



BOARD OF TRUSTEES AGENDA

December 12, 2024

8:30 a.m. Closed Session
9:30 a.m. Open Session

Participating School Districts: Irvine / Newport-Mesa / Saddleback Valley / Tustin Unified

Board of Trustees: Lauren Brooks / Krista Weigand / Barbara Schulman / Lynn Davis



COASTLINE ROP

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES
Thursday, December 12, 2024
8:30 a.m. Closed Session
9:30 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

- 2. ROLL CALL:**
 - Barbara Schulman, President _____
 - Lauren Brooks, Vice President _____
 - Lynn Davis, Clerk _____
 - Krista Weigand, Alternate Member _____

Coastline ROP:

- Brian Dozer, Superintendent
- Krista Schweers-Ganga, Director of Educational Services
- Brenda Savedra, Director of Business Services
- Siteria Edwards, Administrator, Human Resources

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

- 4. CLOSED SESSION** **Discussion**
 - A. Public Employee Evaluation: Superintendent (Government Code §54957)
 - B. Public Employee Evaluation: (Government Code §54957)
 - C. Public Employee Employment/Discipline/Dismissal/Release (Government Code §54957)
 - D. Compensation for Unrepresented Employees (Government Code §54957.6)

- 5. RECONVENE IN OPEN SESSION** **Discussion**
 - A. Reporting out of Closed Session

6. PLEDGE OF ALLEGIANCE

7. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

8. PUBLIC COMMENTS – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

INFORMATION ITEMS

- 9. **SUPERINTENDENT’S REPORT – Brian Dozer**
- 10. **EDUCATIONAL SERVICES’ UPDATE – Krista Schweers-Ganga**
- 11. **FIRE FIGHTING TECHNOLOGY PRESENTATION – Dan Zimmerman**

DISCUSSION/ACTION ITEMS

- 12. **Board Meeting dates for January through March 2025** **Discussion/Action**
Recommend the Board approve the proposed meeting dates:
 - January 23, 2025
 - February 20, 2025
 - March 13, 2025Motion by_____ Seconded by_____ Vote_____
- 13. **Appointment of Gina Escobar as representative for Coastline ROP to the Adult Education Consortia for 2024-2025.** **Discussion/Action**
Recommend the Board approve the appointment of Gina Escobar as representative for Coastline ROP to the Adult Education Consortia for 2024-2025.
Motion by_____ Seconded by_____ Vote_____
- 14. **Board Policy 5141.21 and Administrative Regulation 5141.21 Administering Medication and Monitoring Health Conditions** **Discussion/Action**
Recommend the Board approve the adoption of Board Policy 5141.21 and Administrative Regulation 5141.21.
Motion by_____ Seconded by_____ Vote_____
- 15. **Vehicle Donation** **Discussion/Action**
Recommend the Board accept the vehicle donation from Mr. Phillip Schnell.
Motion by_____ Seconded by_____ Vote_____
- 16. **First Interim Budget Certification** **Discussion/Action**
Recommend the Board approve as presented, certification for the First Interim Budget with appropriate standards and criteria.
Motion by_____ Seconded by_____ Vote_____
- 17. **Quarterly Report for District Investment Performance and Annual Policy Review** **Discussion**
- 18. **Strategic Marketing Plan Update** **Discussion**

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 19. Minutes from October 17, 2024, Board of Trustees meeting
- 20. Ratification of purchase order and change order reports – October 7, 2024 – December 1, 2024
- 21. Ratification of check reports – October 7, 2024 – December 1, 2024
- 22. SimX Agreement
- 23. Art by Bloomy Mural Proposal
- 24. New Internship Site at EDK Learning, LLC
- 25. English Language Learner Waiver Teacher Roster
- 26. Personnel Register #4 – 2024-2025 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 27. Approval of travel and conference report

Motion by_____ Seconded by_____ Vote_____

NEW BUSINESS

Information

ADJOURNMENT

Motion by_____ Seconded by_____ Vote_____ at ____ a.m.

Next Scheduled Meeting: January 23, 2025



COASTLINE ROP 2025 BOARD CALENDAR

January 23	(3 rd Thursday)	-	Board Meeting
February 20	(3 rd Thursday)	-	Board Meeting Textbook Inventory
March 13	(2 nd Thursday)	-	Board Meeting Interim Budget Review 2024-25 Coastline ROP Priorities Update Closed: Strategic Priorities
April 17	(3 rd Thursday)	-	Board Meeting
May 22	(4 th Thursday)	-	Board Meeting 2025-2026 School Calendar Review Superintendent's Evaluation Process Employ Summer Semester Staff
June 12	(2 nd Thursday)	-	Board Meeting Public Hearing for 2025-2026 Budget Adopt 2025-2026 Budget Authorize Superintendent to Approve Travel and Conferences Discussion of Superintendent's Evaluation Interagency Agreements Appendix A for 2025-2026 Closed: Strategic Priorities
July 17	(3 rd Thursday)	-	Board Meeting
August 21	(3 rd Thursday)	-	Board Meeting Administrative Contract Extensions Board Input for 2025-2026 Coastline ROP Priorities
September 11	(2 nd Thursday)	-	Board Meeting Superintendent's Evaluation 2024-2025 Unaudited Actuals Report Closed: Strategic Priorities
October 16	(3 rd Thursday)	-	Board Meeting
November 13	(2 nd Thursday)	-	Board Meeting
December 11	(2 nd Thursday)	-	Organizational Meeting Audit Report Interim Budget Review Closed: Strategic Priorities

Meeting Time: 9:30 a.m.

Board approved:

TO: Board of Trustees

FROM: Brian Dozer

DATE: December 12, 2024

SUBJECT: Appointment of Gina Escobar to Adult Education Consortia

Background and Rationale

In 2013-14, AB 86 provided legislative language to guide the use of a state-wide adult education planning grant for the development, goals, and structure of regional consortiums for adult education. Under the AB 86 adult education planning grant, adult education consortia were created, including two that Coastline ROP are members of: the South Orange County Regional Consortium (consisting of Capistrano USD, Coastline ROP, College and Career Advantage, Irvine USD, Irvine Valley College, Laguna Beach USD, OCDE, Saddleback College, Saddleback Valley USD, and Tustin USD) and Coast Adult Education Consortium (consisting of Coastline College, Coastline ROP, Garden Grove USD, Golden West College, Huntington beach UHSD, Newport-Mesa USD, OCDE).

Starting in 2015-16, the State Budget included funds to implement the California Adult Education Program (CAEP). The CDE Adult Ed Office appropriates the funds through regional consortia consisting of community college districts, school districts, and county offices of education to implement regional plans to better serve the needs of adults. AB 104 provides legislative language as to the use of CAEP funds and the structure and governance of local consortiums. AB 104 also states that “members of the consortium shall be represented only by an official designated by the governing board of the member.”

A representative from Coastline ROP is necessary to ensure full participation in the decision-making process to implement the adult education plan supported by the CAEP. I nominate Gina Escobar, Administrator, to fill our representative spots on each of the two adult education consortia.

Financial Implications

There are no financial implications.

Recommendation

It is respectfully recommended that the Board of Trustees approve the appointment of Gina Escobar as representative for Coastline ROP to the Adult Education Consortia for 2024-2025.

TO: Board of Trustees

FROM: Dr. Krista Schweers-Ganga

DATE: December 12, 2024

SUBJECT: Board Policy 5141.21 and Administrative Regulation 5141.21
Administering Medication and Monitoring Health Conditions

Background and Rationale

The attached Board Policy (BP 5141.21) and Administrative Regulation (AR 5141.21) outline the guidelines and procedures for administering medication and monitoring health conditions within Coastline ROP. These policies have been updated to reflect current legal requirements and best practices, ensuring students have safe and equitable access to necessary medical care while participating in educational programs.

Key highlights of the policy and regulation include:

- Protocols for administering medication to students, including provisions for self-administration and self-monitoring.
- Availability of emergency medications such as epinephrine auto-injectors and naloxone hydrochloride to address anaphylaxis and opioid overdoses.
- Training requirements for designated personnel to ensure safe administration of medications.
- Measures to maintain student confidentiality and ensure proper documentation.

These updates aim to support the health and safety of all students, minimize instructional interruptions, and comply with applicable state and federal laws.

Legal counsel at the Orange County Department of Education has reviewed this proposed policy.

Financial Implications

Implementation of these policies may involve costs related to staff training, procurement of emergency medications, and documentation systems.

Recommendation

It is respectfully recommended that the Board of Trustees approve the adoption of Board Policy 5141.21 and Administrative Regulation 5141.21 as presented.



DRAFT

Policy
adopted:
Students

COASTLINE REGIONAL OCCUPATIONAL PROGRAM
Costa Mesa, California
BP 5141.21

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

The Board of Trustees believes that regular school attendance is critical to student learning and that students who need to take medication prescribed or ordered for them by their authorized healthcare providers should be able to participate in the educational program.

Any medication prescribed for a student with a disability who is qualified to receive services under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973 shall be administered in accordance with the student's individualized education program or Section 504 services plan, as applicable.

For the administration of medication to other students during school or school-related activities, the Superintendent or designee shall develop protocols which shall include options for allowing parents/guardians to administer medication to their child at school, designate other individuals to do so on their behalf, and, with the student's authorized health care provider's approval, request the district's permission for the student to self-administer a medication or self-monitor and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions, and promotes student safety and privacy.

The Superintendent or designee shall make epinephrine auto-injectors available at each school for providing emergency medical aid to any person suffering, or reasonably believed to be suffering, from an anaphylactic reaction. (Education Code 49414)

The Superintendent or designee shall make naloxone hydrochloride or another opioid antagonist available for emergency medical aid to any person suffering, or reasonably believed to be suffering, from an opioid overdose. (Education Code 49414.3)

Because of the conflict between state and federal law regarding the legality of medicinal cannabis, the Board prohibits the administration of medicinal cannabis to students on school grounds by parents/guardians or school personnel.

The Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators, to design procedures or measures for addressing an emergency such as a public disaster or epidemic.

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS (continued)

Administration of Medication by School Personnel

When allowed by law, medication prescribed to a student by an authorized health care provider may be administered by the Director of Nursing or, when the Director of Nursing or other medically licensed person is unavailable, and the physician has authorized administration of medication by unlicensed personnel for a particular student, by other designated school personnel with appropriate training. The Director of Nursing and other designated school personnel shall administer medications to students in accordance with law, Board policy, administrative regulation, and, as applicable, the written statement provided by the student's parent/guardian and authorized health care provider. Such personnel shall be afforded appropriate liability protection.

The Superintendent or designee shall ensure that school personnel designated to administer any medication receive appropriate training and, as necessary, retraining from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by, and provided with immediate communication access to, the Director of Nursing, physician, or other appropriate individual.

The Superintendent or designee shall maintain documentation of the training and ongoing supervision, as well as annual written verification of competency of other designated school personnel.

Legal Reference:

EDUCATION CODE

48980 Parent/Guardian notifications

49407 Liability for Treatment

49408 Student emergency information

49414 Emergency epinephrine auto-injectors

49414.3 Emergency medical assistance; administration of medication for opioid overdose

49414.5 Providing school personnel with voluntary emergency training

CALIFORNIA CODE OF REGULATIONS

600-611 Administering medication to students

BUSINESS CODE

2700-2837 Nursing

3500-3546 Physician assistants

4119.2 Acquisition of epinephrine auto-injectors

4119.8 Acquisition of naloxone hydrochloride or another opioid antagonist

DRAFT

Regulation
adopted:
Students

COASTLINE REGIONAL OCCUPATIONAL PROGRAM
Costa Mesa, California
AR 5141.21

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

Definitions

Authorized health care provider means an individual who is licensed by the State of California to prescribe or order medication, including, but not limited to, a physician or physician assistant. (Education Code 49423; 5 CCR 601)

Other designated school personnel means any individual employed by the district, including a nonmedical school employee, who has volunteered or consented to administer medication or otherwise assist the student and who may legally administer the medication to the student or assist the student in the administration of the medication. (5 CCR 601, 621)

Medication may include not only a substance dispensed in the United States by prescription, but also a substance that does not require a prescription, such as over-the-counter remedies, nutritional supplements, and herbal remedies. (5 CCR 601)

Epinephrine auto-injector means a disposable delivery device designed for the automatic injection of a premeasured dose of epinephrine into the human body to prevent or treat a life-threatening allergic reaction. (Education Code 49414)

Anaphylaxis means a potentially life-threatening hypersensitivity to a substance, which may result from an insect sting, food allergy, drug reaction, exercise, or other cause. Symptoms may include shortness of breath, wheezing, difficulty breathing, difficulty talking or swallowing, hives, itching, swelling, shock, or asthma. (Education Code 49414)

Opioid antagonist means naloxone hydrochloride or another drug approved by the federal Food and Drug Administration that, when administered, negates or neutralizes in whole or in part the pharmacological effects of an opioid in the body and that has been approved for the treatment of an opioid overdose. (Education Code 49414.3)

Albuterol means a bronchodilator used to open the airways by relaxing the muscles around the bronchial tubes. (Education Code 49414.7)

Inhaler means a device used for the delivery of prescribed asthma medication that is inhaled. (Education Code 49414.7)

ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS (continued)

Notifications to Parents/Guardians

At the beginning of each school year, the Superintendent or designee shall notify parents/guardians of the options available to students who need to take prescribed medication during the school day and the rights and responsibilities of parents/guardians regarding those options. (Education Code 49480)

In addition, the Superintendent or designee shall inform the parents/guardians of any student on a continuing medication regimen for a nonepisodic condition of the following: (Education Code 49480)

1. The parent/guardian is required to inform the Director of Nursing or other designated employee of the medication being taken, the current dosage, and the name of the supervising physician.
2. With the parent/guardian's consent, the Director of Nursing or other designated employee may communicate with the student's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the medication on the student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

When a student requires medication during the school day in order to participate in the educational program, the Superintendent or designee shall, as appropriate, inform the student's parents/guardians that the student may qualify for services or accommodations pursuant to the Individuals with Disabilities Education Act (20 USC 1400-1482) or Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794).

Parent/Guardian Responsibilities

The responsibilities of the parent/guardian of any student who may need medication during the school day shall include, but are not limited to:

1. Submitting the parent/guardian written statement and the authorized health care provider's written statement each school year as described in the sections "Parent/Guardian Statement" and "Health Care Provider Statement" below. The parent/guardian shall provide a new authorized health care provider's statement if the medication, dosage, frequency of administration, or reason for administration changes.

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)**

(Education Code 49414.5, 49423, 49423.1; 5 CCR 600, 626)

2. If the student is on a continuing medication regimen for a nonepisodic condition, informing the Director of Nursing or other designated certificated employee of the medication being taken, the current dosage, and the name of the supervising physician, and updating the information when needed. (Education Code 49480)

3. Providing medications in properly labeled, original containers along with the authorized health care provider's instructions. For prescribed or ordered medication, the container also shall bear the name and telephone number of the pharmacy, the student's identification, and the name and phone number of the authorized health care provider. (5 CCR 606)

Parent/Guardian Statement

When district employees are to administer medication to a student, the parent/guardian's written statement shall:

1. Identify the student

2. Grant permission for an authorized district representative to communicate directly with the student's authorized health care provider and pharmacist, as may be necessary, regarding the health care provider's written statement or any other questions that may arise with regard to the medication

3. Contain an acknowledgment that the parent/guardian understands how district employees will administer the medication or otherwise assist the student in its administration

4. Contain an acknowledgment that the parent/guardian understands the responsibilities to provide a written statement from the authorized health care provider, to ensure that the medication is delivered to the school in a proper container by an individual legally authorized to be in possession of the medication, and to provide all necessary supplies and equipment

5. Contain an acknowledgment that the parent/guardian understands the right to terminate the consent for the administration of the medication or for otherwise assisting the student in the administration of medication at any time

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)**

In addition to the requirements in Items #1-5 above, if a parent/guardian has requested that the student be allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, the parent/guardian's written statement shall: (Education Code 49423, 49423.1)

1. Consent to the self-administration
2. Release the district and school personnel from civil liability if the student suffers an adverse reaction as a result of self-administering the medication

In addition to the requirements in Items #1-5 above, if a parent/guardian wishes to designate an individual who is not an employee of the district to administer medication to the student, the parent/guardian's written statement shall clearly identify the individual and shall state:

1. The individual's willingness to accept the designation
2. That the individual is permitted to be on the school site
3. Any limitations on the individual's authority

Health Care Provider Statement

When any district employee is to administer prescribed medication to a student, or when a student is to be allowed to carry and self-administer prescribed medication during school hours, the authorized health care provider's written statement shall include:

1. Clear identification of the student (Education Code 49423, 49423.1; 5 CCR 602)
2. The name of the medication (Education Code 49423, 49423.1; 5 CCR 602)
3. The method, amount, and time schedules by which the medication is to be taken (Education Code 49423, 49423.1; 5 CCR 602)
4. If a parent/guardian has requested that the student be allowed to self-administer medication, confirmation that the student is able to self-administer the medication (Education Code 49414.5, 49423, 49423.1; 5 CCR 602)

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)**

5. For medication that is to be administered by unlicensed personnel, confirmation by the student's health care provider that the medication may safely and appropriately be administered by unlicensed personnel (Education Code 49423, 49423.1; 5 CCR 602)
6. For medication that is to be administered on an as-needed basis, the specific symptoms that would necessitate administration of the medication, allowable frequency for administration, and indications for referral for medical evaluation
7. Possible side effects of the medication
8. Name, address, telephone number, and signature of the student's authorized health care provider

For self-administration of inhaled asthma medication, the district shall accept a written statement from a physician or surgeon contracted with a health plan licensed pursuant to Health and Safety Code 1351.2. Such written statement shall be in English and Spanish and shall include the name and contact information for the physician or surgeon. (Education Code 49423.1)

District Responsibilities

The Superintendent or designee shall ensure that any unlicensed school personnel authorized to administer medication to a student receives appropriate training from the Director of Nursing or other qualified medical personnel.

The Director of Nursing or other designated school personnel shall:

1. Administer or assist in administering medication in accordance with the authorized health care provider's written statement
2. Accept delivery of medications from parents/guardians and count and record them upon receipt
3. Maintain a list of students needing medication during the school day, including those authorized to self-administer medication, and maintain on the list the type of medication and the times and dosage to be administered

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)**

4. Maintain for each student a medication log which may:
 - a. Specify the student's name, medication, dose, method of administration, time of administration during the regular school day, date(s) on which the student is required to take the medication, and the authorized health care provider's name and contact information
 - b. Contain space for daily recording of the date, time, and amount of medication administered, and the signature of the individual administering the medication
5. Maintain for each student a medication record which may include the authorized health care provider's written statement, the parent/guardian's written statement, the medication log, and any other written documentation related to the administration of medication to the student
6. Ensure that student confidentiality is appropriately maintained
7. Coordinate and, as appropriate, ensure the administration of medication during field trips and other school-related activities
8. Report to a student's parent/guardian and the site administrator any refusal by the student to take the medication
9. Keep all medication to be administered by the district in a locked drawer or cabinet
10. As needed, communicate with a student's authorized healthcare provider and/or pharmacist regarding the medication and its effects
11. Counsel other designated school personnel regarding the possible effects of a medication on a student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose
12. Ensure that any unused, discontinued, or outdated medication is returned to the student's parent/guardian at the end of the school year or, if the medication cannot be returned, dispose of it in accordance with state laws and local ordinances
13. In the event of a medical emergency requiring administration of medication, provide immediate medical assistance, directly observe the student following the administration of medication, contact the student's parent/guardian, and determine whether the student

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)**

should return to class, rest in the school office, or receive further medical assistance

14. Report to the site administrator, the student's parent/guardian, and, if necessary, the student's authorized health care provider any instance when a medication is not administered properly, including administration of the wrong medication or failure to administer the medication in accordance with authorized health care provider's written statement

Emergency Epinephrine Auto-Injectors and Emergency Albuterol Inhalers

The Superintendent or designee shall provide epinephrine auto-injectors to the Director of Nursing or other trained personnel who have volunteered to administer them in an emergency and have received training. The Director of Nursing, or when the Director of Nursing or physician is unavailable, a trained volunteer may administer an epinephrine auto-injector to provide emergency medical aid to any person suffering, or reasonably believed to be suffering, from potentially life-threatening symptoms of anaphylaxis at school or a school activity. A trained volunteer may include the holder of an Activity Supervisor Clearance Certificate who has received specified training. (Education Code 49414)

At least once per school year, the Superintendent or designee shall distribute to all employees a notice requesting volunteers to be trained to administer epinephrine auto-injectors for emergency aid to individuals exhibiting signs of anaphylaxis reaction or respiratory distress. Such notice shall also describe the training that the volunteers will receive. (Education Code 49414, 49414.7)

The principal or designee at each school may designate one or more volunteers to receive initial and annual refresher training, which shall be provided by the Director of Nursing or other qualified person designated by a physician and surgeon authorized pursuant to Education Code 49414 or 49414.7, and shall be based on the standards developed by the Superintendent of Public Instruction (SPI). Written materials covering the required topics for training shall be retained by the school for reference. (Education Code 49414, 49414.7)

The Director of Nursing or other qualified supervisor of health, or a district administrator if the district does not have a qualified supervisor of health, shall obtain a prescription for epinephrine auto-injectors inhalers for each school from an authorized physician and surgeon. Such prescription may be filled by local or mail-order pharmacies or manufacturers. (Education Code

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)**

Secondary schools shall be provided at least one adult (regular) epinephrine auto-injector, unless there are any students at the school who require a junior epinephrine auto-injector. (Education Code 49414)

The district shall store emergency epinephrine auto-injectors in an accessible location, and shall specify such location in annual notices to staff.

