to student records, school sites, or students for immigration enforcement purposes. These procedures align with federal and state regulations, Coastline ROP policies, and best practices to protect student and family privacy.

**General Guidelines**

1. Non-Disclosure of Student Information
  - Student information, including immigration status, shall not be disclosed unless required by law.
  - Disclosure of personally identifiable information must comply with the Family Educational Rights and Privacy Act (FERPA) and Education Code 234.7.
  - Any requests for student records must be submitted in writing and reviewed by the Superintendent or designee.
2. Access to Campus
  - Law enforcement officers seeking access to school grounds for immigration enforcement must provide valid documentation (e.g., a judicial warrant signed by a judge).
  - School personnel must immediately notify the Superintendent or designated administrator before granting access.
  - Officers without valid court documents shall not be allowed on campus.

**Response to Law Enforcement Requests**

1. Requests for Student Information
  - If a law enforcement officer requests student information, staff must:
    - a. Politely refuse the request and refer the officer to the Superintendent or legal counsel.
    - b. Notify the student's parent or guardian unless prohibited by law.
    - c. Document the request, including the officer's name, badge number, and purpose of the inquiry.
2. Requests for Student Interviews or Detainment
  - Law enforcement officers may not remove a student or conduct an interview without:
    - a. A valid judicial warrant.
    - b. Parental notification and consent unless legally prohibited.

c. Consultation with the Superintendent and legal counsel.

- School staff must not assist in detaining or questioning students for immigration enforcement purposes.

3. Access to School Sites

- Any law enforcement officer requesting access to a school site must check in at the main office.
- Staff must ask for identification and documentation supporting the request.
- The Superintendent or designee must be contacted before granting access.
- Staff should document the interaction, including the time, date, officer's name, badge number, and nature of the request.

## **Notification Procedures**

1. Informing Parents and Guardians

- If a request involves a student, parents/guardians must be notified immediately unless legally prohibited.
- If a student is taken into custody, school personnel shall provide the family with relevant information about legal resources.

2. Reporting to Coastline ROP Administration

- All incidents involving law enforcement requests must be reported to the Superintendent's Office.
- The Superintendent shall inform the Governing Board as required by Education Code 234.7.
- The Superintendent shall inform Coastline ROP district leadership of any and all incidents.

3. State and Legal Reporting

- Any attempts by law enforcement to access school sites or student information for immigration purposes should be reported to the Bureau of Children's Justice at the California Department of Justice (BCJ@doj.ca.gov).

## **Training and Awareness**

- Coastline ROP staff, including teachers and office personnel, shall receive annual training on student privacy laws and appropriate responses to law enforcement requests.
- Training shall cover FERPA, Education Code 234.7, and Coastline ROP protocols.
- School administrators will ensure all staff members are aware of these procedures and have access to legal support if needed.

### *Legal Reference:*

#### EDUCATION CODE

*200 Equal rights and opportunities in state educational institutions*

*220 Prohibition of discrimination*

*234.1 Student protections relating to discrimination, harassment, intimidation, and*

*234.7 Student protections relating to immigration and citizenship status*

*48204.4 Evidence of residency for school enrollment*

*48980 Parent/Guardian notifications*

*48985 Notices to parents in language other than English*

#### GOVERNMENT CODE

8310.3 California Religious Freedom Act

PENAL CODE

422.55 Definition of hate crime

627-627.10 Access to school premises

FEDERAL

20 USC 1232g Family Educational Rights and Privacy Act (FERPA) of 1974

*Management Resources:*

CA OFFICE OF THE ATTORNEY GENERAL PUBLICATION

*Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018*

COURT DECISION

*Plyler v. Doe, 457 U.S. 202 (1982)*

CSBA PUBLICATION

*Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017*

WEBSITES

CSBA District and County Office of Education Legal Services:

<https://legalservices.csba.org/>

U.S. Immigration and Customs Enforcement, Online Detainee Locator:

<https://locator.ice.gov/odls/#/search>

California Office of the Attorney General:

<https://oag.ca.gov/>

CSBA:

<https://www.csba.org>

U.S. Department of Education, Office for Civil Rights:

<https://www.ed.gov/about/ed-offices/ocr>

U.S. Immigration and Customs Enforcement:

<https://www.ice.gov/>

California Department of Education:

<http://www.cde.ca.gov/>

California Civil Rights Department:

<https://civildrights.ca.gov/>

TO: Board of Trustees

FROM: Dr. Krista Schweers-Ganga

DATE: April 17, 2025

SUBJECT: Approval of New Course Outline – *Climate Sustainability I*

### **Background and Rationale**

The attached course outline, *Climate Sustainability I*, is a concentrator-level Career Technical Education (CTE) course within the Energy, Environment, and Utilities Industry Sector, specifically aligned with the Environmental Resources Pathway.

This interdisciplinary course provides students with both academic rigor and hands-on learning experiences in environmental science, climate change, and sustainable practices. Units include climate change, waste and water audits, energy conservation, green activism, and food systems. Through lab work, advocacy projects, and real-world applications, students will develop both technical and employability skills essential for careers in sustainability and environmental science.

### **Financial Implications**

This course will be fully funded through the Golden State Pathways Program (GSPP) grant. No additional general fund expenditures are anticipated.

### **Recommendation**

It is respectfully recommended that the Board of Trustees approve the course outline for *Climate Sustainability I* as a new CTE concentrator course in the Environmental Resources Pathway under the Energy, Environment, and Utilities Industry Sector.

## Coastline ROP – Career Technical Education

### CLIMATE SUSTAINABILITY I

**INDUSTRY SECTOR:** Energy, Environment and Utilities Sector

**PATHWAY:** Environmental Resources

**CALPADS TITLE:** Intermediate Environmental Resources (Concentrator)

**CALPADS CODE:** 7611

**HOURS:**

Total	Classroom	Laboratory/CC/CVE
90	59	31

JOB TITLE	O*NET CODE	JOB TITLE	O*NET CODE
Solar Energy Systems Engineers	17-2199.11	Water/Wastewater Engineers	17-2051.02
Chief Sustainability Officers	11-1011.03	Sustainability Specialists	13-1199.05
Soil and Plant Scientists	19-1013.00	Natural Sciences Managers	11-9121.00

#### COURSE DESCRIPTION:

Students will explore the interconnectedness of environmental issues through a combination of theoretical learning and practical application. The course will empower students to understand and analyze the impact of human activities on the environment, develop hypotheses, conduct audits, and engage in local advocacy. This interdisciplinary course immerses students in the critical study of environmental issues within a global context, covering topics such as Waste Management, Climate Change, Water Resources, Urban Sustainability, Energy, Human Impact on the Environment, Green Activism, and Food Systems.

**A-G APPROVAL:**

G

**ARTICULATION:**

None

**DUAL ENROLLMENT:**

None

**PREREQUISITES:**

None

## METHODS OF INSTRUCTION

- Direct instruction
- Group and individual applied projects
- Multimedia
- Demonstration
- Field trips
- Guest speakers

## STUDENT EVALUATION:

- Student projects
- Written work
- Exams
- Observation record of student performance
- Completion of assignment

## INDUSTRY CERTIFICATION:

- None

## RECOMMENDED TEXTS:

- OER

## PROGRAM OF STUDY

Grade	Fall	Spring	Year	Course Type	Course Name
9, 10, 11, 12	✓	✓		Concentrator	Climate Sustainability I
10, 11, 12	✓	✓		Capstone	Climate Sustainability II



I.	INTRODUCTION AND ORIENTATION	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Demonstrate awareness of course objectives and competencies</li> <li>• Demonstrate understanding of course requirements and student expectations</li> <li>• Demonstrate awareness of industry standards and career opportunities</li> </ul>	2	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 <b>CTE Anchor:</b> Communications: 2.4 Career Planning and Management: 3.1, 3.4 Technical Knowledge and Skills: 10.2 <b>CTE Pathway:</b> A1.4
II.	INTRODUCTION TO ENVIRONMENTAL ISSUES	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Understand and explain the concepts of sustainability and globalization</li> <li>• Analyze human impacts on the environment and identify ways to effect positive change locally</li> <li>• Develop a hypothesis regarding waste production and management within the school</li> <li>• Conduct a waste audit and use data analysis to validate or refute the initial hypothesis</li> <li>• Create and present evidence-based recommendations to reduce waste on campus</li> </ul>	3	3	<b>Academic:</b> RSIT: 11-12.1 WS: 11-12.1 S-IC: 1 <b>CTE Anchor:</b> Communications: 2.5 Technology: 4.1 Problem Solving and Critical Thinking: 5.4 Demonstration and Application: 11.1 <b>CTE Pathway:</b> A1.1, A1.2, A1.3, A2.1, A2.4, A2.5, A3.1, A5.1, A5.5
III.	WHAT IS CLIMATE CHANGE?	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Define and describe the global interactive systems that influence climate</li> <li>• Assess personal ecological footprints and understand their environmental impact</li> <li>• Compare historical and current scientific perspectives on climate change</li> <li>• Research and map the journey of a product from raw material to consumer, highlighting environmental impacts</li> <li>• Evaluate regional environmental effects and propose mitigation strategies</li> </ul>	3	3	<b>Academic:</b> RSIT: 11-12.1, 11-12.3, 11-12.7 WS: 11-12.4 SEP : 3, 4, 6, 8 <b>CTE Anchor:</b> Communications: 2.5 Career Planning and Management: 3.4 Problem Solving and Critical Thinking: 5.1 Leadership and Teamwork: 9.1 <b>CTE Pathway:</b> A2.1, A2.2, A2.4, A3.1, A12.2

IV.	WATER SUSTAINABILITY AND CONSERVATION	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Explain the water cycle and the importance of water conservation</li> <li>• Research local drinking-water sources, systems, and treatment processes</li> <li>• Analyze the impact of stormwater, rivers, and groundwater management on the environment</li> <li>• Conduct a water audit on campus and propose areas for improvement</li> <li>• Present data-driven recommendations for water conservation to school administration</li> </ul>	5	3	<b>Academic:</b> RSIT: 11-12.1 WS: 11-12.2, 11-12.4 WHSST: 11-12.7, 11-12.8 SEP : 3, 4, 8 ESS : ESS3 <b>CTE Anchor:</b> Communications: 2.5 Technology: 4.1 Problem Solving and Critical Thinking: 5.4 Demonstration and Application: 11.1 <b>CTE Pathway:</b> A5.1, A9.1, A9.2, A10.1, A10.2, A10.3
V.	SUSTAINABILITY IN OUR CITY	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Identify and research local sustainability issues and potential solutions</li> <li>• Analyze how sustainable design and green technologies can be applied locally</li> <li>• Compare international sustainability initiatives and evaluate their applicability to Orange County</li> <li>• Collaborate in groups to research and present sustainability dilemmas and solutions</li> <li>• Develop persuasive advocacy skills through presentations to local experts</li> </ul>	5	3	<b>Academic:</b> RSIT: 11-12.1 WS: 11-12.1, 11-12.4 WHSST: 11-12.8, 11-12.9 SEP : 6, 7, 8 ESS : ESS3, ESS3.A, ESS3.C <b>CTE Anchor:</b> Communications: 2.5 Career Planning and Management: 3.4 Problem Solving and Critical Thinking: 5.1 Leadership and Teamwork: 9.1 <b>CTE Pathway:</b> A3.1, A6.1, A6.3, A8.1, A8.2, A12.2
VI.	ENERGY & OUR PLANET	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Understand the importance of energy conservation and methods to achieve it</li> <li>• Compare nonrenewable and renewable energy sources and their environmental impacts</li> <li>• Conduct an energy audit of the school using industry-standard tools</li> <li>• Analyze and report on energy usage, offering recommendations for improvement</li> <li>• Apply energy audit skills at home to promote personal and community</li> </ul>	3	3	<b>Academic:</b> RSIT: 11-12.1 WS: 11-12.2, 11-12.4 WHSST: 11-12.7, 11-12.8, 11-12.9 SEP : 5, 6, 8

	energy conservation			<p>ESS : ESS3, ESS3.A</p> <p><b>CTE Anchor:</b>  Communications: 2.5  Technology: 4.1  Problem Solving and Critical Thinking: 5.4  Demonstration and Application: 11.1</p> <p><b>CTE Pathway:</b>  A1.1, A1.3, A4.3, A8.1, A8.4</p>
<b>VII.</b>	<b>HUMAN IMPACT ON THE ENVIRONMENT</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Understand California's initiatives to reduce greenhouse gas emissions</li> <li>• Analyze the role of environmental education in promoting sustainable practices</li> <li>• Apply knowledge from previous units to educate younger students about climate change</li> <li>• Develop and perform an educational play on climate change for elementary students</li> <li>• Evaluate the effectiveness of educational outreach in fostering environmental awareness</li> </ul>	3	3	<p><b>Academic:</b>  RSIT: 11-12.1  WS: 11-12.1, 11-12.2, 11-12.4  WHSST: 11-12.7, 11-12.8, 11-12.9  SEP : 6, 7, 8  ESS : ESS3, ESS3.A, ESS3.C, ESS3.D</p> <p><b>CTE Anchor:</b>  Communications: 2.5  Career Planning and Management: 3.4  Problem Solving and Critical Thinking: 5.1  Leadership and Teamwork: 9.1</p> <p><b>CTE Pathway:</b>  A2.4, A3.1, A12.2</p>
<b>VIII.</b>	<b>GREEN ACTION</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Identify a local environmental issue and research possible solutions</li> <li>• Develop a project plan using research, data, and project management skills</li> <li>• Collaborate with community organizations to implement environmental solutions</li> <li>• Evaluate the real-world impact of environmental consulting projects</li> <li>• Reflect on the practical applications of environmental science in community problem-solving</li> </ul>	3	3	<p><b>Academic:</b>  RSIT: 11-12.1  WS: 11-12.1, 11-12.2, 11-12.4  WHSST: 11-12.7, 11-12.8, 11-12.9  SEP : 6, 7, 8  ESS : ESS3</p> <p><b>CTE Anchor:</b>  Communications: 2.5  Technology: 4.1  Problem Solving and Critical Thinking: 5.4  Demonstration and Application: 11.1</p>

				<b>CTE Pathway:</b> A5.5, A6.3, A7.2
<b>IX.</b>	<b>FOOD SYSTEMS &amp; OUR PLANET</b>	<b>CR</b>	<b>Lab/ CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Differentiate between sustainable and non-sustainable food production and consumption practices</li> <li>• Analyze the environmental impact of various agricultural practices</li> <li>• Maintain a school garden, learning practical skills in planting, harvesting, and composting</li> <li>• Participate in an urban farming class to understand the economic viability of urban agriculture</li> <li>• Plan, prepare, and execute a healthy, low-environmental-impact dish using produce from the school garden</li> </ul>	5	5	<b>Academic:</b> LS: 11-12.1 RSIT: 11-12.1 WHSST: 11-12.7, 11-12.8, 11-12.9 SEP : 3, 4, 6, 8 ESS : ESS3, ESS3.A, ESS3.C <b>CTE Anchor:</b> Communications: 2.5 Career Planning and Management: 3.4 Problem Solving and Critical Thinking: 5.1 Demonstration and Application: 11.1 <b>CTE Pathway:</b> A5.5, A6.2, A6.3, A6.4, A7.2
<b>X.</b>	<b>GREEN AMBASSADORS</b>	<b>CR</b>	<b>Lab/ CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Select and research an environmental topic, citing relevant readings and data</li> <li>• Develop a public service video to communicate the chosen environmental message</li> <li>• Collaborate in groups to plan, produce, and market the video</li> <li>• Present the video at a school district event and online, promoting environmental awareness</li> <li>• Reflect on the use of media tools for social change and environmental advocacy</li> </ul>	5	5	<b>Academic:</b> RSIT: 11-12.1, 11-12.3, 11-12.7 WHSST: 11-12.7, 11-12.8, 11-12.9 SEP : 6, 7, 8 ESS : ESS3, ESS3.A, ESS3.B, ESS3.C, ESS3.D <b>CTE Anchor:</b> Communications: 2.5 Career Planning and Management: 3.4 Problem Solving and Critical Thinking: 5.1 Leadership and Teamwork: 9.1 <b>CTE Pathway:</b> A6.3, A12.2
<b>XI.</b>	<b>EMPLOYMENT LITERACY</b>	<b>CR</b>	<b>Lab/ CC</b>	<b>Standards</b>

	<ul style="list-style-type: none"> <li>• Identify available positions in the industry through the use of the Internet</li> <li>• Complete an application form correctly</li> <li>• Prepare a written resume</li> <li>• Participate in a simulated employment interview</li> <li>• Prepare a portfolio</li> </ul>	10	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 WS: 11-12.2 <b>CTE Anchor:</b> Communications: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 Career Planning and Management: 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9 Demonstration and Application: 11.5 <b>CTE Pathway:</b> A1.4
<b>XII.</b>	<b>EMPLOYABILITY SKILLS AND SOFT SKILLS DEVELOPMENT</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<p><b>PERSONAL SKILLS:</b></p> <ul style="list-style-type: none"> <li>• Demonstrate promptness and attend class regularly</li> <li>• Develop and maintain acceptable working relations</li> <li>• Demonstrate the ability to manage time wisely</li> <li>• Demonstrate a positive and cooperative attitude</li> <li>• Demonstrate values of honesty and integrity</li> <li>• Demonstrate respect for others</li> <li>• Dress professionally according to industry standards</li> <li>• Demonstrate appropriate personal hygiene/grooming and dress</li> <li>• Demonstrate responsibility by exerting a high level of effort and working toward a goal</li> </ul> <p><b>INTERPERSONAL SKILLS/GROUP DYNAMICS:</b></p> <ul style="list-style-type: none"> <li>• Demonstrate the ability to work as a member of a team</li> <li>• Identify proper procedures for handling harassment</li> <li>• Demonstrate leadership skills by working independently, making appropriate decisions, working well with others, and accepting constructive criticism</li> <li>• Demonstrate the ability to accept and work with individuals from various cultures</li> </ul> <p><b>THINKING AND PROBLEM SOLVING:</b></p> <ul style="list-style-type: none"> <li>• Utilize problem-solving techniques</li> <li>• Understand logical reasoning</li> <li>• Demonstrate creative thinking</li> <li>• Discuss decision-making</li> <li>• Demonstrate the ability to interpret information correctly</li> </ul> <p><b>COMMUNICATIONS SKILLS:</b></p> <ul style="list-style-type: none"> <li>• Demonstrate effective verbal and written skills</li> <li>• Read technical journals, and write technical reports using appropriate terminology Listen attentively, follow directions, and relay directions to others</li> <li>• Demonstrate the ability to research and retrieve information</li> </ul>	12	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 WS: 11-12.1 <b>CTE Anchor:</b> Communications: 2.3, 2.5 Technology: 4.1, 4.2, 4.3 Problem Solving and Critical Thinking: 5.1, 5.2 Responsibility and Flexibility: 7.3, 7.7 Ethics and Legal Responsibilities: 8.2, 8.3, 8.4 Leadership and Teamwork: 9.2, 9.3 Demonstration and Application: 11.5 <b>CTE Pathway:</b> A1.4

TO: Board of Trustees

FROM: Dr. Krista Schweers-Ganga

DATE: April 17, 2025

SUBJECT: Approval of New Course Outline – *Climate Sustainability II*

### **Background and Rationale**

The attached course outline, *Climate Sustainability II*, is a capstone-level Career Technical Education (CTE) course in the Energy, Environment, and Utilities Industry Sector, aligned with the Environmental Resources Pathway. It builds on the foundation established in *Climate Sustainability I*, taking students deeper into the application of sustainable practices through engineering, design, and project-based learning.

