

**COASTLINE ROP
REGULAR BOARD MEETING
Minutes
May 16, 2024**

The Board of Trustees of Coastline ROP met in regular session on May 16, 2024, at Coastline ROP, 1001 Presidio Square, Costa Mesa, California. The meeting was called to order at 11:02 a.m. by Barbara Schulman.

<u>Present Members</u>	<u>Other</u>			
Barbara Schulman	Brian Dozer	Grant Litfin	Gina Escobar	Nettie Dokes
Lauren Brooks	Krista Ganga	Ulises Garcia	James Piccola	Ramon Perez
Lynn Davis	Izzy Burdge	Kimberly Thomason	Siteria Edwards	Jay Castillo
Michelle Barto	Brenda Savedra	Keith Carmona	Ed Jasperson	

CLOSED SESSION There was nothing to report out of closed session.
Open session convened at 11:36 a.m.

ADOPTION OF AGENDA It was moved by Member Barto, seconded by Member Brooks, to adopt the agenda as presented. Motion carried 4-0.

SUPERINTENDENT'S REPORT Dr. Brian Dozer greeted President Schulman, esteemed Trustees, members of the Steering Committee, and valued guests.

He was extremely happy to introduce Ms. Brenda Savedra as the selection for Coastline ROP's next Director of Business Services.

Brenda holds a Bachelor of Arts in Business Administration with a focus on Finance from California State University, Fullerton, where she is also concluding her Master of Business Administration with an emphasis in Finance. Her career spans over nine years in various educational institutions, including roles at West Coast University, Orange Unified School District, and 2 other school districts in Orange County. What impressed Coastline ROP in the interviews with Brenda was not only her technical knowledge, but also her energy, her passion for our mission, and her fit within the business services, technology management, and leadership teams. Dr. Dozer thanked the Board for their patience during this search. Dr. Dozer said many times in this process, it was important to find the right person, not the "right now" person. He is confident that our patience in the process has led us to the RIGHT person.

On May 8, 2024 at Beckman High School, Coastline ROP celebrated 120 students for their work in its CTE classes. We had great attendance by not just the students and their families, but also by our district and site administrators. Dr. Dozer thanked everyone who took time out of their busy schedules to join us. It was also really great to see Mr. Paul Snyder, Coastline ROP's founding superintendent and the person our site is named after. The goal will be to move the showcase to a different district every year, so stay tuned for the 2025 location.

Coastline ROP has been invited by OCDE to be one of 3 representatives in the county to participate in a Regional K16 Collaborative Meeting with the Governor's Office to discuss shifting priorities, happenings around the state, and program milestones. The meeting was going to be held on May 17th at 10 am and Dr. Dozer will report back on any outcomes.

The California Department of Education keeps threatening to announce the awards for the Golden State Pathways Program but Coastline ROP has yet to see them. The latest date that came and went was last Tuesday, May 14. Dr. Dozer still believes there is a strong possibility that this is a program whose funding may be swept up in budget cuts.

Turning to legislative concerns, Coastline ROP is still collaborating with School Services and Capital Advisors to challenge AB 2245, introduced by Assemblymember Juan Carrillo. The Board will recall, this bill seeks to grant permanency to ROP instructors without securing permanent funding, potentially forcing us to assign teachers to subjects outside their qualifications due to seniority. This would lead to poor student outcomes, and we are hopeful it will not reach the Senate Education Committee. The bill cleared the Assembly Education Committee last month and was sent to the Assembly Appropriations Committee. Currently, it has been referred to the suspense file, which means that the committee is analyzing its fiscal impact.

Dr. Dozer was thrilled to announce some changes to and news about Coastline ROP's adult education programs. First, this summer we are offering the AI in Cyber Security course in partnership with CyberForward. This six-week class is virtual and open to any person in California. It can be a great professional development opportunity for anyone in our districts. The cost of the course is only \$2,850. I say "only" as most cyber training is in the \$10,000 plus range.

Secondly, Coastline ROP secured funding from OCDE to be able to offer its CNA and EMT summer courses to any current Coastline ROP senior for FREE! Coastline ROP is in the process of notifying all of our teachers and expect to fill all remaining spots quickly. Dr. Dozer would like to thank our partners at OCDE for working with us to make this happen.

