



COASTLINEROP

1001 Presidio Square, Costa Mesa CA 92626

BOARD OF TRUSTEES

AGENDA

March 14, 2024

8:30 a.m. Closed Session

9:30 a.m. Open Session

Participating School Districts: Irvine / Newport-Mesa / Saddleback Valley / Tustin Unified

Board of Trustees: Lauren Brooks / Michelle Barto / Barbara Schulman / Lynn Davis



TO: Board of Trustees

FROM: Brian Dozer

DATE: March 11, 2024

SUBJECT: Board Package for Board of Trustees Meeting and Re-branding Committee Meeting

Enclosed are the agenda and supporting materials for the Thursday, March 14, 2024, meeting of the Coastline ROP Board of Trustees at the Presidio site at 1001 Presidio Square in Building B. Closed session will begin at 8:30 a.m. Open session is scheduled to begin promptly at 9:30 a.m. The Re-branding Committee meeting will begin immediately following the conclusion of the regular meeting.

I look forward to seeing you at the meeting.

Enclosure

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

**BOARD OF TRUSTEES
Thursday, March 14, 2024
8:30 a.m. Closed Session
9:30 a.m. Open Session**

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

- 2. ROLL CALL:** Barbara Schulman, President _____
- Lauren Brooks, Vice President _____
- Lynn Davis, Clerk _____
- Michelle Barto, Member _____

Coastline ROP: Brian Dozer, Superintendent
Krista Schweers-Ganga, Director of Educational Services

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

- 4. CLOSED SESSION** **Discussion**
 - A. Public Employee Evaluation: Superintendent (Government Code §54957)
 - B. Public Employee Evaluation: (Government Code §54957)
 - C. Public Employee Employment/Discipline/Dismissal/Release (Government Code §54957)

- 5. RECONVENE IN OPEN SESSION** **Discussion**
 - A. Reporting out of Closed Session

6. PLEDGE OF ALLEGIANCE

7. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

8. PUBLIC COMMENTS – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

INFORMATION ITEMS

- 9. SUPERINTENDENT’S REPORT** – Brian Dozer
- 10. EDUCATIONAL SERVICES’ UPDATE** – Krista Schweers-Ganga
- 11. K16 GRANT - SUPPLY CHAIN MANAGEMENT** – Tim Perez

DISCUSSION/ACTION ITEMS

12. Board Meeting Date/Time Changes Discussion/Action

Motion by_____ Seconded by_____ Vote_____

13. Supply Chain Management II Course Discussion/Action

Recommend the Board approve the Supply Chain Management II course.

Motion by_____ Seconded by_____ Vote_____

14. New Internship Sites – Recommend the Board approve Discussion/Action

new Internship sites.

Motion by_____ Seconded by_____ Vote_____

15. Field Trip Request – Portola High School Discussion/Action

Recommend the Board approve the field trip request for Portola High School.

Motion by_____ Seconded by_____ Vote_____

CONSENT CALENDAR Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 16. Minutes from February 22, 2024, Board of Trustees meeting
- 17. Ratification of purchase order and change order reports ending February 29, 2024
- 18. Ratification of check report ending February 29, 2024
- 19. Updated funds for Interim CBO
- 20. Personnel Register #7 – 2023-2024 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 21. Approval of travel and conference report

Motion by_____ Seconded by_____ Vote_____

NEW BUSINESS Information

ADJOURNMENT

Motion by_____ Seconded by_____ Vote_____ at ____ a.m.

Next Scheduled Meeting: April 18, 2024

**COASTLINE ROP
2024 BOARD CALENDAR**



January 18	(3 rd Thursday)	- Board Meeting
February 22 2:30 pm	(4 th Thursday)	- Board Meeting Textbook Inventory
March 14	(2 nd Thursday)	- Board Meeting Interim Budget Review 2023-24 Coastline ROP Priorities Update Closed: Strategic Priorities
April 18 2:30 pm	(3 rd Thursday)	- Board Meeting
May 16 11:30 am	(3 rd Thursday)	- Board Meeting Review Superintendent's Evaluation Process Employ Summer Semester Staff
June 20	(3 rd Thursday)	- Board Meeting Public Hearing for 2024-2025 Budget Adopt 2024-2025 Budget Authorize Superintendent to Approve Travel and Conferences 2024-2025 School Calendar Discussion of Superintendent's Evaluation Interagency Agreements Appendix A for 2024-2025 Closed: Strategic Priorities
July 18	(3 rd Thursday)	- Board Meeting
August 22	(4 th Thursday)	- Board Meeting Administrative Contract Extensions Board Input for 2024-2025 Coastline ROP Priorities
September 12	(2 nd Thursday)	- Board Meeting Superintendent's Evaluation 2023-2024 Unaudited Actuals Report Closed: Strategic Priorities
October 17	(3 rd Thursday)	- Board Meeting
November 14	(2 nd Thursday)	- Board Meeting
December 12	(2 nd Thursday)	- Organizational Meeting Audit Report Interim Budget Review Closed: Strategic Priorities

Meeting Time: 9:30 a.m.

TO: Board Members

FROM: Krista Schweers-Ganga

DATE: March 14, 2024

SUBJECT: Course Outline Approval

Background and Rationale

The following course outline is provided for the Board’s review and recommended approval:

SUPPLY CHAIN MANAGEMENT II

- Semester-long
- Capstone course
- UC Approval – In progress
- Business Management Pathway
- Business and Finance Sector

Financial Impact

The course is being supported through the K16 Collaborative Grant.

Recommendation

It is respectfully recommended that the Board approve the course outline as attached.

Coastline ROP – Career Technical Education

SUPPLY CHAIN MANAGEMENT II

INDUSTRY SECTOR: Business and Finance Sector

PATHWAY: Business Management

CALPADS TITLE: Advanced Business Management Enterprise and Project Management (Capstone)

CALPADS CODE: 7412

HOURS:	Total	Classroom	Laboratory/CC/CVE
	90	50	40

JOB TITLE	O*NET CODE	JOB TITLE	O*NET CODE
Logisticians	13-1081.00	Transportation, Storage, and Distribution Managers	11-3071.00
Logistics Analysts	13-1081.02	Supply Chain Managers	11-3071.04

COURSE DESCRIPTION:

Building upon foundational knowledge, this advanced course explores intricate strategies in global product and material movement. Emphasizing decision-making processes, technological advancements, and industry best practices, students delve into lean supply chain management, risk mitigation, and cutting-edge innovations. Addressing complexities like regulatory compliance, ethics, geopolitics, and sustainability, discussions dissect implications for stakeholders and society. Students emerge equipped with analytical skills and strategic foresight to excel in the dynamic supply chain landscape.

A-G APPROVAL: No

ARTICULATION: None

DUAL ENROLLMENT: None

PREREQUISITES:	Prerequisite
	Supply Chain Management I

METHODS OF INSTRUCTION

- Direct instruction
- Group and individual applied projects
- Multimedia
- Demonstration
- Field trips
- Guest speakers

STUDENT EVALUATION:

- Student projects
- Written work
- Exams
- Observation record of student performance
- Completion of assignments

INDUSTRY CERTIFICATION:

- TBD

RECOMMENDED TEXTS:

- Open Educational Resources

PROGRAM OF STUDY

Grade	Fall	Spring	Year	Course Type	Course Name
9, 10, 11, 12				Concentrator	Supply Chain Management I
9, 10, 11, 12				Capstone	Supply Chain Management II

I.	INTRODUCTION	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> • Demonstrate awareness of course objectives and competencies • Understand course requirements and student expectations 	2	0	Academic: LS: 11.1, 11.2 CTE Anchor: Communications: 2.3 Responsibility and Flexibility: 7.4, 7.7 CTE Pathway: A1.1
II.	DEMAND AND ORDER MANAGEMENT AND CUSTOMER SERVICE	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> • Observe how demand management, order management, and customer service are all interconnected • Evaluate demand forecasting models and how those models can affect the order cycle • Identify the different cycles that exist within order management • Examine the importance of customer service when it comes to logistics and how managerial issues can affect customer service as well as employee satisfaction • Explore the role of technology, such as advanced software and artificial intelligence, in enhancing demand forecasting accuracy and optimizing order management processes. • Investigate how external factors, such as economic trends, geopolitical events, and global pandemics, can influence demand patterns and assess strategies to mitigate risks associated with external uncertainties. • Explore strategies for crisis management in the face of order disruptions, such as natural disasters, transportation failures, or supply chain interruptions, and analyze how companies can proactively manage such challenges to minimize negative impacts on customer service • Identify key performance indicators (KPIs) and metrics used to measure customer service performance in the supply chain and assess their effectiveness in gauging customer satisfaction, loyalty, and overall supply chain success 	4	5	Academic: LS: 11.1, 11.2 RSIT : 11.3 WS : 11.2 PE: 12.1, 12.2, 12.3, 12.4, 12.5, 12.6 CTE Anchor: Communications: 2.1, 2.2, 2.4 Problem Solving and Critical Thinking: 5.1, 5.2, 5.3, 5.4 Responsibility and Flexibility: 7.1, 7.2, 7.3, 7.4 Ethics and Legal Responsibilities: 8.3, 8.4, 8.5 Leadership and Teamwork: 9.2, 9.3, 9.5 Technical Knowledge and Skills: 10.1, 10.1, 10.2 CTE Pathway: A3.1, A3.2, A3.3, A3.4, A3.5, A3.6, A4.1, A4.2, A4.3, A4.4, A4.5, A4.6, A8.1, A8.2, A8.3, A8.4, A8.5, A8.6, A9.1, A9.2, A9.3, A9.4, A9.5
III.	INVENTORY MANAGEMENT	CR	Lab/ CC	Standards

