



COASTLINE
REGIONAL OCCUPATIONAL PROGRAM
Innovate • Educate • Inspire

BOARD OF TRUSTEES
AGENDA

April 20, 2023

8:30 a.m. Closed Session
9:30 a.m. Open Session

Participating School Districts: Huntington Beach Union / Irvine / Newport-Mesa / Saddleback Valley / Tustin Unified

Board of Trustees: Bonnie Castrey / Lauren Brooks / Michelle Barto / Suzie Swartz / Lynn Davis



TO: Board of Trustees
FROM: Brian Dozer
DATE: April 12, 2023
SUBJECT: Board Package

Enclosed are the agenda and supporting materials for the Thursday, April 20, 2023, regular Board of Trustees meeting. The board meeting will begin with a closed session at 8:30 a.m. Open session is scheduled to begin at 9:30 a.m.

I am looking forward to seeing you on Thursday, April 20, 2023.

Enclosure

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

**BOARD OF TRUSTEES
Thursday, April 20, 2023
8:30 a.m. Closed Session
9:30 a.m. Open Session**

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

- 2. ROLL CALL:** Michelle Barto, President _____
- Suzie Swartz, Vice President _____
- Bonnie Castrey, Clerk _____
- Lauren Brooks, Member _____
- Lynn Davis, Member _____

Coastline ROP: Brian Dozer, Superintendent
 J. S. Coke, Director of Educational Services
 Sesar Morfin, Chief Business Official

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

- 4. CLOSED SESSION Discussion**
 - A. Public Employee Evaluation: Superintendent (Government Code §54957)
 - B. Public Employee Evaluation: (Government Code §54957)
 - C. Public Employee Employment/Discipline/Dismissal/Release (Government Code §54957)

- 5. RECONVENE IN OPEN SESSION Discussion**
 - A. Reporting out of Closed Session

6. PLEDGE OF ALLEGIANCE

7. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

8. PUBLIC COMMENTS – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

INFORMATION ITEMS

- 9. LOGO CONTEST WINNER RECOGNITION
- 10. ENTREPRENEURIAL LEARNING INITIATIVE PRESENTATION (ELI)
- 11. SUPERINTENDENT’S REPORT – Brian Dozer
- 12. EDUCATIONAL SERVICES’ UPDATE – J. S. Coke

DISCUSSION/ACTION ITEMS

- 13. **Board Meeting Date/Time Changes** **Discussion/Action**
 Motion by _____ Seconded by _____ Vote _____

CONSENT CALENDAR **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar. It is recommended that the Board approve:

- 14. [Minutes from March 9, 2023](#), Board of Trustees meeting
- 15. [Ratification of purchase order report](#) ending March 31, 2023
- 16. [Ratification of check report](#) ending March 31, 2023
- 17. [Ratification of the Vital Link Exhibit Day Program](#) services and activities for February 2023 – June 2023
- 18. [Annual EDJOIN service agreement](#) with San Joaquin County Office of Education in the amount of \$1,200
- 19. [Orange County Business Council annual membership](#) in the amount of \$5,000
- 20. [Language Services Interpretation/Translation Agreement](#) between Orange County Department of Education and Coastline ROP effective March 1, 2023 – June 30, 2023, not to exceed \$4,500
- 21. [English language learner waiver](#) teacher roster
- 22. [New internship sites](#)
- 23. [Personnel Register #9 – 2022-2023](#) (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
- 24. [Approval of travel conference report](#)

Motion by _____ Seconded by _____ Vote _____

NEW BUSINESS **Information**

ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____ at ____ a.m.

