



COASTLINEROP

1001 Presidio Square, Costa Mesa CA 92626

BOARD OF TRUSTEES

AGENDA

September 13, 2023

9:00 a.m. Closed Session

9:30 a.m. Open Session

Participating School Districts: Irvine / Newport-Mesa / Saddleback Valley / Tustin Unified

Board of Trustees: Lauren Brooks / Michelle Barto / Suzie Swartz / Lynn Davis



TO: Board of Trustees
FROM: Brian Dozer
DATE: September 6, 2023
SUBJECT: Board Package

Enclosed are the agenda and supporting materials for the Wednesday, September 13, 2023, regular Board of Trustees meeting. Closed session will begin at 9:00 a.m. and open session is scheduled to begin at 9:30 a.m.

I look forward to seeing you at the meeting.

Enclosure

COASTLINE ROP

Irvine Unified School District, 5050 Barranca Pkwy., Irvine, CA 92604

**BOARD OF TRUSTEES
Wednesday, September 13, 2023
9:00 a.m. Closed Session
9:30 a.m. Open Session**

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings may be recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

- 2. ROLL CALL:** Michelle Barto, President _____
- Suzie Swartz, Vice President _____
- Lauren Brooks, Clerk _____
- Lynn Davis, Member _____

Coastline ROP: Brian Dozer, Superintendent
Krista Schweers-Ganga, Director of Educational Services
Sesar Morfin, Chief Business Official

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

- 4. CLOSED SESSION** **Discussion**
 - A. Public Employee Evaluation: Superintendent (Government Code §54957)
 - B. Public Employee Evaluation: (Government Code §54957)
 - C. Public Employee Employment/Discipline/Dismissal/Release (Government Code §54957)
 - D. Public Employment: Chief Business Official (Government Code §54957)

- 5. RECONVENE IN OPEN SESSION** **Discussion**
 - A. Reporting out of Closed Session

6. PLEDGE OF ALLEGIANCE

7. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

8. PUBLIC COMMENTS – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

INFORMATION ITEMS

- 9. SUPERINTENDENT’S REPORT – Brian Dozer**
- 10. EDUCATIONAL SERVICES’ UPDATE – Krista Schweers-Ganga**

DISCUSSION/ACTION ITEMS

- 11. **Board Meeting Date/Time Changes** **Discussion/Action**
 Motion by_____ Seconded by_____ Vote_____

- 12. **Strategic Goals for 2023-2024** **Discussion/Action**
 Recommend the Board approve the revised Strategic Goals for 2023-2024.
 Motion by_____ Seconded by_____ Vote_____

- 13. **Contract for Chief Business Official** **Discussion/Action**
 Recommend the Board approve the contract for Chief Business Official.
 Motion by_____ Seconded by_____ Vote_____

- 14. **2022-2023 Unaudited Actuals Financial Report** – Recommend **Discussion/Action**
 the Board approve the 2022-2023 Unaudited Actuals Financial Report.
 Motion by_____ Seconded by_____ Vote_____

- 15. **Actuarial Study of Retiree Health Liabilities** **Discussion/Action**
 Recommend the Board approve the Actuarial Study of Retiree Health Liabilities prepared by Total Compensation Systems, Inc.
 Motion by_____ Seconded by_____ Vote_____

- 16. **Course Outline for AP Studio Art 2D** **Discussion/Action**
 Recommend the Board approve the Course Outline for AP Studio Art 2D.
 Motion by_____ Seconded by_____ Vote_____

RESOLUTION CONSENT CALENDAR

Action

All matters listed under the Resolution Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and removed from the Resolution Consent Calendar.

It is recommended the Board approve:

- 17. **Resolution #1/2023-2024: Budget Adjustment**
 Motion by_____ Seconded by_____ Vote_____

 Votes:
 - Member Barto _____
 - Member Swartz _____
 - Member Brooks _____
 - Member Davis _____

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 18. [Minutes from August 17, 2023](#), Board of Trustees meeting
- 19. [Minutes from August 24, 2023](#), Board of Trustees special closed meeting
- 20. [Ratification of check report](#) ending August 31, 2023
- 21. [Ratification of purchase order](#) and change order report – August 1, 2023 - August 31, 2023
- 22. [Ratification of Inventory Deletion](#) Report
- 23. [Coastline ROP staff roster](#) for 2023-2024
- 24. [English language learner waiver](#) teacher roster
- 25. [Personnel Register #2](#) – 2023-2024 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 26. [Approval/Ratification of travel](#) conference report

Motion by _____ Seconded by _____ Vote _____

NEW BUSINESS

Information

ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____ at ____ a.m.

Next Scheduled Meeting: October 19, 2023

**COASTLINE ROP
2023 BOARD CALENDAR**

January 19	(3 rd Thursday)	- Board Meeting
February 16	(3 rd Thursday)	- Board Meeting Textbook Inventory
March 9	(2 nd Thursday)	- Board Meeting Interim Budget Review 2022-23 Coastline ROP Priorities Update
April 20	(3 rd Thursday)	- Board Meeting
May 18	(3 rd Thursday)	- Board Meeting Review Superintendent's Evaluation Process Employ Summer Semester Staff
June 15	(3 rd Thursday)	- Board Meeting Public Hearing for 2023-2024 Budget Adopt 2023-2024 Budget Authorize Superintendent to Approve Travel and Conferences 2023-2024 School Calendar Discussion of Superintendent's Evaluation Interagency Agreements Appendix A for 2023-2024
July 20 9:00 a.m.	(3 rd Thursday)	- Special Meeting – Closed Session
August 17	(3 rd Thursday)	- Board Meeting Administrative Contract Extensions Board Input for 2023-2024 Coastline ROP Priorities
August 24 10:00 a.m.	(4 th Thursday)	- Special Meeting – Closed Session
September 13	(2 nd Wednesday)	- Board Meeting Superintendent's Evaluation 2022-2023 Unaudited Actuals Report
October 19	(3 rd Thursday)	- Board Meeting
November 16	(3 rd Thursday)	- Board Meeting
December 14	(2 nd Thursday)	- Organizational Meeting Audit Report Interim Budget Review

Meeting Time: 9:30 a.m.

Board approved: 12/15/2022; rev. 5/18/2023; rev. 6/15/2023; rev. 8/17/2023.

TO: Board of Trustees

FROM: Brian Dozer

DATE: September 7, 2023

SUBJECT: Strategic Goals for 2023-2024

The Strategic Goals were presented to the Board of Trustees on August 17, 2023. Based on suggestions from the board, the revised Strategic Goals are attached and I will provide a brief presentation for all attendees at the September 13 board meeting.

It is respectfully requested that the Board of Trustees approve the Strategic Goals for 2023-2024.

TO: Board of Trustees

FROM: Brian Dozer

DATE: September 6, 2023

SUBJECT: Contract for Chief Business Official

Coastline ROP has selected a new Chief Business Official, effective September 18, 2023. It is respectfully requested the Board of Trustees approve the contract for LeAnn Zayasbazan, as Chief Business Official from September 18, 2023, through June 30, 2026.

TO: Board of Trustees

FROM: Sesar Morfin

DATE: September 5, 2023

SUBJECT: 2022-2023 Unaudited Actuals Financial Report

Presented for approval is the 2022-2023 unaudited actuals financial report. The report, prepared in accordance with Education Code 41010, is due to the Orange County Department of Education by September 15th.

Fiscal Summary 2022-2023

The 2022-2023 year was another challenging year given the ongoing economic conditions that we have all faced and the uncertainties those conditions presented. Despite all these uncertainties, Coastline was able to have a very successful year.

In terms of revenue, the major revenue sources that the ROP received are the cost per section fee that each district paid as well as the reimbursements that we received from those districts which employed career specialists per the joint powers agreement (JPA) that is in place with Coastline and our partner districts. Other revenue sources include several one-time grant funds. This includes rounds 6 and 7 of the CTEIG grant, rounds 2,3, and 4 of the K12 SWP grant, rounds 3 and 4 of the K12 SWP Pathway Coordinator grant, and the CTE Teach grant. This was a historical year in terms of the amount of grant funds that were secured. This funding allowed the ROP to make significant investments within our classrooms in terms of highly specialized equipment and supplies. In addition to the grant funds, the ROP received a small amount of revenue from other sources. These sources include interest income, donations for student showcase awards and scholarships, refunds and/or rebates, and other miscellaneous reimbursements due to the ROP.

The other major revenue source that the ROP received was Covid-19 relief monies. As a part of the 2021-22 budget, we received approximately \$7.6 million. These funds need to be used for the purposes of providing in-person instruction for any pupil participating in in-person instruction, including, but not limited to, COVID-19 testing, cleaning and disinfection, personal protective equipment, ventilation and other school site upgrades necessary for health and safety, salaries for certificated or classified employees providing in-person instruction or services, devices and connectivity, social and mental health support services provided in conjunction with in-person instruction, and costs associated with increases in the amount of instructional time provided to students. These funds needed to be spent by June 30, 2023, and the ROP has now spent these funds in full.

Coastline ROP
2022-23 Unaudited Actuals Financial Report

One challenge that the ROP faced this year was low student enrollment in several of our after-bell courses. In order to offer these courses to not impact students and given the availability of Covid-19 relief money, the ROP funded the cost of these under-enrolled courses on behalf of our districts. Due to this arrangement, there was no impact on our overall revenue that we receive from our districts for the classes they offer. In addition, several of our districts added new classes this year which helped to generate slightly higher revenue than expected.

Lastly, the ROP agreed to reduce the cost per section fee for our partner districts this year. This was done to utilize a portion of the Covid-19 relief monies in a manner that would best benefit our students.

Revenue	Estimated Actuals	Unaudited Actuals	Difference
ROP District Funding	4,380,347	4,368,639	(11,708)
Covid-19 Relief Funding	2,330,459	2,330,459	0
Grant Funding	1,905,594	1,822,452	(83,142)
Other State Funding and Local Income	569,821	571,734	1,913
Total	9,186,221	9,093,284	(92,937)

The ROP recognized approximately \$9.1 million in revenue for the year and that amount was approximately \$92,937 less than projected at the time the estimated actuals report was prepared in June 2023. The decrease in revenue is due to several factors. The first factor is the fact that actual expenditures came in less than projected for our career specialists. Since our districts reimburse us for actual expenditures, lower than expected expenditures resulted in lower-than-expected revenues. The second factor was lower than expected grant expenditures for the Career Technical Education Incentive Grant (CTEIG) and the K12 Strong Workforce Program Grant (SWP). Since the ROP can only recognize grant revenue for actual expenditures incurred, the actual revenue was less than projected. This unspent grant revenue will be recognized as revenue in the 2023-2024 year as will the associated expenditures. An offsetting factor to this reduction in revenue was that the net change in the value of investments was lower-than-expected. GASB 31 requires us to report the net change in the value of investments that we hold with the Orange County Treasurer's Office. This year was especially challenging given the volatile economic environment. Due to this environment, the ROP recognized a loss in the value of our investment of approximately \$83,000, which was considerably less than what was anticipated which helped to offset the reduction in revenue.

Coastline ROP
2022-23 Unaudited Actuals Financial Report

Below is a summary of expenditures for the 2022-2023 year:

Expenditures	Estimated Actuals	Unaudited Actuals	Difference
ROP	5,166,064	5,163,337	2,727
Covid-19 Relief Funding	1,040,569	1,006,762	33,807
Grants	1,905,594	1,822,452	83,142
Other State Funding and Local Income	<u>406,738</u>	<u>285,784</u>	<u>120,954</u>
Total	8,518,965	8,278,335	240,630

Total expenditures for the year were approximately \$8.3 million, which was approximately \$240,630 less than projected at the time the estimated actuals report was prepared in June 2023.

Of the decrease in expenditures, \$33,807 was associated with expenses associated with our Covid-19 funding relief monies. The decrease is due to lower-than-expected general operational expenditures (supplies, travel, etc.). Additionally, actual grant expenditures were lower-than-expected. As mentioned above, the offsetting revenue associated with these expenditures was also decreased. Both the revenue and associated expenditures will be recognized in the 2023-2024 year. Lastly, expenditures associated with our lottery monies were also lower than anticipated.

Overall Projection	Estimated Actuals	Unaudited Actuals	Difference
Revenue	9,186,221	9,093,284	(92,937)
Expenses	<u>8,518,965</u>	<u>8,278,335</u>	<u>240,630</u>
Total	667,256	814,949	147,693

The ROP expected to have a surplus of approximately \$667,256 and our actual surplus was approximately \$814,949 or \$147,693 more than expected. This surplus is due primarily to the decision to fund all our general fund operational expenditures for the 2022-2023 year with the Covid-19 relief monies. This decision was made because all our general fund operating expenditures are for the purpose of providing in-person instruction for any pupil participating in in-person instruction which is consistent with the intent of these monies. The Covid-19 relief monies have now been spent in full and the ROP will work closely with our board to identify ways in which to spend our general fund reserve monies which provide the best benefit to our partnering districts.

Our unaudited year-end financial report indicates an excess of revenue over expenses of \$814,949, giving us an ending general fund balance (reserves) of \$6,410,682 as of June 30, 2023.