	<ul style="list-style-type: none"> • Evaluate what inventory means and how it affects a logistical company and its management • Understand the different inventory flow patterns that exist and special concerns when it comes to inventory management • Discuss various approaches on how to manage inventory and also learn about economic order quantity • Explore the concept of lead time and its influence on inventory levels, consider the trade-offs between ordering costs and holding costs, and assess strategies to minimize lead time variability • Investigate how technology, such as inventory management software, RFID systems, and IoT devices, contributes to real-time visibility, accuracy, and optimization in inventory management processes • Analyze strategies for mitigating risks associated with inventory management, including the impact of demand variability, supply chain disruptions, and external factors on inventory levels, and develop contingency plans • Understand the challenges and benefits of managing inventory across multiple echelons in the supply chain and evaluate optimization strategies to balance inventory levels and minimize holding costs. • Analyze how seasonal variations in demand impact inventory management strategies and develop approaches to optimize inventory levels during peak seasons while avoiding excess stock during off-peak periods • Investigate the use of artificial intelligence algorithms and machine learning in inventory forecasting, assessing how AI can enhance accuracy, reduce forecasting errors, and improve overall inventory management efficiency 	3	5	<p>Academic: LS: 11.1 RSIT : 11.3 WS : 11.2, 11.4 PE: 12.2, 12.2.1, 12.2.2, 12.2.4, 12.2.5, 12.2.6, 12.2.7</p> <p>CTE Anchor: Communications: 2.3, 2.4 Career Planning and Management: 3.2, 3.3, 3.5, 3.7 Responsibility and Flexibility: 7.1 Ethics and Legal Responsibilities: 8.3 Technical Knowledge and Skills: 10.1, 10.1, 10.2, 10.3 Demonstration and Application: 11.3</p> <p>CTE Pathway: A6.1, A6.2, A6.3, A9.1, A9.2, A9.3, A9.4, A9.5</p>
IV.	DISTRIBUTION CENTER, WAREHOUSE, AND PLANT LOCATION	CR	Lab/CC	Standards
	<ul style="list-style-type: none"> • Illustrate how important it is for a company to choose the most ideal location for a facility • Examine the various factors that influence the location of a facility and evaluate if certain locations have special characteristics needed for operations • Investigate how sustainability considerations, including energy efficiency, environmental impact, and adherence to green building standards, influence the decision-making process for selecting facility locations • Analyze how globalization affects facility location decisions, considering factors such as international trade, market access, and the influence of geopolitical trends on supply chain networks • Explore how the rise of e-commerce influences facility location strategies, including the importance of proximity to end consumers, last-mile delivery considerations, and the integration of fulfillment centers into urban areas • Analyze the simple grid system and how companies use this to calculate location distances • Analyze the role of transportation costs in facility location decisions, considering factors such as shipping lanes, access to highways, and the integration of intermodal transportation options • Review the process of facility relocation and facility closing 	4	5	<p>Academic: LS: 11.1, 11.2 RSIT : 11.2, 11.3 WS : 11.2, 11.4 PE: 12.1, 12.2, 12.3, 12.4, 12.5, 12.6</p> <p>CTE Anchor: Technology: 4.3, 4.4, 4.5 Problem Solving and Critical Thinking: 5.1, 5.2, 5.3, 5.4 Responsibility and Flexibility: 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8 Technical Knowledge and Skills: 10.1, 10.1, 10.2, 10.3</p> <p>CTE Pathway: A3.1, A3.2, A3.3, A3.4, A3.5, A3.6, A4.1, A4.2, A4.3, A4.4, A4.5, A4.6, A9.1, A9.2, A9.3,</p>

V.	WAREHOUSE MANAGEMENT	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> Analyze public, private, contract, and multiclient warehousing and how it affects the logistics system Recognize the role of the Occupational Safety and Health Administration (OSHA) in the industry, understand how it sets and enforces safety standards, conducts inspections, and collaborates with companies to improve workplace safety Explore OSHA safety standards and regulations applicable to warehouse management, emphasizing the importance of creating a safe working environment, identifying potential hazards, and implementing measures to protect employees Outline some of the operational issues in regard to warehouse management Analyze warehouse layout design principles to optimize space utilization, minimize travel distances, and enhance operational efficiency, considering factors such as storage systems, picking strategies, and workflow optimization Understand the challenges and strategies associated with labor management in warehouses, including workforce scheduling, training programs, and performance metrics to enhance employee productivity and satisfaction Explore sustainable practices in warehouse management, considering energy-efficient lighting, waste reduction, and eco-friendly packaging, and assess their impact on both environmental sustainability and cost-effectiveness 	3	5	<p>Academic: LS: 11.1, 11.2 RSIT : 11.3, 11.4 WS : 11.2, 11.4 PE: 12.1, 12.2, 12.4</p> <p>CTE Anchor: Problem Solving and Critical Thinking: 5.1, 5.2, 5.3, 5.4 Health and Safety: 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 Technical Knowledge and Skills: 10.1, 10.1, 10.2, 10.3, 10.4 Demonstration and Application: 11.1, 11.3, 11.4</p> <p>CTE Pathway: A3.1, A3.2, A3.3, A3.4, A3.5, A3.6, A4.1, A4.2, A4.3, A4.4, A4.5, A4.6, A9.1, A9.2, A9.3, A9.4, A9.5</p>
VI.	PACKAGING AND MATERIALS HANDLING	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> Analyze how different product characteristics, such as fragility, perishability, and size, influence the choice of packaging materials and methods, ensuring that students understand the importance of tailoring packaging solutions to specific product requirements Learn about the fundamentals of packaging and understand how environmental protection can affect packaging Comprehend the concept of unit loads and unit load platforms, exploring how palletization and containerization contribute to efficient handling, storage, and transportation of goods within the supply chain Examine proper material handling principles and proper and safe usage of equipment Analyze the importance of effective labeling in packaging, including barcode technology, RFID tags, and other identification methods, and understand how proper labeling facilitates accurate tracking, inventory management, and efficient materials handling Investigate the use of automated packaging systems, including robotics and conveyor systems, to enhance efficiency, accuracy, and speed in the packaging process and assess the advantages and challenges associated with automation Analyze how packaging contributes to brand identity, consumer perception, and marketing strategies, and understand the role of packaging design in influencing purchasing decisions Analyze how lean principles can be applied to material handling processes to eliminate waste, improve efficiency, and optimize the use of resources, contributing to a more streamlined and cost-effective supply chain 	3	5	<p>Academic: LS: 11.1, 11.2 RSIT : 11.2 WS : 11.2, 11.5 PE: 12.1, 12.2, 12.4</p> <p>CTE Anchor: Communications: 2.2, 2.3, 2.4 Problem Solving and Critical Thinking: 5.1, 5.2, 5.3, 5.4 Health and Safety: 6.2, 6.5, 6.6 Ethics and Legal Responsibilities: 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7 Leadership and Teamwork: 9.2, 9.3, 9.5, 9.7</p> <p>CTE Pathway: A4.1, A4.2, A4.3, A4.4, A4.5, A4.6,</p>