Next Scheduled Meeting: May 18, 2023

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM
2023 BOARD CALENDAR**

January 19	(3 rd Thursday)	- Board Meeting
February 16	(3 rd Thursday)	- Board Meeting Textbook Inventory
March 9	(2 nd Thursday)	- Board Meeting Interim Budget Review 2022-23 Coastline ROP Priorities Update
April 20	(3 rd Thursday)	- Board Meeting
May 18	(3 rd Thursday)	- Board Meeting Review Superintendent's Evaluation Process Employ Summer Semester Staff
June 15	(3 rd Thursday)	- Board Meeting Public Hearing for 2023-2024 Budget Adopt 2023-2024 Budget Authorize Superintendent to Approve Travel and Conferences 2023-2024 School Calendar Discussion of Superintendent's Evaluation Interagency Agreements Appendix A for 2023-2024
July 20	(3 rd Thursday)	- Board Meeting
August 17	(3 rd Thursday)	- Board Meeting Administrative Contract Extensions Board Input for 2023-2024 Coastline ROP Priorities
September 14	(2 nd Thursday)	- Board Meeting Superintendent's Evaluation 2022-2023 Unaudited Actuals Report
October 19	(3 rd Thursday)	- Board Meeting
November 16	(3 rd Thursday)	- Board Meeting
December 14	(2 nd Thursday)	- Organizational Meeting Audit Report Interim Budget Review

Meeting Time: 9:30 a.m.

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM
REGULAR BOARD MEETING**

**Minutes
March 9, 2023**

The Board of Trustees of Coastline Regional Occupational Program met in regular session on March 9, 2023, in the boardroom at 1001 Presidio Square, Costa Mesa, California. The meeting was called to order at 8:45 a.m. by Michelle Barto.

<u>Present Members</u>	<u>Other</u>			
Michelle Barto	Brian Dozer	Rocky Murray	Krista Ganga	Curt Morrison
Suzie Swartz	J. S. Coke	Ulises Garcia	Siteria Edwards	Luke Wheeler
Bonnie Castrey	Sesar Morfin	Lisa Snowden	Jeanne Bennett	Angela Samuel
Lauren Brooks	Debbie Ludwig	James Newton	Rachel Kreger	
Jonathan Stone		Grant Litfin	James Piccola	

CLOSED SESSION There was nothing to report out of closed session. Open session convened at 9:34 a.m.

ADOPTION OF AGENDA It was moved by Member Brooks, seconded by Member Swartz, to adopt the agenda as presented. Motion carried 5-0.

SUPERINTENDENT'S REPORT CTE Month marketing celebrations wrapped up with great impact across our social media platforms. Overall, our marketing efforts garnered over 9,000 impressions. More importantly, our engagement numbers were up across every platform, with the biggest increases on Facebook and Instagram. This Spring, our social media will focus on the impact of ROP classes on students in posts in collaboration with CAROCP.

Dr. Dozer has been actively visiting high schools over the last month and will continue doing so for the rest of this school year. He has five scheduled visits, and a few new teachers will be added as they begin teaching for us.

The pool of applicants has been narrowed for our next leader of educational services, and the interview process will begin later this month. The hope is to identify a candidate by May so there can be an overlap with Mr. Coke before his departure.

Dr. Dozer was excited to show the Board the designs for our logo competition later in the morning. He reminded the Board the winning logo designer would receive a \$500 scholarship, and we would use their logo in select social media, events, and other ways going forward. We would also honor the designer at the student showcase and celebrate their award at the April 20 Coastline ROP board meeting.

On March 10, we will begin marketing recruitment for the CNA Adult Ed class we plan to offer this Spring beginning April 17. We are excited to restart our adult education efforts and believe there

is a real market need for this class and others, such as EMT, dental, technology sales, and even AI.

On March 21, Dr. Dozer will join CAROCP for legislative meetings in Sacramento to discuss AB 377 and other potential legislation that would affect Coastline ROP. We have scheduled meetings with Assemblymembers Tri Ta, Kate Sanchez, Avelino Valencia, Phillip Chen, Diane Dixon, and Senators Dave Min, Diane Blakespear, and Janet Nguyen or their staff. Dr. Dozer will provide an update on the visits in his April report.

Dr. Dozer concluded his report with a quote from an article from Harvard Business Review that was shared with him by Trustee Davis regarding the “new collar workforce,” which discusses a skills-first, rather than a college degree, approach to hiring and people management: “There is a straightforward, practical way that firms can foster prosperity and diversity while also unlocking a huge and capable talent pool. The secret is focusing on skills.” This spoke to what Dr. Dozer has noticed, a growing realization of our businesses that their talent pipeline really begins in high school. And the work that Coastline ROP does with our districts is aligned with this approach.