If either medication is used, the Director of Nursing or other qualified supervisor of health shall restock the medication as soon as reasonably possible, but no later than two weeks after it is used. In addition, all medications shall be restocked before their expiration date. (Education Code 49414, 49414.7)

Any volunteer or trained personnel who administers either medication shall initiate emergency medical services or other appropriate medical follow up in accordance with the training materials retained by the school. (Education Code 49414, 49414.7)

Information regarding defense and indemnification provided by the district for any and all civil liability for volunteers administering epinephrine auto-injectors shall be provided to each volunteer and retained in the employee's personnel file. (Education Code 49414, 49414.7)

A school may accept gifts, grants, and donations from any source for the support of the school in carrying out the requirements of Education Code 49414 or 49414.7, including, but not limited to, the acceptance of epinephrine auto-injectors from a manufacturer or wholesaler. (Education Code 49414, 49414.7)

The Superintendent or designee shall maintain records regarding the acquisition and disposition of the described medications for a period of three years from the date the records were created. (Business and Professions Code 4119.2)

Emergency Medication for Opioid Overdose

The district may elect to make emergency naloxone hydrochloride or another opioid antagonist available at schools for the purpose of providing emergency medical aid to persons suffering, or

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)**

reasonably believed to be suffering, from an opioid overdose. In determining whether to make this medication available, the Superintendent or designee shall evaluate the emergency medical response time to the school and determine whether initiating emergency medical services is an acceptable alternative to providing an opioid antagonist and training personnel to administer the medication. (Education Code 49414.3)

Additionally, if the district accepts emergency naloxone hydrochloride or another opioid antagonist from the county office of education (COE), the Superintendent or designee shall maintain at least two units of the medication at each high and adult school. (Education Code 49414.8)

When available at the school site, the Director of Nursing shall provide emergency naloxone hydrochloride or another opioid antagonist for emergency medical aid to any person exhibiting potentially life-threatening symptoms of an opioid overdose at school or a school activity. Other designated personnel who have volunteered and have received training may administer such medication when the Director of Nursing or physician is unavailable and shall only administer the medication by nasal spray or auto-injector. (Education Code 49414.3)

At least once per school year, the Superintendent or designee shall distribute to all staff a notice requesting volunteers to be trained to administer naloxone hydrochloride or another opioid antagonist, describing the training that the volunteer will receive, and explaining the right of the volunteer to rescind the offer to volunteer at any time, including after receiving training. The notice shall also include a statement that no benefit will be granted to or withheld from any employee based on the offer to volunteer and that there will be no retaliation against any employee for rescinding the offer to volunteer. (Education Code 49414.3)

The principal or designee shall designate two or more volunteer employees to receive initial and annual refresher training, based on standards adopted by the SPI, regarding the storage and emergency use of naloxone hydrochloride or another opioid antagonist. The training shall be provided at no cost to the employee, conducted during regular working hours, and be provided by the Director of Nursing or other qualified person designated by an authorizing physician and surgeon. Written materials provided during the training shall be retained at the school for reference. (Education Code 49414.3, 49414.8)

Each volunteer shall meet the minimum standards of training for the administration of an

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)**

emergency opioid antagonist as specified in Education Code 49414.3 or shall have undergone opioid overdose prevention and treatment training and reviewed material available on the California Department of Public Health's website. (Education Code 49414.8)

Any prescription for naloxone hydrochloride or another opioid antagonist shall be obtained by the Director of Nursing, other qualified supervisor of health, or, if the district does not have a qualified supervisor of health, a district administrator from an authorized physician and surgeon. Such prescription may be filled by local or mail order pharmacies or manufacturers. (Education Code 49414.3)

If the medication is used, the Director of Nursing, other qualified supervisor of health, or district administrator, as applicable, shall restock the medication as soon as reasonably possible, but no later than two weeks after it is used. In addition, the medication shall be restocked before its expiration date. (Education Code 49414.3, 49414.8)

Employees and volunteers that render emergency treatment at the scene of an opioid overdose or suspected opioid overdose by administering an opioid antagonist shall not be liable for civil damages resulting from an act or omission, unless such act constitutes gross negligence or willful or wanton misconduct. (Health and Safety Code 1799.113)

Information regarding defense and indemnification provided by the district for any and all civil liability for volunteers administering naloxone hydrochloride or another opioid antagonist for emergency aid shall be provided to each volunteer in writing and retained in the employee's personnel file. (Education Code 49414.3)

A school may accept gifts, grants, and donations from any source for the support of the school in carrying out the requirements of Education Code 49414.3, including, but not limited to, the acceptance of the naloxone hydrochloride or another opioid antagonist from a COE, manufacturer, or wholesaler. (Education Code 49414.3)

The Superintendent or designee shall maintain records regarding the acquisition and disposition of naloxone hydrochloride or another opioid antagonist for a period of three years from the date the records were created. (Business and Professions Code 4119.8)

**ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS
(continued)**

Legal Reference:

EDUCATION CODE

48980 Parent/Guardian notifications

49407 Liability for Treatment

49408 Student emergency information

49414 Emergency epinephrine auto-injectors

49414.3 Emergency medical assistance; administration of medication for opioid overdose

49414.5 Providing school personnel with voluntary emergency training

CALIFORNIA CODE OF REGULATIONS

600-611 Administering medication to students

BUSINESS CODE

2700-2837 Nursing

3500-3546 Physician assistants

4119.2 Acquisition of epinephrine auto-injectors

4119.8 Acquisition of naloxone hydrochloride or another opioid antagonist

TO: Board of Trustees
FROM: Brenda Savedra
DATE: December 12, 2024
SUBJECT: Acceptance of Vehicle Donation

Background and Rationale

Mr. Phillip Schnell is pleased to offer the donation of a 1996 Dodge Dakota pickup truck to the Automotive Technology program at Laguna Hills High School. The vehicle has served as a valuable resource for his son, Adin Schnell, and fellow students over several years, providing hands-on experience in automotive repair and maintenance. With Adin having recently graduated, the Schnell family seeks to formally contribute to the program's continued success by donating the truck to support the practical training and skill development of future students.

Financial Implications

No financial implications for Coastline ROP.

Recommendation

It is respectfully recommended that the Board of Trustees accept the vehicle donation from Mr. Phillip Schnell.

Coastline Regional Occupational Program
1001 Presidio Square, Costa Mesa, CA
92626

VEHICLE REPORT OF GIFTS

School Site: Laguna Hills High School Date: December 12, 2024
Department: Industrial Services
Course: Automotive Technology

Description of Gift: Make – Dodge
Model - Dakota
Year - 1996

Value of Gift: \$300.00 *(Established by Donor)*

Donated by: Phillip Schnell

Address: 24612 Shadowfox Drive, Lake Forest, CA 92630

Signature of Director, Business Services

Please send the report of gift to Brenda Savedra in the Business Department.

*The Item is not legally the property of the ROP's until accepted by the Board of Trustees.

Vehicle Information (required for processing):

Make: Dodge
Model: Dakota
Year: 1996
VIN: 1B7FL26P6TS624072
License Plate: 5K56549

Superintendent

Board of Trustees Acceptance Date

TO: Board of Trustees

FROM: Brenda Savedra

DATE: December 5, 2024

SUBJECT: 2024-2025 First Interim Financial Report

In accordance with state financial reporting requirements, attached is the First Interim Budget report covering the period of July 1, 2024, to October 31, 2024. The interim report allows us to make any necessary revisions to the budget and determine, if necessary, levels of cash are available to meet our expenditure obligations.

This budget meets the Criteria and Standards for interim reports designated by the California Department of Education. Analysis shows that both the cash balance and the fund balance will be positive at the close of the fiscal year. Available unrestricted reserves for economic uncertainties are estimated to exceed the minimum requirement of 5.0 percent.

The projected changes in the current operating budget include increases in both revenues and expenditures. The board-approved operating budget initially reflected a revenue-to-expenditure deficit of \$531,411 for the 2024-2025 fiscal year. However, the First Interim Report projects a reduced deficit of \$208,385, reflecting a \$323,026 improvement compared to the adopted budget.

Key factors contributing to this improvement include the recognition of grant revenues not included in the original 2024-2025 budget. Additionally, increased grant expenditures have been accounted for, with an anticipated carry-over amount of \$915,073 to the 2025-2026 fiscal year.

Revenue

The revised revenue projection is attributed to several factors. First, as mentioned, additional state and local grant revenues have been recognized. These include state grants such as the CTEIG 8 adjusted carry-over from 2023-2024, CTEIG 9 revenues, and the College and Career Access Pathways Grant. Additional local revenues include SWP 5 carry-over, SWP 6, ELL Adult Grant funds, K-16 OC Pathway, California Apprenticeship Internship Grant, Orange County Community Foundation Grant, and the ACCESS contract with OCDE. Overall, the acquisition of new funding has resulted in an increase in revenues of \$1,442,749.

Revenue	Adopted Budget	First Interim	Difference
ROP District Funding	4,967,006	4,953,110	(13,896)
Grant Funding	1,981,099	2,624,074	642,975
Other Income	322,795	1,136,465	813,670
Total	7,270,900	8,713,649	1,442,749

Expenditures

The revised expenditures projections are due to some of the factors noted above. First, grant-related expenditures increased due to underestimating the amount of carry-over revenues that is recognized in grant-related expenditures in the 2024-2025 year and increase grant expenditures associated with the recognition of additional grant revenues. Second, staff changes and new hires since budget adoption have been recognized in salaries and benefits. These actions include the creation of the new Fiscal Analyst position and HR Assistant. Lastly, expenditures increased due to an increase in the number of classes by two of our districts.

Expenditures	Adopted Budget	First Interim	Difference
Salaries & Benefits	5,545,424	6,249,459	704,035
Books, Supplies, & Equipment	648,396	1,025,548	377,152
Services & Operations	1,258,491	1,529,304	270,813
Capital Outlay	350,000	117,723	(232,277)
Total	7,802,311	8,922,034	1,119,723

Summary

Overall Projection	Adopted Budget	First Interim
Revenue	7,270,900	8,713,649
Expenses	7,802,311	8,922,034
Total	(531,411)	(208,385)

General Fund Reserves

On July 1, 2024, the ROP's beginning fund balance was \$5,290,322. The following is the estimated ending General Fund balance as of June 30, 2025:

General Fund

Non-spendable	
Non-spendable Revolving Cash	10,000
Unassigned	
Unassigned/Unappropriated	4,443,568
Reserve for Economic Uncertainties	446,102
Distinguished Student Recognition	3,000
Hurley & Hass MET	5,800
Assigned/Restricted	
Cal-Works	9,528
ELL Healthcare Grant	2,846
Newport-Mesa USD Lottery	82,937
Tustin USD Lottery	<u>78,156</u>
 Total Reserves, Ending Fund Balance	 <u>5,081,937</u>

Most of Coastline ROP's reserves are classified as an unrestricted resource, which do not have ending fund balance restrictions and/or limitations. Per the California Department of Education, CalWORKs funds generated by applicable ROP adults are restricted for use in the adult programs that generated the CalWORKs ADA.

Multi-Year Projections

The ROP projects deficits of \$634,469 in 2025-2026, as restricted carry-over for grants is expended, and \$1,123,640 in 2026-2027, consistent with the ROP's practice of recognizing grant revenue only upon formal award. These projections are presented with transparency to provide a clear understanding of the ROP's financial forecast in the absence of additional grant funding. Furthermore, they emphasize the essential role of grant funding in sustaining operations. As new grants are awarded, they will be incorporated into the multi-year projections in alignment with the expenditures outlined in each grant application.

Enclosures

Revenue Detail Explanation Sheet
8000

Federal Revenues
8290

Other federal revenues are not included at this time.

State Revenues
8590

Other state revenues are included for the CTE Incentive grant, CalWORKs for ROCP, and STRS on-behalf revenue.

Local Revenues
8631

Sale of obsolete equipment when it is available.

8660

Interest, 2.00% net yield on funds in county treasury educational pool.

8699

Other income from local grant funds, printing projects, facilities use, donations, requests for records, refunds, etc.

8710

Adult registration fees (includes fee-based courses).

8781

ROP cost per section fee from participating districts and reimbursement of Career Specialist costs.

Expenditure Detail Explanation Sheet
1000-7000

Certificated Salaries

1100	Teachers.
1200	Pupil Support/Counselor – currently there are no positions in this category.
1300	Director, Educational Services; and Administrators, Educational Services.
1900	K12 Pathway Coordinator, Instructional Support and Media Specialist, and Mentor Teachers.

Classified Salaries

2100	Instructional Assistants and Job Coaches.
2200	Career Specialists, Network Specialist, and Facility Maintenance Technician.
2300	Superintendent, Chief Business Official, Manager of Technology Services, Administrator Human Resources, and Board Members.
2400	Support staff/Clerical personnel.
2900	Other classified salaries.

Employee Benefits

3100	STRS – Rate 19.10%
3200	PERS – Rate 27.05%
3300	Medicare – Rate 1.45%; OASDI (non-STRS/PERS) – Rate 6.2%
3400	Health and Welfare – medical, dental, vision and life insurance benefits

Expenditure Detail Explanation Sheet
1000 – 7000 (Continued)

3500	Unemployment Insurance – 0.05%
3600	Workers Compensation – Rate 1.7%
3700	Retiree Benefits

Books, Supplies, Non-Capitalized Equipment

4100	Textbooks
4200	Other Books
4300	Materials and Supplies
4400	Non-capitalized Equipment

Services, Other Operating Expenses

5200	Mileage, Conference and Travel.
5300	Dues and Memberships – including CAROCP, CASBO, CSBA, and WASC.
5400	Property and Liability Insurance – including special coverage for health program students.
5500	Utilities and Housekeeping.
5600	Rentals/Leases/Repairs – major expense in this item is the Presidio facility lease.
5700	Direct cost Transfers.

Expenditure Detail Explanation Sheet
1000 – 7000 (Continued)

5800 Professional Services, Other Services, and Operational Expenses –e.g., Presidio site facility maintenance, human resources and financial systems support, legal services, auditing services, advertising, and other miscellaneous expenses.

5900 Communications – phone, Internet connection, postage.

Capital Outlay

6200 Buildings and Improvement of Buildings – includes leasehold improvements.

6400 Equipment – instructional and non-instructional purposes.

6500 Replacement of Equipment – instructional and non-instructional purposes.

Other Outgoing

7210 Indirect cost transfers.

7213 Pass through of grant funds.

7430 Debt service.

7612 Transfers out.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129, 41023, and 42130)

Signed: _____ Date: _____
JPA Administrator or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the JPA. (Pursuant to EC sections 41023 and 42131)

Meeting Date: December 12, 2024 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

- POSITIVE CERTIFICATION
As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- QUALIFIED CERTIFICATION
As President of the Governing Board of this JPA, I certify that based upon current projections this JPA may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- NEGATIVE CERTIFICATION
As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Brenda Savedra Telephone: 714-429-2220
Title: Director, Business Services E-mail: bsavedra@coastlinerop.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	This criterion is not checked for JPAs.	n/a	
CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	This criterion is not checked for JPAs.	n/a	
3	ADA to Enrollment	This criterion is not checked for JPAs.	n/a	
4	Local Control Funding Formula (LCFF) Revenue	This criterion is not checked for JPAs.	n/a	
5	Salaries and Benefits	Projected ratio of total salaries and benefits to total general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	This criterion is not checked for JPAs.	n/a	
8	Deficit Spending	Deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	
SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?		X
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	

S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have transfers to or from the general fund to cover operating deficits changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	
SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the JPA have long-term (multiyear) commitments or debt agreements? <ul style="list-style-type: none"> If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2023-24) annual payment? If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources? 	X	
			n/a	
			n/a	
S7a	Postemployment Benefits Other than Pensions	Does the JPA provide postemployment benefits other than pensions (OPEB)? <ul style="list-style-type: none"> If yes, have there been changes since budget adoption in OPEB liabilities? 		X
			X	
S7b	Other Self-insurance Benefits	Does the JPA operate any self-insurance programs (e.g., workers' compensation)? <ul style="list-style-type: none"> If yes, have there been changes since budget adoption in self-insurance liabilities? 	X	
			n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for: <ul style="list-style-type: none"> Certificated? (Section S8A, Line 1b) Classified? (Section S8B, Line 1b) Management/supervisor/confidential? (Section S8C, Line 1b) 	n/a	
			n/a	
			n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	n/a	
ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	n/a	
A4	New Charter Schools Impacting JPA's Enrollment	Are any new charter schools operating in JPA boundaries that are impacting the JPA's enrollment, either in the prior or current fiscal years?	n/a	
A5	Salary Increases Exceed COLA	Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the JPA's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the JPA have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of JPA Director or Financial Official	Have there been personnel changes in the JPA director or financial official positions within the last 12 months?		X

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:			
		2024-25 Original Budget	2024-25 Board Approved Operating Budget	2024-25 Actuals to Date	2024-25 Projected Totals
01I	General Fund/County School Service Fund	G	G	G	GS
08I	Student Activity Special Revenue Fund				
10I	Special Education Pass-Through Fund				
11I	Adult Education Fund				
12I	Child Development Fund				
13I	Cafeteria Special Revenue Fund				
14I	Deferred Maintenance Fund				
15I	Pupil Transportation Equipment Fund				
17I	Special Reserve Fund for Other Than Capital Outlay Projects				
18I	School Bus Emissions Reduction Fund				
20I	Special Reserve Fund for Postemployment Benefits				
21I	Building Fund				
35I	County School Facilities Fund				
40I	Special Reserve Fund for Capital Outlay Projects				
61I	Cafeteria Enterprise Fund				
67I	Self-Insurance Fund				
71I	Retiree Benefit Fund				
76I	Warrant/Pass-Through Fund				
95I	Student Body Fund				
CASH	Cashflow Worksheet				S
CI	Interim Certification				S
ICR	Indirect Cost Rate Worksheet	S	S	S	S
MYPI	Multiyear Projections - General Fund				GS
SIAI	Summary of Interfund Activities - Projected Year Totals				
01CSI	Criteria and Standards Review				S

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,192,820.00	1,524,801.00	1,444,988.26	1,524,801.00	0.00	0.0%
4) Other Local Revenue		8600-8799	6,078,080.00	7,188,848.00	2,654,839.37	7,188,848.00	0.00	0.0%
5) TOTAL, REVENUES			7,270,900.00	8,713,649.00	4,099,827.63	8,713,649.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	2,202,268.00	2,429,280.00	668,373.37	2,429,280.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,657,357.00	1,978,552.00	411,979.04	1,978,552.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,685,799.00	1,841,627.00	396,451.57	1,841,627.00	0.00	0.0%
4) Books and Supplies		4000-4999	648,396.00	1,025,548.00	278,493.21	1,025,548.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	1,258,491.00	1,529,304.00	636,538.56	1,529,304.00	0.00	0.0%
6) Capital Outlay		6000-6999	350,000.00	117,723.00	8,543.90	117,723.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			7,802,311.00	8,922,034.00	2,400,379.65	8,922,034.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(531,411.00)	(208,385.00)	1,699,447.98	(208,385.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(531,411.00)	(208,385.00)	1,699,447.98	(208,385.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,252,368.89	5,290,322.00		5,290,322.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,252,368.89	5,290,322.00		5,290,322.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,252,368.89	5,290,322.00		5,290,322.00		
2) Ending Balance, June 30 (E + F1e)			4,720,957.89	5,081,937.00		5,081,937.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	9,527.40	12,374.00		12,374.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Assignments		9780	110,153.00	161,093.00		161,093.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	390,116.00	446,102.00		446,102.00		
Unassigned/Unappropriated Amount		9790	4,201,161.49	4,452,368.00		4,452,368.00		
FEDERAL REVENUE								
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	1,000,000.00	1,299,098.00	1,444,988.26	1,299,098.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	192,820.00	225,703.00	0.00	225,703.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			1,192,820.00	1,524,801.00	1,444,988.26	1,524,801.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	235,000.00	235,000.00	76,795.21	235,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	20,694.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
In-District Premiums/Contributions		8674	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	846,074.00	1,977,238.00	1,056,401.98	1,977,238.00	0.00	0.0%
Tuition		8710	30,000.00	23,500.00	3,800.00	23,500.00	0.00	0.0%
All Other Transfers In		8781-8783	4,967,006.00	4,953,110.00	1,497,148.18	4,953,110.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			6,078,080.00	7,188,848.00	2,654,839.37	7,188,848.00	0.00	0.0%
TOTAL, REVENUES			7,270,900.00	8,713,649.00	4,099,827.63	8,713,649.00		
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	1,681,336.00	1,951,158.00	524,368.71	1,951,158.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	241,460.00	244,534.00	80,486.72	244,534.00	0.00	0.0%
Other Certificated Salaries		1900	279,472.00	233,588.00	63,517.94	233,588.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,202,268.00	2,429,280.00	668,373.37	2,429,280.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	8,400.00	64,492.00	2,831.20	59,492.00	5,000.00	7.8%
Classified Support Salaries		2200	571,748.00	677,675.00	121,463.76	682,675.00	(5,000.00)	-0.7%
Classified Supervisors' and Administrators' Salaries		2300	600,472.00	594,795.00	149,175.66	594,795.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	469,965.00	633,942.00	135,339.69	633,942.00	0.00	0.0%
Other Classified Salaries		2900	6,772.00	7,648.00	3,168.73	7,648.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			1,657,357.00	1,978,552.00	411,979.04	1,978,552.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	589,615.00	619,773.00	87,132.88	619,773.00	0.00	0.0%
PERS		3201-3202	465,489.00	535,986.00	101,589.15	535,986.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	62,663.00	73,615.00	17,546.49	73,615.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	402,709.00	440,298.00	156,734.75	440,298.00	0.00	0.0%
Unemployment Insurance		3501-3502	1,829.00	2,364.00	961.35	2,364.00	0.00	0.0%
Workers' Compensation		3601-3602	147,480.00	132,305.00	24,328.79	132,305.00	0.00	0.0%
OPEB, Allocated		3701-3702	16,014.00	37,286.00	8,158.16	37,286.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,685,799.00	1,841,627.00	396,451.57	1,841,627.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	5,850.00	34,590.00	20,170.70	34,590.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	20.00	19.40	20.00	0.00	0.0%
Materials and Supplies		4300	476,296.00	679,162.00	125,214.44	679,162.00	0.00	0.0%
Noncapitalized Equipment		4400	166,250.00	311,776.00	133,088.67	311,776.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			648,396.00	1,025,548.00	278,493.21	1,025,548.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	127,029.00	155,391.00	31,417.77	155,391.00	0.00	0.0%
Dues and Memberships		5300	20,131.00	25,711.00	16,905.82	25,711.00	0.00	0.0%
Insurance		5400-5450	178,779.00	210,754.00	207,170.00	210,754.00	0.00	0.0%
Operations and Housekeeping Services		5500	71,771.00	69,396.00	2,478.72	69,396.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	147,555.00	157,920.00	12,347.58	157,920.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	668,597.00	855,198.00	353,838.57	855,198.00	0.00	0.0%
Communications		5900	44,629.00	54,934.00	12,380.10	54,934.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,258,491.00	1,529,304.00	636,538.56	1,529,304.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	350,000.00	117,723.00	8,543.90	117,723.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			350,000.00	117,723.00	8,543.90	117,723.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			7,802,311.00	8,922,034.00	2,400,379.65	8,922,034.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2024-25 Projected Totals
6371	CalWORKs for ROCP or Adult Education	9,528.00
9010	Other Restricted Local	2,846.00
Total, Restricted Balance		12,374.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

- 1. Salaries and benefits paid through pay roll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 957,138.00
- 2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

- 1. Salaries and benefits paid through pay roll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 5,255,035.00

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 18.21%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. _____

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. **Entry required**

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

- 1. Other General Administration, less portion charged to restricted resources or specific goals
(Functions 7200-7600, objects 1000-5999, minus Line B9) 1,053,161.00
- 2. Centralized Data Processing, less portion charged to restricted resources or specific goals
(Function 7700, objects 1000-5999, minus Line B10) 390,118.00

3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000 - 5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000 - 5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	37,854.77
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	15,475.04
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	1,496,608.81
9. Carry-Forward Adjustment (Part IV, Line F)	542,222.90
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	2,038,831.71
B. Base Costs	
1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	3,967,480.00
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	1,808,160.00
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	836,475.00
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	445,557.00
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000 - 5999, minus Part III, Line A3)	10,500.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	170,024.23
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	69,505.96
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	7,307,702.19
C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment	
(For information only - not for use when claiming/recovering indirect costs)	
(Line A8 divided by Line B19)	20.48%
D. Preliminary Proposed Indirect Cost Rate	
(For final approved fixed-with-carry-forward rate for use in 2026-27 see www.cde.ca.gov/fg/ac/ic)	
(Line A10 divided by Line B19)	27.90%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates

the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	1,496,608.81
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	0.00
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (13.06%) times Part III, Line B19); zero if negative	542,222.90
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (13.06%) times Part III, Line B19) or (the highest rate used to recover costs from any program (13.06%) times Part III, Line B19); zero if positive	0.00
D. Preliminary carry-forward adjustment (Line C1 or C2)	542,222.90
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
LEA request for Option 1, Option 2, or Option 3	1
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	542,222.90

Approved indirect cost rate: 13.06%
Highest rate used in any program: 13.06%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	6387	1,068,390.00	139,531.00	13.06%
01	6388	716,955.00	28,677.00	4.00%
01	7339	29,484.00	3,849.00	13.05%
01	9010	833,444.00	6,076.00	0.73%

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099					
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	1,524,801.00	(76.15%)	363,677.00	(37.94%)	225,703.00
4. Other Local Revenues	8600-8799	7,188,848.00	(2.89%)	6,981,307.00	(10.59%)	6,242,213.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		8,713,649.00	(15.71%)	7,344,984.00	(11.94%)	6,467,916.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				2,429,280.00		2,429,280.00
b. Step & Column Adjustment				0.00		0.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,429,280.00	0.00%	2,429,280.00	0.00%	2,429,280.00
2. Classified Salaries						
a. Base Salaries				1,978,552.00		1,978,552.00
b. Step & Column Adjustment				0.00		0.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,978,552.00	0.00%	1,978,552.00	0.00%	1,978,552.00
3. Employee Benefits	3000-3999	1,841,627.00	.16%	1,844,575.00	.12%	1,846,731.00
4. Books and Supplies	4000-4999	1,025,548.00	(57.85%)	432,236.00	(36.57%)	274,178.00
5. Services and Other Operating Expenditures	5000-5999	1,529,304.00	(17.07%)	1,268,264.00	(16.20%)	1,062,815.00
6. Capital Outlay	6000-6999	117,723.00	(77.45%)	26,546.00	(100.00%)	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section G below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		8,922,034.00	(10.56%)	7,979,453.00	(4.86%)	7,591,556.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(208,385.00)		(634,469.00)		(1,123,640.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		5,290,322.00		5,081,937.00		4,447,468.00
2. Ending Fund Balance (Sum lines C and D1)		5,081,937.00		4,447,468.00		3,323,828.00
3. Components of Ending Fund Balance (Form 011)						
(Enter estimated projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
a. Nonspendable	9710-9719	10,000.00		10,000.00		10,000.00
b. Restricted	9740	12,374.00		11,374.00		10,374.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	161,093.00		161,093.00		161,093.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	446,102.00		398,973.00		379,578.00
2. Unassigned/Unappropriated	9790	4,452,368.00		3,866,028.00		2,762,783.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		5,081,937.00		4,447,468.00		3,323,828.00
E. AVAILABLE RESERVES						
1. General Fund)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	446,102.00		398,973.00		379,578.00
c. Unassigned/Unappropriated	9790	4,452,368.00		3,866,028.00		2,762,783.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		4,898,470.00		4,265,001.00		3,142,361.00
4. Total Available Reserves - by Percent (Line E3 divided by Line F2)		54.90%		53.45%		41.39%
F. RECOMMENDED RESERVES						
1. JPA ADA Used to determine the reserve standard percentage level on Line F5 (Enter ADA for current and two subsequent years, if applicable)						
2. Total Expenditures and Other Financing Uses (Line B11)		8,922,034.00		7,979,453.00		7,591,556.00
3. Less: Special Education Pass-through (Not applicable for JPAs)		N/A		N/A		N/A
4. Sub-Total (Line F2 minus F3)		8,922,034.00		7,979,453.00		7,591,556.00
5. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		5%		5%		5%
6. Reserve Standard - By Percent (Line F4 times F5)		446,101.70		398,972.65		379,577.80
7. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		87,000.00		87,000.00		87,000.00
8. Reserve Standard (Greater of Line F6 or F7)		446,101.70		398,972.65		379,577.80
9. Available Reserves (Line E3) Meet the Reserve Standard (Line F8)		YES		YES		YES
G. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Provide methodology and assumptions used to estimate revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments). Deviations from the standards must be explained and may affect the interim certification.