				A7.1, A7.2, A7.3, A9.1, A9.2, A9.3, A9.4, A9.5
VII.	TRANSPORTATION	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> Analyze the current state of global and local transportation infrastructures, considering the impact of roads, railways, airports, seaports, and other modes of transportation on supply chain efficiency and connectivity Provide an in-depth understanding of the five primary modes of transportation - trains, airplanes, motor carriers (trucks), pipelines, and ships - including their advantages, limitations, and suitability for different types of products and materials Investigate the various cost factors associated with transportation, including fuel costs, labor costs, maintenance costs, and infrastructure-related costs, and analyze how these factors impact the overall cost-effectiveness of different transportation modes Classify intermodal transportation and how it relates to the modes of transportation Explore the regulatory landscape governing transportation, including compliance with safety standards, environmental regulations, and trade policies, and assess how legal considerations influence transportation decisions and operations Analyze security measures in transportation, considering the protection of goods from theft, tampering, and terrorism, and understand the role of technology, surveillance, and regulatory compliance in ensuring transportation security Examine the potential disruptions in transportation, such as natural disasters, strikes, and geopolitical events, and develop strategies to mitigate risks and maintain continuity in the supply chain 	3	5	Academic: LS: 11.1, 11.2 RSIT : 11.3 WS : 11.2, 11.4 PE: 12.1, 12.2, 12.3, 12.4, 12.6, 12.6.3 CTE Anchor: Communications: 2.4, 2.5 Career Planning and Management: 3.5, 3.6 Technology: 4.3, 4.4, 4.5, 4.6 Problem Solving and Critical Thinking: 5.1, 5.2, 5.3, 5.4 CTE Pathway: A6.1, A6.2, A6.3, A7.1, A7.2, A7.3, A7.4, A7.5, A8.3, A8.4, A8.5, A9.1, A9.2, A9.3, A9.4, A9.5
VIII.	TRANSPORTATION MANAGEMENT	CR	Lab/ CC	Standards
	<ul style="list-style-type: none"> Summarize the concept of transportation management and how it is implemented in supply chain logistics, including the key components of planning, execution, and monitoring Explore the role of transportation management systems (TMS) in optimizing routing, scheduling, and visibility Analyze how transportation rates are determined, considering factors such as distance, weight, volume, and market conditions <ul style="list-style-type: none"> Evaluate the criteria for selecting the appropriate mode of transportation based on the characteristics of the products being transported and cost considerations Examine various transportation documents, such as bills of lading, shipping manifests, and freight invoices, and understand their roles in documenting and facilitating the movement of goods Rate transportation service quality Assess the importance of transportation insurance in managing risks associated with cargo loss, damage, or theft during transit <ul style="list-style-type: none"> Understand the key considerations in selecting appropriate insurance coverage and managing risk within transportation operations Investigate sustainable practices in transportation management, including fuel efficiency, emission reduction, and eco-friendly transportation options <ul style="list-style-type: none"> Assess the impact of sustainable transportation practices on corporate social responsibility and environmental stewardship 	3	5	Academic: LS: 11.1, 11.2 RSIT : 11.3 WS : 11.2, 11.4 PE: 12.1, 12.2, 12.3, 12.4, 12.6 CTE Anchor: Technology: 4.3, 4.4, 4.5 Problem Solving and Critical Thinking: 5.1, 5.2, 5.3, 5.4 Health and Safety: 6.2, 6.3, 6.5, 6.6 Responsibility and Flexibility: 7.5, 7.6, 7.7, 7.8 Ethics and Legal Responsibilities: 8.1, 8.2, 8.3, 8.5 CTE Pathway: A2.3, A2.4, A2.1, A2.2, A3.4, A3.5, A3.6, A4.3, A4.4,

				A4.5, A7.1, A7.2, A7.3, A7.4, A9.1, A9.2, A9.3, A9.4, A9.5
IX.	INTERNATIONAL LOGISTICS	CR	Lab/CC	Standards
	<ul style="list-style-type: none"> Examine the macroenvironmental factors that impact international logistics and supply chain management, including global economic trends, geopolitical events, regulatory changes, and the role of international organizations <ul style="list-style-type: none"> Understand how these factors influence decision-making in global logistics Explore various international shipping documents, such as bills of lading, commercial invoices, packing lists, and certificates of origin, and understand their significance in facilitating the movement of goods across borders Understand and evaluate the terms of sale in international trade, including Incoterms (International Commercial Terms), and their impact on responsibilities, risks, and costs associated with the transportation of goods Analyze how different terms of sale affect supply chain logistics Recognize different international trade specialists and their roles in international logistics Investigate challenges specific to cross-border logistics, including border delays, customs procedures, and trade restrictions. <ul style="list-style-type: none"> Analyze strategies to overcome these challenges and ensure the efficient movement of goods across international borders 	3	5	Academic: LS: 11.1, 11.2 RSIT : 11.3 WS : 11.2, 11.4 PE: 12.1, 12.2, 12.3, 12.4, 12.5, 12.6 CTE Anchor: Communications: 2.2, 2.3, 2.4, 2.5 Career Planning and Management: 3.2, 3.7 Technology: 4.1, 4.3, 4.4, 4.5, 4.6 Ethics and Legal Responsibilities: 8.1, 8.2, 8.3, 8.5, 8.7 Technical Knowledge and Skills: 10.1, 10.1, 10.2, 10.3, 10.9, 10.11 Demonstration and Application: 11.1 CTE Pathway: A1.2, A1.3, A1.4, A2.1, A2.2, A2.3, A2.4, A3.4, A3.5, A3.6, A4.1, A4.2, A4.3, A4.4, A4.5, A4.6, A8.3, A8.4, A9.1, A9.2, A9.3, A9.4, A9.5
X.	EMPLOYMENT LITERACY	CR	Lab/CC	Standards
	<ul style="list-style-type: none"> Identify available positions in the industry through the use of the Internet Complete an application form correctly Prepare a written resume Participate in a simulated employment interview Prepare a portfolio 	10	0	Academic: LS: 11.1, 11.2 WS : 11.2 CTE Anchor: Communications: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 Career Planning and Management: 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9 Demonstration and Application: 11.5 CTE Pathway:

XI.	EMPLOYABILITY SKILLS AND SOFT SKILLS DEVELOPMENT	CR	Lab/ CC	A1.1 Standards
	<p>PERSONAL SKILLS:</p> <ul style="list-style-type: none"> • Demonstrate promptness and attend class regularly • Develop and maintain acceptable working relations • Demonstrate the ability to manage time wisely • Demonstrate a positive and cooperative attitude • Demonstrate values of honesty and integrity • Demonstrate respect for others • Dress professionally according to industry standards • Demonstrate appropriate personal hygiene/grooming and dress • Demonstrate responsibility by exerting a high level of effort and working toward a goal <p>INTERPERSONAL SKILLS/GROUP DYNAMICS:</p> <ul style="list-style-type: none"> • Demonstrate the ability to work as a member of a team • Identify proper procedures for handling harassment • Demonstrate leadership skills by working independently, making appropriate decisions, working well with others, and accepting constructive criticism • Demonstrate the ability to accept and work with individuals from various cultures <p>THINKING AND PROBLEM SOLVING:</p> <ul style="list-style-type: none"> • Utilize problem-solving techniques • Understand logical reasoning • Demonstrate creative thinking • Discuss decision-making • Demonstrate the ability to interpret information correctly <p>COMMUNICATIONS SKILLS:</p> <ul style="list-style-type: none"> • Demonstrate effective verbal and written skills • Read technical journals, and write technical reports using appropriate terminology • Listen attentively, follow directions, and relay directions to others • Demonstrate the ability to research and retrieve information 	12	0	<p>Academic: LS: 11.1, 11.2 WS : 11.1</p> <p>CTE Anchor: Communications: 2.3, 2.5 Technology: 4.1, 4.2, 4.3 Problem Solving and Critical Thinking: 5.1, 5.2 Responsibility and Flexibility: 7.3, 7.7 Ethics and Legal Responsibilities: 8.2, 8.3, 8.4</p> <p>CTE Pathway: A1.1, A3.2</p>

TO: Board Members

FROM: Krista Schweers-Ganga

DATE: March 14, 2024

SUBJECT: New Internship Sites

Careers with Children Internship

Mariner Church Preschool
5001 Newport Coast Drive
Irvine, CA 92603

Culinary Arts Internship

The Plot
2937 Bristol Street, Suite E100
Costa Mesa, CA 92626

TO: Board Members

FROM: Krista Schweers-Ganga

DATE: March 14, 2024

SUBJECT: Field Trip Request – Portola High School

Background and Rationale

Tina Murphy, Broadcast News instructor at Portola High School, would like to take 32 students to the Student Television Network Broadcast & Film Convention in Long Beach, CA. The event is March 13-17, 2024. Students will attend workshops with industry professionals, compete, and collaborate with other student groups. Attached is the field trip authorization form for review and approval.

This trip was approved by the Irvine Unified School District Board of Education on October 17, 2023.

Financial Impact

There is no cost to the ROP is a bus for transportation in the amount of \$787.75, as this cost is covered by the SWP Round 4 grant.

Recommendation

It is respectfully requested the Board of Trustees approve this field trip.

**Coastline Regional Occupational Program
Field Trip Authorization Form**

ROP-Sponsored Event (Attendance is Voluntary)

Number of Students: 32

Destination(s) of Trip: Student Television Network Broadcast & Film Convention, Long Beach, CA

Purpose(s) of Trip: Take students to an international Broadcast & Film Convention in Long Beach, California to attend workshops with industry leaders, listen to keynote speakers, compete in national competitions, and collaborate with others with similar passions. To provide a life changing experience.

