

**COASTLINE ROP  
REGULAR BOARD MEETING  
Minutes  
December 12, 2024**

The Board of Trustees of Coastline ROP met in regular session on December 12, 2024, at Coastline ROP, 1001 Presidio Square, Costa Mesa, California. The meeting was called to order at 8:32 a.m. by Barbara Schulman.

<u>Present Members</u>	<u>Other</u>			
Barbara Schulman	Brian Dozer	Kim Thomason	James Piccola	Jade Sanchez
Lauren Brooks	Krista Ganga	Ulises Garcia	Gina Escobar	Rosy Kovatch
Lynn Davis	Siteria Edwards	Keith Tuominen	Michelle Barto	Kasey Eckels
Krista Weigand	Brenda Savedra	Keith Carmona	Jeanne Bennett	Louie Campos
	Izzy Burdge			Amanda Saliba

**CLOSED SESSION**                    There was nothing to report out of closed session.  
Open session convened at 9:40 a.m.

**ADOPTION OF  
AGENDA**                                It was moved by Member Brooks, seconded by Member Davis, to  
remove Item #11, the Fire Fighting Technology Presentation by Dan  
Zimmerman due to Mr. Zimmerman being called to work the Malibu  
fire. Motion carried 4-0.

It was moved by Member Brooks, seconded by Member Davis, to  
adopt the updated agenda. Motion carried 4-0.

**SUPERINTENDENT'S  
REPORT**                                Dr. Brian Dozer greeted President Schulman, esteemed Trustees,  
members of the Steering Committee, and valued guests. He  
extended a special welcome to Trustee Krista Weigand,  
representing Newport-Mesa today.

Before Dr. Dozer started his report, he recognized two individuals  
who are leaving our monthly meetings. First, he wanted to  
recognize Michelle Barto, former Newport-Mesa and Coastline ROP  
board member, for four years of service. Michelle was sworn in as a  
Newport Beach City Councilmember this week, where he is sure  
she will do great work. Michelle served as our board president in  
2023, which was a challenging year to say the least. Her steady  
leadership and sage advice during that time was incredibly  
beneficial and he wanted to personally thank her on behalf of  
Coastline ROP and himself for that service. He is going to miss their  
coffee meetings! More importantly, he believes Michelle always  
embodied the mission of Coastline ROP and is just a really  
wonderful person!

Secondly, Dr. Dozer thanked Dr. Ulises Garcia for his service as  
Irvine's steering committee member for the past 5 plus years. Dr.  
Dozer first met Uli when he joined the Greater Irvine Chamber's  
business and workforce development committee 5 and a half years  
ago. Uli is leaving to head up CTE at Garden Grove Unified. They  
are very fortunate to get such a dedicated, talented leader. Uli – Dr.

Dozer thanked him for his collaboration and friendship. Coastline ROP looks forward to seeing Uli do great things at Garden Grove.

Dr. Dozer jokingly said, "You may be aware that there was a state election at the beginning of November". While there were not many changes in Orange County, there was one major one that could affect education. Former State Senator Josh Newman lost his re-election bid to former IUSD Board Member Steven Choi. Newman was the Senate Education Committee Chair and a friend of ROPs and CTE. There is no update yet on a new committee chair. In total, this year there are at least 30 new legislators in California, a historically large number, and an impressive 58 of the 120 members of the legislature will be women. One other change for Coastline ROP is that one of our state senators, Janet Nguyen, was elected to the Orange County Board of Supervisors. There will be a special election for her state senate seat early in 2025.

Given the impending release of the Governor's Career Education Master Plan and anticipated accompanying bills, it will be important to establish the importance of Coastline ROP and the CTE programs with state legislators. To that end Dr. Dozer is planning to take two students to Sacramento in mid-March for the CAROCP legislative action day. He will continue to ensure Coastline ROP plays a role in guiding the work.