Note: This form is the same as the school district criteria and standards review except for the average daily attendance, enrollment, ADA to enrollment, LCFF revenue, and ongoing and major maintenance account criteria, which are not applicable to JPAs, and the salaries and benefits and deficit spending criteria which measure unrestricted expenditures for districts but total expenditures for JPAs. The criteria and standards review should be completed only to the extent that individual components apply to each JPA, and with concurrence from the reviewing agency.

CRITERIA AND STANDARDS

1. **CRITERION: Average Daily Attendance**
This criterion is not checked for JPAs.

2. **CRITERION: Enrollment**
This criterion is not checked for JPAs.

3. **CRITERION: ADA to Enrollment**
This criterion is not checked for JPAs.

4. **CRITERION: Local Control Funding Formula (LCFF) Revenue**
This criterion is not checked for JPAs.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total salaries and benefits to total general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the JPA's required reserves percentage.

5A. Calculating the JPA's Historical Average Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals		Ratio of Salaries and Benefits to Total Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2021-22)	5,140,319.22	6,740,892.77	76.3%
Second Prior Year (2022-23)	5,555,828.43	8,278,335.12	67.1%
First Prior Year (2023-24)	5,552,888.40	8,711,676.02	63.7%
	Historical Average Ratio:		69.0%

	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
JPA's Reserve Standard Percentage (Criterion 10B, Line 4):	5%	5%	5%
JPA's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the JPA's reserve standard percentage):	64.0% to 74.0%	64.0% to 74.0%	64.0% to 74.0%

5B. Calculating the JPA's Projected Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals			Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)	Ratio of Salaries and Benefits to Total Expenditures	
Current Year (2024-25)	6,249,459.00	8,922,034.00	70.0%	Met
1st Subsequent Year (2025-26)	6,252,407.00	7,979,453.00	78.4%	Not Met
2nd Subsequent Year (2026-27)	6,254,563.00	7,591,556.00	82.4%	Not Met

5C. Comparison of JPA Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio of salary and benefit costs to total expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:
(required if NOT met)

Additional grant revenues provided for additional supplies, capital equipment, and services.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption. Changes that exceed five percent in any major object category must be explained.

JPA's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
JPA's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the JPA's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column. Explanations must be entered for each category if the percent change for any year exceeds the JPA's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption	First Interim	Percent Change	Change Is Outside Explanation Range
	Budget (Form 01CS, Item 6B)	Projected Year Totals (Fund 01) (Form MYPI)		
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2024-25)	0.00	0.00	0.0%	No
1st Subsequent Year (2025-26)	0.00	0.00	0.0%	No
2nd Subsequent Year (2026-27)	0.00	0.00	0.0%	No

Explanation
(required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)

Current Year (2024-25)	1,192,820.00	1,524,801.00	27.8%	Yes
1st Subsequent Year (2025-26)	192,820.00	363,677.00	88.6%	Yes
2nd Subsequent Year (2026-27)	192,820.00	225,703.00	17.1%	Yes

Explanation
(required if Yes)

The elimination of CTEIG funds significantly reduces expected revenues.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)

Current Year (2024-25)	6,078,080.00	7,188,848.00	18.3%	Yes
1st Subsequent Year (2025-26)	5,962,212.00	6,981,307.00	17.1%	Yes
2nd Subsequent Year (2026-27)	6,119,902.00	6,242,213.00	2.0%	No

Explanation
(required if Yes)

The elimination of SWP, ELL, OCCF, CCAP, and K-16 grants reduced expected revenues.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)

Current Year (2024-25)	648,396.00	1,025,548.00	58.2%	Yes
1st Subsequent Year (2025-26)	40,881.00	432,236.00	957.3%	Yes
2nd Subsequent Year (2026-27)	48,416.00	274,178.00	466.3%	Yes

Explanation
(required if Yes)

The elimination of grant revenue reduces the associated expenditures in the out years of the MYP.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)

Current Year (2024-25)	1,258,491.00	1,529,304.00	21.5%	Yes
1st Subsequent Year (2025-26)	668,879.00	1,268,264.00	89.6%	Yes
2nd Subsequent Year (2026-27)	722,618.00	1,062,815.00	47.1%	Yes

Explanation
(required if Yes)

The elimination of grant revenue reduces the associated expenditures in the out years of the MYP.

6B. Calculating the JPA's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption	First Interim	Percent Change	Explanation Range
	Budget	Projected Year Totals		

Total Federal, Other State, and Other Local Revenues (Section 6A)

Current Year (2024-25)	7,270,900.00	8,713,649.00	19.8%	Not Met
1st Subsequent Year (2025-26)	6,155,032.00	7,344,984.00	19.3%	Not Met
2nd Subsequent Year (2026-27)	6,312,722.00	6,467,916.00	2.5%	Met

Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)

Current Year (2024-25)	1,906,887.00	2,554,852.00	34.0%	Not Met
1st Subsequent Year (2025-26)	709,760.00	1,700,500.00	139.6%	Not Met
2nd Subsequent Year (2026-27)	771,034.00	1,336,993.00	73.4%	Not Met

6C. Comparison of JPA Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is not met; no entry is allowed below.

- 1a. STANDARD NOT MET - Projected total operating revenues have changed since budget adoption by more than the standard in one or more of the current or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Federal Revenue
(linked from 6A
if NOT met)

Explanation:
Other State Revenue
(linked from 6A
if NOT met)

The elimination of CTEIG funds significantly reduces expected revenues.

Explanation:
Other Local Revenue
(linked from 6A
if NOT met)

The elimination of SWP, ELL, OCCF, CCAP, and K-16 grants reduced expected revenues.

- 1b. STANDARD NOT MET - Projected total operating expenditures have changed since budget adoption by more than the standard in one or more of the current or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring projected operating expenditures within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Books and Supplies
(linked from 6A
if NOT met)

The elimination of grant revenue reduces the associated expenditures in the out years of the MYP.

Explanation:
Services and Other Exps

The elimination of grant revenue reduces the associated expenditures in the out years of the MYP.

(linked from 6A
if NOT met)

7.

CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the JPA is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the JPA's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

This criterion is not checked for JPAs.

8. CRITERION: Deficit Spending

STANDARD: Deficit spending (total expenditures and other financing uses is greater than total revenues and other financing sources) as a percentage of total expenditures and other financing uses, has not exceeded one-third of the JPA's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund. ²A JPA that is the Administrative Unit of a Special Education Local Plan Area(SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the JPA's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
JPA's Available Reserve Percentage (Criterion 10C, Line 9)	54.9%	53.4%	41.4%
JPA's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	18.3%	17.8%	13.8%

8B. Calculating the JPA's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change in Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Expenditures and Other Financing Uses (Form 011, Objects 1000- 7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Fund Balance is negative, else N/A)	
Current Year (2024-25)	(208,385.00)	8,922,034.00	2.3%	Met
1st Subsequent Year (2025-26)	(634,469.00)	7,979,453.00	8.0%	Met
2nd Subsequent Year (2026-27)	(1,123,640.00)	7,591,556.00	14.8%	Not Met

8C. Comparison of JPA Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing both the unrestricted and restricted budgets, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

Since grant funds are not recognized by the ROP until we have grant award notifications, we cannot budget any aide from grant funding for salaries and benefits. If no grant funding is awarded by the end of the 2024-2025 school year further adjustments will be made to decrease the deficit by the 2026-2027 school year which is the year not meeting the standard. Changes would be made during the 2025-2026 school year.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the JPA's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 011, Line F2) (Form MYPI, Line D2)	Status
Current Year (2024-25)	5,081,937.00	Met
1st Subsequent Year (2025-26)	4,447,468.00	Met
2nd Subsequent Year (2026-27)	3,323,828.00	Met

9A-2. Comparison of the JPA's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the JPA's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2024-25)	4,700,698.45	Met

9B-2. Comparison of the JPA's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

Percentage Level	JPA ADA	
5% or \$87,000 (greater of)	0	to 300
4% or \$87,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 250,000
1%	250,001	and over

¹ Available reserves are the amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment, as referenced in Education Code Section 42238.02, rounded to the nearest thousand.

³ A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
JPA ADA (Form MYPI, Line F1, if available; else defaults to zero and may be overwritten)	0	0	0
JPA's Reserve Standard Percentage Level:	5%	5%	5%

10A. Calculating the JPA's Special Education Pass-through Exclusions (only for JPAs that serve as the AU of a SELPA)

Special education pass-through exclusions are not applicable for JPAs.

10B. Calculating the JPA's Reserve Standard

DATA ENTRY: All data are extracted or calculated.

	Current Year Projected Year Totals (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
1. Total Expenditures and Other Financing Uses (Criterion 8, Item 8B)	8,922,034.00	7,979,453.00	7,591,556.00
2. Plus: Special Education Pass-through (Not applicable for JPAs)	N/A	N/A	N/A
3. Net Expenditures and Other Financing Uses (Line B1 plus Line B2)	8,922,034.00	7,979,453.00	7,591,556.00
4. Reserve Standard Percentage Level	5%	5%	5%
5. Reserve Standard - by Percent (Line B3 times Line B4)	446,101.70	398,972.65	379,577.80
6. Reserve Standard - by Amount (\$87,000 for JPAs with less than 1,001 ADA, else 0)	87,000.00	87,000.00	87,000.00
7. JPA's Reserve Standard (Greater of Line B5 or Line B6)	446,101.70	398,972.65	379,577.80

10C. Calculating the JPA's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts	Current Year	1st	2nd
	Projected Year Totals	Subsequent Year	Subsequent Year
	(2024-25)	(2025-26)	(2026-27)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	446,102.00	398,973.00	379,578.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	4,452,368.00	3,866,028.00	2,762,783.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)		0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. JPA's Available Reserve Amount (Lines C1 thru C7)	4,898,470.00	4,265,001.00	3,142,361.00
9. JPA's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	54.90%	53.45%	41.39%
JPA's Reserve Standard (Section 10B, Line 7):	446,101.70	398,972.65	379,577.80
Status:	Met	Met	Met

10D. Comparison of JPA Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your JPA have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

1b. If Yes, identify the liabilities and how they may impact the budget:

Transfers from members districts is the JPA's primary source of revenue. Each fiscal year, the school boards from the member districts have to approve the fee schedule. Also, if a district pulls out of the JPA, revenues and expenditures for that district would be eliminated. Districts are required to notify the JPA of any attempts to withdraw by December 31st of the current fiscal year.

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your JPA have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your JPA have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your JPA have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

JPA's Contributions and Transfers Standard: -5.0% to 5.0% or -\$20,000 to +\$20,000

S5A. Identification of the JPA's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Transfers In and Transfers Out, if Form MYPI exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYPI does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund					
This item is not applicable for JPAs.					
1b. Transfers In, General Fund *					
Current Year (2024-25)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2025-26)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2026-27)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2024-25)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2025-26)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2026-27)	0.00	0.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

SSB. Status of the JPA's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1b-1c or if Yes for Item 1d.

1a. This item is not applicable for JPAs.

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced. ¹Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the JPA's Long-term Commitments

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your JPA have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C)

No

b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption?

n/a

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2024
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences	1			111,346

Other Long-term Commitments (do not include OPEB)

TOTAL:				111,346

Type of Commitment (continued)	Prior Year	Current Year	1st Subsequent Year	2nd Subsequent Year
	(2023-24)	(2024-25)	(2025-26)	(2026-27)
	Annual Payment (P & I)	Annual Payment (P & I)	Annual Payment (P & I)	Annual Payment (P & I)
Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences	10,482			

Other Long-term Commitments (continued):

Total Annual Payments:	10,482	0	0	0
Has total annual payment increased over prior year (2023-24)	No	No	No	No

S6B. Comparison of the JPA's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent years.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

n/a

2. Yes - Funding sources will decrease or expire prior to the end of the commitment period, or one-time funding sources are being used for long-term commitment annual payments. Provide an explanation for how those funds will be replaced to continue annual debt service commitments.

S7. **Unfunded Liabilities**

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the JPA's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1	<p>a. Does your JPA provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)</p>	Yes
	<p>b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?</p>	No
	<p>c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?</p>	No

2	<p>OPEB Liabilities</p> <p>a. Total OPEB liability</p> <p>b. OPEB plan(s) fiduciary net position (if applicable)</p> <p>c. Total/Net OPEB liability (Line 2a minus Line 2b)</p> <p>d. Is total OPEB liability based on the JPA's estimate or an actuarial valuation?</p> <p>e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation</p>	<p>Budget Adoption (Form 01CS, Item S7A)</p>	<p>First Interim</p>
		236,375.00	188,946.00
		0.00	0.00
		236,375.00	188,946.00
		Actuarial	Actuarial
		Jun 30, 2022	Jun 30, 2024

3	<p>OPEB Contributions</p> <p>a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method</p> <p>Current Year (2024-25)</p> <p>1st Subsequent Year (2025-26)</p> <p>2nd Subsequent Year (2026-27)</p> <p>b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)</p> <p>Current Year (2024-25)</p> <p>1st Subsequent Year (2025-26)</p> <p>2nd Subsequent Year (2026-27)</p> <p>c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)</p> <p>Current Year (2024-25)</p> <p>1st Subsequent Year (2025-26)</p> <p>2nd Subsequent Year (2026-27)</p> <p>d. Number of retirees receiving OPEB benefits</p> <p>Current Year (2024-25)</p> <p>1st Subsequent Year (2025-26)</p> <p>2nd Subsequent Year (2026-27)</p>	<p>Budget Adoption (Form 01CS, Item S7A)</p>	<p>First Interim</p>
		0.00	0.00
		0.00	0.00
		0.00	0.00
		16,014.00	37,286.00
		16,815.00	37,286.00
		17,655.00	37,286.00
		16,014.00	37,286.00
		16,815.00	37,286.00
		17,655.00	37,286.00
		3.00	4.00
		3.00	4.00
		3.00	4.00

4.

Comments:

S7B. Identification of the JPA's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for Items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1	<p>a. Does your JPA operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which will be covered in Section S7A) (If No, skip items 1b-4)</p>	No
	<p>b. If Yes to Item 1a, have there been changes since budget adoption in self-insurance liabilities?</p>	n/a
	<p>c. If Yes to Item 1a, have there been changes since budget adoption in self-insurance contributions?</p>	n/a

2	<p>Self-Insurance Liabilities</p> <p>a. Accrued liability for self-insurance programs</p> <p>b. Unfunded liability for self-insurance programs</p>	Budget Adoption (Form 01CS, Item S7B)	First Interim

3	<p>Self-Insurance Contributions</p> <p>a. Required contribution (funding) for self-insurance programs</p> <p>Current Year (2024-25)</p> <p>1st Subsequent Year (2025-26)</p> <p>2nd Subsequent Year (2026-27)</p> <p>b. Amount contributed (funded) for self-insurance programs</p> <p>Current Year (2024-25)</p> <p>1st Subsequent Year (2025-26)</p> <p>2nd Subsequent Year (2026-27)</p>	Budget Adoption (Form 01CS, Item S7B)	First Interim

4	<p>Comments:</p>	
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S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The JPA must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the JPA governing board and superintendent.

S8A. Cost Analysis of JPA's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?

n/a

If Yes or n/a, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2023-24)	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Number of certificated (non-management) full-time-equivalent (FTE) positions	31.5	31.5	31.5	31.5

1a. Have any salary and benefit negotiations been settled since budget adoption?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

n/a

If Yes, complete questions 5 and 6.

Negotiations Settled Since Budget Adoption

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

[]

3. Period covered by the agreement:

Begin Date:

[]

End Date:

[]

4. Salary settlement:

Current Year

1st Subsequent Year

2nd Subsequent Year

(2024-25)

(2025-26)

(2026-27)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

No	No	No
----	----	----

One Year Agreement

Total cost of salary settlement

[]	[]	[]
-----	-----	-----

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

[]	[]	[]
-----	-----	-----

% change in salary schedule from prior year (may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

[]

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

[]

Current Year

1st Subsequent Year

2nd Subsequent Year

(2024-25)

(2025-26)

(2026-27)

6. Amount included for any tentative salary schedule increases

--	--	--

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Yes	Yes	Yes

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No		

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

--

Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
No	No	No

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Yes	Yes	Yes
Yes	Yes	Yes

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of JPA's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption?

n/a

If Yes or n/a, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2023-24)	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Number of classified (non-management) FTE positions	25.5	26.5	26.5	26.5

1a. Have any salary and benefit negotiations been settled since budget adoption?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

n/a

If Yes, complete questions 5 and 6.

Negotiations Settled Since Budget Adoption

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

--

3. Period covered by the agreement:

Begin Date:

--

End Date:

--

4. Salary settlement:

Current Year
(2024-25)

1st Subsequent Year
(2025-26)

2nd Subsequent Year
(2026-27)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

No	No	No
----	----	----

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year

--

or

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

--

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

--

Current Year
(2024-25)

1st Subsequent Year
(2025-26)

2nd Subsequent Year
(2026-27)

6. Amount included for any tentative salary schedule increases

--	--	--

Current Year
(2024-25)

1st Subsequent Year
(2025-26)

2nd Subsequent Year
(2026-27)

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?

Yes	Yes	Yes
-----	-----	-----

2. Total cost of H&W benefits

--	--	--

3. Percent of H&W cost paid by employer

--	--	--

4. Percent projected change in H&W cost over prior year

--	--	--

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
No	No	No

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Yes	Yes	Yes
Yes	Yes	Yes

Classified (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of JPA's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption?

n/a

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2023-24)	Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
Number of management, supervisor, and confidential FTE positions	7.0	7.0	7.0	7.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

If No, complete questions 3 and 4.

n/a

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

n/a

Negotiations Settled Since Budget Adoption

2. Salary settlement:

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
---------------------------	----------------------------------	----------------------------------

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

No	No	No
Total cost of salary settlement		
Change in salary schedule from prior year (may enter text, such as "Reopener")		

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

--

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
---------------------------	----------------------------------	----------------------------------

4. Amount included for any tentative salary schedule increases

--	--	--

Management/Supervisor/Confidential

Health and Welfare (H&W) Benefits

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
---------------------------	----------------------------------	----------------------------------

1. Are costs of H&W benefit changes included in the interim and MYPs?

2. Total cost of H&W benefits

3. Percent of H&W cost paid by employer

4. Percent projected change in H&W cost over prior year

Yes	Yes	Yes

Management/Supervisor/Confidential

Step and Column Adjustments

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
---------------------------	----------------------------------	----------------------------------

1. Are step & column adjustments included in the interim and MYPs?

2. Cost of step & column adjustments

3. Percent change in step & column over prior year

No	No	No

Management/Supervisor/Confidential

Other Benefits (mileage, bonuses, etc.)

Current Year (2024-25)	1st Subsequent Year (2025-26)	2nd Subsequent Year (2026-27)
---------------------------	----------------------------------	----------------------------------

1. Are costs of other benefits included in the interim and MYPs?

2. Total cost of other benefits

3. Percent change in cost of other benefits over prior year

Yes	Yes	Yes

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year? n/a

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review. DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9 except items A3 and A4, which are not applicable for JPAs; Item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

- A2. Is the system of personnel position control independent from the payroll system?

- A3. Is enrollment decreasing in both the prior and current fiscal years?

- A4. Are new charter schools operating in JPA boundaries that impact the JPA's enrollment, either in the prior or current fiscal year?

- A5. Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

- A6. Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?

- A7. Is the JPA's financial system independent of the county office system?

- A8. Does the JPA have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

- A9. Have there been personnel changes in the JPA director or financial official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

The JPA hired a new Director of Business Services in May 2024.

