

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM  
REGULAR BOARD MEETING**

**Minutes  
January 19, 2023**

The Board of Trustees of Coastline Regional Occupational Program met in regular session on January 19, 2023, in the boardroom at 1001 Presidio Square, Costa Mesa, California. The meeting was called to order at 9:03 a.m. by Suzie Swartz.

Present Members

Suzie Swartz  
Bonnie Castrey  
Lauren Brooks  
Lynn Davis

Other

Brian Dozer  
J. S. Coke  
Sesar Morfin  
Debbie Ludwig  
Rocky Murray  
Ulises Garcia

Michael Sciacca  
Keith Carmona  
Kim Thomason  
Grant Litfin  
Siteria Edwards  
Jeanne Bennett

Krista Ganga  
Alex Perez  
Hasan Asrar  
Tina Murphy  
Mishaal Mahmood  
Hrishi Shaw

Keyana Ayaz  
Farah Bhatti  
Sharon Soo  
James Coney

Updated Attendance

Michelle Barto was updated to present at 9:06 a.m.

**CLOSED SESSION**

There was nothing to report out of closed session. Open session convened at 9:39 a.m.

**ADOPTION OF  
AGENDA**

It was moved by Member Castrey, seconded by Member Brooks, to adopt the agenda as presented. Motion carried 5-0. The roll call vote follows:

Ayes: Members Barto, Swartz, Castrey, Brooks, and Davis.

**SUPERINTENDENT'S  
REPORT**

Brian Dozer welcomed Trustee Bonnie Castrey. Ms. Castrey has been a member of the Huntington Beach Union High School District Board of Trustees for 38 years. She previously served on the Coastline ROP board from 1999 through 2014, and we are excited to have her join us again. She holds a Juris Doctorate from Western State University and a B.S. and P.H.N. in nursing from California State University, Long Beach. Ms. Castrey maintains a private dispute resolution practice. She also has been a member of the Delegate Assembly to the California School Boards Association since 1986. She is a past recipient of the coveted Marian Bergeson Award for education leadership.

As the Superintendent of Coastline ROP, I am proud today to speak to the Board of Trustees on the importance of career technical education for today's ROP students. Career technical education (CTE) is a key component of the ROP program and has become more important than ever in the 21st century. With the rapidly changing job markets and the increasing demand for skilled workers, it is essential that we equip our students with the knowledge and skills to succeed in the workforce. In this report, I will discuss the reasons for the importance of CTE for ROP students and how we can better support them in their CTE endeavors.

Dr. Dozer did not write that last paragraph. Rather, it was written by OpenAI when he gave it the command, "Write the introduction to Coastline ROP's superintendent's board of trustees report discussing the importance of awareness of career technical education for today's ROP students." He did this to show just how powerful AI is and how it is going to affect our world, particularly education. It is a remarkable technology that, over time, is going to be even more powerful, and it is a subject that we need to continue to offer to our students. And we will do just that with AI and other leading-edge technological areas.

Dr. Dozer continued his report sharing that in a little less than two weeks, we begin our celebration of CTE Month. Our overarching goal is to generate awareness of ROP/CTE classes and their impact on students. Our plan includes four areas:

- District and pathway-specific social media posts,
- Student-generated videos showcasing the benefits of their ROP classes,
- Attend your February board meetings for proclamations or resolutions, and
- Engaging local and state elected officials.

For the last item, Dr. Dozer will attend the February 7 Orange County Board of Supervisors meeting to receive a CTE Month proclamation from Supervisors Don Wagner and Katrina Foley. And Senator Dave Min will visit Estancia High School to learn more about our classes.

Also, on the marketing front, we have decided to narrow our focus for the remainder of the school year. There are ample opportunities for campaigns and topics to focus on, but we believe that we need to put all our efforts behind four different marketing initiatives:

- CTE Month,
- The student-designed logo competition,
- The new website, and
- The "ROP in Action" campaign to highlight the hands-on aspects of our courses.

Our middle school Exhibit Days program has started. Currently, ten days are scheduled, and Vital Link is still working on adding additional dates and events. Dr. Dozer will communicate these dates to the Board each week in his weekly update and ask that you let him know if you would like to join him in attending one of the exhibit days.

Dr. Dozer thanked the Board of Trustees and everyone involved at Coastline ROP for providing him the opportunity to be Superintendent. As he embarks on his 2<sup>nd</sup> year on the job today, he hopes you know how much he means it when he says he loves this organization and this job, knowing that collectively we are all

making a difference in the lives of our students.

In closing, Dr. Dozer expressed his deepest appreciation to our outgoing board president Lynn Davis for his steady, insightful support during his first year and his passion for Coastline ROP's mission and students. Trustee Davis was recognized for his service as board president with a certificate of appreciation.

**EDUCATIONAL SERVICES' REPORT**

Since our last board meeting, we have experienced three quiet weeks as our schools have closed the fall semester, focused on final exams, and opened a new semester. We are happy to report that with minor exceptions, actual enrollment in our spring after-bell classes is much stronger than in the fall.

One of J. S. Coke's roles at the ROP is to serve as the primary liaison with our Steering Committee. Mr. Coke welcomed Mr. Keith Carmona to the Steering Committee, representing Newport-Mesa Unified School District. Mr. Carmona joined NMUSD on Tuesday, January 17, as Director of Secondary Teaching and Learning. He replaces Dr. Mike Sciacca, who has moved to the role of Executive Director. Mr. Coke thanked Dr. Sciacca for his collaboration and participation on the Steering Committee.

The work of creating and launching new high school and adult programs continues. We recently licensed Trello, a project management software solution, to help streamline the complex processes of course creation. And we continue to work with our industry and other partners on ideas and opportunities. This approach will allow us to grow our offerings, especially in leading-edge technological areas, more rapidly.

Mr. Coke introduced the day's presentation, which was brought by the exceptional digital filmmaking program at Portola High School. The instructor, Ms. Tina Murphy, was recognized in September by the Greater Irvine Chamber of Commerce in their Distinguished Educator Award ceremony. Ms. Murphy brought with her students Mishaal Mahmood, Hrishi Shaw, and alumnus Keyana Ayaz. Mr. Coke also welcomed the new Portola career specialist, Sharon Soo, and Assistant Principal, James Coney.

**AB 361 – BROWN ACT AMENDMENT**

There was no action taken.

**ELECTION OF OFFICERS**

It was moved by Member Davis, seconded by Member Brooks, to ratify the following district members to serve as officers of the Board for 2023:

President	Michelle Barto	NMUSD
Vice President	Suzie Swartz	SVUSD
Clerk	Bonnie Castrey	HBUHSD

Motion carried 5-0.

**AUDITOR'S REPORT** It was moved by Member Swartz, seconded by Member Brooks, to approve acceptance of the 2021-2022 audit report. Motion carried 5-0.

**BOARD MEETING  
CALENDAR 2023** There was no action taken.

**CONSENT CALENDAR** It was moved by Member Castrey, seconded by Member Brooks, to approve the Consent Calendar as presented. Motion carried 5-0.

- Minutes from the December 15, 2022, Board of Trustees meeting
- Ratification of purchase order report ending December 31, 2022
- Ratification of check report ending December 31, 2022
- Costa Mesa Chamber of Commerce membership renewal in the amount of \$375
- New internship site
- Inventory deletion report
- English language learner waiver teacher roster
- Personnel Register #6 – 2022-2023 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)

**ADJOURNMENT** It was moved by Member Barto, seconded by Member Brooks, to adjourn the meeting. Motion carried 5-0.

The meeting adjourned at 10:18 a.m.

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Clerk/Secretary