Last month Coastline ROP released their new labor market survey. It is posted on the Coastline ROP website, and it is being shared far and wide. Dr. Dozer thanked Chrissy Cherry from OCDE for her hard work designing and completing the survey.

Coastline ROP has had discussions concerning whether their board policies are up to date. After an initial review they have determined that they are not! To that end, they are starting a review of all board policies and administrative regulations. They had initial discussions with CSBA and will be bringing a plan to the board early in 2025 for updating and approving their policies. Izzy Burdge and Siteria Edwards have been working on this and Dr. Dozer would like to thank them for their work.

Last week Dr. Dozer served on 2 panels at CSBA's Annual Education Conference. On Thursday he participated with North Orange County ROP's superintendent, Dana Lynch, one of Placentia Yorba Linda's board members, Carrie Buck, and the Director of Education for University Lab Partners, Samantha Rensch, on a panel titled "Inspiring STEM Careers Via an Innovative CTE Partnership." The panel discussed the Medical Innovation, Research & Entrepreneurship or MIRE program that we offer to our students through ULP. On Friday, Coastline ROP Board Member Brooks participated in a panel Dr. Dozer led titled "CTE, ROPs and the Power of Work-Based Learning Programs." Also joining were NOCROP's superintendent and Leilani Aguinaldo of School Services. Member Brooks highlighted the partnership

between IUSD and Coastline ROP and discussed her visit to the Careers with Children Internship class and what she learned from her discussion with one of our students from Portola High School. Both panels were well attended, and even more impressively spurred many people to come talk to Dr. Dozer and Member Brooks afterward.

Lastly, Dr. Dozer wanted to thank the board, steering committee, staff and teachers for their hard work and dedication. He was so impressed by everyone's focus on the mission. Everyone's passion for career education and tireless efforts to support the students' success have made a tremendous impact this year. Together we have helped students explore pathways, develop hands-on skills, and discover "what's next". This focus on student-centered education and collaboration continues to shape a brighter future for our communities. As William Butler Yeats is quoted, "Education is not the filling of a pail, but the lighting of a fire." He looks forward to another year of innovation, achievement and lighting fires with such an exceptional team.

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## EDUCATIONAL SERVICES' REPORT

As a great year wraps up, Dr. Krista Ganga was excited to share the highlights of Coastline ROP's progress and achievements in advancing career and technical education. Our programs continue to make a lasting impact on students, as evidenced by enrollment growth, inspiring success stories, and innovative efforts to connect learning with real-world opportunities.

Dr. Ganga was thrilled to share an update on Spring registration! This November, there was a significant increase in student interest and engagement, with 727 registrations compared to 481 registrations last November. That's a growth of 243 (51% increase) additional students!

In a time when many districts face declining enrollment, Coastline ROP's focus on engagement and awareness has driven growth, showcasing its ability to connect with students and meet their educational needs.

### **Existing Courses (Apples to Apples Comparison):**

Enrollment for Fall 2024 grew by **5.4%** (530 students compared to 503 in Fall 2023), demonstrating steady growth in participation. Additionally, the **students-per-section enrollment** increased by **4.2%**, reflecting improved student interest and connection.

### **All Courses (Apples to Oranges Comparison):**

With the introduction of new courses, total enrollment for Fall 2024 rose by a remarkable **23%** (656 students compared to 534 in Fall

2023The **per-section enrollment** for existing courses also increased by **3.4%**.

This growth is a testament to the power of intentional outreach and strategic course design in engaging students. Their program has sustained and expanded its impact by prioritizing awareness and connection, thriving despite challenging enrollment trends in many districts.

This November's annual CTE Conference in Palm Desert provided valuable professional development opportunities. Coastline ROP's team, including Brian, Brenda, Kasey, Gina, Alex, Divina, and Krista, attended and benefited from the event. Gina's presentation on our ELL Pharmacy Tech program was a special highlight, as she represented Coastline ROP with excellence. They are proud of her efforts and the recognition she brought to the program.