End of Joint Powers Agency First Interim Criteria and Standards Review

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099					
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	1,524,801.00	(76.15%)	363,677.00	(37.94%)	225,703.00
4. Other Local Revenues	8600-8799	7,188,848.00	(2.89%)	6,981,307.00	(10.59%)	6,242,213.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		8,713,649.00	(15.71%)	7,344,984.00	(11.94%)	6,467,916.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				2,429,280.00		2,429,280.00
b. Step & Column Adjustment				0.00		0.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,429,280.00	0.00%	2,429,280.00	0.00%	2,429,280.00
2. Classified Salaries						
a. Base Salaries				1,978,552.00		1,978,552.00
b. Step & Column Adjustment				0.00		0.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,978,552.00	0.00%	1,978,552.00	0.00%	1,978,552.00
3. Employee Benefits	3000-3999	1,841,627.00	.16%	1,844,575.00	.12%	1,846,731.00
4. Books and Supplies	4000-4999	1,025,548.00	(57.85%)	432,236.00	(36.57%)	274,178.00
5. Services and Other Operating Expenditures	5000-5999	1,529,304.00	(17.07%)	1,268,264.00	(16.20%)	1,062,815.00
6. Capital Outlay	6000-6999	117,723.00	(77.45%)	26,546.00	(100.00%)	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section G below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		8,922,034.00	(10.56%)	7,979,453.00	(4.86%)	7,591,556.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(208,385.00)		(634,469.00)		(1,123,640.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		5,290,322.00		5,081,937.00		4,447,468.00
2. Ending Fund Balance (Sum lines C and D1)		5,081,937.00		4,447,468.00		3,323,828.00
3. Components of Ending Fund Balance (Form 011)						
(Enter estimated projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
a. Nonspendable	9710-9719	10,000.00		10,000.00		10,000.00
b. Restricted	9740	12,374.00		11,374.00		10,374.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	161,093.00		161,093.00		161,093.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2025-26 Projection (C)	% Change (Cols. E-C/C) (D)	2026-27 Projection (E)
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	446,102.00		398,973.00		379,578.00
2. Unassigned/Unappropriated	9790	4,452,368.00		3,866,028.00		2,762,783.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		5,081,937.00		4,447,468.00		3,323,828.00
E. AVAILABLE RESERVES						
1. General Fund)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	446,102.00		398,973.00		379,578.00
c. Unassigned/Unappropriated	9790	4,452,368.00		3,866,028.00		2,762,783.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		4,898,470.00		4,265,001.00		3,142,361.00
4. Total Available Reserves - by Percent (Line E3 divided by Line F2)		54.90%		53.45%		41.39%
F. RECOMMENDED RESERVES						
1. JPA ADA Used to determine the reserve standard percentage level on Line F5 (Enter ADA for current and two subsequent years, if applicable)						
2. Total Expenditures and Other Financing Uses (Line B11)		8,922,034.00		7,979,453.00		7,591,556.00
3. Less: Special Education Pass-through (Not applicable for JPAs)		N/A		N/A		N/A
4. Sub-Total (Line F2 minus F3)		8,922,034.00		7,979,453.00		7,591,556.00
5. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		5%		5%		5%
6. Reserve Standard - By Percent (Line F4 times F5)		446,101.70		398,972.65		379,577.80
7. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		87,000.00		87,000.00		87,000.00
8. Reserve Standard (Greater of Line F6 or F7)		446,101.70		398,972.65		379,577.80
9. Available Reserves (Line E3) Meet the Reserve Standard (Line F8)		YES		YES		YES
G. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	OCTOBER		7,357,930.23	6,836,397.23	6,550,611.53	6,712,648.45	6,350,879.45	6,468,701.45	6,854,303.45	5,048,820.45
A. BEGINNING CASH										
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Property Taxes	8020-8079		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Funds	8080-8099		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Revenue	8100-8299		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other State Revenue	8300-8599		7,917.00	0.00	0.00	1,437,071.00	0.00	0.00	0.00	0.00
Other Local Revenue	8600-8799		381,541.00	388,124.00	565,963.00	1,319,211.00	539,908.00	539,908.00	539,908.00	539,908.00
Interfund Transfers In	8900-8929		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS			389,458.00	388,124.00	565,963.00	2,756,282.00	539,908.00	539,908.00	539,908.00	539,908.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		79,841.00	163,019.00	211,899.00	213,614.00	189,311.00	16,599.00	385,432.00	244,157.00
Classified Salaries	2000-2999		7,534.00	110,843.00	140,684.00	152,918.00	170,053.00	163,133.00	169,237.00	163,549.00
Employee Benefits	3000-3999		62,675.00	125,510.00	67,840.00	140,427.00	137,366.00	112,968.00	122,773.00	196,534.00
Books and Supplies	4000-4999		37,560.00	12,060.00	87,097.00	141,777.00	110,965.00	65,126.00	82,384.00	53,399.00
Services	5000-5999		63,933.00	294,632.00	114,938.00	163,035.00	59,893.00	95,408.00	47,675.00	85,293.00
Capital Outlay	6000-6999		0.00	0.00	0.00	8,544.00	15,721.00	0.00	0.00	0.00
Other Outgo	7000-7499		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers Out	7600-7629		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Uses	7630-7699		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS			251,543.00	706,064.00	622,458.00	820,315.00	683,309.00	453,234.00	807,501.00	742,932.00
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
Cash Not in Treasury	9111-9199	(10,694.00)	(20,694.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	9200-9299	605,992.00	(317,395.00)	68,721.00	192,062.00	(15,034.00)	279,105.00	316,810.00	(1,520,008.00)	299,739.00
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid Expenditures	9330	38,890.00	302.00	0.00	0.00	38,588.00	0.00	0.00	0.00	0.00

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
Other Current Assets	9340	0.00	(18,836.00)	(1,337.70)	(2,599.08)	0.00	0.00	0.00	0.00	0.00
Lease Receivable	9380	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		634,188.00	(356,623.00)	67,383.30	189,462.92	23,554.00	279,105.00	316,810.00	(1,520,008.00)	299,739.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599	386,919.00	302,825.00	35,229.00	(29,069.00)	6,406.00	17,882.00	17,882.00	17,882.00	17,882.00
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unearned Revenues	9650	2,314,884.00	0.00	0.00	0.00	2,314,884.00	0.00	0.00	0.00	0.00
Deferred Inflows of Resources	9690		0.00							
SUBTOTAL		2,701,803.00	302,825.00	35,229.00	(29,069.00)	2,321,290.00	17,882.00	17,882.00	17,882.00	17,882.00
<u>Nonoperating</u>										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		(2,067,615.00)	(659,448.00)	32,154.30	218,531.92	(2,297,736.00)	261,223.00	298,928.00	(1,537,890.00)	281,857.00
E. NET INCREASE/DECREASE (B - C + D)			(521,533.00)	(285,785.70)	162,036.92	(361,769.00)	117,822.00	385,602.00	(1,805,483.00)	78,833.00
F. ENDING CASH (A + E)			6,836,397.23	6,550,611.53	6,712,648.45	6,350,879.45	6,468,701.45	6,854,303.45	5,048,820.45	5,127,652.45
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
OCTOBER									
A. BEGINNING CASH		5,127,653.45	4,528,969.45	3,831,576.45	3,654,433.45				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Property Taxes	8020-8079	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Funds	8080-8099	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Federal Revenue	8100-8299	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other State Revenue	8300-8599	0.00	0.00	0.00	79,813.00	0.00	0.00	1,524,801.00	1,524,801.00
Other Local Revenue	8600-8799	539,908.00	539,908.00	539,908.00	539,908.00	214,745.00	0.00	7,188,848.00	7,188,848.00
Interfund Transfers In	8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS		539,908.00	539,908.00	539,908.00	619,721.00	214,745.00	0.00	8,713,649.00	8,713,649.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	293,974.00	217,638.00	208,322.00	204,988.00	486.00	0.00	2,429,280.00	2,429,280.00
Classified Salaries	2000-2999	170,287.00	207,325.00	163,528.00	176,598.00	182,863.00	0.00	1,978,552.00	1,978,552.00
Employee Benefits	3000-3999	113,505.00	157,991.00	138,297.00	447,910.00	17,831.00	0.00	1,841,627.00	1,841,627.00
Books and Supplies	4000-4999	119,239.00	170,641.00	133,825.00	11,475.00	0.00	0.00	1,025,548.00	1,025,548.00
Services	5000-5999	180,000.00	102,788.00	123,242.00	162,808.00	35,659.00	0.00	1,529,304.00	1,529,304.00
Capital Outlay	6000-6999	15,766.00	39,823.00	11,700.00	26,169.00	0.00	0.00	117,723.00	117,723.00
Other Outgo	7000-7499	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers Out	7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS		892,771.00	896,206.00	778,914.00	1,029,948.00	236,839.00	0.00	8,922,034.00	8,922,034.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	20,694.00	0.00	0.00	0.00	
Accounts Receivable	9200-9299	(245,821.00)	(341,095.00)	61,863.00	1,435,798.00	(214,745.00)	0.00	0.00	
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	38,890.00	
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	(22,772.78)	
Lease Receivable	9380	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		(245,821.00)	(341,095.00)	61,863.00	1,456,492.00	(214,745.00)	0.00	16,117.22	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599	0.00	0.00	0.00	0.00	0.00	0.00	386,919.00	
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	2,314,884.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	2,701,803.00	
<u>Nonoperating</u>									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		(245,821.00)	(341,095.00)	61,863.00	1,456,492.00	(214,745.00)	0.00	(2,685,685.78)	
E. NET INCREASE/DECREASE (B - C + D)		(598,684.00)	(697,393.00)	(177,143.00)	1,046,265.00	(236,839.00)	0.00	(2,894,070.78)	(208,385.00)
F. ENDING CASH (A + E)		4,528,969.45	3,831,576.45	3,654,433.45	4,700,698.45				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								4,463,859.45	

First Interim

Actuals to Date 2024-25

Technical Review Checks

Phase - All

Display - All Technical Checks

Coastline ROP JPA

Orange County

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)

W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)

O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUNCTION - (Fatal) - All FUNCTION codes must be valid. **Passed**

CHECKFUND - (Fatal) - All FUND codes must be valid. **Passed**

CHECKGOAL - (Fatal) - All GOAL codes must be valid. **Passed**

CHECKOBJECT - (Fatal) - All OBJECT codes must be valid. **Passed**

CHECKRESOURCE - (Warning) - All RESOURCE codes must be valid. **Passed**

CHK-FDXRS7690xOB8590 - (Fatal) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. **Passed**

CHK-FUNCTIONxOBJECT - (Fatal) - All FUNCTION and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxFUNCTION-A - (Warning) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. **Passed**

CHK-FUNDxFUNCTION-B - (Fatal) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. **Passed**

CHK-FUNDxGOAL - (Warning) - All FUND and GOAL account code combinations should be valid. **Passed**

CHK-FUNDxOBJECT - (Fatal) - All FUND and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxRESOURCE - (Warning) - All FUND and RESOURCE account code combinations should be valid. **Passed**

CHK-GOALxFUNCTION-A - (Fatal) - Goal and Function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. **Passed**

CHK-GOALxFUNCTION-B - (Fatal) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). **Passed**

CHK-RES6500XOBJ8091 - (Fatal) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). **Passed**

CHK-RESOURCExOBJECTA - (Warning) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RESOURCExOBJECTB - (Informational) - All RESOURCE and OBJECT(objects 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RS-LOCAL-DEFINED - (Fatal) - All locally defined resource codes must roll up to a CDE defined resource code. **Passed**

SPECIAL-ED-GOAL - (Fatal) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3307, 3309, 3312, 3318, and 3332. **Passed**

GENERAL LEDGER CHECKS

CONTRIB-RESTR-REV - (Warning) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. **Passed**

CONTRIB-UNREST-REV - (Warning) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. **Passed**

INTERFD-DIR-COST - (Warning) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. **Passed**

INTERFD-IN-OUT - (Warning) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). **Passed**

INTERFD-INDIRECT - (Warning) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. **Passed**

INTERFD-INDIRECT-FN - (Warning) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. **Passed**

INTRAFD-DIR-COST - (Warning) - Transfers of Direct Costs (Object 5710) must net to zero by fund. **Passed**

INTRAFD-INDIRECT - (Warning) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. **Passed**

INTRAFD-INDIRECT-FN - (Warning) - Transfers of Indirect Costs (Object 7310) must net to zero by function. **Passed**

LOTTERY-CONTRIB - (Warning) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). **Passed**

EXPORT VALIDATION CHECKS

CHK-DEPENDENCY - (Fatal) - If data has changed that affect other forms, the affected forms must be opened and saved. **Passed**

CHK-EXTRACTED-DATA-SOURCE - (Warning) - All forms that extract data from a prior reporting period use the same source extraction submission **Passed**

SACS Web System - SACS V11
30-40071-0000000 - Coastline ROP JPA - First Interim - Actuals to Date 2024-25
11/27/2024 2:20:34 PM

VERSION-CHECK - (Warning) - All versions are current.

Passed

First Interim
Board Approved Operating Budget 2024-25
Technical Review Checks

Phase - All
Display - All Technical Checks

Coastline ROP JPA

Orange County

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IMPORT CHECKS

CHECKFUNCTION - (**Fatal**) - All FUNCTION codes must be valid. **Passed**

CHECKFUND - (**Fatal**) - All FUND codes must be valid. **Passed**

CHECKGOAL - (**Fatal**) - All GOAL codes must be valid. **Passed**

CHECKOBJECT - (**Fatal**) - All OBJECT codes must be valid. **Passed**

CHECKRESOURCE - (**Warning**) - All RESOURCE codes must be valid. **Passed**

CHK-FDXRS7690xOB8590 - (**Fatal**) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. **Passed**

CHK-FUNCTIONxOBJECT - (**Fatal**) - All FUNCTION and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxFUNCTION-A - (**Warning**) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. **Passed**

CHK-FUNDxFUNCTION-B - (**Fatal**) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. **Passed**

CHK-FUNDxGOAL - (**Warning**) - All FUND and GOAL account code combinations should be valid. **Passed**

CHK-FUNDxOBJECT - (**Fatal**) - All FUND and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxRESOURCE - (**Warning**) - All FUND and RESOURCE account code combinations should be valid. **Passed**

CHK-GOALxFUNCTION-A - (**Fatal**) - Goal and Function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. **Passed**

CHK-GOALxFUNCTION-B - (**Fatal**) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). **Passed**

CHK-RES6500XOBJ8091 - (Fatal) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). **Passed**

CHK-RESOURCExOBJECTA - (Warning) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RESOURCExOBJECTB - (Informational) - All RESOURCE and OBJECT(objects 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RS-LOCAL-DEFINED - (Fatal) - All locally defined resource codes must roll up to a CDE defined resource code. **Passed**

SPECIAL-ED-GOAL - (Fatal) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3307, 3309, 3312, 3318, and 3332. **Passed**

GENERAL LEDGER CHECKS

CEFB-POSITIVE - (Warning) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. **Passed**

CONTRIB-RESTR-REV - (Warning) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. **Passed**

CONTRIB-UNREST-REV - (Warning) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. **Passed**

EFB-POSITIVE - (Warning) - All ending fund balances (Object 979Z) should be positive by resource, by fund. **Passed**

EXCESS-ASSIGN-REU - (Warning) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). **Passed**

EXP-POSITIVE - (Warning) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. **Passed**

INTERFD-DIR-COST - (Warning) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. **Passed**

INTERFD-IN-OUT - (Warning) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). **Passed**

INTERFD-INDIRECT - (Warning) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. **Passed**

INTERFD-INDIRECT-FN - (Warning) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. **Passed**

INTRA-FD-DIR-COST - (Warning) - Transfers of Direct Costs (Object 5710) must net to zero by fund. **Passed**

INTRA-FD-INDIRECT - (Warning) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. **Passed**

INTRAFD-INDIRECT-FN - (Warning) - Transfers of Indirect Costs (Object 7310) must net to zero by function. **Passed**

LOTTERY-CONTRIB - (Warning) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). **Passed**

OBJ-POSITIVE - (Warning) - All applicable objects should have a positive balance by resource, by fund. **Passed**

PASS-THRU-REV=EXP - (Warning) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by fund and resource. **Passed**

REV-POSITIVE - (Warning) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. **Passed**

RS-NET-POSITION-ZERO - (Fatal) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95. **Passed**

SE-PASS-THRU-REVENUE - (Warning) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. **Passed**

UNASSIGNED-NEGATIVE - (Fatal) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. **Passed**

UNR-NET-POSITION-NEG - (Fatal) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. **Passed**

EXPORT VALIDATION CHECKS

CHK-DEPENDENCY - (Fatal) - If data has changed that affect other forms, the affected forms must be opened and saved. **Passed**

CHK-EXTRACTED-DATA-SOURCE - (Warning) - All forms that extract data from a prior reporting period use the same source extraction submission **Passed**

VERSION-CHECK - (Warning) - All versions are current. **Passed**

First Interim
Original Budget 2024-25
Technical Review Checks
Phase - All
Display - All Technical Checks

Coastline ROP JPA

Orange County

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)

W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)

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First Interim
Projected Totals 2024-25
Technical Review Checks
Phase - All
Display - All Technical Checks

Coastline ROP JPA

Orange County

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GENERAL LEDGER CHECKS

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SE-PASS-THRU-REVENUE - (Warning) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. **Passed**

UNASSIGNED-NEGATIVE - (Fatal) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. **Passed**

UNR-NET-POSITION-NEG - (Fatal) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. **Passed**

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (Warning) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes. **Passed**

CS-YES-NO - (Warning) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be answered Yes or No, where applicable, for the form to be complete. **Passed**

EXPORT VALIDATION CHECKS

CASHFLOW-PROVIDE - (Warning) - A Cashflow Worksheet (Form CASH) must be provided with your Budget Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.) **Passed**

CHK-DEPENDENCY - (Fatal) - If data has changed that affect other forms, the affected forms must be opened and saved. **Passed**

CHK-EXTRACTED-DATA-SOURCE - (Warning) - All forms that extract data from a prior reporting period use the same source extraction submission **Passed**

CHK-UNBALANCED-A - (Warning) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. **Passed**

CHK-UNBALANCED-B - (Fatal) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export is completed. **Passed**

CS-PROVIDE - (Fatal) - The Criteria and Standards Review (Form 01CSI) has been provided. **Passed**

INTERIM-CERT-PROVIDE - (Fatal) - Interim Certification (Form CI) must be provided.

Passed

MYP-PROVIDE - (Warning) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.)

Passed

MYPIO-PROVIDE - (Warning) - A multiyear projection worksheet must be provided with your interim report for any fund projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.)

Passed

VERSION-CHECK - (Warning) - All versions are current.

Passed

TO: Board of Trustees

FROM: Brenda Savedra

DATE: December 12, 2024

SUBJECT: Quarterly Report of Investment Performance

Per our Investment Policy BP 3430, I am presenting the quarterly report of investment performance for the quarter ending September 30, 2024. Attached for your review are the monthly Orange County Treasurer Monthly Investment Memo, Reports for the three months ending on September 30, 2024, and the County Treasurer Statement of Accountability for the quarter ended September 30, 2024.

The ROP's funds are deposited in the Orange County Treasurer's Money Market Educational Investment Pool and Extended Fund, except for a small amount of funds that are in our Revolving Cash and Clearing accounts at Farmers and Merchants Bank. The Cash Availability Projection indicates our cash flow needs will be met for the next six months.

- The investment report is for the month and quarter ending September 30, 2024.
- The combined gross monthly yield was as follows for the investments referenced below:

Investments	July Yield	August Yield	September Yield
Combined OC Educational Investment Pool, Educational Money Market Fund, and Extended Fund	4.364%	4.382%	4.460%

These investments continue to perform well, and yields are higher than what was expected in terms of our budget for the year.

Based on cash availability projections, the Treasurer indicated the pool can meet projected cash flow requirements through March 31, 2025.

In addition to these funds, Coastline also has funds deposited in a section 115 trust fund for the purpose of funding our long-term liabilities for Other Post-Employment Benefits (OPEB) for our retirees. The Board of Trustees authorized the establishment of this fund in May of 2021 and the first deposit was made into the fund in June 2021, in the amount of approximately \$25,846. Additional deposits of approximately \$10,000 were made in September 2021, July 2022, and August 2023.

The three-month investment performance for this fund was 6.55%. The previous three-month investment performance for this fund was 0.79%. Although this investment did generate a positive return for the fifth consecutive quarter, previously there were several consecutive quarters of losses that need to be made up for, but it is a positive sign that there was significant growth and there has finally been some stability in the performance of the investment. Our balance in this fund as of September 30, 2024, was approximately \$64,109.

Currently, Coastline is utilizing a balanced index investment strategy. This is a moderately aggressive investment strategy which targets a moderate amount of current income with moderate capital growth. Our goal is to earn 6% - 8% on our investment on an annual basis over the long-term (5+ years). Staff recommends that we leave the investment strategy intact while continuing to monitor the performance of this investment and keeping the Board of Trustees informed.

I will be happy to answer any questions regarding this material at the board meeting.

Enclosure

ORANGE COUNTY TREASURER-TAX COLLECTOR
ORANGE COUNTY INVESTMENT FUND (OCIF)
ORANGE COUNTY TREASURER'S POOL (OCTP), SPECIFIC INVESTMENT AND BOND PROCEEDS ACCOUNTS ⁽¹⁾
FOR THE MONTH ENDED: JULY 31, 2024

OCTP INVESTMENT STATISTICS ⁽²⁾

DESCRIPTION	CURRENT BALANCES	Duration	Daily Yield as of 07/31/2024	MONTHLY Gross Yield	Current NAV
Orange County Treasurer's Pool (OCTP)	MARKET Value ⁽³⁾ \$ 14,455,356,229	1.07	4.419%	4.364%	0.9986
	COST (Capital) \$ 14,426,198,984				
	MONTHLY AVG Balance \$ 14,654,223,781				
	BOOK Value \$ 14,476,107,368				

SPECIFIC INVESTMENT ACCOUNTS STATISTICS ⁽²⁾

DESCRIPTION	CURRENT BALANCE	Fund	MONTHLY Gross Yield	MARKET Value ⁽³⁾	Book Value	Current NAV
Pension Prepayment-CEO (PP-CEO)	MARKET Value ⁽³⁾ \$ 536,145,715	PP-CEO	5.105%	\$ 502,954,033	501,946,871	1.0020
Fountain Valley School District Fund 40 (FVSD)	COST (Capital) \$ 532,390,205	FVSD	2.897%	33,191,683	33,753,535	0.9834
	MONTHLY AVG Balance \$ 532,390,205					
	BOOK Value \$ 535,700,407					

BOND PROCEEDS ACCOUNT STATISTICS ⁽²⁾

DESCRIPTION	CURRENT BALANCE	Fund	MONTHLY Gross Yield	MARKET Value ⁽³⁾	Book Value	Current NAV
CCCD Series 2017E Bonds (CCCD)	MARKET Value ⁽³⁾ \$ 23,025,092	CCCD	3.296%	\$ 23,025,092	24,090,459	0.9558
	COST (Capital) \$ 25,054,081					
	MONTHLY AVG Balance \$ 25,005,909					
	BOOK Value \$ 24,090,459					

OCIF TOTALS

INVESTMENTS & CASH		YEAR-TO-DATE EARNINGS	
OCTP Investments	\$ 14,426,198,984	OCTP	\$ 54,999,576
OCTP Cash	77,878,833	OCIP	22,749,583
		OCEIP	32,249,993
Specific Investment Accounts	532,390,205	Specific Investment Accounts	2,245,589
Bond Proceeds Account	25,054,081	Bond Proceeds Account	70,004
Total Assets in the County Treasury	\$ 15,061,522,103	Total OCIF Year-To-Date Earnings	\$ 57,315,169

INTEREST RATE YIELD		WEIGHTED AVERAGE MATURITY (WAM)	
OCTP - YTD NET YIELD	4.314%	OCTP	397
90-DAY T-BILL YIELD - YTD AVERAGE	5.337%	LGIP (Standard & Poors)	38

(1) Reported in compliance with the 2024 IPS Section XII that requires at least quarterly reporting per Government Code Section (GCS) 53641 and 27134, and GCS 53607 which requires monthly investment transactions as reported in the pages following.

(2) The market values of OCTP, FVSD, and CCCD, continue to stay below book values. The OCTP, FVSD, and CCCD have sufficient liquidity to meet projected cash flow needs.

(3) Market values provided by Northern Trust and exclude accrued interest.

ORANGE COUNTY TREASURER-TAX COLLECTOR
SUMMARY OF INVESTMENT DATA - ORANGE COUNTY TREASURER'S POOL
INVESTMENT TRENDS

	JULY 2024	JUNE 2024	INCREASE (DECREASE)	NET CHANGE %	JULY 2023	INCREASE (DECREASE)	NET CHANGE %
End Of Month Market Value ¹	\$ 14,455,356,229	\$ 15,031,074,673	\$ (575,718,444)	-3.83%	\$ 14,598,069,813	(142,713,584)	-0.98%
End Of Month Book Value	\$ 14,476,107,368	\$ 15,116,940,626	\$ (640,833,258)	-4.24%	\$ 14,776,373,981	(300,266,613)	-2.03%
Monthly Average Balance	\$ 14,654,223,781	\$ 15,179,019,008	\$ (524,795,227)	-3.46%	\$ 14,270,091,783	384,131,998	2.69%
Year-To-Date Average Balance	\$ 14,654,223,781	\$ 14,912,088,826	\$ (257,865,045)	-1.73%	\$ 14,270,091,783	384,131,998	2.69%
Monthly Accrued Earnings ²	\$ 54,999,576	\$ 56,523,703	\$ (1,524,127)	-2.70%	\$ 46,514,499	8,485,077	18.24%
Monthly Net Yield ²	4.314%	4.492%	-0.178%	-3.96%	3.756%	0.558%	14.86%
Year-To-Date Net Yield ²	4.314%	4.246%	0.068%	1.60%	3.756%	0.558%	14.86%
Annual Estimated Gross Yield ³	N/A	4.310%	N/A	N/A	4.268%	N/A	N/A
Weighted Average Maturity (WAM) ⁴	397	407	(10)	-2.46%	236	161	68.22%

¹ Market values provided by Northern Trust and exclude accrued interest.