Coastline ROP
2022-23 Unaudited Actuals Financial Report

General Fund Reserves - Ending Fund Balance June 30, 2022

On July 1, 2022, the ROP's beginning fund balance was \$5,595,733. The unaudited ending fund balance as of June 30, 2023, is \$6,410,682. The ending fund balance components are:

General Fund

Nonspendable	
Nonspendable Revolving Cash	10,000
Prepaid Expenses	126,765
Unassigned	
Unassigned/Unappropriated	5,834,715
Reserve for Economic Uncertainties	250,000
Distinguished Student Recognition	7,496
Hurley & Hass MET	5,800
Assigned/Restricted	
CalWorks	9,527
Newport-Mesa USD Lottery	88,224
Tustin USD Lottery	<u>78,155</u>
 Total Reserves, Ending Fund Balance	 <u>6,410,682</u>

Special Reserve Fund for Post-Employment Benefits

In April of 2021, the Board of Trustees authorized the establishment of a section 115 trust fund for the purposes of funding our long term OPEB liabilities. The funds which were deposited in Fund 20 were transferred to the newly established section 115 trust fund in June 2021. The total transfer amount was \$25,846. The Board of Trustees authorized that we increase the annual contribution amount into this fund from \$5,000 to \$10,000 beginning in the 2021-22 year. The goal of this new fund is to generate additional earnings from this unique investment vehicle which will ultimately reduce our long-term liability associated with these benefits. The ending fund balance in this account as of June 30, 2023, was approximately \$44,364.

It is respectfully requested that the Board of Trustees approve the 2022-2023 Unaudited Actuals Financial Report.

Enclosures

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2022-23 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the JPA pursuant to Education Code sections 41023 and 42100.

Signed: _____ Date of Meeting: Sep 13, 2023
Clerk / Secretary of the JPA Governing Board
(Original signature required)

To the Superintendent of Public Instruction:

2022-23 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code sections 41023 and 42100.

Signed: _____ Date: _____
County Superintendent/Designee
(Original signature required)

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

For JPA:

Howard Marinier
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REQUEST FOR AN APPROVED INDIRECT COST RATE:

JPA's do not receive an approved indirect cost rate unless specifically requested.

Y Do you want an approved indirect cost rate for use with 2024-25 programs? (Yes/No)

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,125,352.26	1,547,464.00	-50.5%
4) Other Local Revenue		8600-8799	5,967,931.37	6,202,007.00	3.9%
5) TOTAL, REVENUES			9,093,283.63	7,749,471.00	-14.8%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	2,421,610.94	2,204,587.00	-9.0%
2) Classified Salaries		2000-2999	1,667,820.54	1,620,606.00	-2.8%
3) Employee Benefits		3000-3999	1,466,396.95	1,574,233.00	7.4%
4) Books and Supplies		4000-4999	833,664.17	1,274,399.00	52.9%
5) Services and Other Operating Expenditures		5000-5999	1,383,588.51	1,383,194.00	0.0%
6) Capital Outlay		6000-6999	505,254.01	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			8,278,335.12	8,057,019.00	-2.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			814,948.51	(307,548.00)	-137.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			814,948.51	(307,548.00)	-137.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,595,733.38	6,410,681.89	14.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,595,733.38	6,410,681.89	14.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,595,733.38	6,410,681.89	14.6%
2) Ending Balance, June 30 (E + F1e)			6,410,681.89	6,103,133.89	-4.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	10,000.00	10,000.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	126,765.10	0.00	-100.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,527.40	9,527.40	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	166,379.00	90,041.00	-45.9%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	250,000.00	250,000.00	0.0%
Unassigned/Unappropriated Amount		9790	5,848,010.39	5,743,565.49	-1.8%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	8,146,488.17		
1) Fair Value Adjustment to Cash in County Treasury		9111	(83,073.59)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	10,000.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
3) Accounts Receivable		9200	841,077.51		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	126,765.10		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			9,041,257.19		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	432,030.81		
2) Due to Grantor Governments		9590	8,180.44		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	2,190,364.05		
6) TOTAL, LIABILITIES			2,630,575.30		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(must agree with line F2) (G10 + H2) - (I6 + J2)			6,410,681.89		
FEDERAL REVENUE					
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Pass-Through Revenues from					
Federal Sources		8287	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	570,132.44	1,257,605.00	120.6%
Drug/Alcohol/Tobacco Funds	6695	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,555,219.82	289,859.00	-88.7%
TOTAL, OTHER STATE REVENUE			3,125,352.26	1,547,464.00	-50.5%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	220,568.98	180,000.00	-18.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	63,170.35	0.00	-100.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
In-District Premiums/Contributions		8674	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.0%
All Other Local Revenue		8699	1,313,121.43	1,435,631.00	9.3%
Tuition		8710	5,464.01	39,000.00	613.8%
All Other Transfers In		8781-8783	4,365,606.60	4,547,376.00	4.2%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
ROC/P Transfers					
From Districts or Charter Schools	6360	8791	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			5,967,931.37	6,202,007.00	3.9%
TOTAL, REVENUES			9,093,283.63	7,749,471.00	-14.8%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	1,860,980.23	1,674,485.00	-10.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	367,028.39	334,079.00	-9.0%
Other Certificated Salaries		1900	193,602.32	196,023.00	1.3%
TOTAL, CERTIFICATED SALARIES			2,421,610.94	2,204,587.00	-9.0%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	11,974.39	0.00	-100.0%
Classified Support Salaries		2200	572,606.51	593,321.00	3.6%
Classified Supervisors' and Administrators' Salaries		2300	577,467.95	563,619.00	-2.4%
Clerical, Technical and Office Salaries		2400	475,041.13	457,818.00	-3.6%
Other Classified Salaries		2900	30,730.56	5,848.00	-81.0%
TOTAL, CLASSIFIED SALARIES			1,667,820.54	1,620,606.00	-2.8%
EMPLOYEE BENEFITS					
STRS		3101-3102	604,163.95	700,085.00	15.9%
PERS		3201-3202	358,571.53	420,354.00	17.2%
OASDI/Medicare/Alternative		3301-3302	73,151.61	57,574.00	-21.3%
Health and Welfare Benefits		3401-3402	307,296.73	313,929.00	2.2%
Unemployment Insurance		3501-3502	22,552.17	2,214.00	-90.2%
Workers' Compensation		3601-3602	87,749.93	67,359.00	-23.2%
OPEB, Allocated		3701-3702	12,911.03	12,718.00	-1.5%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,466,396.95	1,574,233.00	7.4%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	79,127.70	10,500.00	-86.7%
Books and Other Reference Materials		4200	680.64	0.00	-100.0%
Materials and Supplies		4300	330,390.66	686,511.00	107.8%
Noncapitalized Equipment		4400	423,465.17	577,388.00	36.3%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			833,664.17	1,274,399.00	52.9%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	60,669.15	303,495.00	400.2%
Dues and Memberships		5300	23,849.63	66,581.00	179.2%
Insurance		5400-5450	172,398.32	172,842.00	0.3%
Operations and Housekeeping Services		5500	69,145.35	65,913.00	-4.7%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	146,254.46	137,205.00	-6.2%

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	870,237.88	591,670.00	-32.0%
Communications		5900	41,033.72	45,488.00	10.9%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,383,588.51	1,383,194.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	505,254.01	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			505,254.01	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments					
To Districts or Charter Schools	6500	7221	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.0%
ROC/P Transfers of Apportionments					
To Districts or Charter Schools	6360	7221	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			8,278,335.12	8,057,019.00	-2.7%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: Special Reserve Fund		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: Special Reserve Fund		7612	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2022-23 Unaudited Actuals	2023-24 Budget	Percent Difference
A. REVENUES					
1) LCFE Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,125,352.26	1,547,464.00	-50.5%
4) Other Local Revenue		8600-8799	5,967,931.37	6,202,007.00	3.9%
5) TOTAL, REVENUES			9,093,283.63	7,749,471.00	-14.8%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		3,951,819.94	4,186,689.00	5.9%
2) Instruction - Related Services	2000-2999		1,544,457.68	1,360,989.00	-11.9%
3) Pupil Services	3000-3999		626,629.59	643,738.00	2.7%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		1,900,134.08	1,629,098.00	-14.3%
8) Plant Services	8000-8999		255,293.83	236,505.00	-7.4%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			8,278,335.12	8,057,019.00	-2.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			814,948.51	(307,548.00)	-137.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			814,948.51	(307,548.00)	-137.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,595,733.38	6,410,681.89	14.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,595,733.38	6,410,681.89	14.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,595,733.38	6,410,681.89	14.6%
2) Ending Balance, June 30 (E + F1e)			6,410,681.89	6,103,133.89	-4.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	10,000.00	10,000.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	126,765.10	0.00	-100.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	9,527.40	9,527.40	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	166,379.00	90,041.00	-45.9%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	250,000.00	250,000.00	0.0%
Unassigned/Unappropriated Amount		9790	5,848,010.39	5,743,565.49	-1.8%

	Resource	Description	2022-23 Unaudited Actuals	2023-24 Budget
	6371	CalWORKs for ROCP or Adult Education	9,527.40	9,527.40
Total, Restricted Balance			9,527.40	9,527.40

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings	127,009.16		127,009.16	9,773.00		136,782.16
Equipment	1,411,991.65		1,411,991.65	495,481.01		1,907,472.66
Total capital assets being depreciated	1,539,000.81	0.00	1,539,000.81	505,254.01	0.00	2,044,254.82
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings	(110,235.98)		(110,235.98)	(1,040.93)		(111,276.91)
Equipment	(955,851.55)		(955,851.55)	(86,306.60)		(1,042,158.15)
Total accumulated depreciation	(1,066,087.53)	0.00	(1,066,087.53)	(87,347.53)	0.00	(1,153,435.06)
Total capital assets being depreciated, net excluding lease and subscription assets	472,913.28	0.00	472,913.28	417,906.48	0.00	890,819.76
Lease Assets						
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets						
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Governmental activity capital assets, net	472,913.28	0.00	472,913.28	417,906.48	0.00	890,819.76
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net excluding lease and subscription assets	0.00	0.00	0.00	0.00	0.00	0.00
Lease Assets						
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets						
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

Unaudited Actuals
2022-23 Estimated Actuals
Schedule of Long-Term Liabilities

Description	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability	236,375.00		236,375.00	11,346.00		247,721.00	
Compensated Absences Payable	82,971.75		82,971.75		18,218.60	64,753.15	
Subscription Liability			0.00			0.00	
Governmental activities long-term liabilities	319,346.75	0.00	319,346.75	11,346.00	18,218.60	312,474.15	0.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Subscription Liability			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 868,255.44
- 2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit. _____

B. Salaries and Benefits - All Other Activities

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 4,674,661.96

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 18.57%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. 0.00

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

- 1. Other General Administration, less portion charged to restricted resources or specific goals
(Functions 7200-7600, objects 1000-5999, minus Line B9) 793,368.19
- 2. Centralized Data Processing, less portion charged to restricted resources or specific goals
(Function 7700, objects 1000-5999, minus Line B10) 367,118.67

3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000 - 5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000 - 5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	30,375.46
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	15,217.76
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	1,206,080.08
9. Carry-Forward Adjustment (Part IV, Line F)	321,100.23
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	1,527,180.31
B. Base Costs	
1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	3,600,820.68
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	1,538,181.67
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	626,629.59
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	514,390.76
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000 - 5999, minus Part III, Line A3)	12,277.35
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	34,128.28
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	40,645.09
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	133,197.27
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	66,730.34
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	6,567,001.03
C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment (For information only - not for use when claiming/recovering indirect costs) (Line A8 divided by Line B19)	18.37%
D. Preliminary Proposed Indirect Cost Rate (For final approved fixed-with-carry-forward rate for use in 2024-25 see www.cde.ca.gov/fg/ac/ic) (Line A10 divided by Line B19)	23.26%
Part IV - Carry-forward Adjustment	
The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates	

the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	1,206,080.08
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	218,933.03
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (16.81%) times Part III, Line B19); zero if negative	321,100.23
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (16.81%) times Part III, Line B19) or (the highest rate used to recover costs from any program (9.71%) times Part III, Line B19); zero if positive	0.00
D. Preliminary carry-forward adjustment (Line C1 or C2)	321,100.23
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
LEA request for Option 1, Option 2, or Option 3	1
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	321,100.23

Approved indirect cost rate: 16.81%
Highest rate used in any program: 9.71%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	6387	504,327.07	48,990.92	9.71%
01	6388	858,373.44	59,761.34	6.96%

Unaudited Actuals
FINANCIAL REPORTS
2022-23 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2024-25, subject to CDE approval (applicable only if an approved indirect cost rate has been requested).	23.26%

Schedule of Allocation Factors (AF) for Support Costs

	Teacher Full-Time Equivalents						Classroom Units			Pupils Transported
	Instructional Supervision and Administration (Functions 2100 - 2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)			
A. Amount of Undistributed Expenditures, Funds 01, 09, and 52, Goals 0000 and 9000 (will be allocated based on factors input)										
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)										
Instructional Goals Description										
0001 Pre-Kindergarten	0.00									
1110 Regular Education, K-12		86,047.00	0.00	0.00	0.00	0.00	0.00	0.00		
3800 Career Technical Education										
4110 Regular Education, Adult										
4630 Adult Career Technical Education										
5000-5999 Special Education (allocated to 5001)										
6000 ROC/P				1.00						
Other Goals Description										
7110 Nonagency - Educational										
7150 Nonagency - Other										
8500 Child Care and Development Services										
Other Funds Description										
-- Adult Education (Fund 11)										
-- Child Development (Fund 12)										
-- Cafeteria (Funds 13 & 61)										
C. Total Allocation Factors	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	
1110	Regular Education, K-12	0.00	0.00	0.00	0.00	0.00	
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00	
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	
5000-5999	Special Education	0.00	0.00	0.00	0.00	0.00	
6000	Regional Occupational Ctr/Prg (ROC/P)	6,284,779.04	86,047.00	6,370,826.04	1,897,936.99	8,268,763.03	
Other Goals							
7110	Nonagency - Educational	7,375.00	0.00	7,375.00	2,197.09	9,572.09	
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	
Other Costs							
---	Food Services					0.00	
---	Enterprise					0.00	
---	Facilities Acquisition & Construction					0.00	
---	Other Outgo					0.00	
Other Funds ---	Adult Education, Child Development, Calateria, Foundation ((Column 3 + CAC, line C5) times CAC, line E)		0.00	0.00	0.00	0.00	
---	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)					0.00	
---	Total General Fund and Charter Schools Funds Expenditures	6,292,154.04	86,047.00	6,378,201.04	1,900,134.08	8,278,335.12	