This hands-on course emphasizes cradle-to-cradle product life cycles, renewable energy (solar, wind, water), green transportation, and sustainable city design. It culminates in a capstone project where students propose and present real-world environmental solutions to a panel of local experts. The course strengthens critical thinking, innovation, teamwork, and leadership—key skills for emerging green careers.

### **Financial Implications**

The Golden State Pathways Program (GSPP) grant will fully fund this course, with no anticipated impact on the general fund.

### **Recommendation**

It is respectfully recommended that the Board of Trustees approve the course outline for *Climate Sustainability II* as a new capstone CTE course in the Environmental Resources Pathway under the Energy, Environment, and Utilities Industry Sector.

**CLIMATE SUSTAINABILITY II****INDUSTRY SECTOR:** Energy, Environment and Utilities Sector**PATHWAY:** Environmental Resources**CALPADS TITLE:** Advanced Environmental Resources (Capstone)**CALPADS CODE:** 7612**HOURS:**

Total	Classroom	Laboratory/CC/CVE
90	59	31

JOB TITLE	O*NET CODE	JOB TITLE	O*NET CODE
Solar Energy Systems Engineers	17-2199.11	Chief Sustainability Officers	11-1011.03
Water/Wastewater Engineers	17-2051.02	Natural Sciences Managers	11-9121.00

**COURSE DESCRIPTION:**

This course builds on the learning from the previous course and is a hands-on course with a strong focus on environmentally sustainable practices. Students study design (standards, process, documentation, etc.) and learn to solve problems systematically. Students study product design from the perspective of cradle-to-cradle life cycles. They explore what makes a home, office, or school sustainable and investigate their city with an eye for sustainability. Students research the creation, transmission, and consumption of energy in our society, then engineer solutions to green energy technological problems and build alternative energy projects (sun, wind, water, etc.) to address these issues. Students consider human needs, such as transportation, and learn about problems and solutions regarding sustainability in this area. Finally, students assess their own lifestyles throughout the course to discover ways to work towards an environmentally sustainable world.

**A-G APPROVAL:** G**ARTICULATION:** None**DUAL ENROLLMENT:** None**PREREQUISITES:**

Prerequisite
Climate Sustainability I

## METHODS OF INSTRUCTION

- Direct instruction
- Group and individual applied projects
- Multimedia
- Demonstration
- Field trips
- Guest speakers

## STUDENT EVALUATION:

- Student projects
- Written work
- Exams
- Observation record of student performance
- Completion of assignment

## INDUSTRY CERTIFICATION:

- None

## RECOMMENDED TEXTS:

- OER

## PROGRAM OF STUDY

Grade	Fall	Spring	Year	Course Type	Course Name
9, 10, 11, 12	✓	✓		Concentrator	Climate Sustainability I
10, 11, 12	✓	✓		Capstone	Climate Sustainability II



I.	INTRODUCTION AND ORIENTATION	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Demonstrate awareness of course objectives and competencies</li> <li>• Demonstrate understanding of course requirements and student expectations</li> <li>• Demonstrate awareness of industry standards and career opportunities</li> </ul>	2	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 <b>CTE Anchor:</b> Communications: 2.4 Career Planning and Management: 3.1, 3.4 Technical Knowledge and Skills: 10.2 <b>CTE Pathway:</b> A1.4
II.	ENVIRONMENTAL RESOURCE DESIGN	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Understand the principles of environmental resource design and the design process</li> <li>• Apply engineering drawing techniques and teamwork skills in product development</li> <li>• Conduct market research and understand manufacturing processes</li> <li>• Design and build a household tool using recycled materials</li> <li>• Present a prototype and explain the problem-solving process involved in its creation</li> </ul>	5	3	<b>Academic:</b> RSIT: 11-12.1, 11-12.3, 11-12.7 WS: 11-12.1 WHSST: 11-12.7, 11-12.8, 11-12.9 SEP : 1, 3, 6, 7, 8 CC : 1, 6 ESS : ESS3, ESS3.A <b>CTE Anchor:</b> Communications: 2.5 Technology: 4.1 Problem Solving and Critical Thinking: 5.4 Demonstration and Application: 11.1 <b>CTE Pathway:</b> A4.1, A4.2, A4.3, A5.1, A5.5, A6.3, A8.1, A8.4
III.	BUILDING A SUSTAINABLE CITY	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Analyze sustainable landscape design and urban planning concepts</li> <li>• Evaluate city infrastructure and its impact on sustainability</li> <li>• Investigate sustainable architecture and water management practices</li> <li>• Assess the sustainability of personal lifestyles and their environmental impact</li> <li>• Create a model or presentation of a sustainable, "no waste" city considering various environmental factors</li> </ul>	5	5	<b>Academic:</b> RSIT: 11-12.1, 11-12.3, 11-12.7 WS: 11-12.1, 11-12.2 WHSST: 11-12.7, 11-12.8, 11-12.9 SEP : 4, 6, 7, 8 PS : PS3.A ESS : ESS3.A, ESS3.C <b>CTE Anchor:</b> Communications:

				2.5 Career Planning and Management: 3.4 Problem Solving and Critical Thinking: 5.1 Demonstration and Application: 11.1 <b>CTE Pathway:</b> A3.1, A6.3, A9.1, A9.2
<b>IV.</b>	<b>SOLAR SCIENCE</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Understand the principles of electricity, power grids, and fossil fuels</li> <li>• Explore methods of harnessing solar energy and the workings of solar cells</li> <li>• Design and build a solar-powered toy using recycled materials</li> <li>• Apply the five steps of the design process to solar energy projects</li> <li>• Evaluate and present the effectiveness of solar-powered prototypes</li> </ul>	5	5	<b>Academic:</b> RSIT: 11-12.1, 11-12.3 WS: 11-12.2, 11-12.4 WHSST: 11-12.7, 11-12.8, 11-12.9 SEP : 5, 6, 7, 8 PS : PS3 ESS : ESS3, ESS3.A, ESS3.C, ESS3.D <b>CTE Anchor:</b> Communications: 2.5 Technology: 4.1 Problem Solving and Critical Thinking: 5.4 Demonstration and Application: 11.1 <b>CTE Pathway:</b> A4.1, A4.2, A4.3, A8.1, A11.1, A11.2, A11.3, A11.4, A12.2
<b>V.</b>	<b>BUY, USE, TOSS</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Understand the materials economy system and its environmental impact</li> <li>• Analyze the five stages of the materials economy: extraction, production, distribution, consumption, and disposal</li> <li>• Research and highlight products that contribute positively to the materials economy</li> <li>• Examine solutions such as biomimicry, cradle-to-cradle design, and zero waste</li> <li>• Create and present a webpage showcasing a product that promotes sustainability</li> </ul>	5	3	<b>Academic:</b> RSIT: 11-12.1, 11-12.3, 11-12.7 WS: 11-12.2 WHSST: 11-12.7, 11-12.8, 11-12.9 SEP : 6, 7, 8 PE: 12.1 <b>CTE Anchor:</b> Communications: 2.5 Problem Solving and Critical Thinking: 5.1 Leadership and Teamwork: 9.1

				Demonstration and Application: 11.1 <b>CTE Pathway:</b> A5.1, A5.5, A12.2
<b>VI.</b>	<b>GREEN TRANSPORTATION</b>	<b>CR</b>	<b>Lab/ CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Understand the history and types of transportation and their environmental impact</li> <li>• Analyze the connection between transportation, climate change, and sustainability</li> <li>• Explore renewable fuels and their potential to reduce carbon emissions</li> <li>• Design a lesson plan for elementary students on the energy impact of different transportation modes</li> <li>• Create a marketing campaign for a Walk, Bike, and Roll event, promoting sustainable transportation</li> </ul>	5	5	<b>Academic:</b> RSIT: 11-12.1, 11-12.3, 11-12.7 WS: 11-12.2, 11-12.4 WHSST: 11-12.7, 11-12.8, 11-12.9 SEP : 2, 4, 6, 7, 8 PS : PS2, PS2.A, PS3.A, PS3 <b>CTE Anchor:</b> Communications: 2.5 Problem Solving and Critical Thinking: 5.1 Leadership and Teamwork: 9.1 Demonstration and Application: 11.1 <b>CTE Pathway:</b> A2.3, A2.5, A2.6, A8.1, A12.1
<b>VII.</b>	<b>WIND ENERGY</b>	<b>CR</b>	<b>Lab/ CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Understand the principles of wind energy and the parts of a windmill</li> <li>• Design and build a wind turbine prototype using the scientific method</li> <li>• Test and improve wind turbine designs to maximize energy efficiency</li> <li>• Measure and calculate the power output of wind turbines using a multimeter</li> <li>• Reflect on the challenges and successes of designing and building wind energy projects</li> </ul>	5	5	<b>Academic:</b> RSIT: 11-12.1, 11-12.3, 11-12.7 WS: 11-12.2, 11-12.4 WHSST: 11-12.8, 11-12.9 SEP : 3, 4, 5, 6, 8 PS : PS3 ESS : ESS2.D, ESS3.A, ESS3.C, ESS3.D, ESS3 ETS : ETS1 <b>CTE Anchor:</b> Communications: 2.5 Problem Solving and Critical Thinking: 5.1 Leadership and Teamwork: 9.1 Demonstration and Application: 11.1 <b>CTE Pathway:</b> A4.1, A4.2, A4.3, A8.1, A8.4, A12.1

VIII.	CAPSTONE PROJECT	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>Formulate an essential question regarding an environmental issue of personal interest</li> <li>Conduct in-depth research on the chosen environmental issue</li> <li>Apply the design process to create and test a solution to the environmental issue</li> <li>Present research findings and proposed solutions to a panel of experts</li> <li>Reflect on the research and problem-solving process to identify areas for improvement and future study</li> </ul>	5	5	<b>Academic:</b> RSIT: 11-12.1, 11-12.3, 11-12.7 WS: 11-12.2, 11-12.4 WHSST: 11-12.7, 11-12.8, 11-12.9 SEP : 1, 3, 6, 7, 8 PS : PS3 ESS : ESS3 ETS : ETS1 <b>CTE Anchor:</b> Communications: 2.5 Problem Solving and Critical Thinking: 5.1 Leadership and Teamwork: 9.1 Technical Knowledge and Skills: 10.1, 10.2, 10.3 Demonstration and Application: 11.1 <b>CTE Pathway:</b> A1.3, A2.3, A4.2, A6.3, A8.1, A9.3, A12.2
IX.	EMPLOYMENT LITERACY	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>Identify available positions in the industry through the use of the Internet</li> <li>Complete an application form correctly</li> <li>Prepare a written resume</li> <li>Participate in a simulated employment interview</li> <li>Prepare a portfolio</li> </ul>	10	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 <b>CTE Anchor:</b> Communications: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 Career Planning and Management: 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9 Demonstration and Application: 11.5 <b>CTE Pathway:</b> A1.4
X.	EMPLOYABILITY SKILLS AND SOFT SKILLS DEVELOPMENT	CR	Lab/ CC	Standards
	PERSONAL SKILLS: <ul style="list-style-type: none"> <li>Demonstrate promptness and attend class regularly</li> <li>Develop and maintain acceptable working relations</li> <li>Demonstrate the ability to manage time wisely</li> <li>Demonstrate a positive and cooperative attitude</li> <li>Demonstrate values of honesty and integrity</li> </ul>	12	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 <b>CTE Anchor:</b> Communications: 2.3, 2.5

	<ul style="list-style-type: none"> <li>• Demonstrate respect for others</li> <li>• Dress professionally according to industry standards</li> <li>• Demonstrate appropriate personal hygiene/grooming and dress</li> <li>• Demonstrate responsibility by exerting a high level of effort and working toward a goal</li> </ul> <p><b>INTERPERSONAL SKILLS/GROUP DYNAMICS:</b></p> <ul style="list-style-type: none"> <li>• Demonstrate the ability to work as a member of a team</li> <li>• Identify proper procedures for handling harassment</li> <li>• Demonstrate leadership skills by working independently, making appropriate decisions, working well with others, and accepting constructive criticism</li> <li>• Demonstrate the ability to accept and work with individuals from various cultures</li> </ul> <p><b>THINKING AND PROBLEM SOLVING:</b></p> <ul style="list-style-type: none"> <li>• Utilize problem-solving techniques</li> <li>• Understand logical reasoning</li> <li>• Demonstrate creative thinking</li> <li>• Discuss decision-making</li> <li>• Demonstrate the ability to interpret information correctly</li> </ul> <p><b>COMMUNICATIONS SKILLS:</b></p> <ul style="list-style-type: none"> <li>• Demonstrate effective verbal and written skills</li> <li>• Read technical journals, and write technical reports using appropriate terminology</li> <li>• Listen attentively, follow directions, and relay directions to others</li> <li>• Demonstrate the ability to research and retrieve information</li> </ul>		<p>Technology: 4.1, 4.2, 4.3</p> <p>Problem Solving and Critical Thinking: 5.1, 5.2</p> <p>Responsibility and Flexibility: 7.3, 7.7</p> <p>Ethics and Legal Responsibilities: 8.2, 8.3, 8.4</p> <p>Leadership and Teamwork: 9.2, 9.3</p> <p>Demonstration and Application: 11.5</p> <p><b>CTE Pathway:</b> A1.4</p>
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TO: Board of Trustees

FROM: Dr. Krista Schweers-Ganga

DATE: April 17, 2025

SUBJECT: Approval of New Course Outline – *Mental Health Careers*

### **Background and Rationale**

The attached course outline, *Mental Health Careers*, is a newly developed concentrator-level Career Technical Education (CTE) course aligned with the Mental and Behavioral Health Pathway under the Health Science and Medical Technology Industry Sector.

This foundational course introduces students to a broad spectrum of mental and behavioral health careers. Students will explore the U.S. mental healthcare system, legal and ethical responsibilities, and characteristics of effective professionals. Instruction emphasizes career awareness, skill development, and understanding the mental health needs of diverse populations, including children, teens, adults, and the elderly. Occupational exploration includes psychology, psychiatry, counseling, marriage and family therapy, and social work. The course includes the opportunity to earn First Responder CPR and AED certification. It serves as a pathway concentrator course and precedes the capstone *Mental Health & Illness*.

### **Financial Implications**

The course is fully funded by the Golden State Pathways Program (GSPP) grant. No general fund expenditures are required.

### **Recommendation**

It is respectfully recommended that the Board of Trustees approve the course outline for *Mental Health Careers* as a CTE concentrator course in the Mental and Behavioral Health Pathway of the Health Science and Medical Technology Industry Sector.

## Coastline ROP – Career Technical Education

### MENTAL HEALTH CAREERS

**INDUSTRY SECTOR:** Health Science and Medical Technology Sector

**PATHWAY:** Mental and Behavioral Health

**CALPADS TITLE:** Intermediate Mental and Behavioral Health (Concentrator)

**CALPADS CODE:** 7961

**HOURS:**

Total	Classroom	Laboratory/CC/CVE
180	150	30

JOB TITLE	O*NET CODE	JOB TITLE	O*NET CODE
Mental Health Counselors	21-1014.00	Marriage and Family Therapists	21-1013.00
Healthcare Social Workers	21-1022.00	Community Health Workers	21-1094.00

#### COURSE DESCRIPTION:

This course delves into the realm of mental health, providing students with a comprehensive understanding of the field and its various roles. Mental health professionals, encompassing health care practitioners and community service providers, are dedicated to enhancing individuals' mental well-being and addressing mental disorders. They play a crucial role in delivering high-quality treatment to patients dealing with behavioral health issues, psychological crises, and other biopsychological challenges. Students will explore the intricacies of mental health, examining issues and disorders among different sub-groups, while also discovering the diverse occupational paths available for those aspiring to pursue a career in this vital field.

**A-G APPROVAL:** G

**ARTICULATION:** None

**DUAL ENROLLMENT:** None

**PREREQUISITES:** None

## METHODS OF INSTRUCTION

- Direct instruction
- Group and individual applied projects
- Multimedia
- Demonstration
- Field trips
- Guest speakers

## STUDENT EVALUATION:

- Student projects
- Written work
- Exams
- Observation record of student performance
- Completion of assignment

## INDUSTRY CERTIFICATION:

- AHA First Responder CPR and AED

## RECOMMENDED TEXTS:

- OER

## PROGRAM OF STUDY

Grade	Fall	Spring	Year	Course Type	Course Name
9, 10, 11, 12			✓	Concentrator	Mental Health Careers
9, 10, 11, 12			✓	Capstone	Mental Health and Illness



I.	INTRODUCTION AND ORIENTATION	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Demonstrate awareness of course objectives and competencies</li> <li>• Demonstrate understanding of course requirements and student expectations</li> <li>• Demonstrate awareness of industry standards and career opportunities</li> </ul>	6	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 <b>CTE Anchor:</b> Communications: 2.4 Career Planning and Management: 3.1, 3.4 Technical Knowledge and Skills: 10.2 <b>CTE Pathway:</b> F2.1
II.	THE MENTAL AND BEHAVIORAL HEALTH CARE SYSTEM	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Define mental and behavioral health</li> <li>• Describe the difference between mental health, behavioral health, and mental/behavioral disorders</li> <li>• Research, discuss and evaluate the history of mental and behavioral health in the United States</li> <li>• Research and discuss the history of mental health in other countries</li> <li>• Discuss common barriers to mental health care access (availability, affordability, policy limitations, lack of education, stigma)</li> <li>• Examine mental health disparities among various populations</li> <li>• Identify all occupations connected to the mental and behavioral health care system</li> <li>• Research the labor market demand for mental and behavioral health professionals in the region, state, and country</li> </ul>	12	2	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.A, LS1.D, LS2.D, LS2, LS4, LS4.C, LS4.D <b>CTE Anchor:</b> Career Planning and Management: 3.1, 3.4, 3.5 Problem Solving and Critical Thinking: 5.1, 5.2, 5.4 Ethics and Legal Responsibilities: 8.2, 8.3, 8.4 <b>CTE Pathway:</b> F1.1, F1.6, F8.2, F8.3
III.	LEGAL AND ETHICAL RESPONSIBILITIES	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Define confidentiality, HIPAA, and ethical aspects of confidentiality</li> <li>• Describe legal responsibility of mental health professionals in mandatory reporting</li> <li>• Explain the impact of culture in the context of full disclosure</li> <li>• Define liability and malpractice</li> <li>• Explain how ethics influence the care of clients</li> <li>• Describe the need to maintain professional boundaries with clients</li> <li>• Define "scope of practice" and discuss its application to mental health occupations</li> <li>• Describe Laura's Law</li> </ul>	10	2	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5 A-REI: 2 LS: LS2, LS2.D, LS4.C, LS4.D, LS4 <b>CTE Anchor:</b> Communications:

				2.4, 2.5, 2.7 Health and Safety: 6.2, 6.3, 6.7 Ethics and Legal Responsibilities: 8.1, 8.3, 8.4, 8.6, 8.7 Demonstration and Application: 11.1, 11.2 <b>CTE Pathway:</b> F8.1, F8.3, F8.4, F12.2
<b>IV.</b>	<b>SKILLS REQUIRED OF MENTAL AND BEHAVIORAL HEALTH PROFESSIONALS</b>	<b>CR</b>	<b>Lab/ CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>Identify personal characteristics and abilities necessary for success in the field</li> <li>Demonstrate the ability to build relationships by communicating empathy</li> <li>Explain the need to communicate and listen effectively across cultures and all levels of care</li> <li>Identify work values and styles that best align with mental health occupations</li> <li>Identify paid and unpaid experiences that help build toward a career in mental health</li> <li>Develop a personal career/education plan</li> <li>Describe transference and countertransference</li> <li>Obtain CPR and AED certification</li> </ul>	10	5	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5 S-ID: 5 LS: LS1, LS1.D, LS2.D, LS2, LS4, LS4.C, LS4.D <b>CTE Anchor:</b> Communications: 2.1, 2.2, 2.3, 2.6 Career Planning and Management: 3.2, 3.3, 3.7, 3.9 Leadership and Teamwork: 9.1, 9.2, 9.6 Technical Knowledge and Skills: 10.1, 10.3, 10.4 <b>CTE Pathway:</b> F2.1, F2.6, F5.3, F13.1, F13.3, F13.4, F13.5, F13.6
<b>V.</b>	<b>CHILDREN</b>	<b>CR</b>	<b>Lab/ CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>Describe how mental health is an essential part of a child's overall health</li> <li>Describe the relationship between mental health and a child's physical health</li> <li>Research common mental health challenges for children</li> <li>Identify social/cultural barriers that prevent children from receiving services</li> <li>Identify community resources available to children and their families</li> <li>Identify occupations that exist to deliver mental health services to children</li> <li>Analyze own ability to serve children within the mental health field</li> </ul>	10	2	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6, 11-12.7, 11-12.8, 11-12.9 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D, LS2.D, LS2, LS4, LS4.C, LS4.D <b>CTE Anchor:</b> Technology: 4.1,

				4.3 Problem Solving and Critical Thinking: 5.3, 5.4 Responsibility and Flexibility: 7.3, 7.5 Technical Knowledge and Skills: 10.1, 10.2 Demonstration and Application: 11.1, 11.3 <b>CTE Pathway:</b> F6.1, F7.1, F7.3, F9.2
<b>VI.</b>	<b>TEENS AND YOUNG ADULTS</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Research common mental health challenges for teens and young adults</li> <li>• Identify community resources available to support teens and young adults</li> <li>• Identify social/cultural barriers that prevent teens and young adults from seeking and utilizing services</li> <li>• Compare and contrast the mental health issues/needs of young men and women</li> <li>• Identify occupations that exist to deliver mental health services to teens and young adults</li> <li>• Analyze own ability to serve teens and young adults within the mental health field</li> </ul>	10	2	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D, LS2, LS2.D, LS4.C, LS4.D, LS4 <b>CTE Anchor:</b> Career Planning and Management: 3.1, 3.6 Problem Solving and Critical Thinking: 5.1, 5.2 Responsibility and Flexibility: 7.2, 7.4 Leadership and Teamwork: 9.3, 9.5 <b>CTE Pathway:</b> F1.1, F1.6, F3.3, F4.2, F5.2, F5.3, F8.1
<b>VII.</b>	<b>ADULTS</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Research common mental health challenges for men and women</li> <li>• Compare and contrast the mental health challenges of adult men and women</li> <li>• Identify life experiences or stressors that contribute to adult mental health challenges/disorders</li> <li>• Identify social/cultural barriers that prevent adults from seeking and utilizing services</li> <li>• Identify community resources available to support the mental health needs of adults</li> <li>• Identify occupations that exist to deliver mental health services to adults</li> <li>• Analyze own ability to serve adults within the mental health field</li> </ul>	10	2	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D, LS2, LS2.D, LS4.C, LS4.D

				LS4 <b>CTE Anchor:</b> Career Planning and Management: 3.4, 3.5 Problem Solving and Critical Thinking: 5.2, 5.6 Ethics and Legal Responsibilities: 8.2, 8.3, 8.5 Technical Knowledge and Skills: 10.2, 10.4 <b>CTE Pathway:</b> F1.3, F6.2, F7.4, F9.1
<b>VIII. THE ELDERLY</b>		<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
<ul style="list-style-type: none"> <li>• Research the connection between physical activity and mental health in the elderly</li> <li>• Identify common mental health challenges among the elderly</li> <li>• Identify causes and risk factors associated with mental health problems among the elderly</li> <li>• Describe the difference between natural aging and mental health warning signs</li> <li>• Identify occupations that exist to serve the elderly</li> <li>• Analyze own ability to serve the elderly within the mental health field</li> <li>• Identify social/cultural barriers that prevent the elderly from accessing services</li> <li>• Identify community resources available to support the mental health needs of the elderly</li> <li>• Compare and contrast the level of care within skilled nursing facilities vs. retirement homes</li> </ul>	10	2	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D, LS2, LS2.D, LS4.C, LS4.D, LS4 <b>CTE Anchor:</b> Career Planning and Management: 3.8, 3.9 Problem Solving and Critical Thinking: 5.4, 5.6 Responsibility and Flexibility: 7.6, 7.8 Leadership and Teamwork: 9.4, 9.7 <b>CTE Pathway:</b> F6.3, F7.1, F11.5, F12.1	
<b>IX. CAREERS IN PSYCHIATRY</b>		<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
<ul style="list-style-type: none"> <li>• Research and describe various psychiatric occupations</li> <li>• Identify common job titles</li> <li>• Research tasks associated with psychiatric occupations</li> <li>• Compare self-assessment results to the requirements of the occupation</li> <li>• Research education requirements and advanced training opportunities for pursuing a career in psychiatry</li> <li>• Compare and contrast related occupations</li> <li>• Research wage and employment trends by state and regional area</li> </ul>	10	3	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D,	

				LS2, LS2.D, LS4.C, LS4.D, LS4 <b>CTE Anchor:</b> Communications: 2.4 Career Planning and Management: 3.2, 3.3, 3.5 Problem Solving and Critical Thinking: 5.2, 5.4 Technical Knowledge and Skills: 10.1, 10.3, 10.5 <b>CTE Pathway:</b> F3.1, F5.2, F13.1, F13.3, F13.5, F13.6
<b>X.</b>	<b>CAREERS IN PSYCHOLOGY</b>	<b>CR</b>	<b>Lab/ CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Research and describe various psychological occupations</li> <li>• Identify common job titles</li> <li>• Research tasks associated with specific psychological occupations</li> <li>• Compare self-assessment results to the requirements of the occupation</li> <li>• Research education requirements and advanced training opportunities for pursuing a career in psychology</li> <li>• Compare and contrast related occupations</li> <li>• Research wage and employment trends by state and regional area</li> </ul>	10	2	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D, LS2, LS2.D, LS4.C, LS4.D, LS4 <b>CTE Anchor:</b> Career Planning and Management: 3.1, 3.2, 3.4, 3.9 Problem Solving and Critical Thinking: 5.1, 5.3 Responsibility and Flexibility: 7.2, 7.5, 7.7 Demonstration and Application: 11.2, 11.3, 11.4 <b>CTE Pathway:</b> F3.2, F4.5, F5.4
<b>XI.</b>	<b>CAREERS IN SOCIAL WORK</b>	<b>CR</b>	<b>Lab/ CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Research and describe various social work occupations related to mental health</li> <li>• Identify common job titles</li> <li>• Research tasks associated with social work positions</li> <li>• Compare self-assessment results to the requirements of the occupation</li> <li>• Research education requirements and advanced training opportunities for pursuing a career in social work</li> </ul>	10	2	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3

	<ul style="list-style-type: none"> <li>• Compare and contrast related occupations</li> <li>• Research wage and employment trends by state and regional area</li> </ul>			LS: LS1, LS1.D, LS2, LS2.D, LS4.C, LS4.D, LS4 <b>CTE Anchor:</b> Career Planning and Management: 3.1, 3.6, 3.8 Problem Solving and Critical Thinking: 5.2, 5.4, 5.6 Responsibility and Flexibility: 7.1, 7.4 Leadership and Teamwork: 9.2, 9.4 <b>CTE Pathway:</b> F4.1, F5.1, F9.3
<b>XII.</b>	<b>CAREERS IN COUNSELING</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Research and describe various counseling occupations related to mental health</li> <li>• Identify common job titles</li> <li>• Research tasks associated with counseling occupations</li> <li>• Compare self-assessment results to the requirements of the occupation</li> <li>• Research education requirements and advanced training opportunities for pursuing a counseling career</li> <li>• Compare and contrast related occupations</li> <li>• Research wage and employment trends by state and regional area</li> </ul>	10	3	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D, LS2, LS2.D, LS4.C, LS4.D, LS4 <b>CTE Anchor:</b> Career Planning and Management: 3.3, 3.5, 3.7 Problem Solving and Critical Thinking: 5.3, 5.5, 5.6 Responsibility and Flexibility: 7.2, 7.6, 7.8 Leadership and Teamwork: 9.1, 9.3, 9.5 <b>CTE Pathway:</b> F5.2, F6.2, F9.5
<b>XIII.</b>	<b>CAREERS IN MARRIAGE AND FAMILY THERAPY</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Research and describe marriage and family therapy</li> <li>• Research tasks associated with marriage and family therapy</li> <li>• Compare self-assessment results to the requirements of the occupation</li> <li>• Research education requirements and advanced training opportunities for pursuing a career as a MFT</li> <li>• Compare and contrast related occupations</li> </ul>	10	3	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3

	<ul style="list-style-type: none"> <li>• Research wage and employment trends by state and regional area</li> </ul>			S-ID: 2, 3 LS: LS1, LS1.D, LS2.D, LS2, LS4, LS4.C, LS4.D <b>CTE Anchor:</b> Career Planning and Management: 3.1, 3.4, 3.5, 3.9 Problem Solving and Critical Thinking: 5.2, 5.4, 5.5 Responsibility and Flexibility: 7.3, 7.5, 7.8 Demonstration and Application: 11.2, 11.3, 11.4 <b>CTE Pathway:</b> F1.2, F3.4, F4.3
<b>XIV.</b>	<b>EMPLOYMENT LITERACY</b>	<b>CR</b>	<b>Lab/ CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>• Identify available positions in the industry through the use of the Internet</li> <li>• Complete an application form correctly</li> <li>• Prepare a written resume</li> <li>• Participate in a simulated employment interview</li> <li>• Prepare a portfolio</li> </ul>	10	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 <b>CTE Anchor:</b> Communications: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 Career Planning and Management: 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8 Demonstration and Application: 11.5 <b>CTE Pathway:</b> F13.6
<b>XV.</b>	<b>EMPLOYABILITY SKILLS AND SOFT SKILLS DEVELOPMENT</b>	<b>CR</b>	<b>Lab/ CC</b>	<b>Standards</b>
	PERSONAL SKILLS: <ul style="list-style-type: none"> <li>• Demonstrate promptness and attend class regularly</li> <li>• Develop and maintain acceptable working relations</li> <li>• Demonstrate the ability to manage time wisely</li> <li>• Demonstrate a positive and cooperative attitude</li> <li>• Demonstrate values of honesty and integrity</li> <li>• Demonstrate respect for others</li> <li>• Dress professionally according to industry standards</li> <li>• Demonstrate appropriate personal hygiene/grooming and dress</li> <li>• Demonstrate responsibility by exerting a high level of effort and working toward a goal</li> </ul> INTERPERSONAL SKILLS/GROUP DYNAMICS: <ul style="list-style-type: none"> <li>• Demonstrate the ability to work as a member of a team</li> <li>• Identify proper procedures for handling harassment</li> <li>• Demonstrate leadership skills by working independently, making appropriate</li> </ul>	12	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 <b>CTE Anchor:</b> Communications: 2.3, 2.5 Technology: 4.1, 4.2, 4.3 Problem Solving and Critical Thinking: 5.1, 5.2 Responsibility and Flexibility: 7.3, 7.7 Ethics and Legal Responsibilities:

	<p>decisions, working well with others, and accepting constructive criticism</p> <ul style="list-style-type: none"> <li>• Demonstrate the ability to accept and work with individuals from various cultures</li> </ul> <p>THINKING AND PROBLEM SOLVING:</p> <ul style="list-style-type: none"> <li>• Utilize problem-solving techniques</li> <li>• Understand logical reasoning</li> <li>• Demonstrate creative thinking</li> <li>• Discuss decision-making</li> <li>• Demonstrate the ability to interpret information correctly</li> </ul> <p>COMMUNICATIONS SKILLS:</p> <ul style="list-style-type: none"> <li>• Demonstrate effective verbal and written skills</li> <li>• Read technical journals, and write technical reports using appropriate terminology</li> <li>• Listen attentively, follow directions, and relay directions to others</li> <li>• Demonstrate the ability to research and retrieve information</li> </ul>			<p>8.2, 8.3, 8.4</p> <p>Leadership and Teamwork: 9.2, 9.3</p> <p>Demonstration and Application: 11.5</p> <p><b>CTE Pathway:</b> F13.1, F13.5, F13.6</p>
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TO: Board of Trustees

FROM: Dr. Krista Schweers-Ganga

DATE: April 17, 2025

SUBJECT: Approval of New Course Outline – *Mental Health & Illness*

### **Background and Rationale**

The attached course outline, *Mental Health & Illness*, is a capstone-level Career Technical Education (CTE) course aligned to the Mental and Behavioral Health Pathway within the Health Science and Medical Technology Industry Sector.

This course provides students with an interdisciplinary, applied exploration of mental health and illness. Topics include the anatomy and physiology of the nervous system, factors influencing mental wellness, diagnosis and treatment, prevention, ethics, global perspectives, and healthcare systems. Students engage in industry-informed practices through role-play, debates, mock diagnostics, and case study analysis. The course also allows students to earn a Mental Health First Aid certification.

### **Financial Implications**

The course is funded through the Golden State Pathways Program (GSPP) grant. No impact on the general fund is expected.

### **Recommendation**

It is respectfully recommended that the Board of Trustees approve the course outline for *Mental Health & Illness* as a capstone-level CTE course within the Mental and Behavioral Health Pathway of the Health Science and Medical Technology Sector.

## Coastline ROP – Career Technical Education

### MENTAL HEALTH & ILLNESS

**INDUSTRY SECTOR:** Health Science and Medical Technology Sector

**PATHWAY:** Mental and Behavioral Health

**CALPADS TITLE:** Advanced Mental and Behavioral Health (Capstone)

**CALPADS CODE:** 7962

**HOURS:**

Total	Classroom	Laboratory/CC/CVE
180	130	50

JOB TITLE	O*NET CODE	JOB TITLE	O*NET CODE
Mental Health Counselors	21-1014.00	Healthcare Social Workers	21-1022.00
Community Health Workers	21-1094.00	Marriage and Family Therapists	21-1013.00

#### COURSE DESCRIPTION:

In this course, students will explore mental and behavioral health through an interdisciplinary approach, beginning with defining mental illness, debunking myths, and distinguishing facts about mental health. They will examine the nervous system's anatomy and physiology, connecting it to physical, mental, and emotional well-being. By assuming various roles within the healthcare system, students will engage in activities related to the prevention, diagnosis, and treatment of mental and behavioral disorders, debate ethical issues, and study healthcare system successes and challenges globally. The course offers the opportunities to earn mental health first aid certification.

**A-G APPROVAL:** G

**ARTICULATION:** None

**DUAL ENROLLMENT:** None

**PREREQUISITES:**

Prerequisite
Mental Health Careers

## METHODS OF INSTRUCTION

- Direct instruction
- Group and individual applied projects
- Multimedia
- Demonstration
- Field trips
- Guest speakers

## STUDENT EVALUATION:

- Student projects
- Written work
- Exams
- Observation record of student performance
- Completion of assignment

## INDUSTRY CERTIFICATION:

- Mental Health First Aid Certificate

## RECOMMENDED TEXTS:

- OER

## PROGRAM OF STUDY

Grade	Fall	Spring	Year	Course Type	Course Name
9, 10, 11, 12			✓	Concentrator	Mental Health Careers
9, 10, 11, 12			✓	Capstone	Mental Health & Illness

I.	INTRODUCTION AND ORIENTATION	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Demonstrate awareness of course objectives and competencies</li> <li>• Demonstrate understanding of course requirements and student expectations</li> <li>• Demonstrate awareness of industry standards and career opportunities</li> </ul>	6	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 <b>CTE Anchor:</b> Communications: 2.4 Career Planning and Management: 3.1, 3.4 Technical Knowledge and Skills: 10.2 <b>CTE Pathway:</b> F13.1
II.	INTRODUCTION TO MENTAL ILLNESS	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Identify, classify, and summarize physical and emotional aspects of mental and behavioral illnesses</li> <li>• Examine attitudes and myths surrounding mental health</li> <li>• Investigate how stereotypes and stigma related to people living with mental illness contribute to lack of treatment and/or mismanagement</li> <li>• Assess your own mental health status through reflection</li> </ul>	15	6	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D, LS2, LS2.D, LS4.C, LS4.D, LS4 <b>CTE Anchor:</b> Communications: 2.1, 2.3, 2.5 Problem Solving and Critical Thinking: 5.1, 5.2 Responsibility and Flexibility: 7.4, 7.5 <b>CTE Pathway:</b> F1.1, F1.2, F1.6, F2.1, F2.2
III.	HISTORY OF MENTAL ILLNESS	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> <li>• Review significant events in the history of mental and behavioral health and illness</li> <li>• Explain how perceptions of mental health and treatments have changed over time</li> <li>• Use primary and secondary historical sources to follow the evolution of psychology, the development of the five main theories of mental health, and the contributions of historical figures that have had major impacts on diagnosis, treatment, and raising awareness of mental illnesses</li> <li>• Explain and analyze trends, recent findings, and emerging theories in mental and behavioral health</li> </ul>	9	5	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D, LS2, LS2.D, LS4.C, LS4.D, LS4 <b>CTE Anchor:</b> Technology: 4.3, 4.4 Problem Solving and Critical