Lastly, this week we received great news about our current Pharmacy Tech English Language Learners program. Representatives from our internship partner CVS visited the class on Monday to share job opportunities. They announced that they would reserve six jobs at Omnicare (a long-term care pharmacy services provider owned by CVS) for students in our class! Interested students will submit their resumes and interview for the six positions. What is exciting about this is that the class is still in session, and our students haven't even started their internships or

submitted their licensing paperwork yet! This really shows the high demand for pharmacy technicians and the bright outlook for our students!

Dr. Dozer recognized and thanked Ms. Tammy Iversen for her dedication and exemplary service to the mission of Coastline ROP. Tammy is the Administrative Assistant for Educational Services. Tammy joined us in 2006 and has been a rockstar in that department. Coastline ROP will certainly miss her around the campus and wish her all the best in her retirement. Her last day is May 31.

As Coastline ROP wraps up the 2023-2024 school year, we are proud of what we have been able to accomplish. We offer our heartfelt thank you for your unwavering support. Every day is another opportunity for us to make a difference and we all understand that it is an honor to have that opportunity.

Dr. Dozer turned it over to Dr. Ganga for her update on educational services.

EDUCATIONAL SERVICES' REPORT

Dr. Krista Ganga was excited to announce that her team has already started planning for the 2024-25 school year! One of the key initiatives is revamping the Teacher Induction Program (TIP) to better support our new instructors. Coastline ROP is extending the new teacher orientation to two full days and has scheduled a series of monthly workshops covering essential topics such as classroom management, data-driven instruction, stress management, and overall well-being. Coastline ROP also asked for more veteran teachers to step up as mentors in the 24-25 school year to help Alex Perez, our instructional support specialist. The goal is to equip the teachers with a robust set of tools and strategies to ensure they start their careers confidently and effectively.

Dr. Ganga was thrilled to celebrate the outstanding achievements of Coastline ROP's students at the FCCLA State Competition held in Riverside at the end of April. Under the expert guidance of Ashley Kingsbury, our Culinary Arts instructor, 37 students from Newport Harbor High School showcased their skills and brought home impressive accolades:

- Jefferson Leiva - 3rd Place in Level 3 Salad Preparation
- Cole Anderson - 3rd Place in Level 2 Salad Preparation
- Ruby Flores, Kloie Urquiza, & Rosalynn Pung - 1st Place Level 2 Food Innovations (These talented young ladies are now headed to Nationals in Seattle!)
- Arlette Figueroa - 3rd Place Level 3 Culinary Display - Patisserie
- Tyson Taylor - 2nd Place Level 3 Menu Planning and Table Display

These achievements highlight the dedication and hard work of our students and instructors. Congratulations to all for their fantastic accomplishments!

Dr. Ganga was proud to honor Teresa Laffen, who is embarking on a well-deserved retirement after an extraordinary 32-year tenure at Coastline ROP. Teresa has been a cornerstone of our educational community, particularly through her work in the Diversified Services course for transitioning adults in the Tustin Unified School District. Her unwavering commitment to education and her passion for nurturing the potential in every individual has left a lasting impact on both the community and her students. Teresa's legacy will continue to inspire and influence those she has taught for many years to come. We extend our deepest gratitude and best wishes to Teresa for a retirement filled with joy, relaxation, and exciting new adventures. Thank you, Teresa, for your exceptional service and dedication.

As grant season continues, Dr. Brian Dozer, Gina Escobar, and Dr. Ganga worked diligently on the Warne Family Endowment Fund Grant from the OC Community Foundation earlier this month. The objective is to secure additional funding to sustain our successful ELL Pharmacy Technician course for the 2024-25 school year. This grant will enable us to continue providing valuable educational opportunities to our ELL students, equipping them with skills for promising careers. Results will be shared in July.

Last week, Dr. Ganga attended ATIXA's Title IX Coordinator training. The two-day session covered the essentials and compliance requirements of the new 2024 regulations, which will be effective on August 1, 2024. This training ensures we remain at the forefront of providing a safe and compliant educational environment for all our students and staff.

Dr. Ganga extended a heartfelt thank you to Laurie Eberhart for her incredible efforts in organizing another successful Student Showcase on May 8th at Beckman High School. This event was our year's highlight, celebrating our students' remarkable achievements in career and technical education. Laurie dedicated countless hours to ensuring the event was a seamless and memorable experience for everyone involved. Her hard work and dedication truly paid off, making it an unforgettable evening for students, parents, and staff alike.