Goal	Type of Program	Instruction (Functions 1000- 1999)	Instructional Supervision and Administration (Functions 2100- 2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420- 2499)	School Administration (Function 2700)	Pupil Support Services (Functions 3110- 3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000- 4999)	Community Services (Functions 5000- 5999)	General Administration (Functions 7000- 7999, except 7210)*	Plant Maintenance and Operations (Functions 8100- 8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3900	Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000-5999	Special Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000	ROC/P	3,944,444.94	1,060,221.85	52,176.49	346,012.34	626,629.59	0.00	0.00	0.00	173,345.73	81,948.10	6,284,779.04	
Other Goals													
7110	Nonagency - Educational	7,375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,375.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		3,951,819.94	1,060,221.85	52,176.49	346,012.34	626,629.59	0.00	0.00	0.00	173,345.73	81,948.10	6,292,154.04	

* Functions 7100-7199 for goals 8100 and 8500

Unaudited Actuals
2022-23
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocated Support Costs (AC)

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)				Total
		Full-Time Equivalents	Classroom Units	Pupils Transported		
Instructional Goals						
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	0.00	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	0.00	0.00	0.00	0.00	0.00
6000	ROC/P	86,047.00	0.00	0.00	0.00	86,047.00
Other Goals						
7110	Nongency - Educational	0.00	0.00	0.00	0.00	0.00
7150	Nongency - Other	0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00	0.00
Other Funds						
--	Adult Education (Fund 11)	0.00	0.00	0.00	0.00	0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)	0.00	0.00	0.00	0.00	0.00
Total Allocated Support Costs		86,047.00	0.00	0.00	0.00	86,047.00

A.	Central Administration Costs in General Fund and Charter Schools Funds	
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-5999 and 9000, Objects 1000-7999)	514,390.76
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-5999 and 9000, Objects 1000 - 7999)	12,277.35
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	889,804.21
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	483,661.76
5	Total Central Administration Costs in General Fund and Charter Schools Funds	1,900,134.08
B.	Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	6,292,154.04
2	Total Allocated Costs (from Form PCR, Column 2, Total)	86,047.00
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	6,378,201.04
C.	Direct Charged Costs in Other Funds	
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	0.00
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)(Not applicable to JPAs)	0.00
5	Total Direct Charged Costs in Other Funds	0.00
D.	Total Direct Charged and Allocated Costs (B3 + C5)	6,378,201.04
E.	Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)	29.79%

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000- 9999)	Total
Food Services (Objects 1000-5999, 6400-6700)	0.00				0.00
Enterprise (Objects 1000-5999, 6400-6700)		0.00			0.00
Facilities Acquisition & Construction (Objects 100b-6700)			0.00		0.00
Other Outgo (Objects 1000 - 7999)				0.00	0.00
Total Other Costs	0.00	0.00	0.00	0.00	0.00

TO: Board of Trustees

FROM: Sesar Morfin

DATE: September 5, 2023

SUBJECT: Actuarial Study of Retiree Health Liabilities as of June 30, 2023

Issue / Background. In July 2004, the Governmental Accounting Standards Board (GASB) implemented Statement No. 45 – Accounting and Financial Reporting by Employers for Post-employment Benefits Other than Pensions (OPEB). GASB 45 was prompted by concern over potentially large government employer obligations for post-employment benefits; it applied to all government entities including public schools. Coastline ROP’s initial actuarial study was completed in June 2010.

In 2015, GASB issued Statement No. 75, which replaces Statement No. 45. It applies to all public employers and became effective for fiscal years beginning after June 15, 2017. Although both statements require entities to calculate present liability for future non-pension, other post-employment benefits (OPEBs) for employees and retirees, GASB 75 requires the full liability to be recognized on the balance sheet; whereas, GASB 45 recognized the liability with a footnote in the financial statements.

In addition, GASB 75, requires entities to have an actuarial study performed every two years. The ROP’s previous actuarial study was completed by Total Compensation Systems, Inc. (TCS) in August 2022 with a measurement date of June 30, 2022. The actuarial study which you have before you is based on standard actuarial “roll-forward” methodology from the actuarial study which was completed in August 2022 in order to estimate the total OPEB liability as of June 30, 2023. Coastline ROP will need to have a new actuarial study completed in 2023-2024 with a measurement date of June 30, 2024, in order to comply with the requirements of GASB 75.

GASB 75 requires that we include the information in our annual financial report; it does not require the liability to be funded on an annual basis.

- In the 2016-17 fiscal year, the ROP established Fund 20, a special reserve fund for other post-employment benefits. In the prior five fiscal years the ROP transferred \$5,000 each year into Fund 20. The beginning fund balance as of June 30, 2020, was \$20,867 which does not include the \$5,000 that was transferred into the fund in 2020-21.

- In April of 2021, the Board of Trustees authorized the establishment of a section 115 trust fund for the purposes of funding our long term OPEB liabilities. The funds which were deposited in Fund 20 were transferred to the newly established section 115 trust fund in June 2021. The total transfer amount was \$25,857. The Board of Trustees authorized that we increase the annual contribution amount into this fund from \$5,000 to \$10,000 beginning in the 2021-22 year. As of June 30, 2023, the balance in the section 115 trust fund was \$44,363.62.

Financial Implication. As part of our annual financial reporting, GASB 75 requires the following:

- Recognition on the balance sheet of the full liability for other post-employment benefits.
- Provide information about present liabilities for future benefits.
- Provide information useful in assessing potential demands on future cash flows.

Total Compensation Systems, Inc. analyzed the liabilities associated with our current retiree health benefit plan and arrived at the following assumptions and recommendations.

- “Pay-as-you-go” funding: estimated 10-year cash flow projection (page 11 of study);
 - The cost of benefits for current retirees (method used by the ROP)
 - Estimated annual cost each year over the next 10 years
 - Ranges from \$13,528 in 2022 to \$10,742 in 2031
 - Total estimated cost over 10 years is \$194,640
- Total liabilities created as of June 30, 2023: Actuarial present value of projected benefits (APVPBP) is \$504,987.
 - Estimated amount, assuming actuarial assumptions are right, that represents the amount that would be enough to fund all promised benefits for current employees.
- Service Cost (the cost to prefund retiree benefits) is estimated to be \$21,909 for the year beginning July 1, 2023. Utilizing a service cost to accrue projected retiree benefit costs, over a period of time, is a way to level out the annual cost.
- Net OPEB Liability (NOL) is estimated to be \$247,721 as of June 30, 2023. The NOL is the amount that would have accumulated if the ROP had begun accruing retiree health benefit costs when an employee was hired. The NOL was estimated to be \$236,375 as of June 30, 2022, so this represents a slight increase of \$11,346.

- OPEB expense for the fiscal year ending June 30, 2023, is \$3,618.
- TCS, Inc. recommended the following actions that the ROP could take to manage liability.
 - Maintain an inventory of all benefits and services provided to retirees.
 - Conduct a study when events significantly affect present or future liabilities (GASB 75 requires a study every two years).
 - Keep all retiree benefit premiums, claims and expenses separate from active employees.
 - Establish a means to designate employees as eligible or ineligible for retiree health benefits.

Presently, the ROP already has practices and protocols in place which align with the recommendations made by TCS, Inc.

The study completed August 14, 2023, provides Coastline ROP with the necessary information to comply with GASB 75. The study performed by TCS, Inc. is enclosed in the Board of Trustees packets.

Recommendation. It is respectfully requested that the Board of Trustees accept the Actuarial Study of Retiree Health Liabilities prepared by TCS, Inc.

TO: Board of Trustees

FROM: Krista Schweers-Ganga

DATE: September 13, 2023

SUBJECT: Course Outline Approval

The following course outline is provided for the Board's review and recommended approval:

AP STUDIO ART 2D

- Year-long
- UC-F credit
- Honors
- Capstone course to Digital Media Arts Pathway at Corona del Mar High School
- Arts, Media, and Entertainment Sector

It is respectfully recommended that the Board approve the course outline as attached.

AP STUDIO ART 2D (HONORS)

INDUSTRY SECTOR: Arts, Media and Entertainment Sector
PATHWAY: Design, Visual and Media Arts - Visual/Commercial Art
CALPADS TITLE: Advanced Media Arts (Capstone)
CALPADS CODE: 7221

HOURS:

Total	Classroom	Laboratory/CC/CVE
180	80	100

JOB TITLE	O*NET CODE	JOB TITLE	O*NET CODE
Graphic Designers	27-1024.00	Photographers	27-4021.00
Desktop Publishers	43-9031.00	Multimedia Artists and Animators	27-1014.00

COURSE DESCRIPTION:

AP® Studio Art: 2-D- Media Arts is a year-long course that challenges students who are seriously interested in the practical application of art by producing both a college and professional career (entry-level) body of work encompassing two-dimensional design issues addressed by professionals in the design field. Design involves purposeful decision-making about how to use the elements of art and principles of design in an integrative way while investigating various concepts and approaches in design, including techniques, composition, execution of ideas, and creative problem-solving. These are employable skills that students are asked to demonstrate mastery of through various two-dimensional media or processes, including but not limited to photography, graphic design, digital design/illustration, digital imaging, collage, fabric/textile design, and printmaking. Students are required to investigate both aspects of the AP® 2-D design portfolio, which includes the sustained investigation and selected works. All students, upon successful completion of the course, will have a complete portfolio of work that can be used for college entrance and employment.

A-G APPROVAL: F
ARTICULATION: None
DUAL ENROLLMENT: None

PREREQUISITES:

Prerequisite
Intermediate Media Arts
Introduction to Media Arts

METHODS OF INSTRUCTION

- Direct instruction
- Group and individual applied projects
- Multimedia
- Demonstration
- Field trips
- Guest speakers

STUDENT EVALUATION:

- Student projects
- Written work
- Exams
- Observation record of student performance
- Completion of assignments

INDUSTRY CERTIFICATION:

- Adobe Certified Associate

RECOMMENDED TEXTS:

- Computer, DSLR camera Digital drawing tablets
- Adobe CC software including Photoshop, Illustrator, and InDesign
- GMetrix and Compass – to implement Adobe Certified Associate certification

PROGRAM OF STUDY

Grade	Fall	Spring	Year	Course Type	Course Name
9, 10				Introductory	Introduction to Media Arts
10, 11				Concentrator	Intermediate Media Arts
11, 12				Capstone	AP Studio Art 2D (Honors)

I. INTRODUCTION	CR	Lab/ CC	Standards
<ul style="list-style-type: none"> • Course overview and review syllabus • Review Intermediate Media Arts big ideas • Main Topics Reviewed: <ul style="list-style-type: none"> • Image Editing • Fundamentals of the Media Design Process • Media Design Production Processes • Concepts/ Skills of Multimedia Design • Portfolio Review Design • Discuss AP Studio Art projects, skills, and learning events • Revisit career opportunities • Consider guest speakers and outside learning trips offered throughout the course • Review expectations for student achievement 	3	5	Academic: LS: 11-12.1, 11-12.2 RSIT: 11-12.1, 11-12.2, 11-12.3, 11-12.4 WS: 11-12.10, 11-12.4, 11-12.5, 11-12.7, 11-12. CTE Anchor: Career Planning and Management: 3.1, 3.2, 3.3, 3.4, 3.5, 3.6 CTE Pathway: A1.1, A1.2, A1.3, A1.4, A3.1, A3.2, A3.3, A3.4
II. OVERVIEW OF THE AP STUDIO ART 2D DESIGN PORTFOLIO	CR	Lab/ CC	Standards
<ul style="list-style-type: none"> • Review the requirements of the AP Portfolio <ul style="list-style-type: none"> • Breadth • Concentration • Quality • Review and discuss the works of previous student submissions to the College Board • Review and discuss the College Board AP Studio Art 2-D Design Portfolio Scoring Guidelines • Review the concepts of artistic integrity, appropriation, and historical and cultural perspective within the context of different design media throughout time 	4		Academic: LS: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 RSIT: 11-12.1, 11-12.2, 11-12.3, 11-12.4 WS: 11-12.10, 11-12.4, 11-12.5, 11-12.7, 11-12. ETS: ETS1, ETS1.A, ETS1.B, ETS1.C CTE Anchor: Communications: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 Technology: 4.1, 4.2, 4.3, 4.4, 4.5, 4.6 Problem Solving and Critical Thinking: 5.1, 5.2, 5.3, 5.4 CTE Pathway: A2.2, A2.3, A2.4, A2.5, A2.6, A2.7, A2.8, A2.9, A2.1, A3.1, A3.2, A3.3, A3.4, A3.5, A3.6, A7.1, A7.2, A7.3, A7.4, A7.5
III. INTRODUCTION TO PROFESSIONAL PRACTICE	CR	Lab/ CC	Standards