² The Monthly Accrued Earnings, Monthly Net Yield and Year-To-Date Net Yield are higher than prior year due to the FOMC target rate range of 5.25%-5.50%, and reinvestment yields that are higher than the current portfolio yield and the maturing securities, respectively.

³ N/A (Not Available). The FY 24-25 gross yield forecast has not been finalized. The Annual Estimated Gross Yield for July 2023 is reported at the actual annual gross yields for FY 23-24.

⁴ The WAM is higher than the prior year due to longer term purchases. The financial market are pricing a change in rates at the next FOMC meeting in September 2024.

ORANGE COUNTY TREASURER-TAX COLLECTOR
ORANGE COUNTY INVESTMENT FUND (OCIF)
ORANGE COUNTY TREASURER'S POOL (OCTP), SPECIFIC INVESTMENT AND BOND PROCEEDS ACCOUNTS ⁽¹⁾
FOR THE MONTH ENDED: AUGUST 31, 2024

OCTP INVESTMENT STATISTICS ⁽²⁾

DESCRIPTION	CURRENT BALANCES	Duration	Daily Yield as of 08/31/2024	MONTHLY Gross Yield	Current NAV
Orange County Treasurer's Pool (OCTP)	Market Value ⁽³⁾ \$ 13,957,594,950	1.04	4.422%	4.382%	1.0015
	Cost (Capital) \$ 13,884,760,738				
	Monthly Avg Balance \$ 14,002,723,645				
	Book Value \$ 13,936,626,010				

SPECIFIC INVESTMENT ACCOUNTS STATISTICS ⁽²⁾

DESCRIPTION	CURRENT BALANCE	Fund	MONTHLY Gross Yield	MARKET Value ⁽³⁾	Book Value	Current NAV
Pension Prepayment-CEO (PP-CEO)	Market Value ⁽³⁾ \$ 539,620,900	PP-CEO	5.105%	506,192,185	503,999,865	1.0044
Fountain Valley School District Fund 40 (FVSD)	Cost (Capital) \$ 532,390,205	FVSD	2.894%	33,428,715	33,781,522	0.9896
	Monthly Avg Balance \$ 532,390,205					
	Book Value \$ 537,781,387					

BOND PROCEEDS ACCOUNT STATISTICS ⁽²⁾

DESCRIPTION	CURRENT BALANCE	Fund	MONTHLY Gross Yield	MARKET Value ⁽³⁾	Book Value	Current NAV
CCCD Series 2017E Bonds (CCCD)	Market Value ⁽³⁾ \$ 23,330,219	CCCD	3.301%	\$ 23,330,219	24,184,520	0.9647
	Cost (Capital) \$ 25,143,785					
	Monthly Avg Balance \$ 25,105,937					
	Book Value \$ 24,184,520					

OCIF TOTALS

INVESTMENTS & CASH		YEAR-TO-DATE EARNINGS	
OCTP Investments at Cost	\$ 13,884,760,738	OCTP	\$ 107,588,120
OCTP Cash	19,663,775	OCIP	44,288,562
		OCEIP	63,299,558
Specific Investment Accounts at Cost	532,390,205	Specific Investment Accounts	4,491,086
Bond Proceeds Account at Cost	25,143,785	Bond Proceeds Account	140,380
Total Assets in the County Treasury	\$ 14,461,958,503	Total OCIF Year-To-Date Earnings	\$ 112,219,586

INTEREST RATE YIELD

WEIGHTED AVERAGE MATURITY (WAM)

OCTP - YTD NET YIELD	4.323%	OCTP	384
90-DAY T-BILL YIELD - YTD AVERAGE	5.476%	LGIP (Standard & Poors)	37

(1) Reported in compliance with the 2024 IPS Section XII that requires at least quarterly reporting per Government Code Section (GCS) 53641 and 27134, and GCS 53607 which requires monthly investment transactions as reported in the pages following.

(2) The market values of FVSD and CCCD continue to stay below book values. The FVSD and CCCD have sufficient liquidity to meet projected cash flow needs.

(3) Market values provided by Northern Trust and exclude accrued interest.

ORANGE COUNTY TREASURER-TAX COLLECTOR
SUMMARY OF INVESTMENT DATA - ORANGE COUNTY TREASURER'S POOL
INVESTMENT TRENDS

	AUGUST 2024	JULY 2024	INCREASE (DECREASE)	NET CHANGE %	AUGUST 2023	INCREASE (DECREASE)	NET CHANGE %
End Of Month Market Value ¹	\$ 13,957,594,950	\$ 14,455,356,229	\$ (497,761,279)	-3.44%	\$ 13,700,249,239	257,345,711	1.88%
End Of Month Book Value	\$ 13,936,626,010	\$ 14,476,107,368	\$ (539,481,358)	-3.73%	\$ 13,854,241,587	82,384,423	0.59%
Monthly Average Balance	\$ 14,002,723,645	\$ 14,654,223,781	\$ (651,500,136)	-4.45%	\$ 13,772,491,582	230,232,063	1.67%
Year-To-Date Average Balance	\$ 14,328,473,713	\$ 14,654,223,781	\$ (325,750,068)	-2.22%	\$ 14,021,291,683	307,182,030	2.19%
Monthly Accrued Earnings ²	\$ 52,588,544	\$ 54,999,576	\$ (2,411,032)	-4.38%	\$ 45,992,591	6,595,953	14.34%
Monthly Net Yield ²	4.332%	4.314%	0.018%	0.42%	3.843%	0.489%	12.72%
Year-To-Date Net Yield ²	4.323%	4.314%	0.009%	0.21%	3.799%	0.524%	13.79%
Annual Estimated Gross Yield ³	3.500%	3.500%	0.000%	0.00%	4.249%	-0.749%	-17.63%
Weighted Average Maturity (WAM) ⁴	384	397	(13)	-3.27%	252	132	52.38%

¹ Market values provided by Northern Trust and exclude accrued interest.

² The Monthly Accrued Earnings, Monthly Net Yield and Year-To-Date Net Yield are higher than prior year due to the FOMC target rate range of 5.25%-5.50%, and reinvestment yields that are higher than the current portfolio yield and the maturing securities, respectively.

³ The forecast for the OCTP gross yield for fiscal year 2024-2025 of 3.50% is lower than the prior year actual primarily due to the financial markets pricing in several FOMC rate cuts. The Annual Estimated Gross Yield for August 2023 is reported at the actual annual gross yields for FY 23-24.

⁴ The WAM is higher than the prior year due to longer term purchases. The financial market are pricing a change in rates at the next FOMC meeting in September 2024.

ORANGE COUNTY TREASURER-TAX COLLECTOR
ORANGE COUNTY INVESTMENT FUND (OCIF)
ORANGE COUNTY TREASURER'S POOL (OCTP), SPECIFIC INVESTMENT AND BOND PROCEEDS ACCOUNTS ⁽¹⁾
FOR THE MONTH AND QUARTER ENDED: SEPTEMBER 30, 2024

OCTP INVESTMENT STATISTICS ⁽²⁾

DESCRIPTION	CURRENT BALANCES	Duration	Daily Yield as of 09/30/2024	MONTHLY Gross Yield	QUARTERLY Gross Yield	Current NAV
Orange County Treasurer's Pool (OCTP)	Market Value ⁽³⁾ \$	13,848,769,435	0.98	4.508%	4.460%	4.450%
	Cost (Capital) \$	13,738,329,841				
	Monthly Avg Balance \$	13,722,806,072				
	QUARTERLY AVG Balance \$	14,126,584,499				
	Book Value \$	13,786,357,297				
						1.0045

SPECIFIC INVESTMENT ACCOUNTS STATISTICS ⁽²⁾

DESCRIPTION	CURRENT BALANCE	Fund	MONTHLY Gross Yield	QUARTERLY Gross Yield	MARKET Value ⁽³⁾	Book Value	Current NAV	
Pension Prepayment-CEO (PP-CEO)	Market Value ⁽³⁾ \$	542,761,821	PP-CEO	5.105%	5.105%	509,131,500	505,986,633	1.0062
Fountain Valley School District Fund 40 (FVSD)	Cost (Capital) \$	532,390,205	FVSD	2.919%	2.903%	33,630,321	33,808,780	0.9947
	Monthly Avg Balance \$	532,390,205						
	QUARTERLY AVG Balance \$	532,390,205						
	Book Value \$	539,795,413						

BOND PROCEEDS ACCOUNT STATISTICS ⁽²⁾

DESCRIPTION	CURRENT BALANCE	Fund	MONTHLY Gross Yield	QUARTERLY Gross Yield	MARKET Value ⁽³⁾	Book Value	Current NAV	
CCCD Series 2017E Bonds (CCCD)	Market Value ⁽³⁾ \$	23,583,529	CCCD	3.179%	3.259%	\$ 23,583,529	24,230,803	0.9733
	Cost (Capital) \$	25,244,982						
	Monthly Avg Balance \$	25,208,189						
	QUARTERLY AVG Balance \$	25,106,678						
	Book Value \$	24,230,803						

OCIF TOTALS

INVESTMENTS & CASH		YEAR-TO-DATE EARNINGS	
OCTP Investments at Cost	\$ 13,738,329,841	OCTP	\$ 158,438,592
OCTP Cash	1,231,403	OCIP	65,844,137
		OCEIP	92,594,455
Specific Investment Accounts at Cost	532,390,205	Specific Investment Accounts	6,664,824
Bond Proceeds Account at Cost	25,244,982	Bond Proceeds Account	206,253
Total Assets in the County Treasury	\$ 14,297,196,431	Total OCIF Year-To-Date Earnings	\$ 165,309,669

KEY POOL STATISTICS

INTEREST RATE YIELD	WEIGHTED AVERAGE MATURITY (WAM)	
OCTP - YTD NET YIELD	4.350%	
90-DAY T-BILL YIELD - YTD AVERAGE	5.440%	
	OCTP	363
	LGIP (Standard & Poors)	33

(1) Reported in compliance with the 2024 IPS Section XII that requires at least quarterly reporting per Government Code Section (GCS) 53641 and 27134, and GCS 53607 which requires monthly investment transactions as reported in the pages following.
(2) The market values of FVSD and CCCD continue to stay below book values. The FVSD and CCCD have sufficient liquidity to meet projected cash flow needs.
(3) Market values provided by Northern Trust and exclude accrued interest.

ORANGE COUNTY TREASURER-TAX COLLECTOR
SUMMARY OF INVESTMENT DATA - ORANGE COUNTY TREASURER'S POOL
INVESTMENT TRENDS

	SEPTEMBER 2024	AUGUST 2024	INCREASE (DECREASE)	NET CHANGE %	SEPTEMBER 2023	INCREASE (DECREASE)	NET CHANGE %
End Of Month Market Value ¹	\$ 13,848,769,435	\$ 13,957,594,950	\$ (108,825,515)	-0.78%	\$ 13,421,097,401	427,672,034	3.19%
End Of Month Book Value	\$ 13,786,357,297	\$ 13,936,626,010	\$ (150,268,713)	-1.08%	\$ 13,575,609,344	210,747,953	1.55%
Monthly Average Balance	\$ 13,722,806,072	\$ 14,002,723,645	\$ (279,917,573)	-2.00%	\$ 13,453,914,041	268,892,031	2.00%
Year-To-Date Average Balance	\$ 14,126,584,499	\$ 14,328,473,713	\$ (201,889,214)	-1.41%	\$ 13,832,165,802	294,418,697	2.13%
Monthly Accrued Earnings ²	\$ 50,850,472	\$ 52,588,544	\$ (1,738,072)	-3.31%	\$ 45,492,058	5,358,414	11.78%
Monthly Net Yield ²	4.410%	4.332%	0.078%	1.80%	4.024%	0.386%	9.59%
Year-To-Date Net Yield ²	4.350%	4.323%	0.027%	0.62%	3.870%	0.480%	12.40%
Annual Estimated Gross Yield ³	3.500%	3.500%	0.000%	0.00%	4.280%	-0.780%	-18.22%
Weighted Average Maturity (WAM) ⁴	363	384	(21)	-5.47%	269	94	34.94%

¹ Market values provided by Northern Trust and exclude accrued interest.

² The Monthly Accrued Earnings, Monthly Net Yield and Year-To-Date Net Yield are higher than prior year due to the FOMC target rate range of 4.75%-5.00%, and reinvestment yields that are higher than the current portfolio yield and the maturing securities, respectively.

³ The forecast for the OCTP gross yield for fiscal year 2024-2025 of 3.50% is lower than the prior year actual primarily due to the financial markets pricing in several FOMC rate cuts. The Annual Estimated Gross Yield for September 2023 is reported at the actual annual gross yields for FY 23-24.

⁴ The WAM is higher than the prior year due to longer term purchases. The FOMC lowered interest rates by 50 bp at the September 18, 2024 meeting and further cuts are expected this year.

ORANGE COUNTY TREASURER-TAX COLLECTOR

STATEMENT OF ACCOUNTABILITY

FOR THE MONTH AND QUARTER ENDED SEPTEMBER 30, 2024

	Month	Quarter
Treasurer's Accountability at the Beginning of the Period:¹	\$ 14,460,280,678	\$ 15,683,426,958
OCTP Cash Receipts:		
County	673,467,600	2,008,461,660
School and Community College Districts	911,639,115	1,793,930,951
Total Cash Receipts	1,585,106,715	3,802,392,611
OCTP Cash Disbursements:		
County	706,005,321	2,331,149,723
School and Community College Districts	1,042,286,838	2,857,790,266
Total Cash Disbursements	1,748,292,159	5,188,939,989
Net Change in Cost Value of OCTP and Cash	(163,185,444)	(1,386,547,378)
Net Increase in Specific Investment Accounts and the CCCD Bond Proceeds Account		
Bond Proceeds Account	101,197	316,851
Treasurer's Accountability at the End of the Period:	\$ 14,297,196,431	\$ 14,297,196,431
Assets in the Treasury at the End of the Period (Cost):		
Pooled Investments:		
Orange County Treasurer's Pool		\$ 13,738,329,841
Total Pooled Investments		13,738,329,841
Specific Investment Accounts:		
Fountain Valley School District Fund 40		33,423,486
Pension Prepayment - CEO		498,966,719
Total Specific Investment Accounts		532,390,205
Bond Proceeds Account:		
CCCD Series 2017E Bonds		25,244,982
Total Bond Proceeds Account		25,244,982
OCTP Cash:		
Cash in Banks		1,122,872
Cash - Other		108,531
Total Cash		1,231,403
Total Assets in the County Treasury at the End of the Period:		\$ 14,297,196,431

¹ Balances do not match the reports since June 2024 resulting from an overstatement of cash in the amount of \$1.7 million that was corrected this month.

TO: Board of Trustees
FROM: Brian Dozer
DATE: December 5, 2024
SUBJECT: Updated Marketing Plan

Background and Rationale

In 2022 the Board approved the creation of our first strategic marketing plan. As we have updated our logo, mission, vision and labor marketing study, it is appropriate that we refresh our marketing plan. The new marketing plan is attached. There are only minor adjustments:

- New design, photos
- Updated logo, mission, vision
- Including of branding guidelines
- Inclusion of legislators in stakeholders
- New marketing goals aligned with overall strategic goals
- Updated/refreshed social media channels to include YouTube due to increase in video content

Financial Implications

There are no financial implications.

Recommendation

No action is required of the Board of Trustees.



COASTLINE ROP MARKETING PLAN



2024-2025

CONTENTS

- 1 Who We Are and What We Do**
- 2 Our Mission and Vision**
- 3 Student Learning Outcomes**
- 4 School District Partners**
- 5 Stakeholders**
- 6 Marketing and Communications Goals**
- 7 Social Media Channels and Who They Target**
- 8 Logo Color Guide**

Prepared by Sonychelle Media and Communications LLC and Coastline ROP Marketing Task Force in consultation with Coastline ROP partner districts and Board of Trustees.

1 WHO WE ARE AND WHAT WE DO

Coastline ROP is a state-funded public education program providing career technical education and guidance that meets identified educational standards and industry needs. All programs are accredited by the Western Association of Schools and Colleges and include a rigorous, work-based learning curriculum to prepare students for college and career opportunities. Coastline ROP relies on a network of industry and educational partners as well as labor-market trends to determine student coursework and curriculum. Courses combine classroom instruction with hands-on learning; ROP teachers are credentialed and experienced in their related industries.

Currently, Coastline ROP serves thousands of students throughout Orange County in partnership with four school districts and the Orange County Department of Education—22 comprehensive high schools, 5 continuation schools, and 7 alternative schools—to strengthen and broaden students' educational experience.

Throughout the years, Coastline ROP has effectively created unique learning opportunities for students, but it can be difficult to share those stories without first determining effective marketing and communication strategies. Through this marketing plan, Coastline ROP seeks to fully realize its branding position through strategic, targeted marketing campaigns. In doing so, Coastline ROP will ensure that its stakeholders have access to important information related to Coastline ROP, such as student achievements, work-based learning opportunities, ROP programs and class offerings, special events, and partnership opportunities.

Families have increasing numbers of choices when it comes to where their children attend school and California's legislature has made changes to funding models that impact CTE.

In this environment, effective school district marketing is critical. As a leader in CTE, Coastline ROP must position its programs as a premier provider of CTE.

2 OUR MISSION AND VISION

In 2023, Coastline ROP embarked on a yearlong mission, vision, and logo update, collaborating with partner districts, community members, businesses, students, and staff under the guidance of a dedicated committee and the Board of Trustees.

MISSION: Empowering students with skills and experiences to ensure success in college, career, and life.

VISION: We connect classroom learning with industry skills to bridge the gap between education and employment so individuals can thrive in their chosen careers, drive innovation, and make meaningful contributions to our community.

3 STUDENT LEARNING OUTCOMES

Upon successful completion, students will:

- Integrate academic and technical skills
- Practice problem solving and critical thinking skills
- Communicate and collaborate with diverse audiences
- Demonstrate creativity and innovation
- Act as responsible, ethical citizens
- Develop personal, educational, and career goals

4 SCHOOL DISTRICT PARTNERS

Coastline ROP partners with the following school districts to provide high-quality career technical education.



Irvine Unified

Creekside / San Joaquin, Irvine, Irvine Virtual Academy, Northwood, Portola, University, Woodbridge



Newport-Mesa Unified

Back Bay / Monte Vista, Corona del Mar, Costa Mesa, CLOUD Campus, Early College, Estancia, Newport Harbor



Saddleback Valley Unified

El Toro, Laguna Hills, Mission Viejo, Silverado, SVUSD Virtual Academy, Trabuco Hills



Tustin Unified

Beckman, Foothill, Hillview, Legacy Magnet Academy, Tustin, Tustin Connect

5 STAKEHOLDERS

Students

Students are the most important stakeholders. Not only are students the stakeholder group that will most benefit from Coastline ROP programs, students are the ones who will tell their friends about the programs.

Parents / PTAs /ELACs

Since high school students make up the majority of Coastline ROP current students' parents are important partners in student success. Parent engagement

is a critical component of building lasting and impactful programs. While reaching parents through social media channels is important, we must also engage them through parent associations such as PTAs (Parent Teacher Associations) and ELACs (English Learner Advisory Committees). PTAs are and ELACs are key stakeholder groups due to their high level of involvement with school sites and school district activities. PTAs and ELACs can also help spread the word about program success through their established networks of parents, students, and teachers.

Businesses

Local businesses play a key role in vetting curriculum and determining course offerings. Additionally, many classes include internships at local business and industry sites where ROP students improve their critical thinking skills, communication skills, and work attitudes. As such, it is important for Coastline ROP to stay connected to business partners from each industry sector.

Counselors

Counselors are a key stakeholder group because they play a vital role helping students make informed decisions about which programs to enroll in. Oftentimes, counselors are the first point of contact for a student and act as program ambassadors. It is important that counselors understand the value of CTE programs and opportunities available through Coastline ROP.

Legislators and Community Organizations

Given the large turnover in state legislators, due to redistricting and other factors, Coastline ROP must work diligently with our elected representatives to keep Coastline ROP and CTE top of mind. Additionally, it is important that we work with other organizations (CAROCP, nonprofits, chambers of commerce, trade groups, unions, etc.) to build alliances and collaboration across the broader community.

6 MARKETING AND COMMUNICATIONS GOALS

In an effort to improve brand awareness and reach more stakeholders, Coastline ROP has identified five strategic marketing goals and key messages.



1. Raise Awareness of Coastline ROP with Grades 7-12 Students and Their Parents

We will increase the visibility and understanding of Coastline ROP programs among middle and high school students and their families, focusing on the opportunities available through career technical education (CTE) pathways.

2. Enhance Business Partnerships for Integrated Marketing

Coastline ROP will develop and enhance partnerships with local businesses to co-market Coastline ROP programs, utilizing their influence and resources to communicate the value of career technical education, while at the same time opening the door for work-based learning opportunities for our students at our business partners.

3. Share the Student Voice

We will increase student involvement in marketing efforts by highlighting student experiences and success stories, allowing prospective students to connect with the voices of their peers. Currently this is accomplished through the Dozer's Destinations social media campaign, but in the future it could be a student ambassador campaign, a series of videos for each district planned for Spring 2025, or other peer-to-peer communication ideas.

4. What's Next!

Coastline ROP will showcase the idea that post-graduation success is different for each student and emphasize how Coastline ROP helps our students transition to college, career, and beyond, regardless of their path, demonstrating the tangible benefits of completing CTE programs.



5. Pathways for Every Student

We will promote the wide variety of career pathways offered by Coastline ROP, ensuring that all students, regardless of their interests or academic goals, understand there is a pathway for them. We want to emphasize that exploration is the key goal for students, knowing that learning what you do not want to do can be as important as finding your path.

7 SOCIAL MEDIA CHANNELS AND WHO THEY TARGET

Coastline ROP has identified that it will use the following five social media platforms to communicate with stakeholders: Facebook, Instagram, X/Threads, LinkedIn, and YouTube. This decision was made after an analysis of each channels' demographics and Coastline ROP's stakeholders.



1. Facebook

Target Stakeholder Groups: Parents, businesses, counselors, PTAs

Facebook is the most popular social media platform in the United States. It is used by millions of people every day to connect with friends, post pictures and videos, shop online, and share opinions on news stories. As of 2022, 41% of all Facebook users are ages 45 and older and 31% of all Facebook users are ages 25 to 34. Out of all major social networks,

Facebook has the smallest age gap in users (the difference between the youngest and oldest users is about 20 years on average). As such, it is an ideal place for Coastline ROP to share student success, course information, community resources, partnership opportunities with parents, businesses, counselors, Parent Teacher Associations (PTAs) and other community organizations. It also presents a great opportunity for Coastline ROP to engage with these groups, gain valuable insights, and learn more about each audience.



2. Instagram

Target Stakeholder Groups: Students, parents

Instagram is another great channel for Coastline ROP. As the world’s fourth most-used social media platform, its user base continues to grow with the more recent additions of reels, shops, and Live. This platform is a favorite of younger users (millennials and younger), and allows content creators to share photos and videos easily without a need for users to scroll through long posts like they would on Facebook or X/Threads (which both have character limits). Since Instagram is a visual platform, it will be essential that Coastline ROP create an account that is visually appealing, utilizing Coastline ROP’s unique branding, such as colors, logos, and fonts. Since Instagram is especially great for posting visually-oriented activities, such as hands-on training and student success, Coastline ROP will use Instagram to share photos of students’ achievements and activities at sites as well as program information for students and parents.



3. LinkedIn

Target Stakeholder Groups: Businesses, parents

LinkedIn is a business-oriented social media platform that allows users to create professional profiles, network with other professionals and search for jobs. LinkedIn is known as a good tool for job seekers and recruiters because it allows them to connect with potential employers. It is also useful for businesses to market their products and services, as well as educators who want to connect with students and parents.

The platform’s users tend to be older. In fact, US Internet users over the age of 35 are more likely to use the platform than younger users and users that are 46-55 years old are highly likely to use the platform. However, millennials are rapidly growing their presence on LinkedIn. Given the demographics of LinkedIn and marketing opportunities available through their algorithm, Coastline ROP will engage businesses and parents in an effort to showcase programs, build partnerships, and recruit staff.