				Thinking: 5.3, 5.4 Technical Knowledge and Skills: 10.1 <b>CTE Pathway:</b> F1.4, F6.1, F6.2
<b>IV.</b>	<b>FACTORS INFLUENCING MENTAL HEALTH</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>Identify, examine, and discuss how the brain and other body systems affect mental health</li> <li>Construct a physical or virtual model of the brain and demonstrate neurotransmission through a creative visual format</li> <li>Hypothesize what could change biochemically and behaviorally in a patient when parts of the brain malfunction</li> <li>Examine the neurology of a mental illness and explain the effects it has on a patient with that disease through a visual presentation</li> <li>Research and present current findings in genetic risk factors for various mental illnesses</li> <li>Identify and discuss case studies of biomedical causes of mental illness</li> <li>Review and discuss cultural and environmental factors contributing to mental health at various developmental stages</li> </ul>	15	5	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D, LS2.D, LS2, LS4, LS4.C, LS4.D <b>CTE Anchor:</b> Technology: 4.1, 4.2, 4.3 Health and Safety: 6.3, 6.7 Technical Knowledge and Skills: 10.1 <b>CTE Pathway:</b> F4.3, F7.1, F7.2
<b>V.</b>	<b>IDENTIFYING MENTAL ILLNESS</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>Compare and contrast tools and methods used to treat and prevent mental illness</li> <li>Analyze how diagnostic tools have changed over time</li> <li>Examine social stigma and judgments regarding "abnormal behavior" and disease process</li> <li>Demonstrate mock patient care interviews, which include examining signs and symptoms of abnormal behavior for an identified diagnosis</li> <li>Differentiate the scope of practice of health care professionals who work together to diagnose a mental disease</li> <li>Examine the Diagnostic and Statistical Manual of Mental Disorders (DSM) for mental illness findings</li> <li>Examine brain scans to identify abnormalities that may indicate or rule out mental illness</li> </ul>	12	6	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D, LS2.D, LS2, LS4, LS4.C, LS4.D <b>CTE Anchor:</b> Problem Solving and Critical Thinking: 5.1, 5.2, 5.4, 5.6 Technical Knowledge and Skills: 10.1, 10.2, 10.3, 10.4 <b>CTE Pathway:</b> F1.5, F7.1, F7.2, F7.3, F7.4
<b>VI.</b>	<b>PREVENTING MENTAL ILLNESS</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>

	<ul style="list-style-type: none"> <li>Describe the importance of early intervention tools in preventing mental health problems and illnesses</li> <li>Identify risk factors for mental illness and protective factors for children, adolescents and older adults</li> <li>Analyze stressors in people's lives and stress management plans</li> <li>Complete Mental Health First Aid training and obtain Teen MHFA certification through the National Council for Mental Well-Being</li> <li>Identify and share community resources for mental and behavioral health by planning a campus resource fair</li> <li>Identify school and community agencies that assist and provide mental health services</li> <li>Create a self-care plan to manage stress, prevent mental and behavioral health illnesses, and identify resources for support and treatment when needed</li> </ul>	9	5	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1.D, LS2.D, LS4.C, LS4.D <b>CTE Anchor:</b> Career Planning and Management: 3.1, 3.4, 3.6 Health and Safety: 6.1, 6.2, 6.4 Leadership and Teamwork: 9.2, 9.3, 9.6 Demonstration and Application: 11.1, 11.3, 11.4 <b>CTE Pathway:</b> F1.3, F1.6, F6.2, F7.3, F9.1
<b>VII.</b>	<b>TREATMENT AND PATIENT CARE</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>Explain current treatments and recovery options for people diagnosed with mental illness</li> <li>Compare and contrast psychosocial therapies and biological treatments (Psychiatry and Pharmaceuticals)</li> <li>Examine the rationale behind specific treatments, the effectiveness of practice, and how recovery is measured</li> <li>Identify barriers to treatment</li> <li>Define and describe practices that improve the holistic aspects (social, occupational, educational, spiritual, and financial) of individuals living with a mental illness</li> <li>Describe non-medical support systems (from self-help guides to recreational support) and how these systems contribute to care</li> <li>Identify the four stages of recovery</li> <li>Research and organize community resources that offer treatment and recovery plans</li> </ul>	15	8	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1, LS1.D, LS2.D, LS2, LS4, LS4.C, LS4.D <b>CTE Anchor:</b> Problem Solving and Critical Thinking: 5.2, 5.4, 5.5 Responsibility and Flexibility: 7.3, 7.6, 7.7 Technical Knowledge and Skills: 10.1, 10.2, 10.4, 10.5 Demonstration and Application: 11.1, 11.2, 11.3 <b>CTE Pathway:</b> F4.4, F5.3, F7.5, F12.1, F12.2, F12.3, F12.4, F12.5, F12.6
<b>VIII.</b>	<b>LAW AND ETHICS</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>

	<ul style="list-style-type: none"> <li>Define and classify relationships between morals and ethics within the mental health field utilizing ethical principles, legal precedence, patient rights, appropriate vocabulary, and patient confidentiality standards</li> <li>Examine how individual values inform ethics in healthcare decisions</li> <li>Debate an ethical dilemma within the mental illness realm and formulate both a pro and con position</li> <li>Evaluate current and proposed state and federal laws affecting mental health agencies and patients</li> </ul>	9	5	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 LS: LS1.D, LS2.D, LS4.C, LS4.D <b>CTE Anchor:</b> Ethics and Legal Responsibilities: 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7 Demonstration and Application: 11.2, 11.3 <b>CTE Pathway:</b> F8.1, F8.4, F12.2, F12.3
<b>IX.</b>	<b>HEALTH CARE SYSTEMS</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>Identify, classify, differentiate, and summarize the various healthcare systems that may provide mental health services in the United States and California</li> <li>Research an assigned Health Care System (such as Hospitals, clinics, Long Term Care Facilities, etc.) and present how the system works and how effective it is in delivering quality mental health services</li> <li>Investigate the various methods for paying for mental health services</li> <li>Identify and analyze factors that drive up the cost of overall healthcare and what may contribute to the lack of quality psychosocial care for individuals and families</li> </ul>	9	5	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 <b>CTE Anchor:</b> Career Planning and Management: 3.2, 3.5, 3.7 Problem Solving and Critical Thinking: 5.1, 5.3, 5.6 Leadership and Teamwork: 9.2, 9.5, 9.6 <b>CTE Pathway:</b> F11.2, F11.5, F12.2
<b>X.</b>	<b>GLOBAL HEALTHCARE</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>Identify how mental health is viewed in different cultures, as well as stigma and secrecy</li> <li>Identify efforts global health professionals are making to improve the mental health of people around the world</li> <li>Discuss how the focus of health workers and community health workers is changing as the global population grows and cities around the world expand</li> <li>Explore the various ways international agencies deal with mental illness in emergencies such as natural disasters and displaced people</li> </ul>	9	5	<b>Academic:</b> RLST: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 S-IC: 1, 3 S-ID: 2, 3 <b>CTE Anchor:</b> Career Planning and Management: 3.8, 3.9 Problem Solving and Critical



				Thinking: 5.4, 5.5, 5.6 Leadership and Teamwork: 9.4, 9.7 Technical Knowledge and Skills: 10.1 <b>CTE Pathway:</b> F11.3, F11.6, F12.3
<b>XI.</b>	<b>EMPLOYMENT LITERACY</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<ul style="list-style-type: none"> <li>Identify available positions in the industry through the use of the Internet</li> <li>Complete an application form correctly</li> <li>Prepare a written resume</li> <li>Participate in a simulated employment interview</li> <li>Prepare a portfolio</li> </ul>	10	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 <b>CTE Anchor:</b> Communications: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 Career Planning and Management: 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8 Demonstration and Application: 11.5 <b>CTE Pathway:</b> F13.6
<b>XII.</b>	<b>EMPLOYABILITY SKILLS AND SOFT SKILLS DEVELOPMENT</b>	<b>CR</b>	<b>Lab/CC</b>	<b>Standards</b>
	<p><b>PERSONAL SKILLS:</b></p> <ul style="list-style-type: none"> <li>Demonstrate promptness and attend class regularly</li> <li>Develop and maintain acceptable working relations</li> <li>Demonstrate the ability to manage time wisely</li> <li>Demonstrate a positive and cooperative attitude</li> <li>Demonstrate values of honesty and integrity</li> <li>Demonstrate respect for others</li> <li>Dress professionally according to industry standards</li> <li>Demonstrate appropriate personal hygiene/grooming and dress</li> <li>Demonstrate responsibility by exerting a high level of effort and working toward a goal</li> </ul> <p><b>INTERPERSONAL SKILLS/GROUP DYNAMICS:</b></p> <ul style="list-style-type: none"> <li>Demonstrate the ability to work as a member of a team</li> <li>Identify proper procedures for handling harassment</li> <li>Demonstrate leadership skills by working independently, making appropriate decisions, working well with others, and accepting constructive criticism</li> <li>Demonstrate the ability to accept and work with individuals from various cultures</li> </ul> <p><b>THINKING AND PROBLEM SOLVING:</b></p> <ul style="list-style-type: none"> <li>Utilize problem-solving techniques</li> <li>Understand logical reasoning</li> <li>Demonstrate creative thinking</li> <li>Discuss decision-making</li> <li>Demonstrate the ability to interpret information correctly</li> </ul> <p><b>COMMUNICATIONS SKILLS:</b></p>	12	0	<b>Academic:</b> LS: 11-12.1, 11-12.2 <b>CTE Anchor:</b> Communications: 2.3, 2.5 Technology: 4.1, 4.2, 4.3 Problem Solving and Critical Thinking: 5.1, 5.2 Responsibility and Flexibility: 7.3, 7.7 Ethics and Legal Responsibilities: 8.2, 8.3, 8.4 Leadership and Teamwork: 9.2, 9.3 <b>CTE Pathway:</b> F13.1, F13.6

	<ul style="list-style-type: none"><li>• Demonstrate effective verbal and written skills</li><li>• Read technical journals, and write technical reports using appropriate terminology</li><li>• Listen attentively, follow directions, and relay directions to others</li><li>• Demonstrate the ability to research and retrieve information</li></ul>			
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**COASTLINE ROP  
REGULAR BOARD MEETING  
Minutes  
March 6, 2025**

The Board of Trustees of Coastline ROP met in regular session on March 6, 2025, at Coastline ROP, 1001 Presidio Square, Costa Mesa, California. The meeting was called to order at 8:35 a.m. by Lauren Brooks.

**Present Members**

Lauren Brooks  
Lynn Davis  
Krista Weigand  
Barbara Schulman

**Other**

Brian Dozer  
Krista Ganga  
Siteria Edwards  
Brenda Savedra  
Izzy Burdge

Vidalia Resendes  
Connie Jacobs  
Lisa Snowden  
Kim Thomason  
James Newton  
Grant Litfin

James Piccola  
Gina Escobar  
Austin Hofmann  
Jeanne Bennett  
Louie Campos  
Jade Sanchez

Rosy Kovatch  
Amanda Saliba  
Divina Montejano  
Dan Zimmerman  
Kai Griffin

**CLOSED SESSION**

There was nothing to report out of closed session.  
Open session convened at 9:32 a.m.

**ADOPTION OF  
AGENDA**

It was moved by Member Schulman, seconded by Member Weigand, to adopt the agenda as presented. Motion carried 4-0.

**SUPERINTENDENT'S  
REPORT**

Dr. Brian Dozer greeted, President Brooks, esteemed Trustees, members of the Steering Committee, and valued guests.

He wished an early Happy Birthday to Barbara!! He hoped she will have a wonderful day filled with the type of joy she brings to all.

He was happy to report that they have rescheduled the open house for Thursday, April 24. It is the only Thursday in April that will work as each district is out a different week for Spring Break. He hopes everyone will be able to join them. Currently they had about 60 RSVPs to attend.

Last month he reported that Assemblymember Al Muratsuchi (D-66) introduced AB 401, a bill that would eventually make CTEIG awards four-year grants. That bill has now been amended to include what he thinks are two very important items.

The first is a cost-of-living adjustment that would be added to the \$300 million allocation amount starting in 2025-26.

Secondly, the bill would delete the sentence in Education Code which has capped CTEIG amounts at the amount determined by the formula rather than the submitted match amount. Coastline ROP has been limited by that amount each year. For example, the Coastline ROP JPA application was for about \$2.3 million last year, but the formula limited them to \$828,000.

He very strongly supports this bill.

Also on the legislative front of importance to them is a new bill that was introduced at the bill deadline on February 21. AB 917, introduced by Assemblymember Anamarie Farias. The language of the bill that pertains to them reads:

This bill, commencing July 1, 2026, would instead require service by a person as an instructor in classes conducted at any regional occupational centers or programs to be included in computing the service required as a prerequisite to attainment of, or eligibility to, classification as a permanent employee of a school district.

There has been some discussion statewide among JPA ROPs about this bill. Their interpretation, though, to the way it is written is that it would not require Coastline ROP to grant permanency to their teachers after two years of service but rather would require each of the districts to compute the service of any teachers they hire from an ROP in their permanency classifications. As the Board knows, any time there is funding that goes to "school districts," Coastline ROP is not included in those disbursements. Thus, if they are not considered a "school district" for those funds then for the purposes of AB 917 they also are not a school district.

They will vigorously oppose this bill as it would have a negative impact on the districts' ability to hire CTE instructors.

As he was preparing for the board meeting this week he reflected on where Coastline ROP was last year and how far they have come in just 12 short months. Last year they were not able to bring the 2<sup>nd</sup> interim budget to the board and had to ask for an extension from the county. He did not have a leader in Business Services and came to the realization that they were understaffed in some key areas, they needed to do extensive work on their internal processes and procedures, and their financial projections for the year were that they would have a substantial shortfall in revenue against expenditures.

And yet, he recalls the board taking the approach that they were fortunate to have uncovered the weaknesses in the organizational structure and processes. That confidence and trust gave them the space to do what they needed to do to get to where they are today.

So where are they? He was happy to report that they have made great strides in all of these areas. They have hired a fantastic Director of Business Services. They have added positions in business services and human resources that will allow them to do the work that must be done and do it well. They have amazing teachers and staff across the footprint of Coastline ROP. They have begun and will continue to evolve into an organization that is more integrated, collaborative, and innovative.

And today they are thrilled to bring a 2nd interim report, on time, that contains something incredibly rare in the recent history of

Coastline ROP: a surplus. He could speak for hours on the myriad reasons that they are where they are today, but this short overview will have to suffice.

The progress they have experienced was made possible by the faith and trust the board and the districts have placed in them; the hard work of their staff, teachers, and leaders; and a little bit of good timing. They know the work has just begun. They will always be on a path of continuous improvement, and he looks forward to that work with everyone. This is the work that makes their mission possible.

In closing, he would like to state that serving as Superintendent of Coastline ROP is more than a job, it's a privilege. Every day, he witnesses the transformative power of career education as they help students discover 'what's next'—whether that means stepping into the workforce, pursuing higher education, or building skills for lifelong success. Together, they are making a lasting impact, and he is deeply grateful for the opportunity to lead this incredible organization alongside such dedicated educators and partners.

Dr. Dozer thanked the board for their continued support in meeting their mission.

He concluded his report and turned it over to Dr. Krista Schweers-Ganga for her update on educational services.

## **EDUCATIONAL SERVICES' REPORT**

This month has been dedicated to advancing key funding opportunities. Dr. Schweers-Ganga has been working on the action plans for the Golden State Pathways Grant while also preparing a grant application for the Jobs First opportunity through OCBC. This funding will support the development of an adult cybersecurity course in collaboration with CyberForward. Additionally, she is drafting a proposal for Coastline ROP to serve as the vocational course provider for OC Probation, further expanding our impact in workforce development.

Coastline ROP proudly participated in the OC Pathways Showcase last Thursday at the OC Fairgrounds, highlighting their diverse Career Technical Education (CTE) programs. Their students and instructors engaged with industry partners, educators, and community members while representing ROP with hands-on displays and career insights.

They had six booths showcasing high-demand career pathways:

- Animal Healthcare
- Supply Chain Management
- Medical Careers
- Graphic Design
- Drones

- Construction

Dr. Schweers-Ganga gave a big thanks to Kasey Eckels, their WBL coordinator, for putting everything together.

This weekend, their educators and career specialists will come together for Spring Professional Development. The sessions will feature the return of UCI Professor Julie Chiaverini, who will continue our work on classroom management, as well as an insightful presentation from MARS Whealthness on Mindfulness in the Classroom and Stress Reduction Techniques for instructors.

Congratulations to the Newport Harbor High School Culinary Pathway for their outstanding performance at last month's ProStart competition. Competing against 34 teams, they achieved an impressive 8<sup>th</sup> place finish for their Culinary Arts Team and 7<sup>th</sup> Place for their Culinary Management Team. A special shoutout to teachers Ashley Kingsbury and Sarah Pilon—their dedication and passion continue to elevate student success. Their next event is a Taste of Newport on April 2<sup>nd</sup> from 5-7 pm at Newport Harbor. Dr. Schweers-Ganga highly recommends stopping by for a delicious treat!

The UC Portal is now open for UC A-G course approvals, and she has submitted six new course outlines. Currently, the professional internship, Automotive fundamentals, automotive engineering fundamentals, and DMA Internship have been approved as G. She was finally also able to get Foods approved as a F – fine art. She will keep everyone updated as she hears more.

Their Creekside and Laguna Hills CNA students are beginning their clinical rotations at SeaCliff in Huntington Beach and Palm Terrace in Laguna Hills next week. This critical hands-on experience allows them to apply classroom learning in real-world settings, preparing them for future careers in healthcare.

Fall registration has officially begun, with their Career Specialists actively engaging with prospective students. They are adding a number of new classes this fall, including Climate Sustainability I, Mental Health I, DMA Internship, and Engineering Internship, thanks to our successful work with SWP and GSPP Grants.

Summer registration will launch on April 21<sup>st</sup>, featuring Supply Chain Management I & II, Entrepreneurship I, Careers in AI, Medical Careers and Health Systems, Professional Internship, and CyberForward.

A special congratulations to Lisa Snowden, WBL Coordinator for NMUSD and former Coastline ROP team member, on her well-deserved recognition as ACSA's CTE Administrator of the Year. Dr. Schweers-Ganga had the privilege of working with Lisa at GGUSD

when they both started their careers in teaching in the early 2000's, and she has long admired her leadership and mentorship. Last month, Dr. Schweers-Ganga attended the Curricular and Improvement Support Committee (CISC) 2025 Symposium in Anaheim, where she gained valuable insights on leveraging data to enhance storytelling and AI-prompting strategies. She plans to integrate these tools into a 25-26 Professional Development session for Snyder Sites to foster a data-driven culture on campus. She concluded her report and thanked the board.

**FIRE FIGHTING  
TECHNOLOGY –  
DAN ZIMMERMAN**

Today's presentation was led by Dan Zimmerman, their Fire Fighting Technology instructor. Dan has been a dedicated instructor at Coastline ROP for many years and was recently hired as their Director of Emergency Medical Services. He was joined by Saddleback Valley Unified School District senior student, Kai, who shared his experience and future plans.

**BOARD MEETING  
DATE/TIME CHANGES**

It was moved by Member Schulman, seconded by Member Davis, to move the Tuesday, April 22, 2025, meeting to Thursday, April 17, 2025. Motion carried 4-0.

**SECOND INTERIM  
BUDGET**

It was moved by Member Davis, seconded by Member Weigand, to approve a positive certification for the second interim budget, as presented with appropriate criteria and standards. Motion carried 4-0.

**COASTLINE ROP  
BOARD GOVERNANCE  
PROTOCOLS**

It was moved by Member Weigand, seconded by Member Schulman, to approve the revised Coastline ROP Board Governance Protocols. Motion carried 4-0.

**2024-2025 SALARY  
ENHANCEMENT**

It was moved by Member Schulman, seconded by Member Weigand, to approve a one-time, off-schedule salary enhancement. Motion carried 4-0.

**COASTLINE ROP  
PROMOTIONAL  
VIDEOS CONTRACT**

It was moved by Member Davis, seconded by Member Weigand, to approve the contract for the Coastline ROP promotional videos. Motion carried 4-0.