	<ul style="list-style-type: none"> Review, analyze, and discuss the concepts of artistic integrity, plagiarism, appropriation, and historical and cultural perspective while looking at various commercial and non-commercial artworks in the 2-D design realm Understand what it means to be a professional in the workplace, explain traits, and characteristics necessary to be successful Create a museum report of influential artistic works Understand the importance of keeping a sketchbook as a professional Create a draft of a career/college plan after identifying interests and researching a field of their choice 	5	1	Academic: LS: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 RSIT: 11-12.1, 11-12.2, 11-12.3, 11-12.4 WS: 11-12.10, 11-12.4, 11-12.5, 11-12.7, 11-12. CTE Anchor: Communications: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 Problem Solving and Critical Thinking: 5.1, 5.2, 5.3, 5.4 Technical Knowledge and Skills: 10.1, 10.2, 10.3, 10.4 CTE Pathway: A1.1, A1.2, A1.3, A1.4, A1.5, A1.6, A1.7, A1.8, A1.9, A2.1, A2.2, A2.3, A2.4, A2.5, A2.6, A2.7, A2.8, A2.9
IV.	PORTFOLIO – EXPLORING MEDIUMS	CR	Lab/CC	Standards
	<ul style="list-style-type: none"> Solve a range of design problems, including the scope of intentions or approaches, showing originality, innovative thinking, technical competence, and skill with the materials and media used <ul style="list-style-type: none"> Along with good image quality, student voice and vision should be apparent Participate in written and oral peer feedback and complete written self-evaluations for each breadth piece 	25	22	Academic: LS: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.6 RSIT: 11-12.1, 11-12.2, 11-12.3, 11-12.4 WS: 11-12.4, 11-12.5, 11-12.7, 11-12. CTE Anchor: Career Planning and Management: 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9 Health and Safety: 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7 Responsibility and Flexibility: 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8 CTE Pathway: A2.1, A2.2, A2.3, A2.4, A2.5, A2.6, A2.7, A2.8, A2.9, A3.1, A3.2, A3.3, A3.4, A3.5, A3.6
V.	THE PORTFOLIO – THE INQUIRY/SUSTAINED INVESTIGATION	CR	Lab/CC	Standards

	<ul style="list-style-type: none"> • Create a total of 15 self-directed pieces for the Sustained Investigation section of the Portfolio • Create a body of work that shows the following: <ul style="list-style-type: none"> • Practice • Experimentation • Revision • Participate in peer feedback on pieces • Complete written self-evaluations for each piece based on the College Board AP Studio Art 2-D Design Portfolio Scoring Guidelines 	15	32	Academic: LS: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 RSIT: 11-12.1, 11-12.2, 11-12.3, 11-12.4 WS: 11-12.10, 11-12.4, 11-12.5, 11-12.7, 11-12. G-GMD: 1, 3, 4 G-MG: 1, 2, 3 CTE Anchor: Communications: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6 Problem Solving and Critical Thinking: 5.1, 5.2, 5.3, 5.4 Leadership and Teamwork: 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7 CTE Pathway: A2.1, A2.2, A2.3, A2.4, A2.5, A2.6, A2.7, A2.8, A2.9, A4.1, A4.2, A4.3, A4.4, A4.5, A4.6, A5.1, A5.2, A5.3, A5.4, A5.5, A5.6, A5.7
VI.	THE PORTFOLIO: SELECTED WORKS SELECTION AND COLLEGE BOARD SUBMISSION	CR	Lab/CC	Standards
	<ul style="list-style-type: none"> • Prepare and submit a portfolio to the College Board • Upload all pieces digitally to the College Board account • Physically submit for mailing their five selected works 	6	15	Academic: LS: 11-12.1, 11-12.2, 11-12.3, 11-12.4, 11-12.5, 11-12.6 RSIT: 11-12.1, 11-12.2, 11-12.3, 11-12.4 WS: 11-12.10, 11-12.4, 11-12.5, 11-12.7, 11-12. CTE Anchor: Technical Knowledge and Skills: 10.1, 10.2, 10.3, 10.4 Demonstration and Application: 11.1, 11.2, 11.3, 11.4, 11.5 CTE Pathway: A5.1, A5.2, A5.3, A5.4, A5.5, A5.6, A5.7, A7.1, A7.2, A7.3, A7.4, A7.5
VII.	EMPLOYMENT LITERACY	CR	Lab/CC	Standards

	<ul style="list-style-type: none"> • Identify available positions in the industry through the use of the newspaper or the Internet • Complete an application form correctly • Prepare a written resume • Participate in a simulated employment interview • Prepare a portfolio 	10	0	Academic: LS: 11-12.1, 11-12.2 WS: 11-12.1 CTE Anchor: Communications: 2.1, 2.3, 2.4, 2.5 Career Planning and Management: 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9 CTE Pathway: A5.2, A5.6
VIII.	EMPLOYABILITY SKILLS AND SOFT SKILLS DEVELOPMENT	CR	Lab/ CC	Standards
	<p>PERSONAL SKILLS:</p> <ul style="list-style-type: none"> • Demonstrate promptness and attend class regularly • Develop and maintain acceptable working relations • Demonstrate the ability to manage time wisely • Demonstrate a positive and cooperative attitude • Demonstrate values of honesty and integrity • Demonstrate respect for others • Dress professionally according to industry standards • Demonstrate appropriate personal hygiene/grooming and dress • Demonstrate responsibility by exerting a high level of effort and working toward a goal <p>INTERPERSONAL SKILLS/GROUP DYNAMICS:</p> <ul style="list-style-type: none"> • Demonstrate the ability to work as a member of a team • Identify proper procedures for handling harassment • Demonstrate leadership skills by working independently, making appropriate decisions, working well with others, and accepting constructive criticism • Demonstrate the ability to accept and work with individuals from various cultures <p>THINKING AND PROBLEM SOLVING:</p> <ul style="list-style-type: none"> • Utilize problem-solving techniques • Understand logical reasoning • Demonstrate creative thinking • Discuss decision-making • Demonstrate the ability to interpret information correctly <p>COMMUNICATIONS SKILLS:</p> <ul style="list-style-type: none"> • Demonstrate effective verbal and written skills • Read technical journals, and write technical reports using appropriate terminology • Listen attentively, follow directions, and relay directions to others • Demonstrate the ability to research and retrieve information 	12	0	Academic: LS: 11-12.1, 11-12.2 WS: 11-12.1 CTE Anchor: Communications: 2.3, 2.5 Technology: 4.1, 4.2, 4.3 Problem Solving and Critical Thinking: 5.1, 5.2 Responsibility and Flexibility: 7.3, 7.7 Ethics and Legal Responsibilities: .2, .3, .4 Leadership and Teamwork: 9.2, 9.3 CTE Pathway: A5.2, A5.4, A5.6

TO: Board of Trustees
FROM: Sesar Morfin
DATE: September 5, 2023
SUBJECT: Budget Adjustment: Resolution No. 1/2023-2024

Issue/Background. When the 2023-2024 budget was developed there were several unknowns, including actual financial information for the fiscal year just ended. The 2023-2024 beginning fund balance was based on the estimated ending fund balance for 2022-2023. The ROP ended the year with an ending fund balance of \$147,693 higher than estimated. Therefore, we need to adjust the budgeted beginning fund balance for 2023-2024.

Financial Implication. The budget adjustment increases our reserves.

Resolution 1/2023-2024 delineates the reserve codes to which funds are to be adjusted.

Recommendation. It is respectfully requested that the Board of Trustees approve resolution number 1/2023-2024 for positive adoption.

Enclosure

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM
ORANGE COUNTY, CALIFORNIA
DISTRICT 95**

RESOLUTION to Adjust Budgeted Beginning Fund Balance

Number 1/2023-2024

Whereas the Board of Trustees has determined that the beginning fund balance (reserves) is \$147,693 more than originally budgeted for the current fiscal year from sources listed in Section 42610 of the Education Code of California as follows:

<u>FUND</u>	<u>ACCT #</u>	<u>RESERVE / INCOME</u>	<u>AMOUNT</u>
01	9799	General Fund: Beginning Fund Balance	147,693
		Total	147,693

NOW, THEREFORE, BE IT RESOLVED That pursuant to the above Education Code, The Governing Board with a majority vote has approved such reserves to be adjusted as follows:

<u>FUND</u>	<u>ACCT #</u>	<u>RESERVE / EXPENDITURE</u>	<u>AMOUNT</u>
01	9790	Assigned Reserves	147,693
		Total	147,693

AYES _____

NOES _____

ABSENT _____

IN WITNESS OF THE ABOVE STATED ACTION, I have hereunto set my hand this 13th day of September, 2023.

Clerk/Secretary of the Board of Trustees

**COASTLINE ROP
REGULAR BOARD MEETING
Minutes
August 17, 2023**

The Board of Trustees of Coastline ROP met in regular session on August 17, 2023, in the Boardroom at 2985 Bear Street, Costa Mesa, California. The meeting was called to order at 9:33 a.m. by Suzie Swartz.

<u>Present Members</u>	<u>Other</u>		
Suzie Swartz	Brian Dozer	Ulises Garcia	Kasey Eckels
Lauren Brooks	Krista Ganga	Jimmy Newton	Olu Banmeke
Lynn Davis	Sesar Morfin	Alita Salazar	James Piccola
	Izzy Burdge	Kim Thomason	

Updated Attendance

Krista Weigand was updated to present at 9:39 a.m.

**ADOPTION OF
AGENDA**

It was moved by Member Brooks, seconded by Member Davis, to adopt the agenda as presented. Motion carried 3-0.

**SUPERINTENDENT'S
REPORT**

Dr. Dozer greeted Vice President Swartz, Trustees, Steering Committee Members, and guests and welcomed all to the 2023-2024 school year! Dr. Dozer announced Presidio campus starts classes next week. Dr. Dozer welcomed our 16 new employees to the Coastline ROP team and said he looks forward to a great school year.

The opening staff meeting was held last week at Mason Park. SchoolsFirst generously sponsored the food for the picnic. It was a wonderful opportunity for everyone to get to know each other, meet new staff, teachers, and career specialists, and to share a few items from our strategic plan. Service awards were presented to three of our employees. Dr. Dozer acknowledged publicly and thanked the following:

- Ms. Grace Waldner, for 5 years of service to our students. Ms. Waldner teaches our Computer Graphics courses at Portola High School;
- Ms. Ali Jeske, who teaches Sports Medicine and Athletic Training at Laguna Hills High School, and has been with Coastline ROP for 10 years; and
- Mr. Alex Perez, our Instructional Support Specialist, and all-around media guru, has dedicated 20 years to our mission.

Dr. Dozer was happy to announce that Coastline ROP has secured a new sustainability career exploration experience for next summer with our partners at CEO Leadership Alliance and Irvine Ranch Water District. This will offer high school students the opportunity to complete an internship at IRWD for the first time ever. The first year will consist of a cohort of 12 students, preferably rising seniors, and will hopefully lead to opportunities for apprenticeships the following

summer (2025) at IRWD. This is very exciting for the students and will be part of what he hopes is a much larger initiative around sustainability for the students.

This summer Coastline ROP re-launched its adult education fee-based courses. CNA and EMT classes were offered and went very well. Nine of the 10 enrollees in CNA completed the course and all 9 passed the state certification exam. Six of the 7 EMT enrollees completed the class. Dr. Dozer believes this was a great re-start. Coastline ROP plans to offer both classes again in the Fall and Spring.

Also in the adult education world, Coastline ROP is working with the two adult education consortia that cover the four districts to submit applications for the English Language Learner Healthcare Pathway Grants. Coastline ROP is planning to offer three courses: EMT, CNA, and pharmacy technician, as they are classes they already teach for ROP students, and they will be partnering with other consortia members to provide ESL classes as part of the pathway. Dr. Dozer thanked Dr. Olu Banmeke for his work heading up these efforts.

In other grant news, the RFA for CTEIG 9 was released last week and Dr. Dozer has sent a request to the steering committee to borrow 10% of the JPA's ADA for the grant application. Dr. Krista Schweers-Ganga will write the application. The RFA for the Strong Workforce Program Round 6 will be released on August 25. Coastline ROP will be meeting with steering committee members in the next couple of weeks to discuss priorities for the application.

On the legislative front, Coastline ROP received an update from School Services on AB 377 (Muratsuchi), which would combine the SWP and CTEIG grant funds. After much discussion, Assemblymember Muratsuchi made the decision to amend AB 377 to remove the proposal to consolidate the K-12 SWP and the CTEIG program as the Department of Finance continues to be firmly opposed and Coastline ROP believes the bill would be vetoed by the Governor in its present form. Coastline ROP will be submitting amendments to Senate Appropriations to remove those portions of the bill so that the remaining bill would establish the workgroup to study ways to improve the CTEIG program. Coastline ROP believes that the recommendations that would come out of the workgroup will have real value in ongoing support for K-12 CTE.

Last Spring the Board of Trustees approved the creation of a new video by Dr. Kevin Fleming. Dr. Dozer was happy to share the final video with the board for the first time.

Coastline ROP is very pleased with the video, and it will be featured starting August 18th on the front page of its website. The marketing task force has developed a plan to distribute the video to all district and high school partners, career specialists, teachers, media

outlets, community partners, social media, and high school TV stations.

Staying on the topic of marketing, on July 1 Coastline ROP launched its new website at Coastlinerop.org. Dr. Dozer thanked the board for approving the funding for the project; and thanked Trustee Barto for her help with some of the back-end issues they faced at the launch.

In closing, Dr. Dozer expressed his excitement for the next school year as Coastline ROP continues to push into new areas and offer new courses and programs. Coastline ROP will not lose sight of its goal to raise awareness of the fact that ROP and CTE classes can benefit every student, for, as Dr. Fleming states in his book, "Our world has changed. The one-way-to-win philosophy is no longer the only way to win. One size does not fit all...one size fits a few...it is the new truth which must be discussed and understood." Coastline ROP could not do that without the board's guidance and support. Thank you very much!