4. X/Threads

Target Stakeholder Groups: Students, parents, counselors, PTAs, businesses

X and Threads are popular text-based channels among millennials—the age group that makes up a large portion of Coastline ROP’s supporters. Platform users include various age groups, often seeking real-time updates, such as current events or the latest trends. Each of these platforms provides an effective way to promote classes, events, services and more.



5. YouTube






Target Stakeholder Groups: Students, parents, counselors, businesses, alumni, other supporters






YouTube is a popular platform among diverse age groups, especially Gen Z and millennials, who are key supporters of Coastline ROP. As a visual and engaging channel, YouTube is often used to explore topics in-depth, learn new skills, and stay informed. It provides an effective way to showcase classes, events, and services through video content, making it ideal for demonstrating hands-on learning experiences.



7 COASTLINE ROP LOGO COLOR GUIDE



				
R: 0 G: 51 B: 102	R: 0 G: 102 B: 153	R: 0 G: 204 B: 255	R: 51 G: 153 B: 51	R: 255 G: 255 B: 102
C: 100 M: 87 Y: 33 K: 23	C: 93 M: 58 Y: 18 K: 2	C: 63 M: 0 Y: 0 K: 0	C: 80 M: 16 Y: 100 K: 3	C: 4 M: 0 Y: 71 K: 0
Web: 003366	Web: 006699	Web: 00CCFF	Web: 339933	Web: FFFF66

				
R: 51 G: 51 B: 51	R: 102 G: 102 B: 103	R: 153 G: 153 B: 153	R: 153 G: 153 B: 153	R: 204 G: 204 B: 204
C: 69 M: 63 Y: 62 K: 58	C: 60 M: 51 Y: 50 K: 20	C: 43 M: 35 Y: 35 K: 1	C: 43 M: 35 Y: 36 K: 1	C: 19 M: 15 Y: 16 K: 0
Web: 333333	Web: 666667	Web: 999999	Web: 999999	Web: CCCCCC
Black: 80%	Black: 60%	Black: 50%	Black: 40%	Black: 20%

**COASTLINE ROP
REGULAR BOARD MEETING
Minutes
October 17, 2024**

The Board of Trustees of Coastline ROP met in regular session on October 17, 2024, at Coastline ROP, 1001 Presidio Square, Costa Mesa, California. The meeting was called to order at 9:04 a.m. by Barbara Schulman.

<u>Present Members</u>	<u>Other</u>			
Barbara Schulman	Brian Dozer	Grant Litfin	James Piccola	Jade Sanchez
Lauren Brooks	Krista Ganga	Ulises Garcia	Gina Escobar	Rosy Kovatch
Lynn Davis	Siteria Edwards	Kim Snowden	Dr. Jesse Crete	Kasey Eckels
Michelle Barto	Brenda Savedra	James Newton	Jacob Poore	Louie Campos
	Izzy Burdge	Kim Thomason	Diego Mosquera	Amanda Saliba Austin Hoffman

CLOSED SESSION

There was nothing to report out of closed session.
Open session convened at 9:30 a.m.

**ADOPTION OF
AGENDA**

It was moved by Member Barto, seconded by Member Brooks, to adopt the agenda as presented. Motion carried 4-0.

**SUPERINTENDENT'S
REPORT**

Dr. Brian Dozer greeted President Schulman, esteemed Trustees, members of the Steering Committee, and valued guests.

He then welcomed the presenters from the Centers of Excellence. Dr. Schweers-Ganga would introduce them in her update, but he would be remiss if he did not mention how important their labor market research is to everyone and how it has influenced his work in CTE since his time at Vital Link. He thanked them for joining us.

Dr. Dozer thanked each of the district partners for participating in the CTEIG Round 10 and K12 Strong Workforce Program Round 7 applications. These funds are critical for Coastline ROP's classrooms and efforts to make sure that they are meeting the needs of the labor market and their business partners.

Coastline ROP began work on a new strategic marketing plan and he looks forward to bringing that to the board later this year or early next year. As he reviewed the marketing plan from his first year as superintendent it was enlightening for him to see how far they have come in this area, not only in how much more active they are but also in their understanding of the value they provide to students and their partners. With awareness and engagement as one of their strategic goals it is imperative that they continue to refine their efforts and periodically refresh their goals. While much of the original work still stands, the overall goals for their marketing and communications efforts will definitely be changing.

As discussed last month, Coastline ROP was glad to see significant amendments made to AB 2245, which is concerned with ROP teacher permanency. The changes meant that JPA ROPs would not be impacted. Rather, the bill targeted single school district ROPs, which are Los Angeles and San Diego Unified. The bill was signed into law by Governor Newsom. While Coastline ROP opposed it, they are hopeful that this will mean they do not have to fight against this initiative again.

Last week Dr. Dozer had the privilege to represent Southern California for the CTE JPA Coalition on a call with the Governor's Office for the master plan. Michael Wiafe, Assistant Deputy Cabinet Secretary, met with them to discuss the status of the plan. Due to an "internal transition" that caused a "timeline modification" they are "recalibrating." What this means is that they are running behind schedule and will be issuing a draft in a few weeks. They are still planning on pulling together constituency advocacy groups and Dr. Dozer is hopeful that he will be selected. On this call, he advocated strongly for two things. First, for JPA ROPs to continue to play a key role in the process moving forward, and secondly, for recognition that the ROP model fits many of the goals of the plan as it has been laid out so far. His analysis is that they are struggling with how to be inclusive of the community colleges, knowing that some colleges are willing participants, and some are less willing. He believes they also are having a hard time getting the UCs/CSUs to recognize their importance to career education. They hope to have the plan released by the time Newsom unveils his budget on January 10 and then start negotiations with the legislature for funding that will be needed to enact the plan.

Lastly, two weeks ago CDE again pulled the Golden State Pathways Program grants back to make adjustments. Fortunately for Coastline ROP, its allocation did not change this time. The good news for Coastline ROP is that there is remaining funding totaling \$76 million, enough money for an additional \$1 million for implementation of our planning grants. This would give Coastline ROP an overall total of almost \$2 million.

As Nelson Mandela stated, "education is the most powerful weapon we can use to change the world." As Superintendent of Coastline ROP, Dr. Dozer feels it is both an honor and a privilege to lead this incredible organization and to work closely with its partner school districts to wield this weapon of change. Together, they are committed to making a meaningful impact in the lives of students and helping them achieve their fullest potential.

Dr. Dozer concluded his report and turned it over to Dr. Ganga for her update on educational services.

EDUCATIONAL SERVICES' REPORT

Dr. Krista Ganga was excited to present her report during one of her favorite times of the year—the "Ber" months! The theme for her report was Growth Mindset.

At the beginning of the month, Coastline ROP conducted its fall teacher professional development sessions, offering them both Friday and Saturday to give teachers the flexibility to choose the day that best fits their schedules. Just as offering choice in the classroom empowers students, providing teachers with this option supports their engagement and success. Analee Kredel, from OCDE, shared valuable techniques for working with special populations, and Merissa Sadler-Harris, also from OCDE, continued the journey into AI in the classroom. This was such a popular topic for the teachers, Coastline ROP will bring Merissa back in winter for another PD on the topic.

The second Teacher Induction Program workshop was attended by 17 teachers, focusing on social-emotional learning and classroom management. The level of engagement and participation from these teachers, especially those attending a Friday workshop from 3-5 p.m., was truly commendable. Dr. Ganga was incredibly proud of their dedication. This month, they will dive into lesson planning and technology in the classroom.

The Career Specialists will be holding their fall meeting next week, where they will continue their marketing professional development, focusing on how to better promote our programs to students and the community. In addition, they are gearing up for spring registration, which begins on November 4th. Their preparation and outreach efforts are crucial for ensuring a successful enrollment period for the students.

The Ed Services Department, in collaboration with IT, has been actively working on the Pathways OS training and implementation. This new system will significantly improve how Coastline ROP tracks internships and collects Work-Based Learning data to share with its partner districts. It is a considerable upgrade from Google Forms, and Dr. Ganga appreciates the board's approval of this valuable tool. Earlier this month, the teachers participated in a professional development session to learn how to input their data.

Additionally, both the CTEIG and SWP grants were successfully submitted by the October 11th deadline. In Strong Workforce Program Round 7, Coastline ROP was excited to expand internships in Manufacturing/Engineering and Digital Media Arts (DMA). Manufacturing/Engineering students will gain hands-on experience in automation, design, and advanced processes, while DMA students will focus on graphic design, video production, digital content, and Social Media Communication. These opportunities are vital for equipping students with in-demand skills across technical and creative industries.

October has been packed with college and career fairs in collaboration with the partner districts. Newport Mesa, Tustin, and Saddleback Valley have already held their events, and Irvine will host theirs at the end of the month. Special thanks to Laurie

Eberhart, Coastline ROP's Program Assistant, and Kasey Eckels, the WBL Outreach Specialist, for their coordination efforts.

On a personal note, Dr. Ganga was proud to share that she was awarded a \$500 scholarship from ACSA Region 17 to support her participation in the ACSA Superintendent Academy. She attended the Scholarship Celebration event in September and began the academy, with topics from last month on avoiding burnout and making changes in political landscapes. Interestingly, the average tenure for a superintendent is just 2.89 years. She is incredibly honored to be part of this program and looks forward to the professional growth it will bring.

Lastly, Dr. Ganga was excited to announce that she has been officially accepted to the Vital Link board of Directors. This role will continue to enhance the Coastline ROP program's industry connections and support the students' career pathways. Her first board meeting is scheduled for November 22nd, and she is eager to contribute to the organization's mission of preparing students for the workforce.

Dr. Ganga introduced Dr. Jesse Crete, Director, and Jacob Poore, Assistant Director, from the Center of Excellence. They have been instrumental partners in workforce development and labor market research. Dr. Ganga first met Dr. Crete and Jacob during her time as the K12 Pathway Coordinator, and since then, they have been a wealth of information on regional workforce trends and the evolving needs of Orange County's labor market. Their expertise has been invaluable in shaping data-driven career pathways, ensuring alignment between education and industry, and keeping our programs relevant and impactful. Coastline ROP was excited to have them present at the board meeting!

**WORKFORCE
DEVELOPMENT
PRESENTATION**

Dr. Jesse Crete and Jacob Poore, from the Orange County Center of Excellence, presented the Orange County Labor Market Info & Understanding the Cost of Living report to the board members.

**BOARD MEETING
DATE/TIME CHANGES**

There was no action taken.

**PHARMACY TECH
WORKSHOPS MOU
WITH VITAL LINK FOR
2024-2025**

It was moved by Member Davis, and seconded by Member Barto, to approve the Pharmacy Tech Workshops MOU with Vital Link for 2024-2025. Motion carried 4-0.

**FIELD TRIP REQUEST
ESTANCIA HIGH
SCHOOL**

It was moved by Member Barto, seconded by Member Davis, to approve the field trip request for Estancia High School. Motion carried 3-1.

**HUMAN RESOURCES
ASSISTANT POSITION**

It was moved by Member Barto, seconded by Member Brooks, to approve the Human Resources Assistant position. Motion carried 4-0.

**UNREPRESENTED
EMPLOYEES
COMPENSATION**

It was moved by Member Barto, seconded by Member Brooks, to approve the compensation increases and the revised compensation schedule. Motion carried 4-0.

**ACTUARIAL STUDY OF
RETIREE HEALTH
LIABILITIES**

It was moved by Member Brooks, seconded by Member Davis, to approve the Actuarial Study of Retiree Health Liabilities prepared by Total Compensation Systems, Inc. Motion carried 4-0.

CONSENT CALENDAR

It was moved by Member Brooks, seconded by Member Davis, to approve the Consent Calendar as presented. Motion carried 4-0.

- Minutes from September 12, 2024, Board of Trustees meeting
- Ratification of purchase order and change order reports – September 2, 2024 – October 6, 2024
- Ratification of check reports – September 2, 2024 – October 6, 2024
- CourseStorm, Inc. Invoice
- MOU for JPA CTEIG 2024-2025
- English Language Learner Waiver Teacher Roster
- Personnel Register #3 – 2024-2025 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- Approval of travel and conference report

ADJOURNMENT

It was moved by Member Davis, seconded by Member Brooks, to adjourn the meeting. Motion carried 4-0.

The meeting adjourned at 10:38 a.m.

Clerk/Secretary

COASTLINE R.O.P.
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 12/12/2024

FROM 10/07/2024 TO 12/01/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
U95A0003	EDAPT SCHOOLS INCORPORATED	2,500.00	2,500.00	0163876208 5890	CTEIG ROP EDSV / OTHER CONTRACTED SERVICES
U95C0064	F & M CREDIT CARD	7,349.53	7,349.53	0100006400 4300	BUS SVCS HOLDING ACCOUNT / MATERIALS & RETIREE BENEFITS ACTUARIAL / OTHER
U95C0065	TOTAL COMPENSATION SYSTEMS INC	2,160.00	2,160.00	0100060006 5890	
U95C0066	CITE	655.00	655.00	0100006502 5220	GEN FUND IT SCHL ADMIN / CONFERENCES & GEN FUND MF WAREHOUSE / Office Supplies-
U95C0068	TUSTIN AWARDS INC	1,298.94	1,298.94	0100006504 4330	
U95C0071	FACILITRON.COM	64.16	64.16	0163886206 5630	SWP ROP EDSV INS STAFF DEV / FACILITY RENTAL
U95C0074	TUSTIN UNIFIED SCHOOL DISTRICT	1,982.66	551.31	0163870206 4300	CTEIG SVUSD AME INST / MATERIALS & SUPPLIES
U95C0080	SECURE LIVE SCAN	525.00	1,431.35	0163870206 4490	CTEIG SVUSD AME INST / NON CAP EQUIP - OTHER
U95C0086	FLDWRK INC	800.00	525.00	0163870903 5850	CTEIG SVUSD LHHS MEDI INST / FINGERPRINTING -
U95C0095	COSTA MESA MOVING COMPANY	280.15	800.00	0163876201 5630	CTEIG ROP EDSV OTH INST RES / FACILITY RENTAL
U95C0102	DEPT OF JUSTICE	416.00	280.15	0163870204 5890	CTEIG SVUSD THHS AME INST / OTHER CONTRACTED
U95C0105	SECURE LIVE SCAN	263.99	416.00	0163870904 5850	CTEIG ROP MEDI INST / FINGERPRINTING - BCKGRN
U95C0107	HOSA-FUTURE HEALTH PROFESSIONA	1,340.00	263.99	0163870901 5850	CTEIG IUUSD CSHS MEDI INST / FINGERPRINTING -
U95C0109	SADDLEBACK VALLEY UNIFIED SCHO	350.57	1,340.00	0163870910 5825	CTEIG NMUSD ESHS MEDI INST / CONTR SVCS - FIE
U95C0117	ACSA	1,228.50	350.57	0163879904 5890	CTEIG SVUSD-ACROSS DIST INST / OTHER
U95C0118	VITAL LINK ORANGE COUNTY	2,400.00	1,228.50	0100006209 5395	GEN FUND EDSV INST SUP / MEMBERSHIPS -
U95C0119	NEWPORT MESA UNIFIED SCHOOL DI	646.32	2,400.00	0190156201 5890	OCCF ED SVCS INST SUP / OTHER CONTRACTED
U95C0120	OLIVIER'S EMBROIDERY	4,257.76	646.32	0163870910 5825	CTEIG NMUSD ESHS MEDI INST / CONTR SVCS - FIE
U95C0121	TUSTIN AWARDS INC	98.59	4,257.76	0101069902 4330	MARKETING SUP SCHL ADMIN / Office Supplies-
U95C0122	COURSESTORM INC.	2,700.00	98.59	0100006504 4330	GEN FUND MF WAREHOUSE / Office Supplies-
U95C0124	FLDWRK INC	300.00	2,700.00	0163876210 5888	CTEIG ROP EDSV SCH ADMIN / Internet -
U95C0125	REFLEX NETWORKING	6,917.55	300.00	0100006408 5630	GEN FUND BS SCHL ADMIN / FACILITY RENTAL
			4,611.70	0100000001 9330	GEN FUND REVENUE / PREPAID EXPENSES

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U95C0125	*** CONTINUED ***		2,305.85	0100006406 5890	GEN FUND IT DATA PROC SERV / OTHER
U95C0126	SHI INTERNATIONAL CORP	1,011.75	1,011.75	0100006501 5890	GEN FUND IT DATA PROC SERV / OTHER
U95C0127	HEALTHCARE PROVIDERS SVC ORG	4,420.00	4,420.00	0100006404 5440	GEN FUND BS FISCAL SERVICES / PUPIL INSURANCE
U95C0128	SOUTH ORANGE COUNTY CCD	43,200.00	43,200.00	0190150901 5890	OCCF ROP MEDI INST / OTHER CONTRACTED
U95C0129	SNAP ON TOOLS	1,299.32	1,299.32	0163871501 5889	CTEIG IUSD IHS TRANSP INST / INTERNET-BASED
U95C0130	OLIVIER'S EMBROIDERY	1,169.09	1,169.09	0163870905 4300	CTEIG SVUSD THHS MEDI INST / MATERIALS &
U95C0131	JULIE CHIAVERINI	1,500.00	1,500.00	0163870204 5896	CTEIG SVUSD THHS AME INST / OTHER CONTR
U95C0133	HUNTINGTON BEACH UNION HIGH SC	162,950.48	15,017.51	0163870300 4300	CTEIG HBUSD INST / MATERIALS & SUPPLIES
			4,555.17	0163870300 4301	CTEIG HBUSD INST / GENERAL SUPPLIES
			6,900.00	0163870300 4355	CTEIG HBUSD INST / SUBSCRIPTIONS
			10,367.54	0163870300 4430	CTEIG HBUSD INST / NON-CAP EQUIP/Comp & Periph
			27,635.71	0163870300 4490	CTEIG HBUSD INST / NON CAP EQUIP - OTHER
			1,494.00	0163870300 5884	CTEIG HBUSD INST / Warranties
			78,466.90	0163870300 5888	CTEIG HBUSD INST / Internet - Software/Licenses
			18,513.65	0163870300 6490	CTEIG HBUSD INST / NEW EQUIP ALL OTHER
U95C0136	NEWPORT MESA UNIFIED SD	2,200.00	2,200.00	0163870205 5825	CTEIG NMUSD ESHS AME INST / CONTR SVCS - FIEL
U95C0137	F & M CREDIT CARD	2,159.57	2,159.57	0100006400 4300	BUS SVCS HOLDING ACCOUNT / MATERIALS &
U95C0138	HOSA-FUTURE HEALTH PROFESSIONA	40.00	40.00	0163870910 5825	CTEIG NMUSD ESHS MEDI INST / CONTR SVCS - FIEL
U95C0139	CCEMC	1,850.00	1,850.00	0163886203 5220	SWP COOR EDSV INST ADMIN SP / CONFERENCES
U95C0140	NORTH ORANGE COUNTY ROP	6,939.66	6,939.66	0100006403 5890	GEN FUND BS FIN ACCT / OTHER CONTRACTED
U95C0141	SCHOOLS EXCESS LIABILITY FUND	6,033.20	6,033.20	0100006401 5450	GEN FUND BS FISCAL SERVICES / OTH INS - FIRE
U95C0142	UNIVERSITY LAB PARTNERS	31,200.00	31,200.00	0163879902 5890	CTEIG IUSD-ACROSS DIST INST / OTHER
U95C0143	CHERRY, CHRISSY	1,000.00	1,000.00	0100006207 5890	GEN FUND SCHL ADMIN / OTHER CONTRACTED
U95C0145	LN CURTIS & SONS	9,610.23	9,610.23	0163881403 5890	SWP ROP PUB SVCS INST / OTHER CONTRACTED

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U95C0146	CAROC	200.00	200.00	0100006404 5220	GEN FUND BS FISCAL SERVICES / CONFERENCES &
U95C0147	AMAZON	499.00	499.00	0100006505 5890	GEN FUND MF FISCAL SERVICES / OTHER
U95C0148	VITAL LINK ORANGE COUNTY	9,600.00	9,600.00	0190156201 5890	OCCF ED SVCS INST SUP / OTHER CONTRACTED
U95R0112	AMAZON	6,663.44	5,671.27	0163870908 4300	CTEIG SVUSD MVHS MEDI INST / MATERIALS &
			992.17	0163870908 4490	CTEIG SVUSD MVHS MEDI INST / NON CAP EQUIP -
U95R0113	AMAZON	4,154.66	4,154.66	0163870906 4300	CTEIG TUSD FHHS MEDI INST / MATERIALS &
U95R0114	MEDCO SUPPLY COMPANY	6,600.25	5,695.15	0163870906 4300	CTEIG TUSD FHHS MEDI INST / MATERIALS &
			905.10	0163870906 4490	CTEIG TUSD FHHS MEDI INST / NON CAP EQUIP -
U95R0115	SNAP ON TOOLS	13,634.50	13,634.50	0163871502 6490	CTEIG SVUSD LHHS TRANSP INST / NEW EQUIP ALL
U95R0116	SNAP ON TOOLS	15,572.82	15,572.82	0163871502 6490	CTEIG SVUSD LHHS TRANSP INST / NEW EQUIP ALL
U95R0117	BLICK ART MATERIALS	216.74	216.74	0101069902 4330	MARKETING SUP SCHL ADMIN / Office Supplies-
U95R0118	AMAZON	24.77	24.77	0100006203 4330	GEN FUND EDSV INST SUP / Office Supplies-Consumable
U95R0119	AMAZON	19.40	19.40	0163870912 4220	CTEIG NMUSD BBHS MEDI INST / OTHER BOOKS - N
U95R0120	AMAZON	12.83	12.83	0100006207 4330	GEN FUND SCHL ADMIN / Office Supplies-Consumable
U95R0121	AMAZON	423.24	423.24	0163871502 4300	CTEIG SVUSD LHHS TRANSP INST / MATERIALS &
U95R0122	AMAZON	1,154.47	517.16	0101041501 4300	SVUSD LHHS TRANSP INST / MATERIALS & SUPPLIE
			637.31	0163871502 4300	CTEIG SVUSD LHHS TRANSP INST / MATERIALS &
U95R0123	AMAZON	407.50	407.50	0163870202 4300	CTEIG IUSD PHS AME INST / MATERIALS & SUPPLIE
U95R0124	TEACHER SYNERGY LLC DBA TEACHE	322.98	322.98	0163876201 4430	CTEIG ROP EDSV OTH INST RES / NON-CAP
U95R0125	EFOODHANDLERS INC.	525.00	525.00	0163871003 5889	CTEIG IUSD NWHS HOSP INST / INTERNET-BASED
U95R0126	AMAZON	114.20	114.20	0100006401 4330	GEN FUND BS FISCAL SERVICES / Office Supplies-
U95R0127	B & H PHOTO	10,432.27	1,723.91	0163870204 4300	CTEIG SVUSD THHS AME INST / MATERIALS &
			8,708.36	0163870204 4490	CTEIG SVUSD THHS AME INST / NON CAP EQUIP -