Departure Date: March 13, 2024

Departure Time: 4:00 PM

Return Date: March 17, 2024

Return Time: 1:00 PM

Participating Class(es): Portola HS Broadcast News

Funding: SWP - 4 IUSD

ROP Costs: \$787.75 (Bus)

Instructor(s) in Charge: Tina Murphy

Number of Chaperones including instructor(s): 4

Transportation: Please select one



Contracted Bus (Check here if ROP is paying for transportation)



Non ROP Sponsored Transportation (Check here if ROP is not funding transportation)

Date approved by district Board: October 17, 2023
(Only applies to out-of-state or overnight field trips)

Administrator: _____

Date: _____

Director:  _____

Date: 3/5/24 _____

Approved by Board of Trustees (if necessary)

Clerk/Secretary: _____

Date: _____

E6153(1)

**COASTLINE ROP
REGULAR BOARD MEETING
Minutes
February 22, 2024**

The Board of Trustees of Coastline ROP met in regular session on February 22, 2024, at Coastline ROP, 1001 Presidio Square, Costa Mesa, California. The meeting was called to order at 2:01 p.m. by Barbara Schulman.

Present Members

Barbara Schulman
Lynn Davis
Michelle Barto

Other

Brian Dozer	James Newton	Gina Escobar	Lina Fernandez
Izzy Burdge	Ulises Garcia	Kasey Eckels	Ivy Nunez
Krista Ganga	Jeanne Bennett	Siteria Edwards	Jasmine Lok
Grant Litfin	James Piccola	Rosa Burns	Faraz Shahbazi

Telecommuting

Lauren Brooks

CLOSED SESSION

There was nothing to report out of closed session.
Open session convened at 2:30 p.m.

**ADOPTION OF
AGENDA**

It was moved by Member Brooks, seconded by Member Davis, to adopt the agenda as presented. Motion carried 4-0.
Ayes: Members Schulman, Brooks, Davis, and Barto

**SUPERINTENDENT'S
REPORT**

Dr. Brian Dozer greeted President Schulman, esteemed Trustees, members of the Steering Committee, and valued guests.

Dr. Dozer was delighted by the enthusiastic participation Coastline ROP received following the call for subcommittee volunteers, with each group comprised of between six to eight dedicated members. He expressed a heartfelt thank you to all who stepped forward.

Dr. Dozer announced that during the forthcoming re-branding committee session, they would delve into the comprehensive insights gleaned from the surveys and interviews regarding Coastline ROP's mission and vision, as Sonia Ramirez was set to provide an update following the initial subcommittee meeting held Friday, February 16, 2024.

He was very excited about the CTE Month Open House scheduled for Wednesday, February 28. With 65 RSVPs to date, Coastline ROP eagerly awaits the opportunity to showcase students' accomplishments in ROP courses, share culinary creations, and gather input on Coastline ROP from participants through a student-led videography project. You may have noticed the banner hanging out front on the fence for the Open House. Dr. Dozer was happy to tell everyone that we worked with Back Bay High School's Spider Lab to create it. They did a great job!

The past two months have been challenging for business services. It's with great appreciation that he acknowledges the tireless efforts and resilience of our team amidst the search for a new Chief

Business Officer (CBO). Special thanks to Rosy Kovatch, Olivier Nogales, Amanda Saliba, and Michelle Taliaferro for their exceptional dedication. Additionally, we're grateful for Tony Soria, who has admirably filled the role of interim CBO consultant, aiding in the preparation for our upcoming second interim report.

Our Educational Services team is actively pursuing two Golden State Pathway Program (GSPP) grant applications, aimed at securing up to \$1 million in funding. These grants would support the expansion or introduction of new pathways in Coastline ROP classes for students of our district partners, extending through 2028 without necessitating district funding.

As the legislative term's bill submission deadline has passed, we're closely monitoring developments, particularly AB 2245 by Assemblymember Juan Carrillo, which proposes changes affecting ROP instructor classification. Despite previous defeats of similar bills, we're engaged in discussions to clarify its implications for ROPs and our district partners.

Dr. Dozer is involved with the CTE JPA Coalition's efforts as part of the Governor's Master Plan for Career Education, ensuring ROPs remain a focal point in these strategic discussions. With an upcoming regional meeting and legislative visits planned, our mission and vision are at the forefront of our agenda, underscored by the foundational principles set forth in the Ed Code regarding ROPs. He thought it important to read it at the board meeting today as a reminder to all of us of a key component of that mission and the value we add to our districts. It states that the legislature declares that ROPs, quote, "will provide a flexibility in operation which will facilitate rapid program adjustments and meeting changing training needs as they arise."

EDUCATIONAL SERVICES' REPORT

On January 31st, the success of our Certified Nursing Assistant (CNA) students was nothing short of extraordinary! Every single one of them passed the State test for certification. This achievement not only reflects the hard work of our students but also opens doors to numerous job opportunities in skilled nursing facilities, with full-time positions and benefits awaiting them. Kudos to instructors Rosemary Short-Baker and Cecilia Murillo. The future is undoubtedly bright for these aspiring healthcare professionals.

In the realm of arts and design, we have a shining star in TJ Eldridge from Mission Viejo High School. You might recall he was one of the interns at Phantom Design; TJ has showcased exceptional skills and earned acceptance into the prestigious Laguna Canyon Art Design College Bachelor of Fine Art Program in Graphic Design and Digital Media. To add to the excitement, TJ has been awarded a merit-based scholarship of \$11,500 for each semester of the academic year.

Congratulations to our EMR instructor, James McDuffie, as his son,

Trent McDuffie, a cornerback for the Kansas City Chiefs, secured victory in the Super Bowl on February 11th. We extend our heartfelt congratulations to the McDuffie family.

Our engagement with the community and partner districts continues to flourish. On January 31st, our Presidio site staff, 12 Coastline instructors, and three career specialists actively participated in the NMUSD College and Career Fair. The in-person interaction with families and students was invigorating, providing a platform to share information about our after-bell pathways. These events serve as valuable opportunities to connect with the community and promote our diverse educational opportunities. Special thank you to Laurie Eberhart and Kasey Eckels for spearheading our involvement.

In the realm of Sports Medicine, the success stories of our students continue to inspire. David McNeil, our Costa Mesa High School Sports Medicine Instructor, shared some updates. Samantha Filner (class of 2019) is pursuing a Master's in Athletic Training at CSULB and recently saved a soccer ref's life through CPR during a match. Another student, Julia Schwarzmann (class of 2020), is on the brink of graduating from Indiana State with a degree in Exercise Science in only 3.5 years and is applying to a Master's Program.

We recently closed Fall Student Showcase nominations, which saw an impressive array of nominations highlighting the exceptional achievements of our students. Looking forward, the Spring round opened last Friday, offering another opportunity to celebrate our outstanding students' diverse talents and accomplishments. The culminating celebration is scheduled for May 8th at the Beckman High Theater, providing a fitting stage to honor and applaud our remarkable students' resilience, creativity, and achievements. Dr. Krista Ganga looks forward to everyone's presence as we come together to recognize and celebrate the incredible contributions of our students.

Our commitment to introducing middle school students to career technical education continues. Ten exhibit days have been completed and have garnered immense success, with almost 7000 students in attendance. The positive reception from the students and staff reaffirms the need to continue working with middle schools to expose students to various opportunities available through CTE classes. We're not stopping there, though, as we have 12 more to go!

On February 7th, our career specialists attended the Orange County Counselor Symposium. Attending informative workshops, networking with vendors, and creating community partnership tools, our career specialists found the event exceptionally motivating. Keynote speaker Dr. Shree Walker's impactful message resonated deeply, prompting reflections on personal impact and the importance of showing up with one's whole self. Newport Harbor's Culinary Arts team showcased outstanding ability

at the FCCLA Competition on February 10th at Orange Coast College. Every participant qualified for the State competition, with several students securing 1st place in their respective divisions. This achievement is a testament to the dedication and skill of our culinary arts students and our instructor, Ashley Kingsbury. Super shout out to these students who got 1st place in their division:

- Alondra Rodriguez - Appetizers
- Zackary Moreau - Culinary Arts
- Johnny Olivas - Salad Prep
- Aleena Alfaro - Menu Planning & Table Display
- Ethan Nguyen - Breads
- Jade Alejos - Creative Cakes Level 2
- Sabrina Webber - Creative Cakes Level 3
- Joanna Diaz, Mia Greig-Ragen, Michelle Guerrero - Chapter Service Project
- Alex Peschong, Giuseppe Gionfriddo, Aden Mendoza - Food Innovations

For today's presentation, our focus is on the Dental Program at the Presidio Campus. Instructors Lina Fernandez and Rosa Burns, along with their talented students Faraz Shahbazi from Woodbridge High, Jasmine Lok from Northwood High, and Ivy Nunez from Portola High, will present the achievements and highlights of this impactful program.

Dr. Ganga thanked everyone for their time and dedication to the success of our educational community.

DENTAL PROGRAM PRESENTATION

Teachers, Lina Fernandez, and Rosa Burns, along with students, Ivy Nunez (senior at Portola High School), Jasmine Lok (senior at Northwood High School), and Faraz Shahbazi (senior at Woodbridge High School) gave a presentation on the Coastline ROP Dental Assistant Program. They gave all those in attendance a goodie bag which included a toothbrush, toothpaste, and dental floss.