EDUCATIONAL SERVICES' REPORT

Dr. Schweers-Ganga was happy to introduce Dr. Olukayode Banmeke, Coastline ROP's new administrator. Olu is an experienced K16 educator with over 20 years of school administration and classroom teaching experience across the United States and overseas at the K12 and college levels. He is an alum of the United Air Force Leadership Academy and was named the 2013 Maryland Association of Science Teachers Teacher of the Year. His educational leadership and instructional design background make him an excellent fit for Coastline ROP's commitment to providing students with hands-on, real-world learning experiences. Welcome Olu!

It's August, which means we're off to the start of another school year! As of today, we've had two first days of school. James Piccola and Olu Banmeke have been working diligently to ensure our new teachers are ready to meet students.

Krista was excited to announce the approval of Coastline ROP's first UC Approved Honors Courses – Automotive Technology Advanced at Irvine High School and AP Studio Art 2D at Corona del Mar High School. Honors CTE courses provide a rigorous and enriched learning experience, helping students stand out by showcasing their dedication to their chosen career path and ability to excel in challenging environments. She was pleased to share that her efforts will be directed toward securing similar honors approvals for the following courses -

- Broadcast News
- Computer Graphics ADV
- Media Arts Advanced
- Body Systems and Disorders
- C N A
- MLR II

- Pharmacy Tech
- Sports Med Adv
- Culinary Arts ADV
- EMT

On Monday, August 14th, Coastline ROP welcomed their new teachers and a few year-two teachers at the New Teacher Orientation. Then on Tuesday, new and returning teachers had a day of professional development at the Halecrest Community Center in Costa Mesa. On Friday, the career specialists had their annual kickoff at the Presidio site to prepare for the new school year. Thank you to the entire educational services department for all the planning and facilitation that went into these meetings.

Summer school was a great success this year; Krista reviewed some of the learning experiences that occurred –

- Cyber Forward again introduced students to the captivating realm of cybersecurity.
- Professional Internships were offered again in IUSD, exposing students to careers at UCI and University Lab Partners.
- Medical Innovations Research and Entrepreneurship (MIRE) held its summer session, allowing students to tackle real-world issues. As usual, Coastline ROP had winning students presenting their "pitch" to industry professionals.
- Careers in Artificial Intelligence returned this summer to expose students to various exciting careers in this field, such as Prompt Engineering.
- Multimedia Communications Design returned to TUSD for the summer with an addition of the Advanced Media Arts Portfolio class, providing students with a comprehensive overview of the digital media arts.
- Another new class was offered in TUSD this summer – Small Business Bootcamp, which allowed students to explore entrepreneurship, general business practices, and personal branding.
- Lastly, NMUSD was not to be left out of summer enrichment! New this year for Newport Mesa was a summer wheel course that introduced the CTE pathways at Estancia High School for incoming freshmen. These students explored the engineering, construction, and digital video media arts programs fostering connections with the campus and their future instructors.

Krista and Coastline ROP are excited about the start of the new school year and what it holds for the students and the organization. Embracing the promise of 365 new days and 365 new chances, Coastline ROP pledged its commitment to excellence and innovation.

ELECTION OF CLERK

It was moved by Member Davis, seconded by Member Weigand, to approve appointment of Member Brooks from IUSD as Clerk. Motion carried 4-0.

**BOARD MEETING
CALENDAR 2023**

It was moved by Member Brooks, seconded by Member Davis, to move the Thursday, September 14, 2023, meeting to Wednesday, September 13, 2023. Motion carried 4-0.

It was moved by Member Davis, seconded by Member Brooks, to hold a Special Closed Session meeting on Thursday, August 24, 2023, at the Presidio campus at 10:00 a.m. Motion carried 4-0.

**2023-2024 REVISED
INTERAGENCY
AGREEMENTS FOR
ROP SERVICES**

It was moved by Member Brooks, seconded by Member Weigand, to approve the revised schedule of classes for Irvine, Newport-Mesa, Saddleback Valley, and Tustin Unified School Districts. Motion carried 4-0.

**SALARY
ADJUSTMENT**

It was moved by Member Davis, seconded by Member Weigand, to approve an adjustment to the salaries for identified employees. Motion carried 4-0.

**BOARD POLICY/
ADMINISTRATIVE
REGULATION-BP4161,
BP 4261, BP 4361, AR
4161.1, AR 4261.1, AR
4361.1 PERSONAL
ILLNESS/INJURY
LEAVE (ALL
PERSONNEL)**

It was moved by Member Davis, seconded by Member Weigand, to approve revision of AR 4161.1, AR 4261.1, AR 4361.1. Personal Illness/Injury Leave (All Personnel). Motion carried 4-0.

**BOARD POLICY/
ADMINISTRATIVE
REGULATION-BP4161,
BP 4261, BP 4361, AR
4161.2, AR 4261.2, AR
4361.2 PERSONAL
LEAVE (ALL
PERSONNEL)**

It was moved by Member Davis, seconded by Member Brooks, to approve revision of AR 4161.2, AR 4261.2, AR 4361.2. Personal Leave (All Personnel). Motion carried 4-0.

**BOARD POLICY/
ADMINISTRATIVE
REGULATION-BP4161,
BP 4261, BP 4361, AR
4161.8, AR 4261.8, AR
4361.8 FAMILY CARE
AND MEDICAL LEAVE
(ALL PERSONNEL)**

It was moved by Member Brooks, seconded by Member Davis, to approve revision of AR 4161.8, AR 4261.8, AR 4361.8. Family Care and Medical Leave (All Personnel). Motion carried 4-0.

**BOARD BYLAW
BB9100
ORGANIZATION**

It was moved by Member Davis, seconded by Member Weigand, to approve revision of BB 9100, Organization. Motion carried 4-0.

**BOARD BYLAW 9110,
TERMS OF OFFICE**

It was moved by Member Davis, seconded by Member Weigand, to approve revision of BB 9110, Terms of Office. Motion carried 4-0.

**BOARD BYLAW 9322,
AGENDA/MEETING
MATERIALS**

It was moved by Member Davis, seconded by Member Brooks, to approve revision of BB 9322, Agenda/Meeting Materials. Motion carried 4-0.

**INVENTORY
DELETION REPORT
RELATED TO HBUHSD
WITHDRAWAL**

It was moved by Member Davis, seconded by Member Brooks, to approve the Inventory Deletion Report related to HBUHSD withdrawal. Motion carried 4-0.

CONSENT CALENDAR

It was moved by Member Brooks, seconded by Member Davis, to remove two Adobe Max 2023 conference requests in Los Angeles, CA for October from the travel conference report. Motion carried 4-0.

It was moved by Member Davis, seconded by Member Weigand, to approve the Consent Calendar as presented. Motion carried 4-0.

- Minutes from June 15, 2023, Board of Trustees meeting
- Minutes from July 20, 2023, Special Board of Trustees Meeting
- Ratification of purchase order and change order report – June 1, 2023 – July 31, 2023
- Ratification of check report – June 1, 2023 – July 31, 2023
- Lease Agreement between NMUSD and Coastline ROP for the Presidio Site
- Sub-Agreement for round 5 of the K12 SWP Pathway Coordinator Grant
- Gift Register
- Agreement between OC Janitorial and Coastline ROP
- Agreement between Ontario Refrigeration and Coastline ROP
- 2023-2024 ACSA membership renewal for Superintendent Dozer
- MOU between CyberForward and Coastline ROP Summer 2023
- Margaret A. Chidester & Associates and Coastline ROP Retainer Agreement 2023-2024
- Career Technical Education JPA Letter of Agreement to Participate 2023-2024
- Orange County Superintendents of Schools MOU for Teacher Credentialing sites
- Personnel Register #1 – 2023-2024 (Approval of employee appointments, release, retirements, terminations, leaves,

transfers, promotions, stipends, additional/overtime assignments)

- English Language Learner Waiver Teacher Report
- Ratification/Approval of travel conference report

ADJOURNMENT

It was moved by Member Brooks, seconded by Member Weigand, to adjourn the meeting. Motion carried 4-0.

The meeting adjourned at 10:19 a.m.

Clerk/Secretary

**COASTLINE ROP
REGULAR BOARD MEETING
Minutes
August 24, 2023**

The Board of Trustees of Coastline ROP met in special closed session on August 24, 2023, in Classroom P3, at Coastline ROP, 1001 Presidio Square, Costa Mesa, California. The meeting was called to order at 10:02 a.m. by Michelle Barto, President.

<u>Present Members</u>	<u>Other</u>
Michelle Barto	Brian Dozer
Suzie Swartz	Izzy Burdge
Lauren Brooks	
Lynn Davis	

ADOPTION OF AGENDA It was moved by Member Brooks, seconded by Member Swartz, to adopt the agenda as presented. Motion carried 4-0.

CLOSED SESSION The board met in closed session to discuss anticipated litigation and to discuss the Superintendent's evaluation. There was no action taken. The board reconvened in open session at 11:10 a.m.

ADJOURNMENT It was moved by Member Davis, seconded by Member Swartz, to adjourn the meeting. Motion carried 4-0.

The meeting was adjourned at 11:10 a.m.

Clerk/Secretary

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Check Report 8/1/2023 – 8/31/2023

Fund 01 General

Total Checks: \$237,026.77

Recommended for
Board Ratification By


Chief Business Official

COASTLINE R.O.P.
Consolidated Check Register
 from 8/1/2023 to 8/31/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00032814	V9501269	AMAZON	OH	08/01/2023		MW	IS	1,010.52
95	00032815	V9502560	Burdge, Izabel	OH	08/01/2023		MW	IS	16.38
95	00032816	V9503875	OFFICE DEPOT	OH	08/01/2023		MW	IS	18.09
95	00032817	V9500722	STAPLES BUSINESS ADVANTAGE	OH	08/01/2023		MW	IS	108.84
95	00032818	V9501275	STUDICA	OH	08/01/2023		MW	IS	6,580.00
95	00032819	V9501269	AMAZON	OH	08/02/2023		MW	IS	36.41
95	00032820	V9505350	TUSTIN AWARDS INC	OH	08/02/2023		MW	IS	224.07
95	00032821	V9502368	CLC	OH	08/03/2023		MW	IS	30.00
95	00032822	V9502040	METROPOLITAN LIFE INSURANCE CO	OH	08/03/2023		MW	IS	481.64
95	00032823	V9502539	Paul Galante	OH	08/03/2023		MW	IS	1,461.08
95	00032824	V9501350	REEP FOR BENEFITS	OH	08/03/2023		MW	IS	34,291.49
95	00032825	V9505546	VISION SERVICE PLAN	OH	08/03/2023		MW	IS	647.79
95	00032826	V9501269	AMAZON	OH	08/07/2023		MW	IS	515.67
95	00032827	V9500871	CAROCP	OH	08/07/2023		MW	IS	155.00
95	00032828	V9502425	DOZER, BRIAN	OH	08/07/2023		MW	IS	18.24
95	00032829	V9502367	U.S. BANK PARS Account #674605	OH	08/07/2023		MW	IS	10,000.00
95	00032830	V9501269	AMAZON	OH	08/08/2023		MW	IS	566.62
95	00032831	V9502425	DOZER, BRIAN	OH	08/08/2023		MW	IS	22.05
95	00032832	V9502548	Kasey Eckels	OH	08/08/2023		MW	IS	15.00
95	00032833	V9501821	MCKESSON GENERAL MEDICAL CORP	OH	08/08/2023		MW	IS	48.06
95	00032834	V9500942	PEREZ, ALEX	OH	08/08/2023		MW	IS	16.77
95	00032835	V9502565	Active Internet Technologies L	OH	08/09/2023		MW	IS	2,599.00
95	00032836	V9502469	FIRST-CITIZENS BANK & TRUST CO	OH	08/09/2023		MW	IS	1,307.20
95	00032837	V9502382	INTERMEDIA.NET INC	OH	08/09/2023		MW	IS	904.66
95	00032838	V9502453	KYOCERA DOCUMENT SOLUTIONS WES	OH	08/09/2023		MW	IS	28.00
95	00032839	V9502184	MISICH, THOMAS	OH	08/09/2023		MW	IS	25.50
95	00032840	V9500134	ORANGE COUNTY DEPARTMENT OF ED	OH	08/09/2023		MW	IS	5,000.00
95	00032841	V9502468	ORDIANO, CESAR	OH	08/09/2023		MW	IS	23.00
95	00032842	V9501815	ULINE	OH	08/09/2023		MW	IS	376.00
95	00032843	V9501269	AMAZON	OH	08/10/2023		MW	IS	6,227.95
95	00032844	V9502560	Burdge, Izabel	OH	08/10/2023		MW	IS	124.45
95	00032845	V9500730	HEALTHCARE PROVIDERS SVC ORG	OH	08/10/2023		MW	IS	3,421.00
95	00032846	V9502548	Kasey Eckels	OH	08/10/2023		MW	IS	59.87
95	00032847	V9502550	Laurie Eberhart	OH	08/10/2023		MW	IS	132.67