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U95R0128	O'REILLY AUTO PARTS	1,367.34	1,367.34	0163871503 4490	CTEIG IUSD UHS TRANSP INST / NON CAP EQUIP -
U95R0129	O'REILLY AUTO PARTS	1,086.12	1,086.12	0163871503 4490	CTEIG IUSD UHS TRANSP INST / NON CAP EQUIP -
U95R0130	O'REILLY AUTO PARTS	2,442.34	2,442.34	0163871503 4490	CTEIG IUSD UHS TRANSP INST / NON CAP EQUIP -
U95R0131	FILM TOOLS	4,353.41	4,353.41	0163870204 4300	CTEIG SVUSD THHS AME INST / MATERIALS &
U95R0132	MEDCO SUPPLY COMPANY	2,503.35	2,503.35	0163870905 4300	CTEIG SVUSD THHS MEDI INST / MATERIALS &
U95R0133	SCHOOL OUTFITTERS	1,746.31	702.86	0101040904 4300	SVUSD THHS MEDI INST / MATERIALS & SUPPLIES
			1,043.45	0101040904 4490	SVUSD THHS MEDI INST / NON CAP EQUIP - OTHER
U95R0134	SHI INTERNATIONAL CORP	4,618.77	4,618.77	0100006205 4430	GEN FUND EDSV INST / NON-CAPEQUIP/Comp &
U95R0135	B & H PHOTO	5,236.46	5,236.46	0163870204 4300	CTEIG SVUSD THHS AME INST / MATERIALS &
U95R0136	AMAZON	53.86	53.86	0163871002 4300	CTEIG IUSD CSHS HOSP INST / MATERIALS &
U95R0137	AMAZON	53.86	53.86	0163870905 4300	CTEIG SVUSD THHS MEDI INST / MATERIALS &
U95R0138	AMAZON	252.40	252.40	0163870204 4300	CTEIG SVUSD THHS AME INST / MATERIALS &
U95R0139	AMAZON	35,566.59	34,812.35	0163870204 4300	CTEIG SVUSD THHS AME INST / MATERIALS &
			754.24	0163870204 4490	CTEIG SVUSD THHS AME INST / NON CAP EQUIP -
U95R0140	AMAZON	142.21	56.88	0100019906 4330	CS IUSD NWHS OTHR PUP SVCS / Office Supplies-
			85.33	0100019907 4330	CS IUSD WHS OTHR PUP SVCS / Office Supplies-
U95R0141	AMAZON	1,296.63	1,296.63	0163870204 4300	CTEIG SVUSD THHS AME INST / MATERIALS &
U95R0142	AMAZON	241.24	241.24	0163870202 4300	CTEIG IUSD PHS AME INST / MATERIALS & SUPPLIE
U95R0143	AMAZON	529.98	529.98	0100006206 4330	GEN FUND EDSV OTHR INST RESC / Office Supplies-
U95R0144	AMAZON	10,915.76	7,709.15	0163870905 4300	CTEIG SVUSD THHS MEDI INST / MATERIALS &
			3,206.61	0163870905 4490	CTEIG SVUSD THHS MEDI INST / NON CAP EQUIP -
U95R0145	AMAZON	70.02	70.02	0101040202 4430	SVUSD THHS AME INST / NON-CAPEQUIP/Comp &
U95R0146	AMAZON	2,854.82	2,854.82	0163870906 4300	CTEIG TUSD FHHS MEDI INST / MATERIALS &
U95R0147	CA ASSOCIATION OF SCHOOL COUNS	539.00	539.00	0163879917 5220	CS TUSD BHS OTHR PUP SVCS / CONFERENCES &

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U95R0148	MFI MEDICAL EQUIPMENT INC	3,284.65	3,284.65	0163871403 4490	CTEIG TUSTIN TUSD PUB SRV INST / NON CAP EQUIP
U95R0149	THE BRAND HABIT LLC	737.41	737.41	0163870910 4300	CTEIG NMUSD ESHS MEDI INST / MATERIALS &
U95R0150	PERFORM BETTER	798.51	798.51	0163870905 4300	CTEIG SVUSD THHS MEDI INST / MATERIALS &
U95R0151	AMAZON	70.85	70.85	0163871402 4300	CTEIG ROP PUB SRV INST / MATERIALS & SUPPLIES
U95R0152	MICRO CENTER A/R	242.38	242.38	0163870205 4300	CTEIG NMUSD ESHS AME INST / MATERIALS &
U95R0153	SIMX INC	34,911.00	34,911.00	0163871401 6435	CTEIG IUSD CSHS PUB SRV INST /
U95R0154	AMAZON	53.86	53.86	0100006301 4330	GEN FUND HR PERSONNEL/HR / Office Supplies-
U95R0155	AMAZON	122.26	122.26	0163870204 4300	CTEIG SVUSD THHS AME INST / MATERIALS &
U95R0156	AMAZON	16.15	16.15	0100019913 4330	CS NMUSD NHHS OTHR PUP SVCS / Office Supplies-
U95R0157	BOUND TREE MEDICAL	219.68	219.68	0163871402 4300	CTEIG ROP PUB SRV INST / MATERIALS & SUPPLIES
U95R0158	AMAZON	182.99	182.99	0163870204 4300	CTEIG SVUSD THHS AME INST / MATERIALS &
U95R0159	TUSTIN AWARDS INC	224.35	224.35	0100006504 4330	GEN FUND MF WAREHOUSE / Office Supplies-
U95R0160	B & H PHOTO	9,803.30	7,184.54 2,618.76	0163870202 4300 0163870202 4490	CTEIG IUSD PHS AME INST / MATERIALS & SUPPLIE CTEIG IUSD PHS AME INST / NON CAP EQUIP - OTHE
U95R0161	TUSTIN AWARDS INC	170.25	170.25	0163870202 4300	CTEIG IUSD PHS AME INST / MATERIALS & SUPPLIE
U95R0162	TUSTIN AWARDS INC	36.09	36.09	0100006504 4330	GEN FUND MF WAREHOUSE / Office Supplies-
U95R0163	AMAZON	60.33	60.33	0100006401 4330	GEN FUND BS FISCAL SERVICES / Office Supplies-
U95R0164	AMAZON	87.12	87.12	0163876201 4330	CTEIG ROP EDSV OTH INST RES / Office Supplies-
U95R0165	AMAZON	61.55	61.55	0163871502 4300	CTEIG SVUSD LHHS TRANSP INST / MATERIALS &
U95R0166	GLOBAL EQUIPMENT COMPANY	2,338.89	2,338.89	0100006407 4490	GEN FUND BS WAREHOUSE / NON CAP EQUIP -
U95R0167	AMAZON	84.35	84.35	0163871502 4300	CTEIG SVUSD LHHS TRANSP INST / MATERIALS &
U95R0168	AMAZON	4,919.34	4,919.34	0163871503 4300	CTEIG IUSD UHS TRANSP INST / MATERIALS &
U95R0169	AMAZON	671.00	671.00	0163871403 4300	CTEIG TUSTIN TUSD PUB SRV INST / MATERIALS &

COASTLINE R.O.P.

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS
BOARD OF TRUSTEES **12/12/2024**

FRO 10/07/2024 TO 12/01/2024

<u>PO</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>TOTAL</u>	<u>CHANGE ACCOUNT</u> <u>AMOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
U95R0017	AMAZON	6,560.09	-46.32 0163871404 4300	CTEIG NMUSD BBHS PUB SRV INST / MATERIALS &
			+6,560.09 0163880101 4110	SWP PY ROP AGRICUL & NAT R INST / TXTBKS - Instr
U95R0081	AMAZON	1,950.24	+53.86 0163870909 4300	CTEIG SVUSD ETHS MEDI INST / MATERIALS &
			+1.18 0163870909 4490	CTEIG SVUSD ETHS MEDI INST / NON CAPEQUIP -
U95R0107	ALLSTAR FIRE EQUIPMENT	79.65	-3.62 0163871402 4300	CTEIG ROP PUB SRV INST / MATERIALS & SUPPLIES
U95X0001	ONTARIO REFRIGERATION	8,310.00	+4,310.00 0100006506 5890	GEN FUND MF MAINTENANCE / OTHER CONTRACTED
U95X0040	REFLEX NETWORKING	16,740.00	+1,500.00 0100006501 5890	GEN FUND IT DATA PROC SERV / OTHER CONTRACTED

Fund 01 Total: 12,375.19

Total Amount of Change Orders: 12,375.19

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Check Report 10/7/2024 – 12/1/2024

Fund 01 General

Total Checks: \$634,632.98

Recommended for
Board Ratification By

Director, Business Services

COASTLINE R.O.P.
Consolidated Check Register
 from 10/7/2024 to 12/1/2024

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00034211	V9501269	AMAZON	IM3V-JT1Y-476C	OH	10/07/2024	MW	IS	2,675.14
95	00034212	V9502639	CINTAS CORP	4206991769	OH	10/07/2024	MW	IS	92.23
95	00034213	V9502368	CLC	ID THEFT OCT 24	OH	10/07/2024	MW	IS	70.00
95	00034214	V9500045	COASTLINE ROP REVOLVING CASH F	24CREDENTIALFE	OH	10/07/2024	MW	IS	1,050.00
95	00034215	V9502628	Eko Health INC	INV11385	OH	10/07/2024	MW	IS	1,010.68
95	00034216	V9502640	Hofmann, Austin	09/03-09/23HOFMA	OH	10/07/2024	MW	IS	36.18
95	00034217	V9502590	Infinity Communications & Cons	17858	OH	10/07/2024	MW	IS	800.00
95	00034218	V9502040	METROPOLITAN LIFE INSURANCE CO	MTLIF SUPP	OH	10/07/2024	MW	IS	429.30
95	00034219	V9501843	READYREFRESH BY NESTLE	14I0027000850	OH	10/07/2024	MW	IS	291.83
95	00034220	V9501350	REEP FOR BENEFITS	KAISER OCT 24	OH	10/07/2024	MW	IS	47,355.08
95	00034221	V9501472	SCHWEERS-GANGA, KRISTA	OOPE-	OH	10/07/2024	MW	IS	52.55
95	00034222	V9502652	SOFT SKILLS HIGH	5544	OH	10/07/2024	MW	IS	990.00
95	00034223	V9501269	AMAZON	IYD6-W1VH-LVLF0H	OH	10/08/2024	MW	IS	2,237.76
95	00034224	V9500387	DEPT OF JUSTICE	759384	OH	10/08/2024	MW	IS	736.00
95	00034225	V9502382	INTERMEDIA.NET INC	2410110332	OH	10/08/2024	MW	IS	884.65
95	00034226	V9500458	TRANSPORTATION CHARTER SERVICE	65843	OH	10/08/2024	MW	IS	645.00
95	00034227	V9505350	TUSTIN AWARDS INC	60727	OH	10/08/2024	MW	IS	596.04
95	00034228	V9502639	CINTAS CORP	4207417328	OH	10/10/2024	MW	IS	71.00
95	00034229	V9502326	F & M Credit Card	F&MOC124	OH	10/10/2024	MW	IS	7,349.53
95	00034230	V9500519	GANAHL LUMBER	CM071601617	OH	10/10/2024	MW	IS	5,871.22
95	00034231	V9502640	Hofmann, Austin	08/07-08/21HOFMA	OH	10/10/2024	MW	IS	61.64
95	00034232	V9501016	MEDCO SUPPLY COMPANY	IN98054803	OH	10/10/2024	MW	IS	796.13
95	00034233	V9500134	ORANGE COUNTY DEPARTMENT OF ED	94UJ0074	OH	10/10/2024	MW	IS	7,000.00
95	00034234	V9504457	RAINBOW DISPOSAL CO INC	0605-001120516	OH	10/10/2024	MW	IS	562.67
95	00034235	V9501499	TIME WARNER CABLE	236521301100124	OH	10/10/2024	MW	IS	2,151.80
95	00034236	V9500666	CALIF DEPT OF TAX AND ADMINIST	8252	OH	10/11/2024	MW	IS	306.90
95	00034237	V9502293	INGARDIA BROS PRODUCE INC	08132302	OH	10/11/2024	MW	IS	1,460.47
95	00034238	V9502585	OC Janitorial	82614	OH	10/11/2024	MW	IS	2,095.00
95	00034239	V9502454	ONTARIO REFRIGERATION	CM43056	OH	10/11/2024	MW	IS	763.16
95	00034240	V9500942	PEREZ, ALEX	09/05-09/30PEREZ	OH	10/11/2024	MW	IS	80.87
95	00034241	V9500651	SMART & FINAL	092624-42	OH	10/11/2024	MW	IS	3,721.69
95	00034242	V9500230	AMERICAN HEART ASSOCIATION	SCPR181888	OH	10/15/2024	MW	IS	4,944.14
95	00034243	V9502648	CEO LEADERSHIP ALLIANCE ORANGE	CLA 24-34 CROP-1	OH	10/15/2024	MW	IS	14,000.00
95	00034244	V9502678	CHAVEZ, CLAUDIA	08/20-09/24CHAVE	OH	10/15/2024	MW	IS	67.94

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Consolidated Check Register
 from 10/7/2024 to 12/1/2024

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00034245	V9502639	CINTAS CORP	4207704148	OH	10/15/2024	MW	IS	84.74
95	00034246	V9502614	Garcia, Valerie	093024GARCIA	OH	10/15/2024	MW	IS	83.42
95	00034247	V9502479	GARCIA, VIRIDIANA	100724GARCIA	OH	10/15/2024	MW	IS	71.42
95	00034248	V9504786	HENRY SCHEIN INC.	15458719	OH	10/15/2024	MW	IS	208.49
95	00034249	V9502293	INGARDIA BROS PRODUCE INC	08133133	OH	10/15/2024	MW	IS	301.71
95	00034250	V9502453	KYOCERA DOCUMENT SOLUTIONS WES	55B2449550	OH	10/15/2024	MW	IS	14.00
95	00034251	V9502635	Montes, Denisse	093024MONTES	OH	10/15/2024	MW	IS	71.42
95	00034252	V9502583	Stead, Jennifer	093024STEAD	OH	10/15/2024	MW	IS	86.88
95	00034253	V9505546	VISION SERVICE PLAN	VSP OCT 24	OH	10/15/2024	MW	IS	820.60
95	00034254	V9502478	ZUNIGA, PAMELA	093024ZUNIGA	OH	10/15/2024	MW	IS	86.42
95	00034255	V9501269	AMAZON	1VRT-4479-MJ66	OH	10/17/2024	MW	IS	1,306.57
95	00034256	V9502648	CEO LEADERSHIP ALLIANCE ORANGE	CLA 24-35 CROP-2	OH	10/17/2024	MW	IS	56,000.00
95	00034257	V9502639	CINTAS CORP	4208134528	OH	10/17/2024	MW	IS	35.24
95	00034258	V9502336	CITE	0007-0731-0855	OH	10/17/2024	MW	IS	655.00
95	00034259	V9502272	EFOODHANDLERS INC.	T-42323	OH	10/17/2024	MW	IS	525.00
95	00034260	V9502626	Facilitron.com	WWRGXX9TQNS9	OH	10/17/2024	MW	IS	64.16
95	00034261	V9500519	GANAHL LUMBER	071771075	OH	10/17/2024	MW	IS	263.34
95	00034262	V9501016	MEDCO SUPPLY COMPANY	IN97984818	OH	10/17/2024	MW	IS	10,406.35
95	00034263	V9502574	Millwood, Jacqueline	09/03-09/30MILLW	OH	10/17/2024	MW	IS	38.19
95	00034264	V9501385	NEWPORT URGENT CARE	4046276	OH	10/17/2024	MW	IS	690.00
95	00034265	V9502668	ONE BEAT CPR LEARNING CENTER L	INV327286	OH	10/17/2024	MW	IS	2,301.00
95	00034266	V9502065	SCHOOL HEALTH CORPORATION	CINV000132016	OH	10/17/2024	MW	IS	245.61
95	00034267	V9502679	TEACHER SYNERGY LLC DBA TEACHE	279553706	OH	10/17/2024	MW	IS	212.81
95	00034268	V9501302	TOTAL COMPENSATION SYSTEMS INC	13668	OH	10/17/2024	MW	IS	2,160.00
95	00034269	V9505350	TUSTIN AWARDS INC	60924	OH	10/17/2024	MW	IS	1,298.93
95	00034270	V9501269	AMAZON	1CNM-L6NG-	OH	10/18/2024	MW	IS	437.57
95	00034271	V9500382	B & H PHOTO	227701773	OH	10/18/2024	MW	IS	24,397.62
95	00034272	V9502572	Cardio Partners Inc	INV3474377	OH	10/18/2024	MW	IS	2,084.97
95	00034273	V9502425	DOZER, BRIAN	OOPE-	OH	10/18/2024	MW	IS	131.54
95	00034274	V9502073	EMERGENCYKITS.COM	109974	OH	10/18/2024	MW	IS	462.38
95	00034275	V9502643	JULIE CHIAVERINI	101	OH	10/18/2024	MW	IS	2,250.00
95	00034276	V9502454	ONTARIO REFRIGERATION	CM42945	OH	10/18/2024	MW	IS	3,090.00
95	00034277	V9501934	RICO, MONIQUE	09/02-09/30RICO	OH	10/18/2024	MW	IS	46.43
95	00034278	L9500005	TUSTIN UNIFIED SCHOOL DISTRICT	24701	OH	10/18/2024	MW	IS	1,982.66

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Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00034279	AMAZON	IHXX-TFNI-DJPP	OH	10/21/2024		MW	IS	258.00
95	00034280	CINTAS CORP	4208444228	OH	10/21/2024		MW	IS	84.74
95	00034281	HOME DEPOT	615416	OH	10/21/2024		MW	IS	1,199.45
95	00034282	SECURE LIVE SCAN	15409	OH	10/21/2024		MW	IS	455.00
95	00034283	STUDENT TELEVISION NETWORK	6458	OH	10/21/2024		MW	IS	125.00
95	00034284	VERIZON WIRELESS	9975491264	OH	10/21/2024		MW	IS	228.06
95	00034285	COSTA MESA MOVING COMPANY	14776	OH	10/22/2024		MW	IS	259.00
95	00034286	DEPT OF JUSTICE	745893	OH	10/22/2024		MW	IS	512.00
95	00034287	FLDWRK INC	679E9B2E-0003	OH	10/22/2024		MW	IS	800.00
95	00034288	FRIEDMAN-DE LEON, RACHEL	081424FRIE2	OH	10/22/2024		MW	IS	222.00
95	00034289	HOME DEPOT	7340089	OH	10/22/2024		MW	IS	613.74
95	00034290	KEENAN AND ASSOCIATES	313411	OH	10/22/2024		MW	IS	1,500.00
95	00034291	NORTHERN OC SELF WC AGENCY	307120	OH	10/22/2024		MW	IS	18,055.62
95	00034292	SECURE LIVE SCAN	15684	OH	10/22/2024		MW	IS	525.00
95	00034293	SNAP ON TOOLS	ARV/62749355	OH	10/22/2024		MW	IS	549.56
95	00034294	AMAZON	1VL9-FDW7-1DFY	OH	10/23/2024		MW	IS	1,089.47
95	00034295	AMERICAN HEART ASSOCIATION	SCPR183748	OH	10/23/2024		MW	IS	850.00
95	00034296	SECURE LIVE SCAN	15695	OH	10/23/2024		MW	IS	245.00
95	00034297	SNAP ON TOOLS	ARV/62755064	OH	10/23/2024		MW	IS	4,557.97
95	00034298	ANATOMY WAREHOUSE	INV-2440265	OH	10/25/2024		MW	IS	802.57
95	00034299	BLICK ART MATERIALS	4005404	OH	10/25/2024		MW	IS	217.78
95	00034300	CALIFORNIA TACTIC PATROL	220	OH	10/25/2024		MW	IS	1,056.00
95	00034301	CINTAS CORP	4208857518	OH	10/25/2024		MW	IS	119.27
95	00034302	INNOCORP LTD.	49483	OH	10/25/2024		MW	IS	111.95
95	00034303	KYOCERA DOCUMENT SOLUTIONS WES	55B2440649	OH	10/25/2024		MW	IS	14.00
95	00034304	MEDCO SUPPLY COMPANY	IN98104723	OH	10/25/2024		MW	IS	4,264.00
95	00034305	OFFICE DEPOT	389185768001	OH	10/25/2024		MW	IS	73.47
95	00034306	PITNEY BOWES	3106888420	OH	10/25/2024		MW	IS	415.37
95	00034307	Stead, Jennifer	10/4-10/21STEAD	OH	10/25/2024		MW	IS	29.08
95	00034308	ACSA	ACSA-GANGA	OH	10/29/2024		MW	IS	1,228.50
95	00034309	AMAZON	1VM9-N3XJ-CTXX	OH	10/29/2024		MW	IS	9,511.52
95	00034310	B & H PHOTO	227800268	OH	10/29/2024		MW	IS	4,279.16
95	00034311	CINTAS CORP	4209166250	OH	10/29/2024		MW	IS	84.74
95	00034312	DOZER, BRIAN	OOPE-	OH	10/29/2024		MW	IS	45.96

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 from 10/7/2024 to 12/1/2024

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95 00034313	V9502207	HOSA-FUTURE HEALTH PROFESSIONA	99637467	OH	10/29/2024		MW	IS	1,340.00
95 00034314	V9502293	INGARDIA BROS PRODUCE INC	08146463	OH	10/29/2024		MW	IS	707.90
95 00034315	V9502681	McMenamin, Kayla	OOPE-	OH	10/29/2024		MW	IS	25.00
95 00034316	V9501016	MEDCO SUPPLY COMPANY	IN98093122	OH	10/29/2024		MW	IS	881.47
95 00034317	L9500007	NEWPORT MESA UNIFIED SCHOOL DI	78UI0050	OH	10/29/2024		MW	IS	646.32
95 00034318	V9502233	OCCUPATIONAL HEALTH CENTERS OF	84722656	OH	10/29/2024		MW	IS	38.00
95 00034319	V9503875	OFFICE DEPOT	390014394001	OH	10/29/2024		MW	IS	61.12
95 00034320	V9502571	Olivier's Embroidery	4868	OH	10/29/2024		MW	IS	4,257.74
95 00034321	V9501843	READYREFRESH BY NESTLE	14J0027000850	OH	10/29/2024		MW	IS	55.01
95 00034322	L9500010	SADDLEBACK VALLEY UNIFIED SCHO	83UI0133	OH	10/29/2024		MW	IS	350.57
95 00034323	V9501472	SCHWEERS-GANGA, KRISTA	OOPE-	OH	10/29/2024		MW	IS	22.82
95 00034324	V9500336	SNAP ON TOOLS	ARV/62765202	OH	10/29/2024		MW	IS	109.26
95 00034325	V9502490	Streeter, Phillip	1018245STREETER	OH	10/29/2024		MW	IS	71.42
95 00034326	V9500678	VITAL LINK ORANGE COUNTY	5807	OH	10/29/2024		MW	IS	2,400.00
95 00034327	V9502478	ZUNIGA, PAMELA	102224ZUNIGA	OH	10/29/2024		MW	IS	8.04
95 00034328	V9501269	AMAZON	1C6Q-MDVD-	OH	10/30/2024		MW	IS	294.77
95 00034329	V9502553	CALIFORNIA DEPARTMENT OF TECHN	D2425Z2X003S	OH	10/30/2024		MW	IS	351.90
95 00034330	V9502063	HOME DEPOT	5904023	OH	10/30/2024		MW	IS	2,139.58
95 00034331	V9501472	SCHWEERS-GANGA, KRISTA	OOPE-	OH	10/30/2024		MW	IS	74.13
95 00034332	V9501269	AMAZON	IYRD-WJCJ-4R4X	OH	10/31/2024		MW	IS	2,249.20
95 00034333	V9502639	CINTAS CORP	4209586005	OH	10/31/2024		MW	IS	35.24
95 00034334	V9500387	DEPT OF JUSTICE	766604	OH	10/31/2024		MW	IS	224.00
95 00034335	V9501016	MEDCO SUPPLY COMPANY	IN98131311	OH	10/31/2024		MW	IS	148.32
95 00034336	V9501269	AMAZON	1WF4-JDCM-1DLP	OH	11/01/2024		MW	IS	2,810.72
95 00034337	V9502332	CourseStorm Inc.	10778	OH	11/01/2024		MW	IS	2,700.00
95 00034338	V9504786	HENRY SCHEIN INC.	18744558	OH	11/01/2024		MW	IS	6,005.73
95 00034339	V9502105	REALITYWORKS.COM	61600	OH	11/01/2024		MW	IS	8,543.90
95 00034340	V9502583	Stead, Jennifer	10/23-10/28STEAD	OH	11/01/2024		MW	IS	15.34
95 00034341	V9501269	AMAZON	IM9K-XMPR-3Q7T	OH	11/04/2024		MW	IS	4,800.24
95 00034342	V9501401	CDW GOVERNMENT	AB26G9V	OH	11/04/2024		MW	IS	2,233.84
95 00034343	V9502621	FLDWRK INC	2C9D8BB9-0009	OH	11/04/2024		MW	IS	300.00
95 00034344	V9502293	INGARDIA BROS PRODUCE INC	08153940	OH	11/04/2024		MW	IS	515.52
95 00034345	V9501016	MEDCO SUPPLY COMPANY	IN98147067	OH	11/04/2024		MW	IS	2,729.20
95 00034346	V9501714	SHI INTERNATIONAL CORP	B18819414	OH	11/04/2024		MW	IS	1,011.75