BOARD MEETING DATE/TIME CHANGES

It was moved by Member Barto, seconded by Member Brooks to approve the following changes to the Board Meeting Calendar: April 18, 2024, board meeting will begin at 2:30 p.m., May 16, 2024, board meeting will begin at 11:30 a.m., Member Brooks will telecommute for the July 18, 2024, board meeting, and the August 15, 2024, board meeting was moved to August 22, 2024. Motion carried 4-0.

Ayes: Members Schulman, Brooks, Davis, and Barto

TEXTBOOK APPROVAL

It was moved by Member Barto, seconded by Member Davis, to approve the new and or revised 2023/2024 textbook list as presented. Motion carried 4-0.

Ayes: Members Schulman, Brooks, Davis, and Barto

BOARD GOVERNANCE PROTOCOLS

It was moved by Member Davis, seconded by Member Brooks, to approve the board governance protocols. Motion carried 4-0.
Ayes: Members Schulman, Brooks, Davis, and Barto

CONSENT CALENDAR

It was moved by Member Barto, seconded by Member Brooks, to approve the Consent Calendar as presented. Motion carried 4-0.
Ayes: Members Schulman, Brooks, Davis, and Barto

- Minutes from January 18, 2024, Board of Trustees meeting
- Ratification of purchase order and change order reports ending January 31, 2024
- Ratification of check report ending January 31, 2024
- Payment for HBUHSD Proportionate Share of Reserves
- Internship Sites
- MOU and Invoice between Coastline ROP and VCARE
- Inventory Deletion Report
- English language learner waiver teacher roster
- Personnel Register #6 – 2023-2024 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- Approval/Ratification of travel conference report

NEW BUSINESS

Member Barto will be in Washington D.C. in March lobbying for CTE, please send her requests.

Member Brooks will be traveling to Sacramento with students on March 13, 2024.

Member Brooks and Dr. Dozer are traveling to Sacramento on March 19, 2024.

ADJOURNMENT

It was moved by Member Brooks, seconded by Member Davis, to adjourn the meeting. Motion carried 4-0.
Ayes: Members Schulman, Brooks, Davis, and Barto

The meeting adjourned at 3:11 p.m.

Clerk/Secretary

COASTLINE R.O.P.

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 03/14/2024

FROM 02/01/2024 TO 02/29/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T95C0530	AERIES SOFTWARE	2,318.00	1,159.00	01779940 5220	Bennett/Mgr Tech Services / CONFERENCES & MEETING
			1,159.00	01780832 5220	Roman, Arelia/Stu Info Specst / CONFERENCES &
T95C0465	AMAZON	430.64	430.64	01780940 4330	Information Technology F-7700 / Office Supplies-Consumable
T95C0471	AMAZON	10.75	10.75	01660000 4330	Instructional Support / Office Supplies-Consumable
T95C0473	AMAZON	43.09	43.09	0160022102 4300	Ayala Marisa/CSHS IUSD C8 / MATERIALS & SUPPLIES
T95C0479	AMAZON	124.97	124.97	01660000 4330	Instructional Support / Office Supplies-Consumable
T95C0482	AMAZON	10.76	10.76	0160021402 4300	Rabbit K/EST NMUSD C-8 / MATERIALS & SUPPLIES
T95C0487	AMAZON	1,474.02	1,474.02	0160004002 4300	Galante/Auto SWP Round4 LHHS / MATERIALS &
T95C0493	AMAZON	7,095.34	7,095.34	0160021402 4300	Rabbit K/EST NMUSD C-8 / MATERIALS & SUPPLIES
T95C0495	AMAZON	33.39	33.39	01648200 4330	All Instruction 0105 (6350) / Office Supplies-Consumable
T95C0496	AMAZON	3,155.17	3,155.17	0160004201 4490	Fouts/LHHS SWP R4 / NON CAPEQUIP - OTHER
T95C0497	AMAZON	196.17	82.21	01780940 4330	Information Technology F-7700 / Office Supplies-Consumable
			113.96	01910970 4370	Main Site Maintenance / SUPPLIES - BLDG
T95C0499	AMAZON	141.98	141.98	0160003401 4300	Rabbit K/ESHS SWP 4 / MATERIALS & SUPPLIES
T95C0500	AMAZON	964.51	964.51	0160002009 4300	Dokes /CSHS SWP R4 IUSD / MATERIALS & SUPPLIES
T95C0505	AMAZON	11.20	11.20	0160006012 4300	Friedman R/Med Nu R4SWP ROP / MATERIALS &
T95C0507	AMAZON	146.43	146.43	0160002009 4300	Dokes /CSHS SWP R4 IUSD / MATERIALS & SUPPLIES
T95C0508	AMAZON	230.43	230.43	0160004501 4300	Villa A / SWP Round4 THHS / MATERIALS & SUPPLIES
T95C0510	AMAZON	238.59	238.59	0160002010 4300	Henrotin To /CSHS SWP R4 IUSD / MATERIALS &
T95C0516	AMAZON	63.12	63.12	0160003100 4300	Noone J/Back Bay SWP R 4 NMUSD / MATERIALS &
T95C0521	AMAZON	2,196.27	2,196.27	0160002010 4300	Henrotin To /CSHS SWP R4 IUSD / MATERIALS &
T95C0524	AMAZON	1,021.99	1,021.99	0160004202 4300	Jeske A/LHHS SWP R4 / MATERIALS & SUPPLIES
T95C0525	AMAZON	1,583.26	1,583.26	0160004202 4300	Jeske A/LHHS SWP R4 / MATERIALS & SUPPLIES

COASTLINE R.O.P.

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 03/14/2024

FROM 02/01/2024 TO 02/29/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T95C0526	AMAZON	127.01	127.01	0160004202 4300	Jeske A/LHHS SWP R4 / MATERIALS & SUPPLIES
T95C0532	AMAZON	605.52	605.52	0160005007 4300	Hatel Jared /EMR Tustin SWPR4 / MATERIALS &
T95C0480	AMERICAN HEART ASSOCIATION	120.00	120.00	0160006000 4110	All Instr/SWP Round 4 ROP / TXTBKS - Instr
T95C0534	ATECH TRAINING INC	6,566.84	6,566.84	0160004002 4490	Galante/Auto SWP Round4 LHHS / NON CAP EQUIP -
T95C0475	AUNT FLOW	149.69	149.69	01910950 4375	Mainsite Operations/0105 / SUPPLIES - CUSTODIAL
T95C0494	B & H PHOTO	1,901.57	1,901.57	01780940 4430	Information Technology F-7700 / NON-CAP EQUIP/Comp
T95C0531	BACK BAY HIGH SCHOOL	100.00	50.00	01798000 4330	Marketing-Student Recruitment / Office Supplies-Consumab
			50.00	01798020 4330	Marketing-Business Partners / Office Supplies-Consumable
T95C0484	BOARD & BREW	195.24	195.24	0160003000 4360	All Instr/SWP Round 4 NM / REFRESHMENTS MTGS -
T95C0504	BRITTEN INC	2,923.30	2,923.30	01910970 4410	Main Site Maintenance / NON CAP EQUIP - FURNITURE
T95X0463	CHAT GPT PLUS	239.88	239.88	01762914 5889	Burdge Iza/Executive Assistant / INTERNET-BASED
T95C0538	COURSESTORM INC.	1,125.00	1,125.00	0160036001 5888	Mainsite SWP Round 5 ROP / Internet - Software/Licenses
T95C0469	DOCUSIGN INC LOCKBOX	8,900.00	5,933.33	01780960 5895	Centralized Data Processing / OTH CONTR
			2,966.67	0199999 9330	Revenue 6350 / PREPAID EXPENSES
T95C0478	FEDEX	82.00	82.00	0160004002 5950	Galante/Auto SWP Round4 LHHS / Postage -
T95C0518	HILTON ANAHEIM	6,239.24	6,239.24	0160021402 5825	Rabbit K/EST NMUSD C-8 / CONTR SVCS - FIELD TRIP
T95C0488	HOME DEPOT	54.91	54.91	0160004002 4300	Galante/Auto SWP Round4 LHHS / MATERIALS &
T95C0489	HOSA-FUTURE HEALTH PROFESSIONA	122.70	122.70	0198160 5825	Rabbit K -HOSA CTEIG-8 NMUSD / CONTR SVCS - FIEI
T95C0537	HUNTINGTON BEACH UNION HIGH SC	134,891.17	134,891.17	01980940 8781	HUNTINGTON BEACH UHSD/REV/0105 / ALL OTHER
T95C0523	INNOCORP LTD.	955.75	955.75	0160004202 4300	Jeske A/LHHS SWP R4 / MATERIALS & SUPPLIES
T95C0503	JONES & BARTLETT LEARNING LLC	2,286.63	2,286.63	0160003100 4110	Noone J/Back Bay SWP R 4 NMUSD / TXTBKS - Instr
T95C0535	LAERDAL MEDICAL CORP	5,128.89	5,128.89	0160005007 4490	Hatel Jared /EMR Tustin SWPR4 / NON CAP EQUIP -
T95C0536	LEADERSHIP ASSOCIATES	8,750.00	8,750.00	01778950 5890	All Fiscal Services / OTHER CONTRACTED SERVICES

COASTLINE R.O.P.