COASTLINE R.O.P.
Consolidated Check Register
 from 8/1/2023 to 8/31/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00032848	V9504457	RAINBOW DISPOSAL CO INC	0605-001004302	OH	08/10/2023	MW	IS	281.43
95	00032849	V9501472	SCHWEERS-GANGA, KRISTA	OOPE-	OH	08/10/2023	MW	IS	88.13
95	00032850	V9501714	SHI INTERNATIONAL CORP	CR-764984	OH	08/10/2023	MW	IS	997.71
95	00032851	V9501499	TIME WARNER CABLE	126309101080123	OH	08/10/2023	MW	IS	1,746.28
95	00032852	V9501269	AMAZON	IR47-QDND-KVPF	OH	08/14/2023	MW	IS	55.71
95	00032853	V9500948	CALIFORNIA TACTIC PATROL	206	OH	08/14/2023	MW	IS	924.00
95	00032854	V9502011	CORODATA RECORDS MANAGEMENT IN	RS4929853	OH	08/14/2023	MW	IS	197.30
95	00032855	V9502391	LUBRINO, TERESITA	11/02-12/14LUBRI	OH	08/14/2023	MW	IS	180.00
95	00032856	V9504238	PATTERSON DENTAL SUPPLY INC	0200031219	OH	08/14/2023	MW	IS	464.06
95	00032857	V9500873	ACSA	09/20-22GANGA	OH	08/15/2023	MW	IS	699.00
95	00032858	V9501269	AMAZON	IMDH-QTDF-JYFQ	OH	08/15/2023	MW	IS	3,301.62
95	00032859	V9502560	Burdge, Izabel	OOPE-	OH	08/15/2023	MW	IS	73.67
95	00032860	V9501474	CCCAOE	3339076JULIABUD	OH	08/15/2023	MW	IS	945.00
95	00032861	V9500387	DEPT OF JUSTICE	672433	OH	08/15/2023	MW	IS	64.00
95	00032862	V9501472	SCHWEERS-GANGA, KRISTA	OOPE-	OH	08/15/2023	MW	IS	39.70
95	00032863	V9502543	UPrinting.com	11385877	OH	08/15/2023	MW	IS	629.51
95	00032864	V9501269	AMAZON	1WNL-7XK1-	OH	08/16/2023	MW	IS	2,462.96
95	00032865	V9502453	KYOCERA DOCUMENT SOLUTIONS WES	55B2299079	OH	08/16/2023	MW	IS	14.00
95	00032866	V9501859	NASCO	472283	OH	08/16/2023	MW	IS	796.49
95	00032867	V9503875	OFFICE DEPOT	323666701001	OH	08/16/2023	MW	IS	206.88
95	00032868	V9501937	POCKET NURSE	1339240-1	OH	08/16/2023	MW	IS	120.56
95	00032869	V9500722	STAPLES BUSINESS ADVANTAGE	8071084917	OH	08/16/2023	MW	IS	317.58
95	00032870	V9505350	TUSTIN AWARDS INC	55766	OH	08/16/2023	MW	IS	248.74
95	00032871	V9500422	VERIZON WIRELESS	9941217888	OH	08/16/2023	MW	IS	202.32
95	00032872	V9501787	BOUND TREE MEDICAL	85047570	OH	08/17/2023	MW	IS	267.65
95	00032873	V9502325	CALICO BUILDING SERVICES	R1055950	OH	08/17/2023	MW	IS	2,594.50
95	00032874	V9502567	California Workforce Associati	CWAM2308202312	OH	08/17/2023	MW	IS	919.00
95	00032875	V9500275	GRAINGER	9792256845	OH	08/17/2023	MW	IS	1,242.36
95	00032876	V9501821	MCKESSON GENERAL MEDICAL CORP	57937476	OH	08/17/2023	MW	IS	83.18
95	00032877	V9501798	BUDD, JULIA	OOPE-	OH	08/21/2023	MW	IS	24.63
95	00032878	V9502560	Burdge, Izabel	OOPE-	OH	08/21/2023	MW	IS	28.95
95	00032879	V9502329	GT SIMULATORS	34816	OH	08/21/2023	MW	IS	2,394.21
95	00032880	V9502063	HOME DEPOT	9339800	OH	08/21/2023	MW	IS	7,883.51
95	00032881	V9503875	OFFICE DEPOT	324695282001	OH	08/21/2023	MW	IS	48.62

COASTLINE R.O.P.
Consolidated Check Register
 from 8/1/2023 to 8/31/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00032882	V9501302	TOTAL COMPENSATION SYSTEMS INC	OH	08/21/2023		MW	IS	1,035.00
95	00032883	V9501269	AMAZON	OH	08/22/2023		MW	IS	647.29
95	00032884	V9502326	F & M Credit Card	OH	08/22/2023		MW	IS	3,566.90
95	00032885	V9501821	MCKESSON GENERAL MEDICAL CORP	OH	08/22/2023		MW	IS	155.59
95	00032886	V9502233	OCCUPATIONAL HEALTH CENTERS OF	OH	08/22/2023		MW	IS	108.00
95	00032887	V9501269	AMAZON	OH	08/23/2023		MW	IS	8,439.52
95	00032888	V9500740	CASBO	OH	08/23/2023		MW	IS	80.00
95	00032889	V9502425	DOZER, BRIAN	OH	08/23/2023		MW	IS	16.24
95	00032890	V9502329	GT SIMULATORS	OH	08/23/2023		MW	IS	2,423.30
95	00032891	V9502453	KYOCERA DOCUMENT SOLUTIONS WES	OH	08/23/2023		MW	IS	14.00
95	00032892	V9501472	SCHWEERS-GANGA, KRISTA	OH	08/23/2023		MW	IS	9.77
95	00032893	V9500873	ACSA	OH	08/24/2023		MW	IS	1,892.63
95	00032894	V9501787	BOUND TREE MEDICAL	OH	08/24/2023		MW	IS	202.56
95	00032895	V9502572	Cardio Partners Inc	OH	08/24/2023		MW	IS	3,349.90
95	00032896	V9502272	EFOODHANDLERS INC.	OH	08/24/2023		MW	IS	1,750.00
95	00032897	V9502469	FIRST-CITIZENS BANK & TRUST CO	OH	08/24/2023		MW	IS	1,227.46
95	00032898	V9502059	METROED	OH	08/24/2023		MW	IS	4,500.00
95	00032899	V9500045	COASTLINE ROP REVOLVING CASH F	OH	08/25/2023		MW	IS	19.26
95	00032900	V9502063	HOME DEPOT	OH	08/25/2023		MW	IS	2,195.47
95	00032901	V9500635	MARGARET A. CHIDESTER & ASSOCI	OH	08/25/2023		MW	IS	13,960.26
95	00032902	V9502571	Olivier's Embroidery	OH	08/25/2023		MW	IS	829.68
95	00032903	V9501269	AMAZON	OH	08/28/2023		MW	IS	715.14
95	00032904	V9500871	CAROCP	OH	08/28/2023		MW	IS	50.00
95	00032905	V9502485	Cyber Forward Academy LLC	OH	08/28/2023		MW	IS	40,000.00
95	00032906	V9502551	Sonychelle Media & Communicati	OH	08/28/2023		MW	IS	500.00
95	00032907	V9501269	AMAZON	OH	08/30/2023		MW	IS	3,376.11
95	00032908	V9502560	Burdge, Izabel	OH	08/30/2023		MW	IS	10.14
95	00032909	V9502453	KYOCERA DOCUMENT SOLUTIONS WES	OH	08/30/2023		MW	IS	14.00
95	00032910	V9501821	MCKESSON GENERAL MEDICAL CORP	OH	08/30/2023		MW	IS	723.93
95	00032911	V9500994	ORANGE COUNTY BUSINESS JOURNAL	OH	08/30/2023		MW	IS	59.00
95	00032912	V9501843	READYREFRESH BY NESTLE	OH	08/30/2023		MW	IS	262.57
95	00032913	V9501869	SECURE LIVE SCAN	OH	08/30/2023		MW	IS	1,074.00
95	00032914	V9501269	AMAZON	OH	08/31/2023		MW	IS	130.10
95	00032915	V9502368	CLC	OH	08/31/2023		MW	IS	30.00

COASTLINE R.O.P.
Consolidated Check Register
 from 8/1/2023 to 8/31/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95 00032916	V9502329	GT SIMULATORS	34817	OH	08/31/2023		MW	IS	2,363.13
95 00032917	V9502040	METROPOLITAN LIFE INSURANCE CO	METLIFE SUPP	OH	08/31/2023		MW	IS	470.84
95 00032918	V9501350	REEP FOR BENEFITS	KAISER AUGUST	OH	08/31/2023		MW	IS	33,140.91
95 00032919	V9505546	VISION SERVICE PLAN	VSP AUGUST	OH	08/31/2023		MW	IS	647.79

Issued: 237,026.77
95 Bank Total: 237,026.77

Grand Total: 237,026.77

**COASTLINE R.O.P.
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 09/13/2023**

FROM 08/01/2023 TO 08/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T95A0140	ORANGE COUNTY DEPARTMENT OF ED	7,600.00	7,600.00	01780960 5895	Centralized Data Processing / OTH CONTR
T95A0144	RICHARD WIGHTMAN CONSTRUCTION	7,000.00	7,000.00	01910970 5890	Main Site Maintenance / OTHER CONTRACTED SERVICE
T95A0148	ATKINSON ANDELSON LOYA RUUD &	6,000.00	6,000.00	01761920 5830	Board Expenditures / LEGAL SERVICES
T95C0111	AMAZON	2,128.87	2,128.87	0155040002 4300	Wilcox C/ EMR THS TUSD CTEIG 7 / MATERIALS &
T95C0113	U.S. BANK PARS ACCOUNT #674605	10,000.00	10,000.00	01900910 5890	General Admin/F7200 / OTHER CONTRACTED SERVICE
T95C0114	BOUND TREE MEDICAL	476.07	476.07	0155040002 4300	Wilcox C/ EMR THS TUSD CTEIG 7 / MATERIALS &
T95C0115	POCKET NURSE	107.64	107.64	0155040002 4300	Wilcox C/ EMR THS TUSD CTEIG 7 / MATERIALS &
T95C0116	GRAINGER	1,981.63	1,981.63	0155040002 4300	Wilcox C/ EMR THS TUSD CTEIG 7 / MATERIALS &
T95C0117	MCKESSON GENERAL MEDICAL CORP	51.78	51.78	0155040002 4300	Wilcox C/ EMR THS TUSD CTEIG 7 / MATERIALS &
T95C0118	GT SIMULATORS	2,363.13	1,448.33	0155040002 4300	Wilcox C/ EMR THS TUSD CTEIG 7 / MATERIALS &
T95C0119	AMAZON	67.75	67.75	01659003 4330	Wilcox C/ EMR THS TUSD CTEIG 7 / NON CAP EQUIP
T95C0121	F & M CREDIT CARD	89.99	89.99	01660000 5888	Olukayode B /Admin EDU Srvcv / Office Supplies-
T95C0127	F & M CREDIT CARD	384.00	384.00	01910910 5890	Instructional Support / Internet - Software/Licenses
T95C0128	AMAZON	56.95	56.95	01660000 4330	Mainsite/School Admin F2700 / OTHER CONTRACTED
T95C0129	ZAZZLE.COM	72.32	72.32	01900910 4330	Instructional Support / Office Supplies-Consumable
T95C0130	HOME DEPOT	1,830.67	1,830.67	0111040008 4490	General Admin/F7200 / Office Supplies-Consumable
T95C0131	AED SUPERSTORE	3,349.89	3,349.89	0155040002 4490	Jasperson/EST NMUSD CTEIG 7 / NON CAP EQUIP -
T95C0132	HOME DEPOT	2,796.86	2,183.76	0111040008 4300	Wilcox C/ EMR THS TUSD CTEIG 7 / MATERIALS &
T95C0133	GT SIMULATORS	2,423.30	613.10	0111040008 4490	Jasperson/EST NMUSD CTEIG 7 / NON CAP EQUIP -
T95C0134	F & M CREDIT CARD	670.74	2,423.30	0144020011 4490	Short-Bake /LHHS SVUSD CTEIG 7 / NON CAP EQUIP -
T95C0142	FINALSITE	2,599.00	670.74	01910910 4360	Mainsite/School Admin F2700 / REFRESHMENTS MTGS
			2,599.00	01648200 5888	All Instruction 0105 (6350) / Internet - Software/Licenses

COASTLINE R.O.P.
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 09/13/2023

FROM 08/01/2023 TO 08/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T95C0143	F & M CREDIT CARD	266.36	266.36	01660000 4360	Instructional Support / REFRESHMENTS MTGS - FOOD
T95C0145	HEALTHCARE PROVIDERS SVC ORG	3,441.00	213.67	0111030001 5440	Rico/CMHS NMUSD / PUPIL INSURANCE LIABILITY
			213.67	0111060000 5440	Fernandez-Bocanegra/ROP NMUSD / PUPIL INSURANCE LIABILITY
			213.67	0111060002 5440	Almero /ROP NMUSD / PUPIL INSURANCE LIABILITY
			213.67	0111060004 5440	Morrison/ROP NMUSD / PUPIL INSURANCE LIABILITY
			213.59	0111060006 5440	Mitcheltree ROP NMUSD / PUPIL INSURANCE
			213.67	0122010004 5440	Milgrim/CHS IUSD / PUPIL INSURANCE LIABILITY
			213.67	0122010006 5440	Smith/CHS IUSD / PUPIL INSURANCE LIABILITY
			224.85	0122010020 5440	Murillo Cecilia /CHS / PUPIL INSURANCE LIABILITY
			213.67	0122010021 5440	Rico, Monique /CHS / PUPIL INSURANCE LIABILITY
			213.67	0122010022 5440	Lubрино, Teresita /CHS / PUPIL INSURANCE LIABILITY
			213.67	0122010023 5440	TBD x Richey K /CHS IUSD / PUPIL INSURANCE
			213.67	0122050002 5440	Gonzalez H/ A.Inter UNI IUSD / PUPIL INSURANCE
			224.85	0144020002 5440	Short-Baker/LHHS SVUSD / PUPIL INSURANCE
			213.67	0144050000 5440	Brenner/THHS SVUSD / PUPIL INSURANCE LIABILITY
			213.67	0155030000 5440	Laffen/TUSD / PUPIL INSURANCE LIABILITY
			213.67	0155140000 5440	Hopkins /Cul Art InterTHS TUSD / PUPIL INSURANCE
T95C0146	AMAZON	452.52	452.52	0144020002 4300	Short-Baker/LHHS SVUSD / MATERIALS & SUPPLIES
T95C0149	MCKESSON GENERAL MEDICAL CORP	15,910.19	1,008.93	0160003007 4300	TBD x Med,Nur C Presidio SWP 4 / MATERIALS &
			14,901.26	0160003007 4490	TBD x Med,Nur C Presidio SWP 4 / NON CAP EQUIP -
T95C0150	4IMPRINT, INC.	7,971.64	3,985.83	01798000 4330	Marketing-Student Recruitment / Office Supplies-Consumable
			3,985.81	01798020 4330	Marketing-Business Partners / Office Supplies-Consumable
T95C0151	STRYKER	3,486.87	3,486.87	0155040002 4490	Wilcox C/ EMR THS TUSD CTEIG 7 / NON CAP EQUIP -
T95C0152	AMAZON	242.33	242.33	01648200 4300	All Instruction 0105 (6350) / MATERIALS & SUPPLIES
T95C0154	ZOOM VIDEO COMMUNICATIONS INC	1,199.20	149.90	0155010000 5888	Friedman/Beckman HS TUSD / Internet - Software/Licenses
			37.48	01608010 5888	Perez/Media Specialist / Internet - Software/Licenses
			112.42	01653012 5888	Perez/Instr Support Spec / Internet - Software/Licenses
			149.90	01658001 5888	Schweer/Director, EDU Services / Internet - Software/Licenses