The conference provided valuable insights, including practical strategies for managing multiple grants, an overview of the USA Learns platform tailored to support language acquisition for ELL students, and sessions focused on strengthening career and technical education programs. Kasey shared that it was a productive event, offering opportunities for networking, team bonding, and gaining new approaches!

David McNeil, our Sports Medicine instructor at Costa Mesa High School, recently took his students to UC Irvine's High School Outreach Program. This half-day experience gave students a unique glimpse into the medical field, featuring a lecture by a renowned surgeon on cutting-edge advancements in minimally invasive surgery, followed by a student Q&A.

The students also participated in hands-on labs, practicing essential surgical skills like robotics, suturing, and endoscopic techniques. A highlight of the event was the opportunity to operate the da Vinci Surgical System, a leading 2-million-dollar surgical robot. This enriching experience has further sparked their interest in STEM and medical careers.

Dr. Ganga shared some student comments about the trip –

***Denise Gayosso (Senior):***

*"My favorite part of the trip was how hands-on we were with the machines, as well as the lecture that the surgeon gave to us. It was inspiring and gave me hope that I can become bigger and better without listening to others' opinions. That was personally one of my*

*favorite field trips because it allowed me to explore and get a feel of what I'm interested in. It also made me realize that it is possible to become whatever I want."*

**Melanie Montes-De-Leon (Junior):**

*"The most exciting part was getting to use the Da Vinci machine and seeing the difference between the machine versus the manual equipment. A new skill I learned was how to perform stitches of rubber skin. This experience made me more open-minded about other medical careers in healthcare, and I realized that I should take advantage of more hands-on opportunities to see what I actually like."*

Dr. Ganga shared another student success story: Francisco Pineda, a senior at Northwood High School, took the BITA 1 Construction course at Creekside High School and gained valuable skills and hands-on experience. With the support of his instructor, Annette Dokes, Francisco secured a job at Talbot, where he will embark on his career in the construction field after graduation.

Dr. Ganga congratulated Francisco on this exciting next step, and thanked Annette Dokes for her dedication to guiding students toward success in their career paths!

This past November, Coastline ROP concluded the fall series of Teacher Induction Workshops with four engaging sessions designed to build foundational skills for our new educators. Held monthly on Fridays, these workshops averaged 15 new teachers who were eager to grow and connect.

Teachers explored topics like learning styles, social and emotional learning (SEL), classroom management, and strategies for effective lesson planning. They also introduced AI tools to enhance teaching, lesson planning, and assessments. Feedback has been overwhelmingly positive, with participants already applying these strategies in their classrooms.

Dr. Ganga looks forward to resuming in January with workshops on higher-order thinking, managing burnout, data-driven instruction, and diversity and inclusion—further empowering teachers to meet the needs of all students.

Earlier this month, the Winter Career Specialist Meeting focused on career counseling techniques, equipping participants with innovative strategies to better guide students' career journeys. They explored practical tools for engaging students in career exploration, fostering

decision-making skills, and aligning student interests with future opportunities. The session emphasized the importance of personalized counseling approaches and shared best practices for integrating career readiness into daily interactions.

Kasey Eckels, our work-based learning outreach specialist, and Laurie Eberhart, our program assistant, recently had the opportunity to visit Newport Mesa's Early College High School and connect with the AVID students this past month. They shared valuable insights on how enrolling in an ROP course can make college applications truly stand out. Highlighting the practical skills, industry certifications, and real-world experience gained through ROP classes, they emphasized the competitive edge these programs offer students pursuing higher education.

In addition to their discussion, Kasey and Laurie introduced the students to upcoming ROP registration options, ensuring they were well-prepared to explore these transformative opportunities. This visit was so impactful that we're excited to open up similar opportunities to other districts. By extending these presentations, we hope to inspire even more students to take advantage of ROP programs' incredible benefits.