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 03/14/2024

FROM 02/01/2024 TO 02/29/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T95C0501	LENOVO.COM	125.46	125.46	01760933 4330	Dozer/Superintendent / Office Supplies-Consumable
T95C0527	LYNN PEAVEY COMPANY	862.09	862.09	0160003100 4300	Noone J/Back Bay SWP R 4 NMUSD / MATERIALS &
T95C0467	MEDCO SUPPLY COMPANY	11,121.49	5,093.48 6,028.01	0155040004 4300 0155040004 4490	Milwood J/ Tustin . C7 / MATERIALS & SUPPLIES Milwood J/ Tustin . C7 / NON CAP EQUIP - OTHER
T95C0472	MEDCO SUPPLY COMPANY	1,191.13	1,191.13	0160025402 4300	Milwood J /Tustin TUSD C-8 / MATERIALS & SUPPLIES
T95C0528	MEDCO SUPPLY COMPANY	6,001.97	6,001.97	0160004202 4490	Jeske A/LHHS SWP R4 / NON CAP EQUIP - OTHER
T95C0529	MEDCO SUPPLY COMPANY	1,536.56	1,536.56	0160004202 4300	Jeske A/LHHS SWP R4 / MATERIALS & SUPPLIES
T95C0502	MEDICAL DISCOUNT MARKETING	901.87	225.47 676.40	0160066000 4300 0160076000 4300	All Inst/ ELL Adult Grant -ROP / MATERIALS & SUPPLIES All Inst/ ELL Adult Grant -ROP / MATERIALS & SUPPLIES
T95C0477	NEWPORT MESA UNIFIED SD	1,802.63	1,802.63	0160021401 5825	Moreno S/Est HS/ NMUSD C-8 / CONTR SVCS - FIELD
T95T0464	NEWPORT MESA UNIFIED SD	924.06	924.06	0160021401 5825	Moreno S/Est HS/ NMUSD C-8 / CONTR SVCS - FIELD
T95C0492	NORTHERN OC SELF WC AGENCY	11,307.00	11,307.00	01910910 3602	Mainsite/School Admin F2700 / WORKERS' COMP - CLS
T95M0520	OC JANITORIAL	525.00	525.00	01910950 4370	Mainsite Operations/0105 / SUPPLIES - BLDG
T95C0512	OC PARKS WEB STORE	300.00	300.00	01900890 5630	Mtg Rm/Facility Rental F2700 / FACILITY RENTAL
T95C0468	OFFICE DEPOT	134.64	134.64	01764930 4330	Edwards, S / HR Administrator / Office Supplies-Consumab
T95C0470	OFFICE DEPOT	162.43	162.43	01660000 4330	Instructional Support / Office Supplies-Consumable
T95C0476	OFFICE DEPOT	1,347.72	1,347.72	01608020 4330	Media Resource Center/F.2700 / Office Supplies-Consumab
T95C0483	OFFICE DEPOT	74.29	74.29	0160022101 4300	Dokes Annette/ BITA 1 CSHS- C8 / MATERIALS &
T95C0519	OFFICE DEPOT	9.36	9.36	0160003100 4300	Noone J/Back Bay SWP R 4 NMUSD / MATERIALS &
T95C0515	PRETEND CITY CHILDREN'S MUSEUM	890.00	890.00	0160003301 5825	Rico M /CHS SWP R4 NMUSD / CONTR SVCS - FIELD
T95C0514	RAMIREZ, DR. BRANDEE	843.60	843.60	0160051001 4300	Ramirez B/OC Pathways Reg K-16 / MATERIALS &
T95C0460	REALITYWORKS.COM	6,804.84	6,804.84	0155040004 4490	Milwood J/ Tustin . C7 / NON CAP EQUIP - OTHER
T95C0462	REALITYWORKS.COM	4,908.59	4,908.59	0160025402 4490	Milwood J /Tustin TUSD C-8 / NON CAP EQUIP - OTHER

COASTLINE R.O.P.

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 03/14/2024

FROM 02/01/2024 TO 02/29/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T95C0522	REALITYWORKS.COM	6,918.75	129.71	0160004202 4300	Jeske A/LHHS SWP R4 / MATERIALS & SUPPLIES
T95T0517	SADDLEBACK VALLEY USD	509.07	6,789.04	0160004202 4490	Jeske A/LHHS SWP R4 / NON CAP EQUIP - OTHER
T95C0509	SECURE LIVE SCAN	455.00	509.07	0160004002 5825	Galante/Auto SWP Round4 LHHS / CONTR SVCS - FIELD
T95C0474	SHI INTERNATIONAL CORP	285.00	455.00	0160002007 5850	Murrillo C/CSHS SWP R4 IUSD / FINGERPRINTING -
T95C0491	SHI INTERNATIONAL CORP	5,773.46	285.00	01780940 5890	Information Technology F-7700 / OTHER CONTRACTED
T95X0486	SMART & FINAL	2,500.00	5,773.46	01780940 4430	Information Technology F-7700 / NON-CAPEQUIP/Comp
T95X0498	SMART & FINAL	3,000.00	2,500.00	01600022104 4300	Smith SemaJ/CSHS IUSD C8 / MATERIALS & SUPPLIES
T95C0490	SORIA, ANTHONY	7,056.28	3,000.00	0160004201 4300	Fouts/LHHS SWP R4 / MATERIALS & SUPPLIES
T95C0485	SOUTHWEST AIRLINES	299.96	256.28	01778950 5290	All Fiscal Services / MILEAGE NON TAXABLE
T95C0466	TUSTIN AWARDS INC	2,611.54	6,800.00	01778950 5890	All Fiscal Services / OTHER CONTRACTED SERVICES
T95C0539	TUSTIN UNIFIED SCHOOL DISTRICT	39,816.40	299.96	01761920 5220	Board Expenditures / CONFERENCES & MEETINGS
T95X0506	VERIZON WIRELESS	230.00	1,436.36	0160002000 4300	All Instr/SWP Round 4 IRV / MATERIALS & SUPPLIES
T95C0461	WARDS SCIENCE	1,199.56	235.04	0160004000 4300	All Instr/SWP Round 4 SV / MATERIALS & SUPPLIES
T95C0511	ZAHOUREK SYSTEMS INC	1,864.97	235.04	0160005001 4300	All Instr/SWP Round 4 Tus / MATERIALS & SUPPLIES
T95C0513	ZAHOUREK SYSTEMS INC	15,367.14	705.10	0160006000 4300	All Instr/SWP Round 4 ROP / MATERIALS & SUPPLIES
T95C0533	ZAHOUREK SYSTEMS INC	15,367.14	39,816.40	0160005000 5815	Jones/Music Tech SWP R4 Tus / CONTR SVCS/IA
T95C0481	ZOOM VIDEO COMMUNICATIONS INC	205.00	230.00	0160652 5940	Escobar Gina x Misich/TOSA ROP / Communications - Intri
		358,189.42	1,199.56	0160021301 4300	Mc-Neil David/CHS NMUSD C-8 / MATERIALS &
		358,189.42	1,864.97	0160004003 4300	Milgrim/Sports SWP Round4 THHS / MATERIALS &
			15,367.14	0160002004 4490	Friedman/ Prof In SWP R4 IUSD / NON CAP EQUIP -
			15,367.14	0160006013 4490	Mitcheltree /Anim He R4SWP ROP / NON CAP EQUIP -
			205.00	01780940 5888	Information Technology F-7700 / Internet - Software/Licencs
	Fund 01 Total:	358,189.42			
	Total Amount of Purchase Orders:	358,189.42			

COASTLINE R.O.P.

