

**COASTLINE ROP  
REGULAR BOARD MEETING  
Minutes  
August 17, 2023**

The Board of Trustees of Coastline ROP met in regular session on August 17, 2023, in the Boardroom at 2985 Bear Street, Costa Mesa, California. The meeting was called to order at 9:33 a.m. by Suzie Swartz.

<u>Present Members</u>	<u>Other</u>		
Suzie Swartz	Brian Dozer	Ulises Garcia	Kasey Eckels
Lauren Brooks	Krista Ganga	Jimmy Newton	Olu Banmeke
Lynn Davis	Sesar Morfin	Alita Salazar	James Piccola
	Izzy Burdge	Kim Thomason	

Updated Attendance

Krista Weigand was updated to present at 9:39 a.m.

**ADOPTION OF  
AGENDA**

It was moved by Member Brooks, seconded by Member Davis, to adopt the agenda as presented. Motion carried 3-0.

**SUPERINTENDENT'S  
REPORT**

Dr. Dozer greeted Vice President Swartz, Trustees, Steering Committee Members, and guests and welcomed all to the 2023-2024 school year! Dr. Dozer announced Presidio campus starts classes next week. Dr. Dozer welcomed our 16 new employees to the Coastline ROP team and said he looks forward to a great school year.

The opening staff meeting was held last week at Mason Park. SchoolsFirst generously sponsored the food for the picnic. It was a wonderful opportunity for everyone to get to know each other, meet new staff, teachers, and career specialists, and to share a few items from our strategic plan. Service awards were presented to three of our employees. Dr. Dozer acknowledged publicly and thanked the following:

- Ms. Grace Waldner, for 5 years of service to our students. Ms. Waldner teaches our Computer Graphics courses at Portola High School;
- Ms. Ali Jeske, who teaches Sports Medicine and Athletic Training at Laguna Hills High School, and has been with Coastline ROP for 10 years; and
- Mr. Alex Perez, our Instructional Support Specialist, and all-around media guru, has dedicated 20 years to our mission.

Dr. Dozer was happy to announce that Coastline ROP has secured a new sustainability career exploration experience for next summer with our partners at CEO Leadership Alliance and Irvine Ranch Water District. This will offer high school students the opportunity to complete an internship at IRWD for the first time ever. The first year will consist of a cohort of 12 students, preferably rising seniors, and will hopefully lead to opportunities for apprenticeships the following

summer (2025) at IRWD. This is very exciting for the students and will be part of what he hopes is a much larger initiative around sustainability for the students.

This summer Coastline ROP re-launched its adult education fee-based courses. CNA and EMT classes were offered and went very well. Nine of the 10 enrollees in CNA completed the course and all 9 passed the state certification exam. Six of the 7 EMT enrollees completed the class. Dr. Dozer believes this was a great re-start. Coastline ROP plans to offer both classes again in the Fall and Spring.

Also in the adult education world, Coastline ROP is working with the two adult education consortia that cover the four districts to submit applications for the English Language Learner Healthcare Pathway Grants. Coastline ROP is planning to offer three courses: EMT, CNA, and pharmacy technician, as they are classes they already teach for ROP students, and they will be partnering with other consortia members to provide ESL classes as part of the pathway. Dr. Dozer thanked Dr. Olu Banmeke for his work heading up these efforts.

In other grant news, the RFA for CTEIG 9 was released last week and Dr. Dozer has sent a request to the steering committee to borrow 10% of the JPA's ADA for the grant application. Dr. Krista Schweers-Ganga will write the application. The RFA for the Strong Workforce Program Round 6 will be released on August 25. Coastline ROP will be meeting with steering committee members in the next couple of weeks to discuss priorities for the application.

On the legislative front, Coastline ROP received an update from School Services on AB 377 (Muratsuchi), which would combine the SWP and CTEIG grant funds. After much discussion, Assemblymember Muratsuchi made the decision to amend AB 377 to remove the proposal to consolidate the K-12 SWP and the CTEIG program as the Department of Finance continues to be firmly opposed and Coastline ROP believes the bill would be vetoed by the Governor in its present form. Coastline ROP will be submitting amendments to Senate Appropriations to remove those portions of the bill so that the remaining bill would establish the workgroup to study ways to improve the CTEIG program. Coastline ROP believes that the recommendations that would come out of the workgroup will have real value in ongoing support for K-12 CTE.

Last Spring the Board of Trustees approved the creation of a new video by Dr. Kevin Fleming. Dr. Dozer was happy to share the final video with the board for the first time.