**NEW BOARD POLICY  
5145.13 RESPONSE TO  
IMMIGRATION  
ENFORCEMENT**

It was moved by Member Davis, seconded by Member Weigand, to approve the new Board Policy 5145.13 Response to Immigration Enforcement. Motion carried 4-0.

**CONSENT CALENDAR**

It was moved by Member Davis, seconded by Member Weigand, to approve the Consent Calendar as presented. Motion carried 4-0.

- Minutes from February 13, 2025, Board of Trustees meeting
- Ratification of purchase order and change order reports – February 3, 2025 – February 23, 2025
- Ratification of check reports – February 3, 2025 – February 23, 2025



- FCCLA Leadership Conference and Competition Field Trip
- HOSA State Leadership Conference Field Trip
- Waiver Assignment Listing
- Personnel Register #7 – 2024-2025 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- Approval of travel and conference report

## **ADJOURNMENT**

It was moved by Member Davis, seconded by Member Weigand, to adjourn the meeting. Motion carried 4-0.

The meeting adjourned at 10:49 a.m.

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Clerk/Secretary

COASTLINE R.O.P.  
PURCHASE ORDER DETAIL REPORT  
BOARD OF TRUSTEES MEETING 04/17/2025

FROM 02/24/2025 TO 04/06/2025

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U95A0006	U.S. BANK PARS ACCOUNT #674605	188,946.00	188,946.00	0100006505 5890	GEN FUND MF FISCAL SERVICES / OTHER
U95A0007	U.S. BANK PARS ACCOUNT #674605	500,000.00	500,000.00	0100006401 5890	GEN FUND BS FISCAL SERVICES / OTHER
U95C0201	OLIVIER'S EMBROIDERY	269.38	269.38	0101069902 4330	MARKETING SUP SCHL ADMIN / Office Supplies-
U95C0202	HOSA-FUTURE HEALTH PROFESSIONA	5,280.00	5,280.00	0163870910 5220	CTEIG NMUSD ESHS MEDI INST / CONFERENCES &
U95C0203	ACSA REGION 17	110.00	55.00	0100006102 5220	GEN FUND SUP SUPERINTENDENT / CONFERENCES
			55.00	0100006209 5220	GEN FUND EDSV INST SUP / CONFERENCES &
U95C0204	C.J. NORD DBA SUPPLY CHAINS FO	4,165.00	4,165.00	0190120401 5888	OC PATHWAY VIRT BUS/FIN INST / Internet -
U95C0205	CAROCF	150.00	150.00	0100006102 5395	GEN FUND SUP SUPERINTENDENT / MEMBERSHIPS
U95C0206	F & M CREDIT CARD	1,432.08	1,432.08	0163870909 5825	CTEIG SVUSD ETHS MEDI INST / CONTR SVCS - FIEL
U95C0207	COASTLINE ROP REVOLVING CASH F	378.45	378.45	0100006501 5889	GEN FUND IT DATA PROC SERV / INTERNET-BASED
U95C0208	INSTRUCTURE INC	17,800.00	17,800.00	0163836204 5889	GSPP PLANNING ED SVCS OTH INST / INTERNET -
U95C0209	COASTLINE ROP REVOLVING CASH F	3,381.38	3,381.38	0100006400 4300	BUS SVCS HOLDING ACCOUNT / MATERIALS &
U95C0210	BEST LIMOUSINES & TRANSPORTATI	1,667.65	1,667.65	0190120401 5825	OC PATHWAY VIRT BUS/FIN INST / CONTR SVCS -
U95C0211	CALIFORNIA DEPT OF PUBLIC HEAL	472.00	472.00	0163830901 5891	GSPP I1 HSMT ED SVCS INST / TAXES/FEES/PERMITS
U95C0212	INLAND AUTO EQUIPMENT LLC	3,005.13	80.81	0163871502 4300	CTEIG SVUSD LHHS TRANSP INST / MATERIALS &
			2,924.32	0163871502 4490	CTEIG SVUSD LHHS TRANSP INST / NON CAP EQUIP
U95C0213	SO CAL EQUIPMENT	2,050.00	1,200.00	0163870302 5610	CTEIG NMUSD EHS CONST INST / EQUIPMENT
			850.00	0163870302 5890	CTEIG NMUSD EHS CONST INST / OTHER
U95C0214	NC3	395.00	395.00	0163871502 5220	CTEIG SVUSD LHHS TRANSP INST / CONFERENCES &
U95C0215	TUSTIN AWARDS INC	121.22	121.22	0100006504 4330	GEN FUND MF WAREHOUSE / Office Supplies-
U95C0216	COSTA MESA MOVING COMPANY	447.00	447.00	0100006506 5890	GEN FUND MF MAINTENANCE / OTHER CONTRACT
U95C0217	F & M CREDIT CARD	263.88	263.88	0100006400 4300	BUS SVCS HOLDING ACCOUNT / MATERIALS &
U95C0218	CYBER FORWARD ACADEMY LLC	45,000.00	25,000.00	0100040902 5890	BILL B NMUSD CYBERFWRD INST / OTHER
			5,000.00	0163889901 5890	SWP PY IUSD-ACROSS DIST INST / OTHER
			5,000.00	0163889902 5890	SWP PY NMUSD-ACROSS DIST INST / OTHER
			5,000.00	0163889903 5890	SWP PY SVUSD-ACROSS DIST INST / OTHER
			5,000.00	0163889904 5890	SWP PY TUSD-ACROSS DIST INST / OTHER
U95C0219	ORANGE COUNTY BUSINESS COUNCIL	5,000.00	5,000.00	0100006102 5395	GEN FUND SUP SUPERINTENDENT / MEMBERSHIPS

COASTLINE R.O.P.  
PURCHASE ORDER DETAIL REPORT  
BOARD OF TRUSTEES MEETING 04/17/2025

FROM 02/24/2025 TO04/06/2025

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U95C0220	CALIFORNIA WORKFORCE ASSOCIATI	949.00	949.00	0100006102 5220	GEN FUND SUP SUPERINTENDENT / CONFERENCES
U95C0221	NC3	1,190.00	1,190.00	0173391501 5220	CCAP LHHS TRANSPORTATION INST / CONFERENCES
U95C0222	TRANSPORTATION CHARTER SERVICE	850.00	850.00	0190110901 5825	ELL ROP MEDI INST / CONTR SVCS - FIELD TRIPS
U95C0223	SADDLEBACK VALLEY USD	687.34	687.34	0163871502 5825	CTEIG SVUSD LHHS TRANSP INST / CONTR SVCS -
U95C0224	NC3	1,095.00	1,095.00	0173391501 4490	CCAP LHHS TRANSPORTATION INST / NON CAP EQU
U95C0225	WYNDHAM GARDEN SACRAMENTO	13,789.80	13,789.80	0163870910 5825	CTEIG NMUSD ESHS MEDI INST / CONTR SVCS - FIE
U95C0226	COASTLINE ROP REVOLVING CASH F	21.76	21.76	0163870910 5920	CTEIG NMUSD ESHS MEDI INST / Communications -
U95C0227	CAROCF	395.00	395.00	0100006102 5220	GEN FUND SUP SUPERINTENDENT / CONFERENCES
U95C0228	TOTAL COMPENSATION SYSTEMS INC	1,080.00	1,080.00	0100060006 5890	RETIREE BENEFITS ACTUARIAL / OTHER
U95C0229	COASTLINE ROP REVOLVING CASH F	4,819.18	4,819.18	0100006400 4300	BUS SVCS HOLDING ACCOUNT / MATERIALS &
U95C0230	COASTLINE ROP REVOLVING CASH F	11.70	11.70	0100006301 4330	GEN FUND HR PERSONNEL/HR / Office Supplies-
U95C0231	COASTLINE ROP REVOLVING CASH F	11.70	11.70	0101010903 4330	NMUSD ROP MEDI INST / Office Supplies-Consumable
U95R0238	AMAZON	1,248.31	1,248.31	0163830901 4300	GSPP I1 HSMT ED SVCS INST / MATERIALS &
U95R0239	AMAZON	17.23	17.23	0100019913 4330	CS NMUSD NHHS OTHR PUP SVCS / Office Supplies-
U95R0240	AMAZON	158.38	158.38	0100036201 4330	STD AWDS ED SVCS OTHR PUP SVCS / Office Supplies
U95R0241	AMAZON	185.30	185.30	0101069901 4330	MARKETING EDSV OTH PUP SVCS / Office Supplies-
U95R0242	HOME DEPOT	181.00	181.00	0101040202 4300	SVUSD THHS AME INST / MATERIALS & SUPPLIES
U95R0243	AMAZON	44.12	44.12	0163830902 4110	GSPP P1 HSMT ED SVCS INST / TXTBKS - Instr
U95R0245	MEDICAL DISCOUNT MARKETING	968.67	968.67	0190110901 4300	ELL ROP MEDI INST / MATERIALS & SUPPLIES
U95R0246	F & M CREDIT CARD	239.82	239.82	0100006513 4330	GEN FUND MAINT & OPERATIONS / Office Supplies-
U95R0247	FHEG SADDLEBACK COLLEGE BOOKST	6,464.68	6,464.68	0173399901 4110	CCAP ACROSS DISTRICTS INSTR / TXTBKS - Instr
U95R0248	KONA CLEANERS INC	608.85	608.85	0163870910 4300	CTEIG NMUSD ESHS MEDI INST / MATERIALS &
U95R0249	BEST LIMOUSINES & TRANSPORTATI	7,857.00	7,857.00	0163870910 5825	CTEIG NMUSD ESHS MEDI INST / CONTR SVCS - FIE
U95R0250	BEST LIMOUSINES & TRANSPORTATI	1,245.10	1,245.10	0163871502 5825	CTEIG SVUSD LHHS TRANSP INST / CONTR SVCS -
U95R0251	AMAZON	32.06	32.06	0100006102 4330	GEN FUND SUP SUPERINTENDENT / Office Supplies-
U95R0252	OFFICE DEPOT	88.30	88.30	0100006207 4330	GEN FUND SCHL ADMIN / Office Supplies-Consumable

COASTLINE R.O.P.  
PURCHASE ORDER DETAIL REPORT  
BOARD OF TRUSTEES MEETING 04/17/2025

FROM 02/24/2025 TO04/06/2025

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U95R0253	AMAZON	32.41	32.41	0163871002 4300	CTEIG IUSD CSHS HOSP INST / MATERIALS &
U95R0254	AMAZON	813.51	813.51	0163871002 4490	CTEIG IUSD CSHS HOSP INST / NON CAP EQUIP -
U95R0255	MEDICAL DISCOUNT MARKETING	312.48	312.48	0163830903 4300	GSPP 11 HSMT IUSD CSHS INST / MATERIALS &
U95R0256	MEDCO SUPPLY COMPANY	3,055.43	3,055.43	0163870901 4300	CTEIG IUSD CSHS MEDI INST / MATERIALS &
U95R0257	AMAZON	79.74	79.74	0101010202 4310	NMUSD EHS AME INST / INSTRUCTIONAL SUPPLIES
U95R0258	AMAZON	51.70	51.70	0100006207 4330	GEN FUND SCHL ADMIN / Office Supplies-Consumable
U95R0259	AMAZON	761.52	761.52	0190110901 4300	ELL ROP MEDI INST / MATERIALS & SUPPLIES
U95R0260	AMAZON	1,235.74	1,235.74	0163870302 4300	CTEIG NMUSD EHS CONST INST / MATERIALS &
U95R0261	AMAZON	75.41	75.41	0100006207 4330	GEN FUND SCHL ADMIN / Office Supplies-Consumable
U95R0262	AMAZON	816.38	816.38	0163871502 4300	CTEIG SVUSD LHHS TRANSP INST / MATERIALS &
U95R0263	HOME DEPOT	392.04	392.04	0163870301 4300	CTEIG IUSD CSHS CONST INST / MATERIALS &
U95R0264	AMAZON	1,005.39	1,005.39	0163870301 4300	CTEIG IUSD CSHS CONST INST / MATERIALS &
U95R0265	AMAZON	71.10	71.10	0100006203 4330	GEN FUND EDSV INST SUP / Office Supplies-Consumable
U95R0266	AMAZON	8,444.01	4,242.90 4,201.11	0163871503 4300 0163871503 4490	CTEIG IUSD UHS TRANSP INST / MATERIALS & CTEIG IUSD UHS TRANSP INST / NON CAP EQUIP -
U95R0267	AMAZON	16.14	16.14	0100006502 4330	GEN FUND IT SCHL ADMIN / Office Supplies-Consumable
U95R0268	TUSTIN AWARDS INC	41.48	41.48	0100006301 4330	GEN FUND HR PERSONNEL/HR / Office Supplies-
U95R0269	AMAZON	834.21	834.21	0190110901 4300	ELL ROP MEDI INST / MATERIALS & SUPPLIES
U95R0270	AMAZON	200.85	200.85	0190110901 4330	ELL ROP MEDI INST / Office Supplies-Consumable
U95R0271	O'REILLY AUTO PARTS	4,425.82	3,154.39 1,271.43	0163871503 4300 0163871503 4490	CTEIG IUSD UHS TRANSP INST / MATERIALS & CTEIG IUSD UHS TRANSP INST / NON CAP EQUIP -
U95R0272	PRETEND CITY CHILDREN'S MUSEUM	504.00	504.00	0163870502 5825	CTEIG NMUS CMHS ED CHILD INST / CONTR SVCS -
U95R0273	AMAZON	52.79	52.79	0100006502 4330	GEN FUND IT SCHL ADMIN / Office Supplies-Consumable
U95R0274	AMAZON	777.35	777.35	0163871502 4300	CTEIG SVUSD LHHS TRANSP INST / MATERIALS &
U95R0275	AMAZON	502.73	502.73	0163870901 4300	CTEIG IUSD CSHS MEDI INST / MATERIALS &
U95R0276	AMAZON	29.08	29.08	0100006502 4330	GEN FUND IT SCHL ADMIN / Office Supplies-Consumable
U95R0277	OFFICE DEPOT	319.41	319.41	0100006301 4330	GEN FUND HR PERSONNEL/HR / Office Supplies-

COASTLINE R.O.P.

PURCHASE ORDER DETAIL REPORT  
BOARD OF TRUSTEES MEETING 04/17/2025

FROM 02/24/2025 TO 04/06/2025

PO NUMBER	<u>VENDOR</u>	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	<u>PSEUDO / OBJECT DESCRIPTION</u>
U95R0278	MAGNATAG INC.	2,111.49	2,111.49	0163876210 4490	CTEIG ROP EDSV SCH ADMN / NON CAP EQUIP -
U95R0279	ULINE	82.97	82.97	0100006403 4330	GEN FUND BS FIN ACCT / Office Supplies-Consumable
U95X0049	O'REILLY AUTO PARTS	2,000.00	2,000.00	0163881501 4300	SWP PY IHS TRANSPORT INST / MATERIALS &
U95X0050	SECURE LIVE SCAN	1,000.00	1,000.00	0190150901 5850	OCCF ROP MEDI INST / FINGERPRINTING - BCKGRN
U95X0051	SECURE LIVE SCAN	490.00	490.00	0163870901 5850	CTEIG IUSD CSHS MEDI INST / FINGERPRINTING -
U95X0052	NEWPORT URGENT CARE	800.00	800.00	0163870901 5892	CTEIG IUSD CSHS MEDI INST / PHYSICAL
U95X0053	VERIZON WIRELESS	152.04	152.04	0163870204 5940	CTEIG SVUSD THHS AME INST / Communications - Intr
U95X0054	NEWPORT URGENT CARE	1,300.00	1,300.00	0163870904 5892	CTEIG ROP MEDI INST / PHYSICAL EXAMS/MEDICAL
Fund 01 Total:		857,360.69			
Total Amount of Purchase Orders:		857,360.69			

COASTLINE R.O.P.

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS

BOARD OF TRUSTEES 04/17/2025

FRO 02/24/2025 TO 04/06/2025

PO NUMBER	<u>VENDOR</u>	PO TOTAL	CHANGE ACCOUNT AMOUNT NUMBER	<u>PSEUDO / OBJECT DESCRIPTION</u>
U95X0003	RAINBOW DISPOSAL CO INC	8,821.52	+3,400.00 01000006508 5570	GEN FUND MF OPERATIONS / TRASH COLLECTION
U95X0036	FIRST-CITIZENS BANK & TRUST CO	14,730.00	+1,060.00 01000006506 5650	GEN FUND MF MAINTENANCE / EQUIPMENT LEASE
U95X0059	OFFICE DEPOT	650.00	+250.00 01000006203 4330	GEN FUND EDSV INST SUP / Office Supplies-Consumable
U95X0121	O'REILLY AUTO PARTS	2,000.00	-2,000.00 0163881501 4300	SWP PY IHS TRANSPORT INST / MATERIALS &
Fund 01 Total:			2,710.00	
Total Amount of Change Orders:			2,710.00	



## COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Check Report 2/24/2025 – 4/6/2025

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Fund 01

General

Total Checks: \$1,053,342.06

Recommended for  
Board Ratification By

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Director, Business Services



COASTLINE R.O.P.  
Consolidated Check Register  
from 2/24/2025 to 4/6/2025

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95 00034691	V9502639	CINTAS CORP	4221576395	OH	02/25/2025		MW	IS	84.92
95 00034692	V9502692	FANAK FAHIMI	02/17-02/19FAHIM	OH	02/25/2025		MW	IS	70.84
95 00034693	V9500071	MICRO CENTER A/R	13551620	OH	02/25/2025		MW	IS	113.11
95 00034694	V9502558	Moreno, Stephen	020525MORENO	OH	02/25/2025		MW	IS	9.10
95 00034695	V9501385	NEWPORT URGENT CARE	4047539	OH	02/25/2025		MW	IS	1,290.00
95 00034696	V9500422	VERIZON WIRELESS	6105222833	OH	02/25/2025		MW	IS	228.06
95 00034697	V9505546	VISION SERVICE PLAN	VSP FEB 25	OH	02/25/2025		MW	IS	764.65
95 00034698	V9501269	AMAZON	1YF1-KH6G-L9FD	OH	02/27/2025		MW	IS	1,253.78
95 00034699	V9502560	Burdge, Izabel	OPE-	OH	02/27/2025		MW	IS	23.96
95 00034700	V9502129	CADAT/CDA A CONFERENCE	0425-	OH	02/27/2025		MW	IS	950.00
95 00034701	V9500069	COUNTY OF ORANGE	1391662	OH	02/27/2025		MW	IS	75.00
95 00034702	V9502272	EFOODHANDLERS INC.	T-44603	OH	02/27/2025		MW	IS	350.00
95 00034703	V9501270	FILM TOOLS	SI-8358670	OH	02/27/2025		MW	IS	2,671.14
95 00034704	V9502621	FLDWRK INC	INV-0229	OH	02/27/2025		MW	IS	863.00
95 00034705	V9501937	POCKET NURSE	1429730-1	OH	02/27/2025		MW	IS	500.60
95 00034706	V9502697	TK BURGERS CATERING INC	250806	OH	02/27/2025		MW	IS	500.00
95 00034707	V9500678	VITAL LINK ORANGE COUNTY	5854	OH	03/03/2025		MW	IS	26,880.00
95 00034708	V9501269	AMAZON	1GG9-43NF-9VLJ	OH	03/06/2025		MW	IS	70.84
95 00034709	V9501253	AMERICAN FIDELITY ASSURANCE CO	2395164B	OH	03/06/2025		MW	IS	500.00
95 00034710	V9500382	B & H PHOTO	231894308	OH	03/06/2025		MW	IS	373.56
95 00034711	V9502639	CINTAS CORP	4222326550	OH	03/06/2025		MW	IS	121.81
95 00034712	V9502453	KYOCERA DOCUMENT SOLUTIONS WES	55B2498794	OH	03/06/2025		MW	IS	28.00
95 00034713	V9501016	MEDCO SUPPLY COMPANY	IN98509545	OH	03/06/2025		MW	IS	60,514.74
95 00034714	V9503875	OFFICE DEPOT	412354413001	OH	03/06/2025		MW	IS	71.55
95 00034715	V9502454	ONTARIO REFRIGERATION	CM48335M	OH	03/06/2025		MW	IS	716.00
95 00034716	V9501843	READYREFRESH BY NESTLE	15B0027000850	OH	03/06/2025		MW	IS	295.55
95 00034717	V9502674	REFLEX NETWORKING	4345	OH	03/06/2025		MW	IS	1,057.50
95 00034718	V9500336	SNAP ON TOOLS	ARV-63953809	OH	03/06/2025		MW	IS	13,634.50
95 00034719	V9505350	TUSTIN AWARDS INC	62507	OH	03/06/2025		MW	IS	2,838.67
95 00034720	V9501733	ACSA REGION 17	INV-0312-BD-KG	OH	03/10/2025		MW	IS	110.00
95 00034721	V9502131	AWARDS UNLIMITED	309313	OH	03/10/2025		MW	IS	372.01
95 00034722	V9500387	DEPT OF JUSTICE	793274	OH	03/10/2025		MW	IS	576.00
95 00034723	V9502207	HOSA-FUTURE HEALTH PROFESSIONA	99670596	OH	03/10/2025		MW	IS	5,280.00
95 00034724	V9502571	Olivier's Embroidery	4977	OH	03/10/2025		MW	IS	269.38
95 00034725	V9501472	SCHWEEERS-GANGA, KRISTA	022425GANGA	OH	03/10/2025		MW	IS	80.00
95 00034726	V9502367	U.S. BANK PARS Account #674605	INV-PARS-1ST	OH	03/10/2025		MW	IS	188,946.00
95 00034727	V9501269	AMAZON	1YX7-XQKL-D3YCOH	OH	03/12/2025		MW	IS	1,457.80
95 00034728	V9502654	C.J. NORD DBA SUPPLY CHAINS FO	02122025CROP	OH	03/12/2025		MW	IS	4,165.00
95 00034729	V9500948	CALIFORNIA TACTIC PATROL	225	OH	03/12/2025		MW	IS	3,646.00

COASTLINE R.O.P.  
Consolidated Check Register  
from 2/24/2025 to 4/6/2025

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95 00034730	V9500441	CAROCF	0317-	OH	03/12/2025		MW	IS	150.00
95 00034731	V9502368	CLC	IDTHEFTMAR25	OH	03/12/2025		MW	IS	70.00
95 00034732	V9502695	DESAI, MAYURI	OOP-022625DESAI	OH	03/12/2025		MW	IS	150.00
95 00034733	V9502640	Hofmann, Austin	0204-	OH	03/12/2025		MW	IS	55.23
95 00034734	V9502063	HOME DEPOT	WM98799837	OH	03/12/2025		MW	IS	181.00
95 00034735	V9502293	INGARDIA BROS PRODUCE INC	08277698	OH	03/12/2025		MW	IS	573.19
95 00034736	V9502382	INTERMEDIA.NET INC	2503342883	OH	03/12/2025		MW	IS	911.21
95 00034737	V9502453	KYOCERA DOCUMENT SOLUTIONS WES	55B2501219	OH	03/12/2025		MW	IS	3,382.46
95 00034738	V9503378	MEDICAL DISCOUNT MARKETING	7425	OH	03/12/2025		MW	IS	968.67
95 00034739	V9502040	METROPOLITAN LIFE INSURANCE CO	METLIFUPMAR2	OH	03/12/2025		MW	IS	449.50
95 00034740	V9502574	Millwood, Jacqueline	0203-	OH	03/12/2025		MW	IS	33.60
95 00034741	V9502701	RANCHO SANTIAO COMMUNITY COLLE	1455	OH	03/12/2025		MW	IS	2,725.07
95 00034742	V9501350	REEP FOR BENEFITS	KAISERMAR25	OH	03/12/2025		MW	IS	45,241.19
95 00034743	V9502500	Ruiz, Aaron	0206-0228RUIZ	OH	03/12/2025		MW	IS	26.95
95 00034744	V9502583	Stead, Jennifer	0203-0228STEAD	OH	03/12/2025		MW	IS	48.02
95 00034745	V9502490	Streeter, Phillip	OOPE-	OH	03/12/2025		MW	IS	23.38
95 00034746	V9502367	U.S. BANK PARS Account #674605	INV-PARS-2ND	OH	03/12/2025		MW	IS	500,000.00
95 00034747	V9500045	COASTLINE ROP REVOLVING CASH F	0204-030325F&M	OH	03/17/2025		MW	IS	3,381.38
95 00034748	V9502063	HOME DEPOT	6030477	OH	03/17/2025		MW	IS	119.82
95 00034749	V9502293	INGARDIA BROS PRODUCE INC	08280842	OH	03/17/2025		MW	IS	868.90
95 00034750	V9502700	INSTRUCTURE INC	Q-410880-1	OH	03/17/2025		MW	IS	17,800.00
95 00034751	V9500071	MICRO CENTER A/R	13581551	OH	03/17/2025		MW	IS	490.93
95 00034752	V9501475	O'REILLY AUTO PARTS	3576-241447	OH	03/17/2025		MW	IS	99.28
95 00034753	V9502233	OCCUPATIONAL HEALTH CENTERS OF	86030704	OH	03/17/2025		MW	IS	41.00
95 00034754	V9500651	SMART & FINAL	0227TR132	OH	03/18/2025		MW	IS	3,963.29
95 00034755	V9501269	AMAZON	1XPQ-VLX4-6DL6	OH	03/20/2025		MW	IS	55.89
95 00034756	V9501251	CALIFORNIA DEPT OF PUBLIC HEAL	FAC 42884	OH	03/20/2025		MW	IS	472.00
95 00034757	V9500045	COASTLINE ROP REVOLVING CASH F	USI25-00990146	OH	03/20/2025		MW	IS	2,671.83
95 00034758	V9501610	COSTA MESA MOVING COMPANY	15505	OH	03/20/2025		MW	IS	447.00
95 00034759	V9502485	Cyber Forward Academy LLC	1225	OH	03/20/2025		MW	IS	45,000.00
95 00034760	V9500387	DEPT OF JUSTICE	780661	OH	03/20/2025		MW	IS	64.00
95 00034761	V9500519	GANAHL LUMBER	071839681	OH	03/20/2025		MW	IS	223.75
95 00034762	V9502453	KYOCERA DOCUMENT SOLUTIONS WES	55B2504719	OH	03/20/2025		MW	IS	28.00
95 00034763	V9502702	NATHAN DROWN	OOPE-	OH	03/20/2025		MW	IS	115.67
95 00034764	V9502418	NC3	10678	OH	03/20/2025		MW	IS	395.00
95 00034765	V9502585	OC Janitorial	83864	OH	03/20/2025		MW	IS	2,055.00
95 00034766	V9504018	ORANGE COUNTY BUSINESS COUNCIL	1807620	OH	03/20/2025		MW	IS	5,000.00
95 00034767	V9500134	ORANGE COUNTY DEPARTMENT OF ED	94UI1379	OH	03/20/2025		MW	IS	12,500.00
95 00034768	V9500942	PEREZ, ALEX	FEB25PEREZ	OH	03/20/2025		MW	IS	134.40

COASTLINE R.O.P.  
Consolidated Check Register  
from 2/24/2025 to 4/6/2025

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95 00034769	V9500049	PITNEY BOWES	1027087108	OH	03/20/2025		MW	IS	71.54
95 00034770	V9504457	RAINBOW DISPOSAL CO INC	0605-001162845	OH	03/20/2025		MW	IS	731.68
95 00034771	V9502288	ROMAN, AURELIA	0303-04ROMAN	OH	03/20/2025		MW	IS	519.09
95 00034772	V9500034	SADDLEBACK VALLEY USD	84UJ0500	OH	03/20/2025		MW	RV	3,017.57
95 00034773	V9501869	SECURE LIVE SCAN	16436	OH	03/20/2025		MW	IS	490.00
95 00034774	V9505350	TUSTIN AWARDS INC	62614	OH	03/20/2025		MW	IS	121.22
95 00034775	V9502703	VALERIE ROJAS	OOPE-	OH	03/20/2025		MW	IS	39.34
95 00034776	V9505546	VISION SERVICE PLAN	VSPMAR25	OH	03/20/2025		MW	IS	746.00
95 00034777	V9501482	ZIMMERMAN, DANIEL	OOPE-	OH	03/20/2025		MW	IS	257.05
95 00034778	V9501269	AMAZON	IVGC-3FG4-K36M	OH	03/24/2025		MW	IS	1,958.86
95 00034779	V9502698	BEST LIMOUSINES & TRANSPORTATI	1406581	OH	03/24/2025		MW	IS	1,207.61
95 00034780	V9502567	California Workforce Associati	CWAM23-0175-	OH	03/24/2025		MW	IS	949.00
95 00034781	V9502678	CHAVEZ, CLAUDIA	02/05-03/17CHAVE	OH	03/24/2025		MW	IS	117.39
95 00034782	V9502639	CINTAS CORP	4224540625	OH	03/24/2025		MW	IS	442.23
95 00034783	V9502469	FIRST-CITIZENS BANK & TRUST CO	46684687	OH	03/24/2025		MW	IS	2,454.92
95 00034784	V9500071	MICRO CENTER A/R	13600565	OH	03/24/2025		MW	IS	69.92
95 00034785	V9501748	MITCHELTREE, DARLENE	02/05-02/26MITCH	OH	03/24/2025		MW	IS	72.45
95 00034786	V9502702	NATHAN DROWN	OOPE-	OH	03/24/2025		MW	IS	35.00
95 00034787	V9502418	NC3	11160	OH	03/24/2025		MW	IS	1,190.00
95 00034788	V9502233	OCCUPATIONAL HEALTH CENTERS OF	86166961	OH	03/24/2025		MW	IS	41.00
95 00034789	V9500139	SOUTH ORANGE COUNTY CCD	G1899-Y2425-Q2	OH	03/24/2025		MW	IS	26,561.99
95 00034790	V9500458	TRANSPORTATION CHARTER SERVICE	279219	OH	03/24/2025		MW	IS	255.00
95 00034791	V9500422	VERIZON WIRELESS	6107684527	OH	03/24/2025		MW	IS	228.06
95 00034792	V9501269	AMAZON	1V9C-44CR-CQ3Q	OH	03/26/2025		MW	IS	4,267.61
95 00034793	V9502011	CORODATA RECORDS MANAGEMENT IN	RS7072197	OH	03/26/2025		MW	IS	298.33
95 00034794	V9500387	DEPT OF JUSTICE	800737	OH	03/26/2025		MW	IS	512.00
95 00034795	V9502515	EDWARD JASPERSON	0302-0304JASPER	OH	03/26/2025		MW	IS	193.28
95 00034796	V9502526	HERNANDEZ, AMADIEL JOSE	0205-0228JOSEH	OH	03/26/2025		MW	IS	41.10
95 00034797	V9502702	NATHAN DROWN	OOPE-	OH	03/26/2025		MW	IS	169.11
95 00034798	V9501934	RICO, MONIQUE	1202-1218RICO	OH	03/26/2025		MW	IS	61.57
95 00034799	V9502703	VALERIE ROJAS	OOP-031425ROJAS	OH	03/26/2025		MW	IS	39.34
95 00034800	V9502706	WYNDDHAM GARDEN SACRAMENTO	HOSA3.26-3.30.25	OH	03/27/2025		MW	IS	13,789.80
95 00034801	V9501269	AMAZON	1XV1-RYDQ-97VD	OH	03/28/2025		MW	IS	1,651.98
95 00034802	V9502526	HERNANDEZ, AMADIEL JOSE	02/05-02/28HERNA	OH	03/28/2025		MW	IS	48.30
95 00034803	V9502063	HOME DEPOT	9824326	OH	03/28/2025		MW	IS	1,195.15
95 00034804	V9502707	INLAND AUTO EQUIPMENT LLC	2183	OH	03/28/2025		MW	IS	2,961.79
95 00034805	V9502060	KINGSBURY, ASHLEY	OOPE-	OH	03/28/2025		MW	IS	502.60
95 00034806	V9503378	MEDICAL DISCOUNT MARKETING	7433	OH	03/28/2025		MW	IS	312.48
95 00034807	V9502264	MULLEN, MAGGIE	OOPE-	OH	03/28/2025		MW	IS	140.01

COASTLINE R.O.P.  
Consolidated Check Register  
from 2/24/2025 to 4/6/2025

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95 00034808	V9502418	NC3	11009	OH	03/28/2025		MW	IS	1,095.00
95 00034809	V9501843	READYREFRESH BY NESTLE	15C0027000850	OH	03/28/2025		MW	IS	193.62
95 00034810	V9500034	SADDLEBACK VALLEY USD	83UI0553	OH	03/28/2025		MW	IS	743.12
95 00034811	V9502639	CINTAS CORP	4225271844	OH	04/03/2025		MW	IS	186.46
95 00034812	V9502708	CORY GRAY	OOPE-	OH	04/03/2025		MW	IS	215.86
95 00034813	V9502293	INGARDIA BROS PRODUCE INC	08300427	OH	04/03/2025		MW	IS	1,842.91
95 00034814	V9502699	KONA CLEANERS INC	0310226503102330	OH	04/03/2025		MW	IS	608.85
95 00034815	V9502509	Marissa Ayala	OOPE-	OH	04/03/2025		MW	IS	687.03
95 00034816	V9502702	NATHAN DROWN	OOPE-	OH	04/03/2025		MW	IS	127.29
95 00034817	V9502691	NATIONAL OFFICE LIQUIDATORS LL	SI-086959	OH	04/03/2025		MW	IS	7,149.08
95 00034818	V9503875	OFFICE DEPOT	416716637001	OH	04/03/2025		MW	IS	61.79

Issued: 1,050,324.49  
Reversed: 3,017.57  
95 Bank Total: 1,053,342.06

Grand Total: 1,053,342.06



TO: Board of Trustees

FROM: Krista Schweers-Ganga

DATE: April 17, 2025

SUBJECT: New Internship Sites

<p><b>Animal Health Care</b></p> <p>Camino Pet Hospital 5408 Walnut Ave Suite # C Irvine, CA 92604</p> <p><b>Automotive Technology</b></p> <p>Euro Car Doctor, Inc 3005 Harbor Blvd Costa Mesa, CA 92626</p> <p><b>Dental Assistant</b></p> <p>Dental Arts of Irvine 4330 Barranca Parkway #200 Irvine, CA 92604</p> <p>Dentistry for Kidds 17541 Irvine Blvd #A Tustin, CA 92780</p> <p>Northpark Dental 3971 Irvine Blvd, Suite #102 Irvine, CA 92602</p> <p>Simply Orthodontics 6246 Irvine Blvd Irvine, CA 92620</p>	
--	--



**COASTLINE ROP**  
1001 Presidio Square, Costa Mesa, Ca 92626

**AGREEMENT TO USE CLASSROOM FACILITIES WITHIN THE COMMUNITY**  
**A JOINT VENTURE NON-FINANCIAL AGREEMENT**

The Coastline Regional Occupational Program and Camino Pet Hospital  
located at 5408 Walnut Ave Ste C Irvine  
as the Management of the Community Classroom Facilities, mutually agree that:

All career preparation instruction and internship held at the above address shall be known as a Community Classroom and shall be conducted pursuant to Education Codes 51769, 46300, 52372, 52372.1, and Sections 10090-10092 of Title 5, and shall be in accordance with the Individualized Training Plan, which includes specific performance objectives and a statement of expected time required for attainment of each objective.

All students of the Coastline Regional Occupational Program enrolled in \_\_\_\_\_  
conducted in the community classroom shall be under the immediate supervision and control of an instructor of the Coastline Regional Occupational Program who holds a valid California Teaching Credential authorizing the subject to be taught. (See definition of immediate supervision on reverse side.)

No student enrolled in career preparation instruction and internship shall replace an employee of the community classroom management or cause the employee hours to be reduced, nor shall the student's training activities preclude the hiring of additional employees. Trainees involved in a community classroom activity shall not receive monetary compensation by either company or Coastline Regional Occupational Program during the student's participation.

Coastline Regional Occupational Program community classroom trainees are covered by the school system's workers' compensation insurance.

Neither the Coastline Regional Occupational Program, nor the Management of the Community Classroom Facilities, shall discriminate against any student on the basis of race, color, national origin, sex or handicap, in making available opportunities in career preparation instruction and internship.

All Joint Venture Agreements are subject to review by the Coastline Regional Occupational Program Governing Board and shall be in effect until terminated or amended by mutual written consent of the parties and/or may be terminated upon sixty (60) days notice in writing by either party.

☐ Coastline ROP has permission to recognize this partnership on their website and social media outlets, including but not limited to use of business name, logo and/or trademark and pictures.

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Brian K. Dozer  
BRIAN K. DOZER, SUPERINTENDENT

ROP INSTRUCTIONAL PROGRAM MANAGER

INSTRUCTOR: Darlene Mitchell

Email: dmitcheltree@coastlinerop.net

Telephone: 714/504-1819 Date: 2/25/25

COMPANY REPRESENTATIVE/MANAGER

Name: Hedy Herold  
Please Print

Signature: \_\_\_\_\_

Address: 5408 Walnut Ave

Irvine CA 92604

Email: camino pet hospital .c@gmail.com Zip Code

Telephone: 949.559.1404 Date: 2/25/25

(OVER)



## **COMMUNITY CLASSROOM GUIDELINES**

### **Definition and Purpose**

A community classroom is a site or a series of physical locations, public or private, in which career preparation training programs are conducted. A community classroom extends students' learning opportunities by utilizing sites and facilities other than those of the public schools.

### **Immediate Supervision/Certificated Instruction**

For purposes of community classroom training described in Section 52372.1, "immediate supervision" means pupil participation in an unpaid internship experience. The supervisor of the training site and certificated ROP personnel share the responsibility for the supervision of the internship experience which is outlined in a training agreement and individualized training plan.

### **Roles for Others**

There may be persons designated within the community classroom location who will help provide the students with tools, instructional materials, procedures, safety equipment, and training experiences. These persons cannot assume the certificated instructor's responsibilities for directing and monitoring the learning process of each student.

### **Individual Training Plan**

Each student must have a written individualized training plan describing specific skills the student will be expected to learn.

### **Student/Instructor Interaction**

The instructor shall visit students at community classroom sites at least once every ten hours to observe training activities. Dates, times, and observations are to be recorded by the instructor on individualized training plans. The student shall be rotated to learn other competencies as proficiency is attained.