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS
BOARD OF TRUSTEES **03/14/2024**

FRO 02/01/2024 TO 02/29/2024

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE ACCOUNT AMOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T95X0046	GANAHL LUMBER	10,109.72	+5,109.72 0160021403 4300	Jasperson E/EST NMUSD C-8 / MATERIALS & SUPPLIES
T95X0167	GANAHL LUMBER	8,500.00	-5,500.00 0122010018 4300	Dokes Annette @ CSHS / MATERIALS & SUPPLIES
			+3,000.00 0160002009 4300	Dokes /CSHS SWP R4 IUSD / MATERIALS & SUPPLIES
			+5,500.00 0160022101 4300	Dokes Annette/ BITA 1 CSHS- C8 / MATERIALS &
T95X0284	AMAZON	700.00	+500.00 01910950 4375	Mainsite Operations/0105 / SUPPLIES - CUSTODIAL

Fund 01 Total: 8,609.72
Total Amount of Change Orders: 8,609.72

COASTLINE R.O.P.
Consolidated Check Register
 from 2/1/2024 to 2/29/2024

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00033405	AMAZON	IF3R-IVWG-T3K6	OH	02/02/2024		MW	IS	952.32
95	00033406	DOZER, BRIAN	OOPE-	OH	02/02/2024		MW	IS	869.17
95	00033407	NASCO	557990	OH	02/02/2024		MW	IS	1,765.97
95	00033408	POCKET NURSE	1363963-1	OH	02/02/2024		MW	IS	73.76
95	00033409	RICO, MONIQUE	12/04-01/13RICO	OH	02/02/2024		MW	IS	50.24
95	00033410	SADDLEBACK VALLEY UNIFIED SCHO	40639	OH	02/02/2024		MW	IS	315.00
95	00033411	Urban Workshop	10055	OH	02/02/2024		MW	IS	1,100.00
95	00033412	AMAZON	IXGP-1QX1-	OH	02/06/2024		MW	IS	1,642.33
95	00033413	Escobar, Gina	01/09-01/3IESCOB	OH	02/06/2024		MW	IS	51.68
95	00033414	INGARDIA BROS PRODUCE INC	07883013	OH	02/06/2024		MW	IS	277.05
95	00033415	KEENAN AND ASSOCIATES	300548	OH	02/06/2024		MW	IS	3,000.00
95	00033416	NEWPORT MESA UNIFIED SD	78TI0077	OH	02/06/2024		MW	IS	924.06
95	00033417	Ruiz, Aaron	01/11-01/3IRUIZ	OH	02/06/2024		MW	IS	22.27
95	00033418	SECURE LIVE SCAN	14810	OH	02/06/2024		MW	IS	420.00
95	00033419	TOTAL PHARMACY SUPPLY	248072	OH	02/06/2024		MW	IS	3,371.13
95	00033420	UPrinting.com	12047995	OH	02/06/2024		MW	IS	577.13
95	00033421	AMERICAN HEART ASSOCIATION	SCPR157981	OH	02/07/2024		MW	IS	1,650.00
95	00033422	CALIFORNIA TACTIC PATROL	224	OH	02/07/2024		MW	IS	1,540.00
95	00033423	DOCUSIGN INC Lockbox	111100224241	OH	02/07/2024		MW	IS	8,900.00
95	00033424	Eberhart, Laurie	01/16-01/3IEBERH	OH	02/07/2024		MW	IS	88.98
95	00033425	FEDEX	AB28463698	OH	02/07/2024		MW	IS	82.00
95	00033426	INTERMEDIA.NET INC	2402083434	OH	02/07/2024		MW	IS	929.64
95	00033427	MARGARET A. CHIDESTER & ASSOCI	10267-2	OH	02/07/2024		MW	IS	13,960.26
95	00033428	TOTAL PHARMACY SUPPLY	248309	OH	02/07/2024		MW	IS	199.47
95	00033429	AMAZON	1V3Y-M9VF-13XR	OH	02/08/2024		MW	IS	709.22
95	00033430	IRVINE UNIFIED SCHOOL DISTRICT	75TI0111	OH	02/08/2024		MW	IS	159.78
95	00033431	KYOCERA DOCUMENT SOLUTIONS WES	55B2359738	OH	02/08/2024		MW	IS	14.00
95	00033432	OC Janitorial	80518	OH	02/08/2024		MW	IS	3,706.55
95	00033433	ORANGE COUNTY DEPARTMENT OF ED	94TI2811	OH	02/08/2024		MW	IS	329.00
95	00033434	Peterson, Gage	013124PETERSON	OH	02/08/2024		MW	IS	15.64
95	00033435	SMART & FINAL	36-012924	OH	02/08/2024		MW	IS	4,054.42
95	00033436	TOTAL PHARMACY SUPPLY	248214	OH	02/08/2024		MW	IS	193.54
95	00033437	AMAZON	IHWQ-YPY1-G6R4	OH	02/09/2024		MW	IS	629.53
95	00033438	BARNES & NOBLE INC.	4504840	OH	02/09/2024		MW	IS	949.60

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Consolidated Check Register
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Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00033439	V9502609	Brooks, Lauren	OOPE-	OH	02/09/2024	MW	IS	40.00
95	00033440	V9502515	Jasperson, Edward	OOPE-	OH	02/09/2024	MW	IS	43.47
95	00033441	V9500148	NORTHERN OC SELF WC AGENCY	300394	OH	02/09/2024	MW	IS	11,307.00
95	00033442	V9500899	ORANGE COUNTY DEPARTMENT OF ED	94TI2812	OH	02/09/2024	MW	IS	1,316.00
95	00033443	V9504457	RAINBOW DISPOSAL CO INC	0605-001053946	OH	02/09/2024	MW	IS	633.31
95	00033444	V9502606	Soria, Anthony	JAN 1	OH	02/09/2024	MW	IS	7,056.28
95	00033445	V9500071	MICRO CENTER A/R	12918370	OH	02/13/2024	MW	IS	370.58
95	00033446	V9502610	Noone, Jo Ann	OOPE-	OH	02/13/2024	MW	IS	25.00
95	00033447	V9501475	O'REILLY AUTO PARTS	3576138976	OH	02/13/2024	MW	IS	547.32
95	00033448	V9501472	SCHWEERS-GANGA, KRISTA	OOPE-	OH	02/13/2024	MW	IS	42.46
95	00033449	V9501714	SHI INTERNATIONAL CORP	B17870340	OH	02/13/2024	MW	IS	1,123.75
95	00033450	V9500722	STAPLES BUSINESS ADVANTAGE	8073061152	OH	02/13/2024	MW	IS	20.45
95	00033451	V9502011	CORODATA RECORDS MANAGEMENT IN	RS4985353	OH	02/14/2024	MW	IS	71.30
95	00033452	V9500519	GANAHL LUMBER	071644915	OH	02/14/2024	MW	IS	373.33
95	00033453	V9501016	MEDCO SUPPLY COMPANY	IN97289745	OH	02/14/2024	MW	IS	290.29
95	00033454	V9502607	Peterson, Gage	020824PETERSON	OH	02/14/2024	MW	IS	24.12
95	00033455	V9502500	Ruiz, Aaron	020824RUIZ	OH	02/14/2024	MW	IS	17.42
95	00033456	V9502583	Stead, Jennifer	020824STEAD	OH	02/14/2024	MW	IS	20.10
95	00033457	V9502611	Vazirian, Fereshteh	OOPE-	OH	02/14/2024	MW	IS	25.00
95	00033458	V9501269	AMAZON	19HD-PWKX-3Y3F	OH	02/15/2024	MW	IS	33.39
95	00033459	V9500230	AMERICAN HEART ASSOCIATION	SCPR158308	OH	02/15/2024	MW	IS	120.00
95	00033460	V9502472	CHERRY, CHIRISSY	003-2ND	OH	02/15/2024	MW	IS	165.00
95	00033461	V9502568	DiaMedical USA	INV36758	OH	02/15/2024	MW	IS	3,943.49
95	00033462	V9502453	KYOCERA DOCUMENT SOLUTIONS WES	55B2362673	OH	02/15/2024	MW	IS	28.00
95	00033463	V9502233	OCCUPATIONAL HEALTH CENTERS OF	82025071	OH	02/15/2024	MW	IS	76.00
95	00033464	V9503875	OFFICE DEPOT	354199067001	OH	02/15/2024	MW	IS	1,886.98
95	00033465	V9501472	SCHWEERS-GANGA, KRISTA	OOPE-	OH	02/15/2024	MW	IS	22.82
95	00033466	V9502490	Streeter, Phillip	020824STREETER	OH	02/15/2024	MW	IS	16.08
95	00033467	V9501499	TIME WARNER CABLE	126309101020124	OH	02/15/2024	MW	IS	1,770.76
95	00033468	V9502478	ZUNIGA, PAMELA	020824ZUNIGA	OH	02/15/2024	MW	IS	24.12
95	00033469	V9501269	AMAZON	IGMK-FWPX-	OH	02/20/2024	MW	IS	27.53
95	00033470	V9501919	ATKINSON ANDELSON LOYA RUUD &	704907	OH	02/20/2024	MW	IS	2,091.13
95	00033471	V9501401	CDW GOVERNMENT	PK61573	OH	02/20/2024	MW	IS	1,179.65
95	00033472	V9500465	CHEF'S TOYS	4202320	OH	02/20/2024	MW	IS	2,704.74