Coastline ROP is very pleased with the video, and it will be featured starting August 18th on the front page of its website. The marketing task force has developed a plan to distribute the video to all district and high school partners, career specialists, teachers, media

outlets, community partners, social media, and high school TV stations.

Staying on the topic of marketing, on July 1 Coastline ROP launched its new website at [Coastlinerop.org](http://Coastlinerop.org). Dr. Dozer thanked the board for approving the funding for the project; and thanked Trustee Barto for her help with some of the back-end issues they faced at the launch.

In closing, Dr. Dozer expressed his excitement for the next school year as Coastline ROP continues to push into new areas and offer new courses and programs. Coastline ROP will not lose sight of its goal to raise awareness of the fact that ROP and CTE classes can benefit every student, for, as Dr. Fleming states in his book, "Our world has changed. The one-way-to-win philosophy is no longer the only way to win. One size does not fit all...one size fits a few...it is the new truth which must be discussed and understood." Coastline ROP could not do that without the board's guidance and support. Thank you very much!

## **EDUCATIONAL SERVICES' REPORT**

Dr. Schweers-Ganga was happy to introduce Dr. Olukayode Banmeke, Coastline ROP's new administrator. Olu is an experienced K16 educator with over 20 years of school administration and classroom teaching experience across the United States and overseas at the K12 and college levels. He is an alum of the United Air Force Leadership Academy and was named the 2013 Maryland Association of Science Teachers Teacher of the Year. His educational leadership and instructional design background make him an excellent fit for Coastline ROP's commitment to providing students with hands-on, real-world learning experiences. Welcome Olu!

It's August, which means we're off to the start of another school year! As of today, we've had two first days of school. James Piccola and Olu Banmeke have been working diligently to ensure our new teachers are ready to meet students.

Krista was excited to announce the approval of Coastline ROP's first UC Approved Honors Courses – Automotive Technology Advanced at Irvine High School and AP Studio Art 2D at Corona del Mar High School. Honors CTE courses provide a rigorous and enriched learning experience, helping students stand out by showcasing their dedication to their chosen career path and ability to excel in challenging environments. She was pleased to share that her efforts will be directed toward securing similar honors approvals for the following courses -

- Broadcast News
- Computer Graphics ADV
- Media Arts Advanced
- Body Systems and Disorders
- C N A
- MLR II

- Pharmacy Tech
- Sports Med Adv
- Culinary Arts ADV
- EMT

On Monday, August 14th, Coastline ROP welcomed their new teachers and a few year-two teachers at the New Teacher Orientation. Then on Tuesday, new and returning teachers had a day of professional development at the Halecrest Community Center in Costa Mesa. On Friday, the career specialists had their annual kickoff at the Presidio site to prepare for the new school year. Thank you to the entire educational services department for all the planning and facilitation that went into these meetings.

Summer school was a great success this year; Krista reviewed some of the learning experiences that occurred –

- Cyber Forward again introduced students to the captivating realm of cybersecurity.
- Professional Internships were offered again in IUSD, exposing students to careers at UCI and University Lab Partners.
- Medical Innovations Research and Entrepreneurship (MIRE) held its summer session, allowing students to tackle real-world issues. As usual, Coastline ROP had winning students presenting their "pitch" to industry professionals.
- Careers in Artificial Intelligence returned this summer to expose students to various exciting careers in this field, such as Prompt Engineering.
- Multimedia Communications Design returned to TUSD for the summer with an addition of the Advanced Media Arts Portfolio class, providing students with a comprehensive overview of the digital media arts.
- Another new class was offered in TUSD this summer – Small Business Bootcamp, which allowed students to explore entrepreneurship, general business practices, and personal branding.
- Lastly, NMUSD was not to be left out of summer enrichment! New this year for Newport Mesa was a summer wheel course that introduced the CTE pathways at Estancia High School for incoming freshmen. These students explored the engineering, construction, and digital video media arts programs fostering connections with the campus and their future instructors.

Krista and Coastline ROP are excited about the start of the new school year and what it holds for the students and the organization. Embracing the promise of 365 new days and 365 new chances, Coastline ROP pledged its commitment to excellence and innovation.

**ELECTION OF CLERK**

It was moved by Member Davis, seconded by Member Weigand, to approve appointment of Member Brooks from IUSD as Clerk. Motion carried 4-0.

**BOARD MEETING  
CALENDAR 2023**

It was moved by Member Brooks, seconded by Member Davis, to move the Thursday, September 14, 2023, meeting to Wednesday, September 13, 2023. Motion carried 4-0.

It was moved by Member Davis, seconded by Member Brooks, to hold a Special Closed Session meeting on Thursday, August 24, 2023, at the Presidio campus at 10:00 a.m. Motion carried 4-0.