### **Employment vs. Training**

A student who is hired by a company designated as a community classroom shall not continue to train at that site in the same training area where he/she is employed.

### **Regular Employees vs. Students**

No student may displace or reduce the number of work hours of a paid employee, nor shall the student's training activities preclude the hiring of new paid employees. However, it is appropriate for students to train under close observation of a qualified paid employee.

### **Workers' Compensation**

Students enrolled in career preparation classes held in the community are considered to be employees of the school system. Workers' compensation and liability insurance coverage is provided only during scheduled training hours when a credentialed instructor is on duty.

### **No Employment Guarantee**

The student cannot be guaranteed a job at the conclusion of the training period.

# COASTLINE REGIONAL OCCUPATIONAL PROGRAM

1001 Presidio Square, Costa Mesa, Ca 92626

## AGREEMENT TO USE CLASSROOM FACILITIES WITHIN THE COMMUNITY A JOINT VENTURE NON-FINANCIAL AGREEMENT

The Coastline Regional Occupational Program and \_\_\_\_\_

located at \_\_\_\_\_  
as the Management of the Community Classroom Facilities, mutually agree that:

All career preparation instruction and internship held at the above address shall be known as a Community Classroom and shall be conducted pursuant to Education Codes 51769, 46300, 52372, 52372.1, and Sections 10090-10092 of Title 5, and shall be in accordance with the Individualized Training Plan, which includes specific performance objectives and a statement of expected time required for attainment of each objective.

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Coastline Regional Occupational Program community classroom trainees are covered by the school system's workers' compensation insurance.

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All Joint Venture Agreements are subject to review by the Coastline Regional Occupational Program Governing Board and shall be in effect until terminated or amended by mutual written consent of the parties and/or may be terminated upon sixty (60) days notice in writing by either party.

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COASTLINE REGIONAL OCCUPATIONAL PROGRAM

COMPANY REPRESENTATIVE/MANAGER

  
BRIAN K. DOZER, SUPERINTENDENT

  
Name: \_\_\_\_\_ Tony Perez  
Please Print

ROP INSTRUCTIONAL PROGRAM MANAGER

Signature: \_\_\_\_\_

INSTRUCTOR: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Zip Code  
Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone: \_\_\_\_\_ Date: \_\_\_\_\_

(OVER)

## **COMMUNITY CLASSROOM GUIDELINES**

### **Definition and Purpose**

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Students enrolled in career preparation classes held in the community are considered to be employees of the school system. Workers' compensation and liability insurance coverage is provided only during scheduled training hours when a credentialed instructor is on duty.

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The student cannot be guaranteed a job at the conclusion of the training period.

# COASTLINE REGIONAL OCCUPATIONAL PROGRAM

1001 Presidio Square, Costa Mesa, Ca 92626

## AGREEMENT TO USE CLASSROOM FACILITIES WITHIN THE COMMUNITY A JOINT VENTURE NON-FINANCIAL AGREEMENT

The Coastline Regional Occupational Program and Dental Arts of Irvine  
located at 4330 Barranca Parkway #200 IRVINE, CA 92604  
as the Management of the Community Classroom Facilities, mutually agree that:

All career preparation instruction and internship held at the above address shall be known as a Community Classroom and shall be conducted pursuant to Education Codes 51769, 46300, 52372, 52372.1, and Sections 10090-10092 of Title 5, and shall be in accordance with the Individualized Training Plan, which includes specific performance objectives and a statement of expected time required for attainment of each objective.

All students of the Coastline Regional Occupational Program enrolled in Dental Assistant conducted in the community classroom shall be under the immediate supervision and control of an instructor of the Coastline Regional Occupational Program who holds a valid California Teaching Credential authorizing the subject to be taught. (See definition of immediate supervision on reverse side.)

No student enrolled in career preparation instruction and internship shall replace an employee of the community classroom management or cause the employee hours to be reduced, nor shall the student's training activities preclude the hiring of additional employees. Trainees involved in a community classroom activity shall not receive monetary compensation by either company or Coastline Regional Occupational Program during the student's participation.

Coastline Regional Occupational Program community classroom trainees are covered by the school system's workers' compensation insurance.

Neither the Coastline Regional Occupational Program, nor the Management of the Community Classroom Facilities, shall discriminate against any student on the basis of race, color, national origin, sex or handicap, in making available opportunities in career preparation instruction and internship.

All Joint Venture Agreements are subject to review by the Coastline Regional Occupational Program Governing Board and shall be in effect until terminated or amended by mutual written consent of the parties and/or may be terminated upon sixty (60) days notice in writing by either party.

- ☒ Coastline ROP has permission to recognize this partnership on their website and social media outlets, including but not limited to use of business name, logo and/or trademark and pictures.

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

COMPANY REPRESENTATIVE/MANAGER

Brian K. Dozer  
BRIAN K. DOZER, SUPERINTENDENT

XERXES M. CALILUNG, DDS, INC.  
Name: Dental Arts of Irvine  
Please Print

Signature: Xerxes M. Calilung

Address: 4330 Barranca Parkway #200  
IRVINE, CA 92604

Email: xcalilung@gmail.com Zip Code

Telephone: 949-551-5600 Date: 2-19-25

Gina Escobar  
ROP INSTRUCTIONAL PROGRAM MANAGER

INSTRUCTOR: Lina Fernandez

Email: lfernandez@coastline.rop.org

Telephone: (714) 979-1955 Date: 2-19-25

(OVER)



## **COMMUNITY CLASSROOM GUIDELINES**

### **Definition and Purpose**

A community classroom is a site or a series of physical locations, public or private, in which career preparation training programs are conducted. A community classroom extends students' learning opportunities by utilizing sites and facilities other than those of the public schools.

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### **Workers' Compensation**

Students enrolled in career preparation classes held in the community are considered to be employees of the school system. Workers' compensation and liability insurance coverage is provided only during scheduled training hours when a credentialed instructor is on duty.

### **No Employment Guarantee**

The student cannot be guaranteed a job at the conclusion of the training period.

# COASTLINE REGIONAL OCCUPATIONAL PROGRAM

1001 Presidio Square, Costa Mesa, Ca 92626

## AGREEMENT TO USE CLASSROOM FACILITIES WITHIN THE COMMUNITY A JOINT VENTURE NON-FINANCIAL AGREEMENT

The Coastline Regional Occupational Program and Dentistry For KIDS  
located at 17541 Irvine Blvd. #A Tustin, CA 92780  
as the Management of the Community Classroom Facilities, mutually agree that:

All career preparation instruction and internship held at the above address shall be known as a Community Classroom and shall be conducted pursuant to Education Codes 51769, 46300, 52372, 52372.1, and Sections 10090-10092 of Title 5, and shall be in accordance with the Individualized Training Plan, which includes specific performance objectives and a statement of expected time required for attainment of each objective.

All students of the Coastline Regional Occupational Program enrolled in Dental Assistant conducted in the community classroom shall be under the immediate supervision and control of an instructor of the Coastline Regional Occupational Program who holds a valid California Teaching Credential authorizing the subject to be taught. (See definition of immediate supervision on reverse side.)

No student enrolled in career preparation instruction and internship shall replace an employee of the community classroom management or cause the employee hours to be reduced, nor shall the student's training activities preclude the hiring of additional employees. Trainees involved in a community classroom activity shall not receive monetary compensation by either company or Coastline Regional Occupational Program during the student's participation.

Coastline Regional Occupational Program community classroom trainees are covered by the school system's workers' compensation insurance.

Neither the Coastline Regional Occupational Program, nor the Management of the Community Classroom Facilities, shall discriminate against any student on the basis of race, color, national origin, sex or handicap, in making available opportunities in career preparation instruction and internship.

All Joint Venture Agreements are subject to review by the Coastline Regional Occupational Program Governing Board and shall be in effect until terminated or amended by mutual written consent of the parties and/or may be terminated upon sixty (60) days notice in writing by either party.

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COASTLINE REGIONAL OCCUPATIONAL PROGRAM

COMPANY REPRESENTATIVE/MANAGER

Brian K. Dozer  
BRIAN K. DOZER, SUPERINTENDENT

Gina Escobar  
ROP INSTRUCTIONAL PROGRAM MANAGER

INSTRUCTOR: Lina Fernandez

Email: lfernandez@coastlinerop.org

Telephone: (714) 979-1955 Date: 3/18/25

Name: Long Dean  
Please Print

Signature: Long Dean

Address: 17541 Irvine Blvd. #A

Tustin, CA 92780

Email: Long-Dean@SBCGLOBAL.NET Zip Code

Telephone: (714) 588-3598 Date: 3/18/25

(OVER)



# COASTLINE REGIONAL OCCUPATIONAL PROGRAM

1001 Presidio Square, Costa Mesa, Ca 92626

## AGREEMENT TO USE CLASSROOM FACILITIES WITHIN THE COMMUNITY A JOINT VENTURE NON-FINANCIAL AGREEMENT

The Coastline Regional Occupational Program and Northpark Dental  
located at 3971 Irvine Blvd. Suite 102. Irvine CA 92602  
as the Management of the Community Classroom Facilities, mutually agree that:

All career preparation instruction and internship held at the above address shall be known as a Community Classroom and shall be conducted pursuant to Education Codes 51769, 46300, 52372, 52372.1, and Sections 10090-10092 of Title 5, and shall be in accordance with the Individualized Training Plan, which includes specific performance objectives and a statement of expected time required for attainment of each objective.

All students of the Coastline Regional Occupational Program enrolled in Dental Assistant conducted in the community classroom shall be under the immediate supervision and control of an instructor of the Coastline Regional Occupational Program who holds a valid California Teaching Credential authorizing the subject to be taught. (See definition of immediate supervision on reverse side.)

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COASTLINE REGIONAL OCCUPATIONAL PROGRAM

COMPANY REPRESENTATIVE/MANAGER

Brian K. Dozer  
BRIAN K. DOZER, SUPERINTENDENT

Name: JANICE PARK-KIM DDS  
Please Print

Gina Escobar  
ROP INSTRUCTIONAL PROGRAM MANAGER

Signature: [Signature]

Address: 3971 Irvine Blvd Suite 102

INSTRUCTOR: Lina Fernandez

Irvine, CA 92602

Email: lfernandez@coastlinerop.org

Email: Janiceparkkim@Hotmail.com Zip Code

Telephone: (714) 979-1955 Date: 2-6-25

Telephone: (714) 365-3319 Date: 2/6/25

(OVER)

## **COMMUNITY CLASSROOM GUIDELINES**

### **Definition and Purpose**

A community classroom is a site or a series of physical locations, public or private, in which career preparation training programs are conducted. A community classroom extends students' learning opportunities by utilizing sites and facilities other than those of the public schools.

### **Immediate Supervision/Certificated Instruction**

For purposes of community classroom training described in Section 52372.1, "immediate supervision" means pupil participation in an unpaid internship experience. The supervisor of the training site and certificated ROP personnel share the responsibility for the supervision of the internship experience which is outlined in a training agreement and individualized training plan.

### **Roles for Others**

There may be persons designated within the community classroom location who will help provide the students with tools, instructional materials, procedures, safety equipment, and training experiences. These persons cannot assume the certificated instructor's responsibilities for directing and monitoring the learning process of each student.

### **Individual Training Plan**

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### **Student/Instructor Interaction**

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### **Regular Employees vs. Students**

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### **Workers' Compensation**

Students enrolled in career preparation classes held in the community are considered to be employees of the school system. Workers' compensation and liability insurance coverage is provided only during scheduled training hours when a credentialed instructor is on duty.

### **No Employment Guarantee**

The student cannot be guaranteed a job at the conclusion of the training period.



# COASTLINE REGIONAL OCCUPATIONAL PROGRAM

1001 Presidio Square, Costa Mesa, Ca 92626

## AGREEMENT TO USE CLASSROOM FACILITIES WITHIN THE COMMUNITY A JOINT VENTURE NON-FINANCIAL AGREEMENT

The Coastline Regional Occupational Program and Simen Shung - Simply Orthodontics  
located at 6246 Irvine Blvd, Irvine CA 92620  
as the Management of the Community Classroom Facilities, mutually agree that:

All career preparation instruction and internship held at the above address shall be known as a Community Classroom and shall be conducted pursuant to Education Codes 51769, 46300, 52372, 52372.1, and Sections 10090-10092 of Title 5, and shall be in accordance with the Individualized Training Plan, which includes specific performance objectives and a statement of expected time required for attainment of each objective.

All students of the Coastline Regional Occupational Program enrolled in Dental Assistant  
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COASTLINE REGIONAL OCCUPATIONAL PROGRAM

COMPANY REPRESENTATIVE/MANAGER

Brian K. Dozer  
BRIAN K. DOZER, SUPERINTENDENT

Gina Escobar  
ROP INSTRUCTIONAL PROGRAM MANAGER

INSTRUCTOR: Lina Fernandez

Email: fernandez@coastlinerop.org

Telephone: (714) 939-1955 Date: 3/16/25

Name: Simen Shung  
Please Print

Signature: [Signature]

Address: 6246 IRVINE BLVD

IRVINE CA 92620 92620

Email: inf.drshung@simen.com Zip Code

Telephone: 9492243314 Date: 3/16/25

(OVER)

LAW OFFICES OF  
**MARGARET A. CHIDESTER & ASSOCIATES**

2151 MICHELSON DR, STE 260  
IRVINE, CA 92612-1369

MARGARET A. CHIDESTER\*  
STEVEN R. CHIDESTER  
ALEXANDRA T. REYNOSO  
ARIEL K. GREENWOOD

TELEPHONE: (949) 474-5040  
TELECOPIER: (949) 474-8540  
m.chidester@californiaschoollaw.net  
\*A PROFESSIONAL CORPORATION

March 31, 2025

REF. OUR FILE

MAC-26

**VIA U.S. MAIL**

Coastline ROP  
1001 Presidio Square  
Costa Mesa, CA 92626

Attention: Dr. Brian Dozer  
Superintendent

Re: Retainer Agreement for Legal Services in 2025-2026 School Year

Dear Dr. Dozer:

We value our relationship with the Coastline ROP and appreciate the Board's confidence in the quality of our legal services.

Enclosed for your consideration is a retainer agreement for legal services for the 2025-2026 school year. We request a modest fee increase for 2025-2026 to our attorney rates to partially defray our increased costs of doing business. Our law clerk hourly rates remain unchanged.

Early identification and resolution of legal issues preserves your Board's options and limits legal costs so more of the Coastline ROP's resources may be utilized to support student needs. Our preventive school law workshops on Title IX, sexual harassment, bargaining, reference checking, pupil discipline, pupil records, employee discipline, charter schools, Brown Act, conflicts of interest, bargaining, ICE enforcement, and other topics are tailored to your specific organizational needs to help educators timely spot and address legal issues. Please contact us to inquire about presentation of such workshops for the Coastline ROP.

By proposing only a modest increase, as well as by our continuing vigilant limitation of client costs, we strive to deliver excellent value for your legal services dollar.

We look forward to serving your organization in the 2025-2026 school year.

***Upon approval, kindly return a signed copy of the enclosed retainer agreement by email to [t.gushiken@californiaschoollaw.net](mailto:t.gushiken@californiaschoollaw.net).***

LAW OFFICES OF  
**MARGARET A. CHIDESTER & ASSOCIATES**

Dr. Dozer  
March 31, 2025  
Page 2

Please do not hesitate to contact the undersigned with any questions or concerns. We are honored to be chosen to provide legal support to your organization.

Very truly yours,



Margaret A. Chidester

MAC:tg

Enclosures

- Proposed Retainer Agreement
- Firm Summary



**RETAINER AGREEMENT  
BETWEEN COASTLINE ROP  
AND THE LAW OFFICES OF MARGARET A. CHIDESTER & ASSOCIATES**

THIS AGREEMENT is made and entered into effective July 1, 2025 by and between the COASTLINE ROP of Orange County, California, "Client," and the LAW OFFICES OF MARGARET A. CHIDESTER & ASSOCIATES, "Attorneys."

**W I T N E S S E T H**

WHEREAS, the Client desires to obtain from Attorneys certain legal services; and

WHEREAS, the Governing Board has determined that it is in the best interest of the Client to retain Attorneys to represent the Client in the matters specified herein;

In consideration of these mutual promises, the parties agree as follows:

1. **Services:** The Client retains Attorneys for the purpose of providing legal services pertaining to Client business and related matters as may be specifically directed by the Governing Board, the Superintendent, or by their designees, including, but not limited to, labor negotiations, employment, personnel, pupils, investigation of complaints, instructional compliance, charter schools, contractual, business, finance, transactional, real property, governance and litigation issues, or such other legal issues as may be specifically assigned by the Superintendent/designee.

Upon direction of the Board, the Superintendent, or designees, Attorneys will interpret relevant statutes, constitutional provisions and case law as deemed necessary by the Client; prepare, review, and comment on legal documents in

correspondence; render legal opinions as appropriate and requested; advise and represent the Client in any court or administrative proceeding, provide other legal advice and legal services as requested; work with the Client staff and Board in the development of policy; and attend meetings in person, virtually, or telephonically as necessary and requested.

In rendering services, Attorneys shall comply with all federal, state, and local laws, regulations, and rulings to the extent that such laws are applicable to the Firm in its capacity as the Client's legal representative.

2. **Client's Duties:** The Client agrees to cooperate with Attorneys and to communicate with candor while keeping the Attorneys apprised of any information or developments which may come to Client's attention, to abide by this Agreement, and to pay Attorneys' bills on time. Client will assist Attorneys by providing information and documents necessary for representation in the Client's legal matters. Client will provide a fully executed "as delivered" version of all documents prepared by Attorneys for Client use.

3. **Rates and Payment:** The Client shall not be required to pay in advance for any retained services. The Client shall pay Attorneys for services at the rates set forth in **Exhibit "A"**, attached and incorporated by this reference. *Billing shall be reported in increments of 1/10 of one hour.* Billing shall separately specify related costs including authorized consultants providing services on behalf of Client.

4. **Costs:** The Client shall pay and reimburse Attorneys for any actual and necessary costs and expenses incurred in the course

of providing legal services, including actual charges that Attorneys directly incur such as filing fees, legal research access fees, reproduction of documents, remote appearance fees in court and administrative matters, messenger and delivery services, postage, travel expenses, mileage for travel at the fixed IRS rate, lodging, court reporting costs, hearing officer and arbitrator fees, and non-legal consultant services.

Attorneys will supply all necessary equipment, supplies, offices, personnel, transportation, support services, and insurance required to perform legal services under this Agreement.

**5. Statements:** Attorneys shall present statements for services rendered during the preceding month. The Client shall pay upon presentation or within forty-five (45) days thereafter. Invoices not paid within 60 days of the date issued may be assessed a late charge of 1.0% per month. Statements shall include (1) a detailed, confidential account of the legal matters, strategies, and work on behalf of the Client, and (2) a summary invoice containing only amounts, dates, and general descriptions of legal services provided that is suitable for the Superintendent to transmit to the Client's accounts payable staff or, if required, to produce in response to a Public Records Act request. Invoices shall be sent directly to the attention of the Superintendent unless Attorneys are otherwise directed in writing by the Superintendent or the governing Board.