COASTLINE R.O.P.
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 09/13/2023

FROM 08/01/2023 TO 08/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T95C0154	*** CONTINUED ***		149.90	01659002 5888	Piccola/Administrator Ed.Serv / Internet - Software/Licenses
			149.90	01659003 5888	Olukayode B /Admin EDU Svcs / Internet - Software/Licen
			149.90	0171222 5888	Eckels Kase - WBL/Outreach Spec / Internet -
			149.90	01760933 5888	Dozer/Superintendent / Internet - Software/Licenses
			149.90	01780940 5888	Information Technology F-7700 / Internet - Software/Licenses
T95C0155	F & M CREDIT CARD	165.00	165.00	01910910 5220	Mainsite/School Admin F2700 / CONFERENCES &
T95C0156	NETWORK SOLUTIONS	199.99	199.99	01780940 5889	Information Technology F-7700 / INTERNET-BASED
T95C0157	HOOTSUITE	588.00	588.00	01798000 5889	Marketing-Student Recruitment / INTERNET-BASED
T95C0158	VITAL LINK ORANGE COUNTY	5,260.00	5,260.00	01660000 5890	Instructional Support / OTHER CONTRACTED SERVICES
T95C0161	OFFICE DEPOT	15.68	15.68	01910910 4330	Mainsite/School Admin F2700 / Office Supplies-Consumabl
T95C0162	AMAZON	2,933.89	2,933.89	0155040002 4300	Wilcox C/ EMR THS TUSD CTEIG 7 / MATERIALS &
T95C0163	BOUND TREE MEDICAL	845.66	845.66	0155040002 4300	Wilcox C/ EMR THS TUSD CTEIG 7 / MATERIALS &
T95C0164	AMAZON	188.12	188.12	0155040002 4300	Wilcox C/ EMR THS TUSD CTEIG 7 / MATERIALS &
T95C0165	CENGAGE LEARNING	9,893.41	4,946.71	0160005005 4110	TBD./Sports Med SWPR4 / TXTBKS - Instr
			4,946.70	0160005200 4110	Ramirez K/Foothil SWPR4 / TXTBKS - Instr
T95C0168	OFFICE DEPOT	1,177.72	1,012.63	01608020 4330	Media Resource Center/F.2700 / Office Supplies-Consumabl
			165.09	01660000 4330	Instructional Support / Office Supplies-Consumable
T95C0169	AMAZON	75.41	75.41	01658001 4330	Schweer/Director, EDU Services / Office Supplies-
T95C0170	AMAZON	840.41	840.41	0111040008 4300	Jasperson/EST NMUSD CTEIG 7 / MATERIALS &
T95C0171	EFOODHANDLERS INC.	1,750.00	812.00	0110560 5889	Kingsbury/NHHS C-7 / INTERNET-BASED MATERIALS
			938.00	0198292 5889	NMUSD Bill Back-Instructional / INTERNET-BASED
T95C0172	F & M CREDIT CARD	210.08	210.08	01780940 4330	Information Technology F-7700 / Office Supplies-Consumabl
T95C0173	METROED	4,500.00	4,500.00	01910910 5395	Mainsite/School Admin F2700 / MEMBERSHIPS -
T95C0174	ACSA	1,892.63	1,892.63	01760933 5395	Dozer/Superintendent / MEMBERSHIPS -

**COASTLINE R.O.P.
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 09/13/2023**

FROM 08/01/2023 TO 08/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T95C0176	AMAZON	249.29	249.29	0111040014 4300	Rabbitt K/EST NMUSD CTEIG 7 / MATERIALS &
T95C0177	MCKESSON GENERAL MEDICAL CORP	155.60	155.60	0111040014 4300	Rabbitt K/EST NMUSD CTEIG 7 / MATERIALS &
T95C0178	AMAZON	212.06	212.06	0144030006 4300	Kantor S/MVHS SVUSD CTEIG 7 / MATERIALS &
T95C0179	AMAZON	1,964.76	1,964.76	0144030006 4300	Kantor S/MVHS SVUSD CTEIG 7 / MATERIALS &
T95C0180	OFFICE DEPOT	171.96	171.96	0144030006 4300	Kantor S/MVHS SVUSD CTEIG 7 / MATERIALS &
T95C0181	OLIVIER'S EMBROIDERY	829.68	414.84	01798000 4330	Marketing-Student Recruitment / Office Supplies-Consumable
T95C0182	AMAZON	5,739.84	414.84	01798020 4330	Marketing-Business Partners / Office Supplies-Consumable
T95C0183	AMAZON	530.96	5,739.84	0111010002 4110	Lubrino T /B Bay NMUSD CTEIG 7 / TXTBKS - Instr
T95C0185	HOME DEPOT	2,896.23	530.96	0144010010 4300	Augenfield /ETHS SVUSD CTEIG 7 / MATERIALS &
T95C0186	HENRY SCHEIN INC.	8,196.13	2,896.23	0111040008 4300	Jasperson/EST NMUSD CTEIG 7 / MATERIALS &
T95C0187	AMAZON	10.76	5,042.32	0160006011 4300	Burns Rosa /Dental R4SWP ROP / MATERIALS &
T95C0188	CYBER FORWARD ACADEMY LLC	40,000.00	3,153.81	0160006011 4490	Burns Rosa /Dental R4SWP ROP / NON CAPEQUIP -
T95C0189	F & M CREDIT CARD	32.32	10.76	01658001 4330	Schweer/Director, EDU Services / Office Supplies-
T95C0190	SONYCHELLE MEDIA & COMMUNICATI	500.00	40,000.00	0160006000 5890	All Instr/SWP Round 4 ROP / OTHER CONTRACTED
T95C0191	SOUTHWEST CARPENTERS TRAINING	441.00	32.32	01648200 4330	All Instruction 0105 (6350) / Office Supplies-Consumable
T95C0192	SOUTHWEST CARPENTERS TRAINING	1,801.00	500.00	01798020 5890	Marketing-Business Partners / OTHER CONTRACTED
T95C0193	ORANGE COUNTY BUSINESS JOURNAL	59.00	441.00	0111040009 5888	Dokes Annete/EST NMUSD CTEIG 7 / Internet -
T95C0194	SECURE LIVE SCAN	330.00	1,801.00	0111040008 5888	Jasperson/EST NMUSD CTEIG 7 / Internet -
T95C0195	AMAZON	2,973.43	59.00	01760933 5395	Dozer/Superintendent / MEMBERSHIPS -
T95C0196	NASCO	883.74	330.00	0165506 5850	CNA Fee-Based Summer / FINGERPRINTING - BCKGRN
T95C0197	AMAZON	97.71	2,973.43	0111040009 4300	Dokes Annete/EST NMUSD CTEIG 7 / MATERIALS &
			883.74	0122010019 4490	Dokes A/ BITA 1 CSHS C7 / NON CAPEQUIP - OTHER
			97.71	0155040004 4300	Milwood J/Cul Art Tustin . C7 / MATERIALS & SUPPLIE

COASTLINE R.O.P.
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 09/13/2023

FROM 08/01/2023 TO 08/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T95C0198	WESTERN ASSOCIATION OF SCHOOLS	1,190.00	1,190.00	01765980 5395	WASC School Admin / MEMBERSHIPS -
T95C0199	AMAZON	387.88	387.88	0155040002 4300	Wilcox C/ EMR THS TUSD CTEIG 7 / MATERIALS &
T95C0200	AMAZON	25.82	25.82	01111040014 4300	Rabbitt K/EST NMUSD CTEIG 7 / MATERIALS &
T95C0202	AMAZON	18.30	18.30	01648200 4330	All Instruction 0105 (6350) / Office Supplies-Consumable
T95C0203	CDW GOVERNMENT	71.80	71.80	01648200 4330	All Instruction 0105 (6350) / Office Supplies-Consumable
T95C0204	POCKET NURSE	2,272.42	2,272.42	01111040014 4490	Rabbitt K/EST NMUSD CTEIG 7 / NON CAP EQUIP -
T95C0205	F & M CREDIT CARD	64.64	64.64	01111040014 4300	Rabbitt K/EST NMUSD CTEIG 7 / MATERIALS &
T95C0206	ONTARIO REFRIGERATION	2,002.00	2,002.00	01910970 5890	Main Site Maintenance / OTHER CONTRACTED SERVICE
T95C0207	PEARSON EDUCATION	104.99	104.99	01110560 4110	Kingsbury/NHHS C-7 / TXTBKS - Instr
T95X0112	DEPT OF JUSTICE	960.00	960.00	0122010020 5850	Murillo Cecilia /CHS / FINGERPRINTING - BCKGRND
T95X0120	OFFICE DEPOT	400.00	400.00	01660000 4330	Instructional Support / Office Supplies-Consumable
T95X0122	HOME DEPOT	1,500.00	1,500.00	01910890 4370	Mainsite Grounds F8110 / SUPPLIES - BLDG
T95X0123	VERIZON WIRELESS	912.24	456.12	01760933 5940	Dozer/Superintendent / Communications - Intrnet Svcs
			456.12	01779940 5940	Bennett/Mgr Tech Services / Communications - Intrnet Svcs
T95X0124	KYOCERA DOCUMENT SOLUTIONS WES	5,684.93	2,842.46	01648200 5665	All Instruction 0105 (6350) / EQUIP MAINT
			2,842.47	01780940 5665	Information Technology F-7700 / EQUIP MAINT
T95X0125	FIRST-CITIZENS BANK & TRUST CO	13,670.04	6,835.02	01648200 5650	All Instruction 0105 (6350) / EQUIPMENT LEASE
			6,835.02	01780940 5650	Information Technology F-7700 / EQUIPMENT LEASE
T95X0126	VERIZON WIRELESS	456.12	456.12	0171222 5940	Eckels Kase - WBL/Outreach Spec / Communications - Intrn
T95X0135	INTERMEDIA.NET INC	10,439.16	10,439.16	01910910 5920	Mainsite/School Admin F2700 / Communications - Phone S
T95X0136	DEPT OF JUSTICE	900.00	900.00	01764930 5850	Edwards, S / HR Administrator / FINGERPRINTING -
T95X0137	INDEED.COM	2,000.00	2,000.00	01764930 5840	Edwards, S / HR Administrator / ADVERTISING -
T95X0138	ONTARIO REFRIGERATION	2,864.00	2,864.00	01910970 5890	Main Site Maintenance / OTHER CONTRACTED SERVICE

COASTLINE R.O.P.

PURCHASE ORDER DETAIL REPORT

BOARD OF TRUSTEES MEETING 09/13/2023

FROM 08/01/2023 TO 08/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T95X0139	MICRO CENTER A/R	2,000.00	2,000.00	01779950 4390	IT/Operations Holding Account / SUPPLIES - HOLDING
T95X0141	TIME WARNER CABLE	17,910.00	17,910.00	01910910 5940	MainSite/School Admin F2700 / Communications - Intrnet
T95X0147	KASEY ECKELS	1,000.00	1,000.00	0171222 5290	Eckels Kase - WBL/Outreach Spec / MILEAGE NON
T95X0153	SLACK	360.00	360.00	01780960 5889	Centralized Data Processing / INTERNET-BASED
T95X0159	SMART & FINAL	1,000.00	1,000.00	0155140000 4300	Hopkins /Cul Art InterTHS TUSD / MATERIALS &
T95X0160	OCCUPATIONAL HEALTH CENTERS OF	950.00	950.00	01764930 5890	Edwards, S / HR Administrator / OTHER CONTRACTED
T95X0166	HOPKINS, FELICIA	500.00	500.00	0155140000 5290	Hopkins /Cul Art InterTHS TUSD / MILEAGE NON
T95X0167	GANAHL LUMBER	5,500.00	5,500.00	0122010018 4300	Dokes Amnete @ CSHS / MATERIALS & SUPPLIES
T95X0175	MARGARET A. CHIDESTER & ASSOCI	30,000.00	30,000.00	01761920 5830	Board Expenditures / LEGAL SERVICES
T95X0184	GANAHL LUMBER	5,000.00	5,000.00	0111040007 4300	Dokes, Amnette/EST NMUSD / MATERIALS & SUPPLIES
T95X0201	KIM, SOO	400.00	400.00	01742802 5290	Kim, Soo x Escoto/CS Portola / MILEAGE NON TAXABL

Fund 01 Total: 294,176.51

Total Amount of Purchase Orders: 294,176.51

COASTLINE R.O.P.