EDUCATIONAL SERVICES' REPORT

On March 3rd and March 4th, we held professional development for our teachers and career specialists. We tried a new format of Friday 3:00 – 6:00 p.m. with a repeat on Saturday from 9:00 a.m. - noon. The staff enjoyed the choice and the selection of topics. They learned about working with challenging students, students in crisis, classroom management, and the fentanyl crisis, among other areas. We are pleased with the results and with the rich collaboration that took place.

The culinary pathway at Newport Harbor High School is at the Prostart competition, and we wish them well.

Ocean View students were successful in FCCLA regionals, with 2nd place in bread and 3rd place in appetizers. They are headed to the State FCCLA in Riverside along with Newport Harbor in April.

Our Creekside and Laguna Hills CNA students start clinicals the week of March 6 at Regents Point in Irvine and Palm Terrace in Laguna Hills.

Fall registration begins at the end of March, and our career specialists are in full-swing recruiting students. Registration and recruitment were also top on the agenda at our career specialist gathering on March 1.

The middle school exhibit days are going well. Six exhibit days are completed, and six remain. Students are enjoying them and learning a lot about CTE from Vital Link and learning about Coastline ROP from our on-site staff, who shared classes students

can enroll in as ninth graders. We see this as a huge benefit for their CTE exposure.

On February 21 - 24, Mr. Coke chaired the WASC self-study visit for San Bernardino County ROP and enjoyed collaborating and supporting their innovative work there, including offering classes for incarcerated adults.

It is always great when a teacher hears from a student. Below are excerpts from an email that a former University High School student from 2020, Shavan Tahbaz, sent to automotive internship teacher Tom Misich:

“Dear Mr. Misich: I would like to take this opportunity to express my appreciation for what you have taught me during my time in your class. Without your great instruction and guidance, I don’t know how else we, as a class, could have learned. Your kindness and hard work to help me and my other classmates was greatly appreciated; aside from the unfortunate event of COVID ruining the rest of the year and fun, you put your best efforts to keep the online zoom atmosphere the same. Even though we never got to work on actual cars during my time in the auto shop, you managed to make the class a fun environment which made it so much more enjoyable and easier to learn with.”

Messages like this remind us why we do what we do.

The day’s presentation is presented by Curt Morrison, EMT teacher at Presidio, sharing about the public service pathway, including Emergency Medical Responder, Emergency Medical Technician, and Fire Science. Joining him are students Luke Wheeler from Newport Harbor High School and Angela Samuel from Huntington Beach High School.

**BOARD MEETING
CALENDAR 2023**

There was no action taken.

**SECOND INTERIM
BUDGET**

It was moved by Member Swartz, seconded by Member Brooks, to approve a positive certification for the second interim budget, as presented, with appropriate criteria and standards. Motion carried 5-0.

**K12 STRONG
WORKFORCE
PROGRAM SUB-
AGREEMENT**

It was moved by Member Castrey, seconded by Member Brooks, to approve the sub-agreement with Rancho Santiago Community College District for Round 5 K12 SWP grant funds. Motion carried 5-0.

**MODIFICATION OF
CONTRACT**

It was moved by Member Castrey, seconded by Member Brooks, to approve the contract for Sesar Morfin, including a change in title from Director of Business Services to Chief Business Official. Motion carried 5-0.

ACCOUNTS PAYABLE CLERK

It was moved by Member Swartz, seconded by Member Brooks, to approve the new Accounts Payable Clerk position and job description. Motion carried 5-0.

REVISION TO COASTLINE ROP COMPENSATION SCHEDULE

It was moved by Member Swartz, seconded by Member Castrey, to approve the revised compensation schedule as presented. Motion carried 5-0.

RESOLUTION CONSENT CALENDAR

It was moved by Member Castrey, seconded by Member Brooks, to approve the resolution consent calendar as presented. Motion carried 5-0. The roll call vote follows:

Ayes: Members Barto, Swartz, Castrey, Brooks, and Stone.