Coastline ROP recently received exciting news from the CDE regarding the CTEIG grant. The grant can be used to stipend the hours the new teachers spend on completing their preliminary credential courses. The cost of obtaining a credential is \$3,300, which can be a significant barrier to attracting quality instructors. By leveraging this funding, Coastline ROP aims to alleviate some of the financial stress and support the new teachers as they embark on their educational careers. Coastline ROP also found out that it is

allowed to stipend the new mentor teachers next year! Dr. Ganga is working on creating guidelines for implementing this process in the new school year.

Dr. Ganga expressed thanks for the Board's ongoing support and commitment to our students, teachers, and programs. Together, we are building a brighter future for everyone in our educational community.

**DESIGN BUILD
PRESENTATION**

Today's presentation provided an overview of the Design-Build Competition that took place in April of this year. Instructors, Ed Jasperson and Nettie Dokes, shared the remarkable journeys and achievements of their students from Estancia High School and Creekside High School, who participated in this innovative and hands-on competition.

**BOARD MEETING
DATE/TIME CHANGES**

There was no action taken.

**CONTRACT FOR
DIRECTOR, BUSINESS
SERVICES**

It was moved by Member Davis, and seconded by Member Brooks, to approve the contract for Director, Business Services. Motion carried 4-0.

**MOU WITH NORTH
ORANGE COUNTY
ROP (NOCROP) FOR
BUSINESS SERVICES**

It was moved by Member Davis, seconded by Member Brooks, to approve the MOU with North Orange County ROP for business services. Motion carried 4-0.

**MOU WITH CEO
LEADERSHIP
ALLIANCE OF
ORANGE COUNTY
(CLAOC)**

It was moved by Member Brooks, seconded by Member Davis, to approve the MOU with CEO Leadership Alliance of Orange County to provide Career Exploration Experience in Summer 2025. Motion carried 4-0.

**NEW INTERNSHIP
SITES**

It was moved by Member Brooks, seconded by Member Barto, to approve the new Internship Sites. Motion carried 4-0.

**ROP CALENDAR 2024-
2025**

It was moved by Member Barto, seconded by Member Davis, to approve the ROP Calendar for 2024-2025. Motion carried 4-0.

**FIELD TRIP REQUEST
NEWPORT HARBOR
HIGH SCHOOL**

It was moved by Member Brooks, seconded by Member Davis, to approve the Field Trip Request for Newport-Harbor High School. Motion carried 4-0.

**AGREEMENT WITH
URBAN WORKSHOP
FOR SUMMER 2024**

It was moved by Member Brooks, seconded by Member Davis, to approve the Agreement with Urban Workshop for Summer 2024. Motion carried 4-0.

**MOU BETWEEN
COASTLINE ROP AND
CERTIFIX
FINGERPRINTING**

It was moved by Member Davis, seconded by Member Barto, to approve the MOU between Coastline ROP and Certifix Fingerprinting. Motion carried 4-0.

**RESOLUTION
CONSENT CALENDAR**

It was moved by Member Davis, seconded by Member Barto, to approve the Resolution Consent Calendar as presented. Motion carried 4-0.

- Resolution #8/2023-2024: Authorization of Signatures – Bank Accounts
- Resolution #9/2023-2024: Authorization of Signatures – Business Functions

CONSENT CALENDAR

It was moved by Member Davis, seconded by Member Brooks, to approve the Consent Calendar as presented. Motion carried 4-0.

- Minutes from April 18, 2024, Board of Trustees meeting
- Ratification of purchase order and change order reports ending April 30, 2024
- Ratification of check report ending April 30, 2024
- MOU between Coastline ROP and University Lab Partners – Summer 2024
- MOU between Coastline ROP and NMUSD – Gerald Rizza
- MOU between Coastline ROP and Walgreens Experiential Learning Program
- Retainer Agreement for Legal Services in 2024-2025 School Year
- 2024-2025 vendor agreement for services
- Contract Extension and Additional Funds for Interim CBO
- Summer School personnel register
- Personnel Register #9 – 2023-2024 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- Approval of travel and conference report


NEW BUSINESS

South Orange County Regional Consortium – Healthcare will honor EMT and Pharmacy Tech students at Saddleback College on June 13, 2024, at 9:30 a.m.

ADJOURNMENT

It was moved by Member Brooks, seconded by Member Barto, to adjourn the meeting. Motion carried 4-0.

The meeting adjourned at 12:30 p.m.


Clerk/Secretary