**2023-2024 REVISED  
INTERAGENCY  
AGREEMENTS FOR  
ROP SERVICES**

It was moved by Member Brooks, seconded by Member Weigand, to approve the revised schedule of classes for Irvine, Newport-Mesa, Saddleback Valley, and Tustin Unified School Districts. Motion carried 4-0.

**SALARY  
ADJUSTMENT**

It was moved by Member Davis, seconded by Member Weigand, to approve an adjustment to the salaries for identified employees. Motion carried 4-0.

**BOARD POLICY/  
ADMINISTRATIVE  
REGULATION-BP4161,  
BP 4261, BP 4361, AR  
4161.1, AR 4261.1, AR  
4361.1 PERSONAL  
ILLNESS/INJURY  
LEAVE (ALL  
PERSONNEL)**

It was moved by Member Davis, seconded by Member Weigand, to approve revision of AR 4161.1, AR 4261.1, AR 4361.1. Personal Illness/Injury Leave (All Personnel). Motion carried 4-0.

**BOARD POLICY/  
ADMINISTRATIVE  
REGULATION-BP4161,  
BP 4261, BP 4361, AR  
4161.2, AR 4261.2, AR  
4361.2 PERSONAL  
LEAVE (ALL  
PERSONNEL)**

It was moved by Member Davis, seconded by Member Brooks, to approve revision of AR 4161.2, AR 4261.2, AR 4361.2. Personal Leave (All Personnel). Motion carried 4-0.

**BOARD POLICY/  
ADMINISTRATIVE  
REGULATION-BP4161,  
BP 4261, BP 4361, AR  
4161.8, AR 4261.8, AR  
4361.8 FAMILY CARE  
AND MEDICAL LEAVE  
(ALL PERSONNEL)**

It was moved by Member Brooks, seconded by Member Davis, to approve revision of AR 4161.8, AR 4261.8, AR 4361.8. Family Care and Medical Leave (All Personnel). Motion carried 4-0.

**BOARD BYLAW  
BB9100  
ORGANIZATION**

It was moved by Member Davis, seconded by Member Weigand, to approve revision of BB 9100, Organization. Motion carried 4-0.

**BOARD BYLAW 9110,  
TERMS OF OFFICE**

It was moved by Member Davis, seconded by Member Weigand, to approve revision of BB 9110, Terms of Office. Motion carried 4-0.

**BOARD BYLAW 9322,  
AGENDA/MEETING  
MATERIALS**

It was moved by Member Davis, seconded by Member Brooks, to approve revision of BB 9322, Agenda/Meeting Materials. Motion carried 4-0.

**INVENTORY  
DELETION REPORT  
RELATED TO HBUHSD  
WITHDRAWAL**

It was moved by Member Davis, seconded by Member Brooks, to approve the Inventory Deletion Report related to HBUHSD withdrawal. Motion carried 4-0.

**CONSENT CALENDAR**

It was moved by Member Brooks, seconded by Member Davis, to remove two Adobe Max 2023 conference requests in Los Angeles, CA for October from the travel conference report. Motion carried 4-0.

It was moved by Member Davis, seconded by Member Weigand, to approve the Consent Calendar as presented. Motion carried 4-0.

- Minutes from June 15, 2023, Board of Trustees meeting
- Minutes from July 20, 2023, Special Board of Trustees Meeting
- Ratification of purchase order and change order report – June 1, 2023 – July 31, 2023
- Ratification of check report – June 1, 2023 – July 31, 2023
- Lease Agreement between NMUSD and Coastline ROP for the Presidio Site
- Sub-Agreement for round 5 of the K12 SWP Pathway Coordinator Grant
- Gift Register
- Agreement between OC Janitorial and Coastline ROP
- Agreement between Ontario Refrigeration and Coastline ROP
- 2023-2024 ACSA membership renewal for Superintendent Dozer
- MOU between CyberForward and Coastline ROP Summer 2023
- Margaret A. Chidester & Associates and Coastline ROP Retainer Agreement 2023-2024
- Career Technical Education JPA Letter of Agreement to Participate 2023-2024
- Orange County Superintendents of Schools MOU for Teacher Credentialing sites
- Personnel Register #1 – 2023-2024 (Approval of employee appointments, release, retirements, terminations, leaves,


transfers, promotions, stipends, additional/overtime assignments)

- English Language Learner Waiver Teacher Report
- Ratification/Approval of travel conference report

## ADJOURNMENT

It was moved by Member Brooks, seconded by Member Weigand, to adjourn the meeting. Motion carried 4-0.

The meeting adjourned at 10:19 a.m.

  
Clerk/Secretary