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Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00033473	CLC	ID THEFT FEB	OH	02/20/2024		MW	IS	40.00
95	00033474	DEPT OF JUSTICE	712137	OH	02/20/2024		MW	IS	448.00
95	00033475	F & M Credit Card	9992	OH	02/20/2024		MW	IS	4,334.25
95	00033476	HOME DEPOT	7033653	OH	02/20/2024		MW	IS	693.34
95	00033477	Jasperson, Edward	OOPE-	OH	02/20/2024		MW	IS	225.00
95	00033478	MEDCO SUPPLY COMPANY	IN97283635	OH	02/20/2024		MW	IS	1,794.13
95	00033479	METROPOLITAN LIFE INSURANCE CO	METLIFE SUPP	OH	02/20/2024		MW	IS	500.40
95	00033480	OFFICE DEPOT	353925778001	OH	02/20/2024		MW	IS	63.23
95	00033481	PEREZ, ALEX	01/08-01/30PEREZ	OH	02/20/2024		MW	IS	93.80
95	00033482	REEP FOR BENEFITS	KAISER FEB	OH	02/20/2024		MW	IS	44,875.26
95	00033483	VERIZON WIRELESS	9955858312	OH	02/20/2024		MW	IS	228.06
95	00033484	VISION SERVICE PLAN	VSP FEB	OH	02/20/2024		MW	IS	765.57
95	00033485	AMAZON	IRL3-6VQG-L9XF	OH	02/21/2024		MW	IS	4,299.20
95	00033486	GANAHL LUMBER	071647034	OH	02/21/2024		MW	IS	3,496.02
95	00033487	Garcia, Valerie	OOPE-	OH	02/21/2024		MW	IS	25.00
95	00033488	MEDICAL DISCOUNT MARKETING	7193	OH	02/21/2024		MW	IS	901.87
95	00033489	WARDS SCIENCE	8815237144	OH	02/21/2024		MW	IS	1,199.56
95	00033490	AMAZON	IFG7-4ITP-JVMW	OH	02/22/2024		MW	IS	927.01
95	00033491	B & H PHOTO	221195172	OH	02/22/2024		MW	IS	1,901.57
95	00033492	HOME DEPOT	7863306	OH	02/22/2024		MW	IS	212.40
95	00033493	INGARDIA BROS PRODUCE INC	07895026	OH	02/22/2024		MW	IS	338.10
95	00033494	MEDCO SUPPLY COMPANY	IN97319235	OH	02/22/2024		MW	IS	720.53
95	00033495	O'REILLY AUTO PARTS	3576-142207	OH	02/22/2024		MW	IS	303.25
95	00033496	SECURE LIVE SCAN	14852	OH	02/22/2024		MW	IS	455.00
95	00033497	AMAZON	ITQG-YCRN-7RLT	OH	02/26/2024		MW	IS	3,378.38
95	00033498	BARNES & NOBLE INC.	4513705	OH	02/26/2024		MW	IS	1,535.44
95	00033499	FIRST-CITIZENS BANK & TRUST CO	44159338	OH	02/26/2024		MW	IS	1,227.46
95	00033500	GANAHL LUMBER	071649752	OH	02/26/2024		MW	IS	3,300.94
95	00033501	GARCIA, VIRIDIANA	022024GARCIA	OH	02/26/2024		MW	IS	10.72
95	00033502	HILTON ANAHEIM	4/4-	OH	02/26/2024		MW	IS	6,239.24
95	00033503	NAGY, ARIANNA	021624NAGY	OH	02/26/2024		MW	IS	20.10
95	00033504	NEWPORT URGENT CARE	155072	OH	02/26/2024		MW	IS	855.00
95	00033505	O'REILLY AUTO PARTS	2672-459457	OH	02/26/2024		MW	IS	51.70
95	00033506	ORANGE COUNTY DEPARTMENT OF ED	030724ESCOBAR	OH	02/26/2024		MW	IS	50.00

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 from 2/1/2024 to 2/29/2024

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95 00033507	V9502616	Pretend City Children's Museum	13879262	OH	02/26/2024		MW	IS	840.00
95 00033508	V9502524	Ramirez, Dr. Brandee	1.2024	OH	02/26/2024		MW	IS	843.60
95 00033509	V9500034	SADDLEBACK VALLEY USD	83TI0671	OH	02/26/2024		MW	IS	509.07
95 00033510	V9501269	AMAZON	IVKX-6CPD-	OH	02/28/2024		MW	IS	388.27
95 00033511	V9502560	Burdge, Izabel	OOPE-	OH	02/28/2024		MW	IS	24.96
95 00033512	V9500465	CHEF'S TOYS	4204387	OH	02/28/2024		MW	IS	82.83
95 00033513	V9502578	Dokes, Annette	01/17-02/14DOKES	OH	02/28/2024		MW	IS	38.86
95 00033514	V9501843	READYREFRESH BY NESTLE	14B0027000850	OH	02/28/2024		MW	IS	260.07

Issued: 179,457.80
95 Bank Total: 179,457.80

Grand Total: 179,457.80

TO: Board of Trustees

FROM: Brian Dozer

DATE: March 7, 2024

SUBJECT: Contract extension and additional funds for Interim CBO

Background and Rationale

We are deep in our search for a new Chief Business Official (CBO) but will need additional services from Mr. Anthony Soria, who has been serving as our Interim CBO. We will unlikely have a new CBO in place by the original target date of April 1, 2024. Additionally, the work that has been required of Tony has been greater than originally forecast. As such, we propose adding 3 weeks to the original consulting agreement (to April 19, 2024) and increasing the funding for the interim work.

Financial Impact

The estimated cost of additional services until a new CBO is hired is \$36,000.

Recommendation

It is respectfully requested that the board of trustees approve the extended agreement for Mr. Soria to serve as Interim CBO until a new CBO is hired.

BOARD UPDATE
March 4, 2024
EMPLOYEE PERSONNEL REGISTER NO. 7 – 2023-2024

It is recommended that the Board approve the following personnel actions:

EMPLOYMENT:

Name: Abeer Atashi
Position: Substitute Teacher
Program: Educational Services
Location: All Sites
Effective: Pending new hire processing

Name: Valerie Garcia
Position: College and Career Specialist
Program: Student Services
Location: Back Bay H.S.
Early College H.S.
Effective: February 23, 2024

Name: Arthur Martinez
Position: Substitute Teacher
Program: Educational Services
Location: All Sites
Effective: March 4, 2024

RESIGNATION:

Name: Grace Lyle
Position: Teacher
Program: Medical Careers & Health Systems
Location: Estancia H.S.
Effective: February 29, 2024

**TERMINATION OF
EMPLOYMENT:**

Name: Andrew Banua
Position: College and Career Specialist
Program: Student Services
Location: Beckman H.S.
Effective: February 26, 2024

Brian K. Dozer

Coastline ROP
Travel/Conference Report
Board Meeting
March 14, 2024

Name	Date(s)	Destination	Purpose	Amount
Viridiana Garcia, Career Specialist Tustin Unified School District	February 7, 2024	Anaheim, CA	2024 OC Counselor Symposium	\$339.72
Arianna Nagy, Career Specialist Newport-Mesa Unified School District	February 7, 2024	Anaheim, CA	2024 OC Counselor Symposium	\$349.01
Gina Escobar, Teacher on Special Assignment (TOSA), Presidio Campus	March 7, 2024	Costa Mesa, CA	OCDE - Co-Teaching for Administrators	\$50.00
Jeanne Bennett, Manager, IT Presidio Campus	March 7 – March 8, 2024	Sacramento, CA	Aeries Conference	\$3,351.50
Aurelia Roman, Student Information Specialist IT	March 7 – March 8, 2024	Sacramento, CA	Aeries Conference	\$3,291.50
Brian Dozer, Superintendent Presidio Campus	March 20, 2024	Irvine, CA	ACSA/OCSBA Joint Dinner Event	\$57.55
Krista Schweers-Ganga, Director Ed. Services Presidio Campus	March 20, 2024	Irvine, CA	ACSA/OCSBA Joint Dinner Event	\$57.55
Rosa Burns, Instructor, Presidio Campus	April 4 – April 6, 2024	Anaheim, CA	Cal HOSA State Leadership Conference	\$667.66
Rachel Friedman, Instructor, Presidio Campus and Creekside High School	April 4 – April 6, 2024	Anaheim, CA	Cal HOSA State Leadership Conference	\$667.66
Kathleen Rabbitt, Instructor, Estancia High School	April 4 – April 6, 2024	Anaheim, CA	Cal HOSA State Leadership Conference	\$667.66
Stephen Moreno, Instructor, Estancia High School	April 4 – April 6, 2024	Anaheim, CA	Cal HOSA State Leadership Conference	\$667.66
Lina Fernandez, Instructor, Presidio Campus	April 19 – April 20, 2024	San Francisco, CA	CADAT/CDAA Joint Annual Conference	\$1,064.20
Rosa Burns, Instructor, Presidio Campus	April 19 – April 20, 2024	San Francisco, CA	CADAT/CDAA Joint Annual Conference	\$1,493.23
Krista Schweers-Ganga, Director Ed. Services Presidio Campus	June 24, 2024 through July 10, 2024	Virtual	AI & Education Bootcamp Summer 2024	\$74.99
Total				\$12,799.89