Client agrees to review Attorneys' monthly statements promptly upon receipt and to notify Attorneys, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with Attorneys' monthly statement within thirty (30) days of Client's receipt thereof shall be deemed to signify Client's agreement that the monthly billing statement



accurately reflects: (a) the legal services performed; and (b) the proper charge for those legal services.

6. **Conflicts:** The Client acknowledges that Attorneys presently represent and in the future will represent other districts, charter schools, and education agencies that may, from time to time, have transactions with the Client. The Client consents to such continued and future representation without the need for any further consent from the Client, provided that Attorneys shall promptly notify the Client in writing of any direct conflict and of the Client's options in such case.

Attorneys shall not represent any person or entity in any action against the Client.

7. **Related Post-Investigation Services:** If an attorney who conducted an investigation or other legal matter for the Client is subsequently asked or required to prepare for and/or testify, including, without limitation, at deposition, trial, arbitration, or any other administrative or judicial proceeding, because of services rendered under this Agreement, and/or if the attorney must respond to subpoenas or discovery or otherwise respond or perform services with respect to any matter relating to or arising out of services previously performed for the Client, the Client agrees to pay Attorneys for time expended, including preparation time, at the investigating attorney's then current hourly rate and to reimburse Attorneys for reasonable costs and expenses incurred.

8. **Indemnification:** Except as provided below, the Client will indemnify, defend and hold harmless Attorneys from and against all claims, suits or causes of action arising out of the services rendered herein. The Client will provide legal representation for

Attorneys in any litigation relating to such services if Attorneys are sued, deposed, or otherwise required to provide information or testimony concerning services provided under this contract. ***This provision does not apply to any actions resulting from Attorneys' negligence or any willful and/or malicious conduct in the course of rendering legal services.***

The indemnity provisions of this section shall survive the expiration or termination of this Retainer Agreement.

**9. Electronic Communication, Confidentiality & Publicity:**

The Client authorizes Attorneys to communicate with the Client and the Client's authorized representatives via electronic mail when such communication is desirable for timely communications, efficiency of transmission, or to avoid the need for re-creating documents.

Attorneys shall make reasonable efforts to label electronic communications as confidential and privileged. The Client acknowledges that electronic communications may be intercepted and that confidentiality cannot be guaranteed. If communications are intercepted or confidentiality is otherwise compromised, the Client will hold Attorneys harmless for any resulting injury.

The Client will not modify any document transmitted to the Client electronically by Attorneys, except as expressly authorized by Attorneys.

Both parties agree not to knowingly transmit any materials to the other party in violation of the copyright of another or of any other applicable law.

Attorneys shall retain all Client confidential information in the strictest confidence and shall neither use it nor disclose it to anyone without prior written consent of the Client. The Client may seek to enjoin any unauthorized disclosure. Attorneys shall



not issue public announcements on behalf of the Client without the Client's prior written consent.

10. **No Guarantee of Outcome.** Attorneys do not promise or guarantee an outcome for any particular legal matter. Attorneys shall provide periodic reports and opportunities for Client input and direction. Actual fees will vary from initial estimates and may be higher or lower based upon Client direction for legal work and legal options selected by Client.

11. **Files and Ownership of Documents.** Attorneys provide electronic communications and files to Client in the course of rendering legal services. Client acknowledges and agrees that unless otherwise specifically required by law or this Agreement, Attorneys shall not be required to maintain Client paper files of communications, documents, exchanges, or other legal matters for which Attorneys have been requested to serve. When legal services on a particular matter of work conclude, and periodically as individual matters conclude, Attorneys will, upon the Client's request, deliver closed files to the Client at the Client's cost, along with any funds or property of the Client's in Attorneys' possession. Attorneys will retain closed files for a period of up to one (1) year. If the Client does not request delivery of the file before the end of the one (1) year period from closure of the file, Attorneys shall have no further obligation to retain files and may, at Attorneys' discretion, destroy such files without further notice.

12. **Assignment.** This Agreement is not assignable without the written consent of the Client.

13. **Independent Contractor.** Attorneys, while engaged in performing the terms of this Agreement, are an independent contractor and are not employees of the Client.

14. **Insurance.** Attorneys shall maintain workers' compensation insurance, general liability insurance, and legal malpractice coverage in force at all times at their sole expense in amounts deemed sufficient under current industry standards to protect the interests of the Client under this Agreement. Attorneys shall, on request, provide the Client with certificates of insurance evidencing compliance with coverage requirements of this Agreement.

15. **Nondiscrimination.** Attorneys shall not, in the performance of this Agreement, unlawfully discriminate against any employee, applicant for employment, or Client student or employee because of race, religion, color, national origin, ancestry, disability, medical condition, marital status, age (over 40), immigration status, sex, gender, gender identity or sexual orientation.

16. **Audit.** The Client shall have audit access to its accounts with Attorneys on request during the term of this Agreement. Attorneys shall cooperate with such auditors or investigators authorized to audit Client accounts and provide information regarding Client legal matters that the Client may need to defend itself against legal challenges.

**17. Dispute Resolution.**

**A. Mediation.** Except as otherwise set forth in this section, Client and Attorneys agree to make a good faith effort to settle any dispute or claim that arises under this Agreement through discussions and negotiations and in compliance with applicable law. In the event of a claim or dispute, either Party may request, in writing to the other Party, to refer the dispute to mediation. This request shall be made within thirty (30) calendar days of the action giving rise to the dispute. Upon receipt of a request for mediation, both Parties shall make a good faith effort to select a mediator and complete the mediation process within sixty (60) calendar days. The mediator's fee shall be shared equally between Client and Attorneys. Each Party shall bear its own attorney fees and costs. Whenever possible, any mediator selected shall have expertise in the area of the dispute and any selected mediator must be knowledgeable regarding the mediation process. No person shall serve as mediator in any dispute in which that person has any financial or personal interest in the outcome of the mediation. The mediator's recommendation for settlement, if any, is non-binding on the Parties. Mediation pursuant to this provision shall be private and confidential. Only the Parties and their representatives may attend any mediation session. Other persons may attend only with the written permission of both Parties. All persons who attend any mediation session shall be bound by the confidentiality requirements of California Evidence Code section 1119, and shall sign an agreement to that effect. Completion of mediation shall be a condition precedent to arbitration, unless the other Party refuses to cooperate in the setting of mediation.

**B. Dispute Regarding Fees.** Any dispute as to attorney fees and/or costs charged under this Agreement shall to the extent



required by law be resolved under the California Mandatory Fee Arbitration Act (Bus. & Prof. Code §§ 6200, et seq.).

**C. Binding Arbitration.** Except as otherwise set forth in section (A) and (B) above, Client and Attorneys agree to submit all disputes to final and binding arbitration, either following mediation which fails to resolve all disputes or in lieu of mediation as may be agreed by the Parties in writing. Either Party may make a written request to the other for arbitration. If made in lieu of mediation, the request must be made within sixty (60) calendar days of the action giving rise to the dispute. If the request for arbitration is made following an unsuccessful attempt to mediate the Parties' disputes, the request must be made within ten (10) calendar days of termination of the mediation. The Parties shall make a good faith attempt to select an arbitrator and complete the arbitration within ninety (90) calendar days. If there is no agreement on an arbitrator, the Parties shall use the Judicial Arbitration and Mediation Service (JAMS). The arbitrator's qualifications must meet the criteria set forth above for a mediator, except, in addition, the arbitrator shall be an attorney unless otherwise agreed by the Parties. The arbitrator's fee shall be shared equally by both Parties. Each Party shall bear its own attorney fees and other costs. The arbitrator shall render a written decision and provide it to both Parties. The arbitrator may award any remedy or relief otherwise available in court and the decision shall set forth the reasons for the award. The arbitrator shall not have any authority to amend or modify this agreement. Any arbitration conducted pursuant to this paragraph shall be governed by California Code of Civil Procedure sections 1281, et seq. By signing this Agreement, Client acknowledges that this agreement to arbitrate results in a waiver of Client's right to a court or jury trial for any fee dispute or malpractice claim.

This also means that Client is giving up Client's right to discovery and appeal. If Client later refuses to submit to arbitration after agreeing to do so, Client maybe ordered to arbitrate pursuant to the provisions of California law. Client acknowledges that before signing this Agreement and agreeing to binding arbitration, Client is entitled, and has been given a reasonable opportunity, to seek the advice of independent counsel.

**D. Effect of Termination.** The terms of this section shall survive the termination of the Agreement.

**18. Governing Law.** This Agreement shall be governed by the laws of the state of California.

**19. Authority.** The parties hold the positions set forth below their signatures and are authorized to execute this Agreement on behalf of their respective parties and to bind their respective parties hereto.

**20. Term.** This Agreement is effective July 1, 2025. It may be extended or modified by mutual agreement.

**A. Discharge and Withdrawal.** Client may discharge Attorneys at any time. Attorneys may withdraw with Client's consent or for good cause or as permitted under the Rules of Professional Conduct of the State Bar of California and/or applicable law. Among the circumstances under which Attorneys may withdraw are: (a) with the consent of Client; (b) Client's conduct renders it unreasonably difficult for the Attorneys to carry out the employment effectively; and/or (c) Client fails to pay Attorneys' fees or costs as required by this Agreement. Notwithstanding the discharge, Client will remain obligated to pay Attorneys at the

agreed rates for all services provided and to reimburse Attorneys for all costs advanced.

**B. Conclusion of Services.** When Attorneys' services conclude, whether by completing the services covered by this Agreement, or by discharge or withdrawal, all unpaid charges for fees or costs will be due and payable immediately.

Client understands and agrees that Attorneys shall maintain Client records primarily or exclusively in electronic form to minimize the need for paper case files. Client may have access to Client's electronic case file at Attorneys' office at any reasonable time. At the end of the engagement, Client may request the return of Client's paper case files, if any. If Client has not requested the return of Client's paper file, and to the extent Attorney has not otherwise delivered it or disposed of it consistent with Client's directions, Attorneys will retain the paper case files for a period of one (1) year, after which Attorneys are authorized by this Agreement to have the paper case file destroyed. If Client would like Attorneys to maintain Client's paper case file for more than one (1) year after the conclusion of Attorneys' services for Client on a given matter, a separate written agreement must be made between Attorneys and Client, which may provide for Client to bear the cost of maintaining the paper file. In the event Client requests that Attorneys transfer possession of Client's case file to Client or a third party, Attorneys are authorized to retain electronic copies of the case file at Attorneys' expense. The case file includes Client materials and property as defined in Rule 1.16(e)(1) of the California Rules of Professional Conduct.

**21. Entire Agreement.** This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise

made on or before the effective date of this Agreement will be binding on the parties.

COASTLINE ROP

Date: \_\_\_\_\_, 2025

BY: \_\_\_\_\_

Title: \_\_\_\_\_

LAW OFFICES OF MARGARET A.  
CHIDESTER & ASSOCIATES

Date: March 31, 2025

BY: Margaret A. Chidester  
Margaret A. Chidester



## EXHIBIT "A"

Rates are guaranteed through June 30, 2026.

SENIOR PARTNERS	\$370 per hour
PARTNERS	\$345 per hour
SENIOR ATTORNEYS	\$325 per hour
OTHER ATTORNEYS	\$310 per hour
LAW CLERKS/PARALEGALS	\$195 per hour

### COSTS

PHOTOCOPIES AND FAXES	\$0.25 per page
COLOR COPIES	\$0.50 per page
POSTAGE	Actual Charges
MILEAGE	IRS Authorized Rate
TELEPHONE CALLS AND TEXT MESSAGES	No Charge
DIGITAL LEGAL RESEARCH LIBRARY SERVICES	No Charge
TRANSCRIPTIONS	Actual Charges
OTHER	Actual Charges





SAN JOAQUIN COUNTY OF EDUCATION



Troy A. Brown, Ed. D., Superintendent  
P.O. Box 213030  
Stockton, Ca 95213-9030

INVOICE

TO: Coastline ROP  
Brian Dozer  
1001 Presidio Square  
Costa Mesa CA 92626

INVOICE: 244075
INVOICE DATE: 3/25/2025
CUSTOMER'S P.O. NO.: Check

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	<b>Coastline ROP</b> EDJOIN Account Fees - One Year Term, see service agreement for details.	\$1,200.00	\$1,200.00

REMIT TO: San Joaquin County Office of Education  
P.O. Box 213030, Stockton, CA, 95213-9030

Please contact Rachel Aschwanden at (209) 292-2662 with any questions or concerns regarding this info.

TOTAL:	\$1,200.00
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DISTRIBUTION: 2 Copies - PURCHASER  
1 Copy - ORIGINATING DEPT.  
2 Copies - CO. OFFICE OF EDUC. BUSINESS SERVICES

ACCOUNT NUMBER(S)	AMOUNT(S)
01-0000-0-0000-0000-8689-500-5026	\$1,200.00
INITIALS:	

Form #7667 Rev. 7/00

[Back to Account Details](#) | [Service Agreement Printable Version](#)





**Softchoice Corporation**  
314 W Superior St #400  
Chicago, IL 60654

**Sales/Order desk**  
Phone: (800) 268-7638  
Fax: (800) 268-7639

<b>Quote</b>	Q-2272275
<b>Date</b>	05-Mar-2025

## Quote

Ship To :  
Jeanne Bennett  
Coastline Regional Occupational Program  
1001 PRESIDIO SQ  
COSTA MESA, CA 92626

<b>Quote Prepared For</b>	Jeanne Bennett Coastline Regional Occupational Program Phone: 714-429-2227 Email: jbenett@coastlinerop.net
<b>Quote Sent By</b>	Michelle Dahmer michelle.dahmer@softchoice.com Phone: 619-452-1775 Fax:
<b>Anniversary Date</b>	31-May-2025
<b>Authorization Number</b>	85575328
<b>Agreement End Date</b>	31-May-2025
<b>Comments</b>	

**CAMSA | EES | FAC | 12-Month Renewal/Extension | ENR: 85575328**  
**Quoted for June 1st Coverage and Usage Start**  
**COU United States**  
**Faculty Offering**

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279437	AAD-38391	M365 EDU A3 Unified ShrdSvr ALNG SubsVL MVL PerUsr	65	Upfront	01-Jun-2025	31-May-2026	United States	Subscription	\$49.20	\$3,198.00
<b>GROUP TOTAL</b>										<b>\$3,198.00</b>

**CAMSA | EES | STU | 12-Month Renewal/Extension | ENR: 85575328**  
**Quoted for June 1st Coverage and Usage Start**

**COU United States  
Student Offering**

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279443	AAD-38397	M365 EDU A3 Unified ShrdSvr ALNG SubsvL MVL PerUsr STUUseBnft	5000	Upfront	01-Jun-2025	31-May-2026	United States	Subscription	\$0.00	\$0.00
GROUP TOTAL										\$0.00

**CAMSA | EES | ACP | 12-Month Renewal/Extension | ENR: 85575328**  
**Quoted for June 1st Coverage and Usage Start**  
**COU United States**  
**Additional Product Offering**

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279133	6QK-00001	Azure prepayment	1	Upfront	01-Jun-2025	31-May-2026	United States	Subscription	\$1,224.00	\$1,224.00
GROUP TOTAL										\$1,224.00

SUBTOTAL		\$4,422.00
DELIVERY: Ground - 3 to 5 days		\$0.00
State Tax		\$0.00
Local Tax		\$0.00
TOTAL		\$4,422.00
All currency in this quote is in (USD).		

Payment options are only available in listed currency and not billable in other currencies. Pricing, availability, and special offers are subject to change at any time. This document and the transaction(s) to which it pertains are governed by Softchoice's online terms of sale, unless a separate purchase agreement was signed by both your company and Softchoice, in which case, that separate agreement will govern. Softchoice's terms of sale can be found <http://www.softchoice.com/softchoice-terms-and-conditions-for-products>

As noted in the Microsoft Enterprise Agreement, any online subscription services within this quote will automatically renew annually unless Softchoice is notified in writing at least 30 days prior to your anniversary. If you are within the final year of your agreement the previous statement does not apply; new products and quantities will be reviewed in your renewal process.

Signature :

Name :

Title :

Date :

PO# :

US - California Education - Microsoft ESS (CAMSA) -

Please note all products priced in accordance to the CAMSA Microsoft contract.

Cage Code: 3DH15

DUNS: 929022028

TIN: 13-3827773

BOARD UPDATE  
April 7, 2025  
EMPLOYEE PERSONNEL REGISTER NO. 8 – 2024-2025

It is recommended that the Board approve the following personnel actions:

**EMPLOYMENT:**

Name: Darcy Capistrano  
Position: Human Resources Assistant  
Program: Human Resources  
Location: Presidio Site  
Effective: April 7, 2025

Name: Jose Escoto  
Position: Substitute Teacher  
Program: Educational Services  
Location: Creekside H.S.  
Effective: March 26, 2025

Name: Thomas Martois  
Position: Substitute Teacher  
Program: Educational Services  
Location: All Sites  
Effective: March 28, 2025

**LEAVES:**

Name: Cecilia Lopez-Murillo  
Position: Teacher  
Program: Educational Services  
Location: Creekside H.S.  
Effective: April 22, 2025 – May 19, 2025

**RESIGNATION:**

Name: Erik Caldwell  
Position: Teacher  
Program: Medical Innovations, Research and Entrepreneurship (MIRE)  
Location: Virtual  
Effective: March 21, 2025

Name: Kasey Eckels  
Position: Work-Based Learning and Outreach Specialist  
Program: Educational Services  
Location: Presidio  
Effective: April 17, 2025

Name: Kathe Hayden  
Position: Teacher  
Program: Medical Innovations, Research and Entrepreneurship (MIRE)  
Location: Virtual  
Effective: March 21, 2025

Name: Teresita Lubrino  
Position: Teacher  
Program: Pharmacy Technician  
Location: Creekside H.S.  
Effective: March 10, 2025

Name: Kenia Mejia  
Position: Instructional Assistant  
Program: Educational Services  
Location: Hillview H.S.  
Effective: March 31, 2025

Name: David McNeil  
Position: Teacher  
Program: Sports Medicine and Athletic Training  
Location: Costa Mesa H.S.  
Effective: April 14, 2025

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Brian K. Dozer



<b>Name</b>	<b>Position</b>	<b>Campus</b>	<b>Dates</b>	<b>Destination</b>	<b>Purpose</b>	<b>Amount</b>	<b>Funding Source</b>
Ashley Kingsbury	Instructor	Newport Harbor H.S.	2/24/25-2/25/25	Los Angeles, CA	Prostart	\$357.18	CTEIG
Brian Dozer	Superintendent	Presidio	4/29/25-5/1/25	Costa Mesa, CA	California Workforce Association	\$1,039.00	General Fund
Paul Galante	Instructor	Laguna Hills H. S.	6/8/25-6/13/25	Wichita, KS	ShopKey Pro and Scanner Diagnostic Level 1 and 2	\$3,196.11	CCAP
Brian Dozer	Superintendent	Presidio	6/8/25-6/11/25	San Diego, CA	CAROCF Committee and Board Meeting	\$1,834.51	General Fund
Krista Schweers-Ganga	Director, Ed. Services	Presidio	6/9/25-6/11/25	San Diego, CA	CAROCF Committee and Board Meeting	\$1,378.34	CTEIG

**\$7,805.14**