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS
 BOARD OF TRUSTEES 09/13/2023

FRO 08/01/2023 TO 08/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE ACCOUNT AMOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S95C0348	ILLUMINATION CONCEPTS LLC	69,668.89	+69,668.89 0166830 6490	Behrens/HBHS HBSD SWP Round 2 / NEW EQUIP ALL

Fund 01 Total: 69,668.89

Total Amount of Change Orders: 69,668.89

Coastline Regional Occupational Program
Inventory Deletion Report

Board Meeting Date: September 13, 2023

<u>Inv#</u>	<u>Description</u>	<u>Location</u>	<u>Price</u>	<u>Purchase Date</u>	<u>Status</u>	<u>Method of Disposal</u>
COMPUTERS/TECHNOLOGY						
7283	48 Port Network Switch	Presidio Site	\$ 9,121.82	1/1/2023	Not needed	Return to Vendor for credit
7470	Theatre Console	Huntington Beach High School	\$ 69,668.89	8/31/2023	New	Donation to District Due to Withdrawal


Chief Business Official

Obsolete refers to the equipment can no longer handle the demands of the organization and/or vendors no longer support service maintenance agreements; beyond repair refers to the equipment being unrepairable or too costly to repair.

LEADERSHIP TEAM			
1	Brian Dozer	Superintendent	PRESIDIO
2	Morfin, Sesar	Chief Business Official	PRESIDIO
3	Zayasbazon, LeAnn	Chief Business Official (Incoming 9/16/23)	PRESIDIO
4	Schweers-Ganga, Krista	Director, Educational Services	PRESIDIO
5	Edwards, Siteria	Administrator, Human Resources	PRESIDIO
ADMINISTRATION			
6	Maria (Izabel) Burdge	Executive Assistant	PRESIDIO
BUSINESS SERVICES			
7	Olivier Nogales	Accounting/Payroll Specialist	PRESIDIO
8	De Lorenzo-Kovatch, Rosalba	Accounting/Budget Specialist	PRESIDIO
9	Saliba, Amanda	Accounts Payable Clerk	PRESIDIO
10	Taliaferro, Michelle	Accounting Payable Specialist/Purchasing Specialist	PRESIDIO
TECHNOLOGY SERVICES			
11	Bennett, Jeanne	Manager, Technology Services	PRESIDIO
12	Madrid, Edwin	Facility Maintenance/Receiving and Delivery Worker	PRESIDIO
13	Roman, Aurelia	Student Information Specialist	PRESIDIO
14	Zuluaga, Lewis	Network Specialist	PRESIDIO
EDUCATIONAL SERVICES			
15	Banmeke, Olukayode	Administrator, Educational Services	PRESIDIO
16	Budd-Bredeke, Julia	K-12 Pathway Coordinator	PRESIDIO
17	Eckels, Kasey	Work-Based Learning/Outreach Specialist	PRESIDIO
18	Fisher-Gabriana, Tiefa	Receptionist/Administrative Assistant	PRESIDIO
19	Alejandra Gonzalez	Receptionist/Administrative Assistant	PRESIDIO
20	Iversen, Tammy	Administrative Assistant	PRESIDIO
21	Perez, Alex	Instructional Support/ Media Specialist	PRESIDIO
22	Piccola, James	Administrator, Educational Services	PRESIDIO
COLLEGE AND CAREER/CAREER SPECIALIST			
1	Banua, Andrew	College and Career Specialist	BHS
2	Kim, Soo (Sharon)	Career Specialist	PHS
3	Garcia, Viridiana	College and Career Specialist	THS
4	Hernandez, Jose	Career Specialist	UHS
5	Nagy, Arianna	Career Specialist	CMHS
6	Ruiz, Aaron	College and Career Specialist	IHS
7	Russell, Mary	College and Career Specialist	CDM
8	Stead, Jennifer	College and Career Specialist	NHS/WBHS
9	Streeter, Phillip	College and Career Specialist	EHS
10	Zuniga, Pamela	College and Career Specialist	NHHS/BBHS

CERTIFICATED STAFF				
NAME	TITLE	CLASS	LOCATION	
1	Abellon, Franz	Teacher	Sports Medicine & Athletic Training	PHS
2	Augenfeld, Tyler	Teacher	Sports Medicine	ETHS
3	Ayala, Marissa	Teacher	Culinary Arts	CHS
4	Brenner, Mark	Teacher	Emergency Medical Technician (EMT)	THHS
5	Burns, Rosa	Teacher	Dental Assistant Front Office/Dental Back Office	PRESIDIO
6	Caldwell, Erik	Teacher	Medical Innovations and Entrepreneurship	VIRTUAL
7	Campbell, Michael	Teacher	Automotive Technology MLR 1, MLR 2 and Advanced Automotive	IHS
8	Castillo, Alma	Teacher	Medical Careers & Health Systems	ESTHS
9	Dokes, Annette	Teacher	Construction Tech Pre-Apprenticeship/BITA 1 Construction	EHS/CHS
10	Endow, Raymond	Teacher	Administration of Justice (AOJ)/Crime Scene Investigation (CSI)	CHS
11	Fernandez Bonilla, Lina	Teacher	Dental Assistant Back Office/Dental Program Director	PRESIDIO
12	Fouts, David	Teacher	Culinary Arts / Baking & Pastry (Spring)	LHHS
13	Friedman, Rachel	Teacher	Medical Careers & Health Systems/Medical Nursing Careers Internship/Certified Nursing Assistant (Adult Class)	BHS / PRESIDIO
14	Galante, Paul	Teacher	Automotive Technology Introduction/Automotive Technology MLR I and MLR II/Automotive Technology Advanced	LHHS
15	Gentile, Michael	Teacher	Cyber Forward	VIRTUAL
16	Gonzalez, Hector	Teacher	Automotive Internship	UHS
17	Gray, Cory	Teacher	Media Arts Introduction/Media Arts Intermediate/AP Studio Art-2-D Media Arts	CDMHS
18	Henrotin-Torres, Serena	Teacher	Administration of Justice (AOJ) (Fall)/Crime Scene Investigation (CSI) (Spring)	BBHS
19	Hibbard, Spencer	Teacher	Emergency Medical Responder (EMR)	THHS
20	Hopkins, Felicia	Teacher	Culinary Arts Internship	THS
21	Jasperson, Edward	Teacher	BITA 1 Foundation of Res & Comm Construction/BITA 2 Study of Craftsman & Infrastructure/BITA 3Energy Effic. & Adv. Construction Techniques	EHS
22	Jeske, Alissa	Teacher	Sports Medicine & Athletic Training	LHHS
23	Kantor, Sydney	Teacher	Sports Medicine & Athletic Training	MVHS
24	Kingsbury, Ashley	Teacher	Baking & Pastry Fundamentals/Culinary Arts/Foods	NHHS
25	Laffen, Teresa	Teacher	Diversified Service Careers Internship	HHS
26	Lubrino, Teresita	Teacher	Medical Core / Pharmacy Technician Internshp	BBHS/CHS
27	Matthews, Lianne	CNA Program Director	Director, Certified Nursing Assistant Program	PRESIDIO
28	McDuffie, James	Teacher	Emergency Medical Responder (EMR)	ESTHS
29	McNeil, David	Teacher	Medical Careers & Health Systems/Sports Medicine Adv./Sports Medicine & Athletic Training	CMHS
30	Milgrim, Melissa	Teacher	Sports Medicine & Athletic Training/Medical Careers & Health Systems/Sports Medicine & Athletic Training Advanced/Sports Medicine Internship	CHS/MVHS/THHS
31	Millwood, Jacqueline	Teacher	Sports Medicine & Athletic Training	THS

32	Mitcheltree, Darlene	Teacher	Animal Health Care (Fall) / Animal Health Care Internship (Spring)	Presidio
33	Moreno, Stephen	Teacher	Media Arts Introduction/Media Arts Intermediate/Media Arts Advanced/Multimedia Communications Design	ESTHS
34	Morrison, Curtis	Teacher	Emergency Medical Technician (EMT)	PRESIDIO
35	Mullen, Maggie	Teacher	Culinary Arts/Culinary Arts Advanced	NHS
36	Murillo, Cecilia	Teacher	Certified Nursing Assistant (CNA Pre-Cert) Internship	CHS
37	Murphy, Tina	Teacher	Art of TV & Video Production/Broadcast News/Intermediate Video & Film	PHS
38	Post, Logan	Teacher	Sports Medicine & Athletic Training	BHS
39	Rabbit, Kathleen	Teacher	Medical Careers & Health Systems / EMR / Body Systems & Disorders	ESTHS
40	Ramirez, Katarina	Teacher	Sports Medicine	FHHS
41	Rico, Monique	Teacher	Careers with Children Internship/Child Development	CMHS/CHS
42	Rizza, Gerald	Teacher	Into to Engineering Design/Computerized Integrated Manufacturing/Engineering Design and Development, Principles of Engineering/Pathway Coordination	EHS
43	Saucedo, Kathryn	Teacher	Careers in Artificial intelligence	PRESIDIO - VIRTUAL
44	Short-Baker, Rosemary	Teacher	Certified Nursing Assistant (CNA Pre-Cert) Internship	LHHS
45	Smith, Harry	Teacher	Emergency Medical Responder/Emergency Medical Technician/Medical Careers & Health Systems	CHS
46	Solis, Nasario	Teacher	Administration of Justice (AOJ)/Crime Scene Investigation (CSI)	LHHS/MVHS
47	Templeman, Jeffrey	Teacher	Emergency Medical Responder	ETHS
48	Van Der Merwe, Rochelle	Teacher	Culinary Arts	CHS
49	Villa, Alexis	Teacher	Broadcast News, , Film & Digital Media Studies, and Study of TV and Film Making	THHS
50	Waldner, Grace	Teacher	Computer Graphics/Computer Graphics Adv.	PHS & IVA
51	Wilcox, Charlie	Teacher	Emergency Medical Responder	THS
52	Zimmerman, Daniel	Teacher	Fire Science 101	PRESIDIO

TEACHERS ON WAIVER ASSIGNMENT 44253.3

Cory Gray (1 st year)	Teacher – Digital Media Arts	Grades 9-12
Jeffrey Templeman (1st year)	Teacher – Emergency Medical Technician	Grades 9-12

AYES _____

NOES _____

ABSENT _____

IN WITNESS OF THE ABOVE STATED ACTIONS, I have hereunto set my hand this 13th day of September 2023._____
Clerk/Secretary of the Board of Trustees

BOARD UPDATE
September 5, 2023
EMPLOYEE PERSONNEL REGISTER NO. 2 – 2023-2024

It is recommended that the Board approve the following personnel actions:

EMPLOYMENT:

Name: Andrew Banua
Position: College and Career Specialist
Program: Student Services
Location: Beckman H.S.
Effective: September 11, 2023

Name: Jeffrey Templeman
Position: Teacher
Program: Emergency Medical Response
Location: El Toro H.S.
Effective: August 30, 2023

Name: Alexis Villa
Position: Teacher
Program: Digital Media Arts
Location: Trabuco Hills H.S.
Effective: August 18, 2023

Name: LeAnn Zayasbazan
Position: Chief Business Official
Program: Business Services
Location: Presidio Site
Effective: September 6, 2023

Brian K. Dozer

Coastline ROP
Travel/Conference Report
Board Meeting
September 13, 2023

Name	Date(s)	Destination	Purpose	Amount
Julia Budd, K12 Pathway Coordinator Presidio Campus	Sept. 4 – 6, 2023	Monterey, CA	California Workforce Association – Meeting of the Minds	\$2429.17
Krista Ganga, Director, Educational Services Presidio Campus	Sept. 20, 2023	Irvine, CA	Tustin Public Schools Foundation – Celebration of Schools	\$45.00
Brian Dozer, Superintendent Presidio Campus	Sept. 20, 2023	Irvine, CA	Tustin Public Schools Foundation – Celebration of Schools	\$45.00
Krista Ganga, Director, Educational Services Presidio Campus	Sept. 20 - 22, 2023	Newport Beach, CA	Women in Leadership Forum	\$774.00
Brian Dozer, Superintendent Presidio Campus	Sept. 21, 2023	Anaheim, CA	CAROC September 2023 General Meeting	\$50.00
Brian Dozer, Superintendent Presidio Campus	Oct. 10, 2023	Costa Mesa, CA	State of the Schools Breakfast - NMUSD	\$33.00
Olu Banmeke, Administrator, Educational Services Presidio Campus	Oct. 10, 2023	Costa Mesa, CA	State of the Schools Breakfast - NMUSD	\$33.00
Cory Gray, Teacher, Corona del Mar High School	Oct. 10-12, 2023	Los Angeles, CA	Adobe Max 2023	\$1813.85
Stephen Moreno, Teacher, Estancia High School	Oct. 10-12, 2023	Los Angeles, CA	Adobe Max 2023	1798.13
Michelle Taliaferro, Business Services Presidio Campus	Oct. 17, 2023	Ontario, CA	2023 East/South Section Vendor Show	\$140.26
Julia Budd, K12 Pathway Coordinator Presidio Campus	Oct. 17 – 20, 2023	Rancho Mirage, CA	CCCAOE Fall 2023 Conference	\$1783.20
Jeanne Bennett, Manager of Technology Services Presidio Campus	November 27-30, 2023	Sacramento, CA	2023 California Information Technology in Education Conference	\$2737.75
Total				\$11,682.36