Dr. Ganga was thrilled to announce that Gina Escobar, the previous TOSA, has not only passed the challenging California Preliminary Administrative Credential Examination or CPACE but has also been officially hired as an administrator, overseeing NMUSD, TUSD, Adult Programs, and the Presidio campus! The CPACE is known for its rigor, testing everything from educational leadership to school management and a deep understanding of California's educational standards. Gina's success reflects her dedication, resilience, and expertise in educational leadership. Dr. Ganga is so proud of her accomplishment and is even more excited to see her bring her skills and passion to her new official role.

This semester, Coastline ROP implemented the Student Drop Survey Form and collected data from August to November to understand why some students chose not to continue with their after-bell courses. This feedback sheds light on key retention areas and gives us a clear direction for improvements.

Barriers included:

1. Overscheduling and Conflicts with Other Commitments
2. Transportation and Timing Challenges
3. Course Demands and Teaching Style

#### 4. Personal and Family Circumstances

While the results were unsurprising, Coastline ROP will need to work on these barriers to enhance the student experience in the program. Coastline ROP is working on solutions to make classes more accessible, manageable, and engaging.

Dr. Ganga thanked the board for their continued support as they work together to equip students with the skills and opportunities they need to thrive in their educational and career pathways. Dr. Ganga wished everyone a joyous and fulfilling holiday season filled with gratitude.

#### **BOARD MEETING DATES FOR JANUARY THROUGH MARCH 2025**

It was moved by Member Brooks, seconded by Member Weigand, to move the Thursday, February 20, 2025 meeting, to Thursday, February 13, 2025; and to move the Thursday, March 13, 2025 meeting to Thursday, March 6, 2025. Motion carried 4-0.

#### **APPOINTMENT OF GINA ESCOBAR AS REPRESENTATIVE FOR COASTLINE ROP TO THE ADULT EDUCATION CONSORTIA FOR 2024-2025**

It was moved by Member Brooks, and seconded by Member Davis, to approve the appointment of Gina Escobar as representative for Coastline ROP to the Adult Education Consortia for 2024-2025. Motion carried 4-0.

#### **BOARD POLICY 5141.21 AND ADMINISTRATIVE REGULATION 5141.21 ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS**

It was moved by Member Davis, seconded by Member Brooks, to approve the adoption of Board Policy 5141.21 and Administrative Regulation 5141.21. Motion carried 4-0.

#### **VEHICLE DONATION**

It was moved by Member Brooks, seconded by Member Davis, to accept the vehicle donation from Mr. Phillip Schnell. Motion carried 4-0.

#### **FIRST INTERIM BUDGET CERTIFICATION**

It was moved by Member Davis, seconded by Member Weigand, to approve as presented, certification for the First Interim Budget, with appropriate standards and criteria. Motion carried 4-0.

#### **CONSENT CALENDAR**

It was moved by Member Davis, seconded by Member Brooks, to approve the Consent Calendar as presented. Motion carried 4-0.

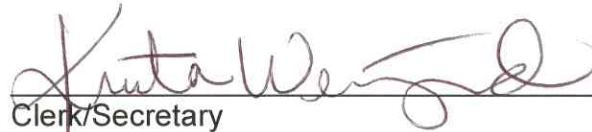
- Minutes from October 17, 2024, Board of Trustees meeting
- Ratification of purchase order and change order reports – October 7, 2024 – December 1, 2024

- Ratification of check reports – October 7, 2024 – December 1, 2024
- SimX Agreement
- Art by Bloomy Mural Proposal
- New Internship Site at EDK Learning, LLC
- English Language Learner Waiver Teacher Roster
- Personnel Register #4 – 2024-2025 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- Approval of travel and conference report

## ADJOURNMENT

It was moved by Member Brooks, seconded by Member Davis, to adjourn the meeting. Motion carried 4-0.

The meeting adjourned at 10:45 a.m.

  
Clerk/Secretary