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 from 10/7/2024 to 12/1/2024

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95 00034347	V9505350	TUSTIN AWARDS INC	61159	OH	11/04/2024		MW	IS	170.25
95 00034348	V9501269	AMAZON	IR4M-VHQJ-G4JQ	OH	11/05/2024		MW	IS	730.39
95 00034349	V9502639	CINTAS CORP	420989265	OH	11/05/2024		MW	IS	35.00
95 00034350	V9502469	FIRST-CITIZENS BANK & TRUST CO	45739617	OH	11/05/2024		MW	IS	1,227.46
95 00034351	V9500519	GANAHL LUMBER	071782973	OH	11/05/2024		MW	IS	1,236.44
95 00034352	V9500730	HEALTHCARE PROVIDERS SVC ORG	0127280414-24/25	OH	11/05/2024		MW	IS	3,688.00
95 00034353	V9502515	Jasperson, Edward	OOPE-	OH	11/05/2024		MW	IS	41.98
95 00034354	V9500071	MICRO CENTER A/R	13337234	OH	11/05/2024		MW	IS	242.38
95 00034355	V9502674	REFLEX NETWORKING	4116	OH	11/05/2024		MW	IS	1,047.50
95 00034356	V9501269	AMAZON	1Y9Q-KLRQ-3XHC	OH	11/06/2024		MW	IS	8,469.87
95 00034357	V9501269	AMAZON	1XQ3-LMWM-	OH	11/06/2024		MW	IS	22,001.01
95 00034358	V9500519	GANAHL LUMBER	071782972	OH	11/06/2024		MW	IS	2,829.79
95 00034359	V9502640	Hofmann, Austin	10/14-10/23HOFMA	OH	11/06/2024		MW	IS	17.42
95 00034360	V9501125	4IMPRINT, INC.	13063308	OH	11/07/2024		MW	IS	6,568.99
95 00034361	V9500382	B & H PHOTO	228308364	OH	11/07/2024		MW	IS	5,236.46
95 00034362	V9502639	CINTAS CORP	4210305393	OH	11/07/2024		MW	IS	71.00
95 00034363	V9502368	CLC	ID THEFT NOV 24	OH	11/07/2024		MW	IS	70.00
95 00034364	V9500519	GANAHL LUMBER	071782981	OH	11/07/2024		MW	IS	316.76
95 00034365	V9502382	INTERMEDIA.NET INC	2411279549	OH	11/07/2024		MW	IS	913.07
95 00034366	V9502040	METROPOLITAN LIFE INSURANCE CO	MTLFE SUPP	OH	11/07/2024		MW	IS	440.10
95 00034367	V95001385	NEWPORT URGENT CARE	4046539	OH	11/07/2024		MW	IS	410.00
95 00034368	V9502105	REALITYWORKS.COM	61907	OH	11/07/2024		MW	IS	3,931.26
95 00034369	V9501350	REEP FOR BENEFITS	KAISER NOV 24	OH	11/07/2024		MW	IS	50,511.62
95 00034370	V9502674	REFLEX NETWORKING	4160	OH	11/07/2024		MW	IS	6,949.88
95 00034371	V9501269	AMAZON	1GTY-D4FF-1M7J	OH	11/08/2024		MW	IS	30.06
95 00034372	V9502643	JULIE CHIA VERINI	104	OH	11/08/2024		MW	IS	1,500.00
95 00034373	V9502663	MELLOW MEADOW LLC	CROP_TRADESHO	OH	11/08/2024		MW	IS	5,928.42
95 00034374	V9502571	Olivier's Embroidery	4877	OH	11/08/2024		MW	IS	1,169.09
95 00034375	V9502500	Ruiz, Aaron	10/01-10/31RUIZ	OH	11/08/2024		MW	IS	47.37
95 00034376	V9502065	SCHOOL HEALTH CORPORATION	CINV000145700	OH	11/08/2024		MW	IS	573.16
95 00034377	V9500336	SNAP ON TOOLS	ARV/62551156	OH	11/08/2024		MW	IS	1,299.32
95 00034378	V9500139	SOUTH ORANGE COUNTY CCD	G1899-Y2425-Q1	OH	11/08/2024		MW	IS	6,169.27
95 00034379	V9505350	TUSTIN AWARDS INC	61176	OH	11/08/2024		MW	IS	98.60
95 00034380	V9501269	AMAZON	INVG-IJMY-LYTY	OH	11/12/2024		MW	IS	43.32

**COASTLINE R.O.P.
Consolidated Check Register**
from 10/7/2024 to 12/1/2024

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00034381	V9502680	CA ASSOCIATION OF SCHOOL COUNS	24-1465	OH 11/12/2024		MW	IS	539.00
95	00034382	V9502639	CINTAS CORP	4210614343	OH 11/12/2024		MW	IS	84.74
95	00034383	V9500045	COASTLINE ROP REVOLVING CASH F	ATM FEE	OH 11/12/2024		MW	IS	210.00
95	00034384	V9503875	OFFICE DEPOT	388358432001	OH 11/12/2024		MW	IS	70.48
95	00034385	V9500651	SMART & FINAL	103124-33	OH 11/12/2024		MW	IS	3,906.41
95	00034386	V9501269	AMAZON	17KH-6WND-	OH 11/13/2024		MW	IS	1,069.29
95	00034387	V9501770	ANATOMY WAREHOUSE	INV-2440439	OH 11/13/2024		MW	IS	64.35
95	00034388	V9502293	INGARDIA BROS PRODUCE INC	08160383	OH 11/13/2024		MW	IS	1,297.47
95	00034389	V9502585	OC Janitorial	82866	OH 11/13/2024		MW	IS	2,095.00
95	00034390	V9504457	RAINBOW DISPOSAL CO INC	0605-001129266	OH 11/13/2024		MW	IS	913.69
95	00034391	V9501269	AMAZON	1XFD-MIH9-H49L	OH 11/15/2024		MW	IS	293.35
95	00034392	V9500382	B & H PHOTO	228407040	OH 11/15/2024		MW	IS	9,348.40
95	00034393	V9500948	CALIFORNIA TACTIC PATROL	221	OH 11/15/2024		MW	IS	1,232.00
95	00034394	V9502678	CHAVEZ, CLAUDIA	10/04-10/28CHAVE	OH 11/15/2024		MW	IS	75.04
95	00034395	V9502577	Eberhart, Laurie	10/01-10/29EBERH	OH 11/15/2024		MW	IS	314.90
95	00034396	V9502603	Escobar, Gina	110724ESCOBAR	OH 11/15/2024		MW	IS	110.86
95	00034397	V9502063	HOME DEPOT	9361369	OH 11/15/2024		MW	IS	141.48
95	00034398	V9502393	MORRISON, CURTIS	110824MORRISON	OH 11/15/2024		MW	IS	61.90
95	00034399	V9500942	PEREZ, ALEX	10/01-10/31PEREZ	OH 11/15/2024		MW	IS	123.21
95	00034400	V9501472	SCHWEERS-GANGA, KRISTA	OOPE-	OH 11/15/2024		MW	IS	20.00
95	00034401	V9502512	SimX Inc	INV20241107CRR0	OH 11/15/2024		MW	IS	34,911.00
95	00034402	V9500422	VERIZON WIRELESS	9977930038	OH 11/15/2024		MW	IS	228.06
95	00034403	V9505546	VISION SERVICE PLAN	VSP NOV 24	OH 11/15/2024		MW	IS	801.95
95	00034404	V9501269	AMAZON	1WY7-JXNT-CNRHOH	11/18/2024		MW	IS	3,735.55
95	00034405	V9502639	CINTAS CORP	4211343380	OH 11/18/2024		MW	IS	98.49
95	00034406	V9500519	GANAHL LUMBER	CM071786791	OH 11/18/2024		MW	IS	69.94
95	00034407	V9502585	OC Janitorial	82993	OH 11/18/2024		MW	IS	106.28
95	00034408	V9501499	TIME WARNER CABLE	236521301110124	OH 11/18/2024		MW	IS	1,500.14
95	00034409	V9501269	AMAZON	IXG7-4MNC-7FQR	OH 11/19/2024		MW	IS	404.33
95	00034410	V9501049	GLOBAL EQUIPMENT COMPANY	122570101	OH 11/19/2024		MW	IS	2,338.89
95	00034411	V9501016	MEDCO SUPPLY COMPANY	IN98174153	OH 11/19/2024		MW	IS	680.83
95	00034412	V9502256	PERFORM BETTER	INV297663	OH 11/19/2024		MW	IS	798.51
95	00034413	V9502105	REALITYWORKS.COM	62014	OH 11/19/2024		MW	IS	13,096.57
95	00034414	V9501269	AMAZON	IP7D-H9NW-LXP4	OH 11/20/2024		MW	IS	123.33

User: JSANCM - Jade Sanchez
Report: BK3005: Consolidated Check Register

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Current Date: 12/02/2024
Current Time: 09:43:16

COASTLINE R.O.P.
Consolidated Check Register
 from 10/7/2024 to 12/1/2024

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00034415	DAPPER CADAVER LLC	INV-18937	OH	11/20/2024		MW	IS	874.26
95	00034416	HOME DEPOT	8030136	OH	11/20/2024		MW	IS	570.75
95	00034417	KYOCERA DOCUMENT SOLUTIONS WES	55B2461801	OH	11/20/2024		MW	IS	14.00
95	00034418	NEWPORT MESA UNIFIED SD	78UI0074	OH	11/20/2024		MW	IS	2,200.00
95	00034419	REFLEX NETWORKING	4147	OH	11/20/2024		MW	IS	508.75
95	00034420	SHI INTERNATIONAL CORP	B19036384	OH	11/20/2024		MW	IS	4,618.77
95	00034421	TUSTIN AWARDS INC	61265	OH	11/20/2024		MW	IS	36.10
95	00034422	ACSA REGION 17	ACSA24-25#2R	OH	11/21/2024		MW	IS	100.00
95	00034423	AMAZON	1Q49-WHTG-6HDJ	OH	11/21/2024		MW	IS	421.65
95	00034424	BOUND TREE MEDICAL	85554211	OH	11/21/2024		MW	IS	218.75
95	00034425	F & M Credit Card	F&MNOV24	OH	11/21/2024		MW	IS	2,159.57
95	00034426	Millwood, Jacqueline	10/01-10/29MILLW	OH	11/21/2024		MW	IS	36.58
95	00034427	MONTEJANO, DIVINA	OOPE-	OH	11/21/2024		MW	IS	40.00
95	00034428	REALITYWORKS.COM	62376	OH	11/21/2024		MW	IS	6,462.85
95	00034429	B & H PHOTO	228813053	OH	11/22/2024		MW	IS	24.23
95	00034430	CCEMC	DELA-	OH	11/22/2024		MW	IS	1,850.00
95	00034431	HOSA-FUTURE HEALTH PROFESSIONA	99646444	OH	11/22/2024		MW	IS	40.00
95	00034432	Montes, Denisse	111524MONTES	OH	11/22/2024		MW	IS	142.71
95	00034433	NORTH ORANGE COUNTY ROP	10138	OH	11/22/2024		MW	IS	6,939.66
95	00034434	RICO, MONIQUE	111524RICO	OH	11/22/2024		MW	IS	130.93
95	00034435	SCHOOLS EXCESS LIABILITY FUND	AB218_3074120-A3	OH	11/22/2024		MW	IS	6,033.20
95	00034436	AMAZON	1YKH-GXLY-	OH	11/26/2024		MW	IS	684.69
95	00034437	CAROCP	SAV-41RX6B	OH	11/26/2024		MW	IS	200.00
95	00034438	CINTAS CORP	4212117011	OH	11/26/2024		MW	IS	84.74
95	00034439	INGARDIA BROS PRODUCE INC	08174675	OH	11/26/2024		MW	IS	703.66
95	00034440	LN CURTIS & SONS	INV883350	OH	11/26/2024		MW	IS	9,119.88
95	00034441	NEWPORT MESA UNIFIED SD	78UI0078	OH	11/26/2024		MW	IS	10,769.75
95	00034442	TUSTIN AWARDS INC	61462	OH	11/26/2024		MW	IS	50.64
95	00034443	UNIVERSITY LAB PARTNERS	ULP-11-2024-2231	OH	11/26/2024		MW	IS	31,200.00
95	00034444	AMAZON	1YKL-GWYC-	OH	11/27/2024		MW	IS	4,447.42
95	00034445	B & H PHOTO	228875015	OH	11/27/2024		MW	IS	85.53
95	00034446	CDW GOVERNMENT	AB56E7B	OH	11/27/2024		MW	IS	1,395.35
95	00034447	MICRO CENTER A/R	13348135	OH	11/27/2024		MW	IS	127.09
95	00034448	Ruiz, Aaron	11/04-11/21RUIZ	OH	11/27/2024		MW	IS	28.01

COASTLINE R.O.P.
Consolidated Check Register
 from 10/7/2024 to 12/1/2024

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00034449	V9502164 THE BRAND HABIT LLC	2149	OH	11/27/2024		MW	IS	720.68

Issued: 634,632.98
95 Bank Total: 634,632.98

Grand Total: 634,632.98

CUSTOMER ORDER FORM

The following Customer Order is fully incorporated into and made an integral part of the Software License and Services Agreement. Capitalized terms used and not otherwise defined in this Customer Order shall have the meanings set forth in the Software License and Services Agreement.

SimX Order Q-03071 (the **"Customer Order"**)

This Customer Order is governed by that certain Software License and Services Agreement entered into between (Customer Company Legal Name): Coastline ROP and SimX, Inc. and having an Effective Date of 5/24/2023 .

1. General Information.

Full Legal Name of SimX:	SimX, Inc. 548 Market St #87927 San Francisco, CA 94104 ("SimX")
Full Legal Name of Customer Entity:	Legal Name: Coastline ROP Street: 1001 Presidio Square City: Costa Mesa State: CA Postal Code: 92626 Country: US ("Customer")
Customer Project Manager:	Name: James Piccola Email: jpiccola@coastlinerop.org Phone: 714-429-2250 ("Customer Project Manager")
SimX Customer Order Effective Date:	10/24/2024 ("Customer Order Effective Date")

2. SAAS Service and On-Prem Software.

On-Prem Option:	Customer is ordering On-Prem Server Option: <input type="checkbox"/> Yes, include On-Prem Server Option <input checked="" type="checkbox"/> No, decline On-Prem Server Option
SimX Subscription Term:	Three years beginning on the Customer Order Effective Date.

SimX Software Fees	\$32,400.00
Type of Licensing:	Select one: <input type="checkbox"/> Number of Permitted Users: N/A <input checked="" type="checkbox"/> Number of Licensed Learner Devices: 4.00

3. SimX Support and On-Site Implementation and Training Services.

SimX Professional Services:	Customer orders the following SimX Support and Implementation Services, each as described in <u>Exhibit B</u> : <input checked="" type="checkbox"/> Option One – Email Support <input checked="" type="checkbox"/> Option Two – Email and Phone Support – number of CTCs: 1 <input checked="" type="checkbox"/> Option Three – Remote Training – number of sessions: 0.00 <input checked="" type="checkbox"/> Option Four – In-Person Installation and Training – number of sessions: 0.00
SimX Professional Services Fees	\$0.00
On-Site Services will be performed at the following location(s):	
Customer Technical Contact:	The Customer Technical Contact is the individual or individuals specified below, or such other individual that Customer substitutes by written notice to SimX in accordance with the notice provisions of the Agreement. Name: Email: Phone: ("Customer Technical Contact" or "CTC")

4. SimX Custom Scenario Development Services

SimX Development Services:	Customer orders the following SimX Development Services (as described in the applicable SOW): <u>0.00</u> Custom Scenario Count
SimX Development Services Fees	\$0.00
Duration:	From the date of last signing of this Customer Order until delivery of the last Deliverable under the corresponding SOW.

5. SimX Marketplace Scenarios

SimX Marketplace Scenarios:	Customer orders the following SimX Marketplace Scenarios: General Marketplace Case 12-Pack Virtual Manikin Adult Chest Pain <input type="checkbox"/> SimX will not be providing Marketplace Scenarios under this SimX Customer Order
SimX Marketplace Fees	\$0.00
SimX Curriculum Fees	\$0.00
Duration:	Three years beginning on the Customer Order Effective Date.

6. Hardware Products Supply.

Hardware Products	<u>0.00</u> VR Hardware Sets <u>0.00</u> Moderator Laptops <input checked="" type="checkbox"/> SimX will not be providing Hardware Products under this SimX Customer Order.
Purchase Price of Hardware Products	\$0.00 (Pricing may be updated by SimX upon 30 days' prior notice to Customer.)
SimX Hardware Products will be delivered to the following location(s)	

TO THE EXTENT THAT THIS CUSTOMER ORDER CONFLICTS OR IS INCONSISTENT WITH ANY CUSTOMER PURCHASE ORDER, INSTRUMENT OR OTHER DOCUMENT, THIS CUSTOMER ORDER TOGETHER WITH THE TERMS AND CONDITIONS OF THE AGREEMENT TO WHICH THIS CUSTOMER ORDER IS INCORPORATED SHALL SUPERSEDE SUCH PURCHASE ORDER , INSTRUMENT OR OTHER DOCUMENT.

7. Signature Approval.

The parties hereby agree to the terms of this Customer Order, effective as of the Customer Order Effective Date. This Customer Order will only be considered a valid and binding agreement upon final signature by SimX and Customer Project Manager. Customer Project Manager represents and warrants that he or she is authorized to sign for and bind Customer with respect to the subject matter of this Customer Order. No changes to this Customer Order will be considered valid unless they have been made in writing and duly signed by SimX and the Customer Project Manager. Anything to the contrary will be considered null and void.

SIMX

CUSTOMER

DocuSigned by:
Ryan Ribeira
4BA9F9ABD6AF42E...

Signed by:
Brian Dozer
D46B7469EBB64A7...

By: _____

By: _____

Signature

Signature

Ryan Ribeira

Brian Dozer

Name: _____

Name: _____

Print or Type

Print or Type

CEO

Superintendent

Title: _____

Title: _____



PROPOSAL

ART BY BLOOMY

(949) 892-0077
 artbybloomy@gmail.com
www.artbybloomy.com

INVOICE #	DATE
00101	4/7/24

CASH, CHECK OR Zelle appreciated
 Please make checks payable to: **Jennifer Bloomfield** Mail to: **2212 Miner St. Costa Mesa, CA 92627**

BILL TO
 Coastline ROP (1001 Presidio Square Costa Mesa, CA 92626)

DESCRIPTION (Estimate does not include priming cost. NMUSD will prime wall prior to my painting. This estimate is pending that the chainlink fence can be lowered for projection)	ESTIMATE
<p>9' x 15' Mural with Coastline logo - Paint brick wall blue with 6 color logo & locations below</p> <p style="text-align: right;">Materials & labor estimated cost \$2500</p>	\$2500

TO: Board of Trustees
FROM: Krista Schweers-Ganga
DATE: December 12, 2024
SUBJECT: New Internship Site

<p>Professional Internship</p> <p>EDK Learning, LLC 1835 Newport Blvd, D-252 Costa Mesa, CA 92627</p>	
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COASTLINE REGIONAL OCCUPATIONAL PROGRAM
1001 Presidio Square, Costa Mesa, Ca 92626

AGREEMENT TO USE CLASSROOM FACILITIES WITHIN THE COMMUNITY
A JOINT VENTURE NON-FINANCIAL AGREEMENT

The Coastline Regional Occupational Program and EDK Learning, LLC - Code Ninjas Newport Beach
located at 1835 Newport Blvd, D-252, Costa Mesa, Ca 92627
as the Management of the Community Classroom Facilities, mutually agree that:

All career preparation instruction and internship held at the above address shall be known as a Community Classroom and shall be conducted pursuant to Education Codes 51769, 46300, 52372, 52372.1, and Sections 10090-10092 of Title 5, and shall be in accordance with the Individualized Training Plan, which includes specific performance objectives and a statement of expected time required for attainment of each objective.

All students of the Coastline Regional Occupational Program enrolled in Summer Internship conducted in the community classroom shall be under the immediate supervision and control of an instructor of the Coastline Regional Occupational Program who holds a valid California Teaching Credential authorizing the subject to be taught. (See definition of immediate supervision on reverse side.)

No student enrolled in career preparation instruction and internship shall replace an employee of the community classroom management or cause the employee hours to be reduced, nor shall the student's training activities preclude the hiring of additional employees. Trainees involved in a community classroom activity shall not receive monetary compensation by either company or Coastline Regional Occupational Program during the student's participation.

Coastline Regional Occupational Program community classroom trainees are covered by the school system's workers' compensation insurance.

Neither the Coastline Regional Occupational Program, nor the Management of the Community Classroom Facilities, shall discriminate against any student on the basis of race, color, national origin, sex or handicap, in making available opportunities in career preparation instruction and internship.

All Joint Venture Agreements are subject to review by the Coastline Regional Occupational Program Governing Board and shall be in effect until terminated or amended by mutual written consent of the parties and/or may be terminated upon sixty (60) days notice in writing by either party.

Coastline ROP has permission to recognize this partnership on their website and social media outlets, including but not limited to use of business name, logo and/or trademark and pictures.

COASTLINE REGIONAL OCCUPATIONAL PROGRAM


BRIAN K. DOZER, SUPERINTENDENT

ROP INSTRUCTIONAL PROGRAM MANAGER

INSTRUCTOR: _____

Email: _____

Telephone: _____ Date: _____

COMPANY REPRESENTATIVE/MANAGER

Name: William TO
Please Print

Signature: 

Address: 1835 Blvd, D-252

Costa Mesa, CA 92627

Zip Code

Email: william.to@codeninjas.com

Telephone: 949-652-2633 Date: 11/19/24

(OVER)

BOARD UPDATE
December 2, 2024
EMPLOYEE PERSONNEL REGISTER NO. 4 – 2024-2025

It is recommended that the Board approve the following personnel actions:

EMPLOYMENT:

FROM: Name: Gina Escobar
Position: Teacher on Special Assignment (TOSA)
TO: Position: Administrator, Educational Services
Program: Educational Services
Location: Presidio Site
Effective: December 1, 2024

Name: Eduardo Garcia
Position: Teacher
Program: Construction Technology (BITA)
Location: Creekside H.S.
Effective: Pending new hire processing

Name: Nancy Nguyen
Position: Teacher
Program: Pharmacy Technician
Location: Presidio Site
Effective: Pending new hire processing

Name: Morris Sianturi
Position: Long-Term Substitute Teacher
Program: Pharmacy Technician
Location: Creekside H.S.
Effective: November 12, 2024

MILEAGE STIPEND:

Name: Gina Escobar
Position: Teacher on Special Assignment
Program: Educational Services
Location: Presidio Site
Effective: July 1, 2024 – November 29, 2024
The stipend will be paid for 11 months
(August through June)

RESIGNATION:

Name: Curtis Morrison
Position: Teacher
Program: Emergency Medical Technician
Location: Trabuco Hills H.S.
Effective: December 11, 2024

Brian K. Dozer

Coastline ROP
Travel/Conference Report
Board Meeting
December 12, 2024

Name	Date(s)	Destination	Purpose	Amount
Denisse Montes, College and Career Specialist, Beckman High School (IUSD)	October 23, 2024 – October 25, 2024	Riverside, CA	2024 California Association of School Counselors (CASC) Fall Conference	\$681.71
Kasey Eckels, Work-based Learning/Outreach Specialist Presidio Campus	December 4, 2024	Lake Forest, CA	Lake Forest Chamber of Commerce – Party of 5 Mixer	\$105.00
Divina Montejano K-12 Pathway Coordinator, Presidio Campus	December 13, 2024, February 14, 2025, and March 7, 2025	Corona, CA	Corona Norco Winter 2024 Dual Enrollment Leadership Academy (DELA)	\$2,128.92
Edward Jaspersen, Instructor, NMUSD Estancia High School	March 2, 2025 – March 4, 2025	Sacramento, CA	Educating for Careers 2025	\$1,855.38
Total				\$4,771.01