- Resolution #4 / 2022-2023: Budget Adjustment
- Resolution #5 / 2022-2023: Budget Transfer
- Resolution #6 / 2022-2023: Signature Authorization

CONSENT CALENDAR

It was moved by Member Brooks, seconded by Member Swartz, to approve the Consent Calendar as presented. Motion carried 5-0.

- Minutes from February 16, 2023, Board of Trustees meeting
- Ratification of purchase order report ending February 28, 2023
- Ratification of check report ending February 28, 2023
- Field trip requests for Ocean View High School Culinary Arts students to attend the FCCLA State Leadership Conference in Riverside, CA, on April 22 -25, 2023
- Inventory deletion report
- Personnel Register #8 – 2022-2023 (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)

ADJOURNMENT

It was moved by Member Brooks, seconded by Member Swartz, to adjourn the meeting. Motion carried 5-0.

The meeting adjourned at 10:39 a.m.

Clerk/Secretary

**COASTLINE R.O.P.
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 04/20/2023**

FROM 03/01/2023 TO 03/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S95C0455	GO KART SUPPLY	145.46	145.46	0166630 4300	Rizza/HAAS Engineering Competi / MATERIALS &
S95C0466	KARTING WAREHOUSE	763.89	763.89	0166630 4300	Rizza/HAAS Engineering Competi / MATERIALS &
S95C0532	CHEF'S TOYS	45.19	45.19	0122010011 4300	Van Der Merwe/CHS CTEIG 7 / MATERIALS & SUPPLIE
S95C0533	OFFICE DEPOT	1,012.63	1,012.63	01608020 4330	Media Resource Center/F.2700 / Office Supplies-Consumab
S95C0534	JAMF SOFTWARE LLC	630.00	630.00	0111040005 5888	Moreno/EST HS NMUSD CTEIG 7 / Internet -
S95C0535	APPLE COMPUTER INC	307.09	307.09	0111040005 4330	Moreno/EST HS NMUSD CTEIG 7 / Office Supplies-
S95C0536	OFFICE DEPOT	86.18	86.18	01660000 4330	Instructional Support / Office Supplies-Consumable
S95C0537	4IMPRINT, INC.	2,351.04	1,175.52	01798000 4330	Marketing-Student Recruitment / Office Supplies-Consumab
			1,175.52	01798020 4330	Marketing-Business Partners / Office Supplies-Consumable
S95C0538	AMAZON	449.44	449.44	01798000 4360	Marketing-Student Recruitment / REFRESHMENTS MTGS
S95C0541	RESILIENT COMMUNICATIONS INC	400.00	400.00	01780960 5890	Centralized Data Processing / OTHER CONTRACTED
S95C0542	HUNTINGTON BEACH CHAMBER OF CO	375.00	375.00	016001200 5395	School Admin SWP K12 Coord 4 / MEMBERSHIPS -
S95C0543	BERT WORKPLACE SAFETY SOLUTION	995.00	995.00	01970900 5890	Emergency & Disaster Prep / OTHER CONTRACTED
S95C0544	B & H PHOTO	1,896.06	1,896.06	0122080004 4300	Murphy/PHS IUSD CTEIG 7 / MATERIALS & SUPPLIES
S95C0545	EFOODHANDLERS INC.	385.00	385.00	0122010010 5889	Ayala,Marissa xMull / CHS IUSD / INTERNET-BASED
S95C0546	CALIFORNIA DEPT OF PUBLIC HEAL	472.00	236.00	0111060000 5891	Fernandez-Bocanegra/ROP NMUSD /
			236.00	0111060001 5891	Burns/ROP NMUSD / TAXES/FEEES/PERMITS
S95C0547	AMAZON	161.29	161.29	0133030005 4300	Behrens/HBHS CTEIG 7 / MATERIALS & SUPPLIES
S95C0548	AMAZON	111.59	111.59	0133050003 4300	Van Der Merwe/OVHS HBUHSD C7 / MATERIALS &
S95C0549	SLACK	234.00	234.00	01780960 5889	Centralized Data Processing / INTERNET-BASED
S95C0550	AMAZON	1,628.89	1,628.89	0122080005 4300	Waldner/PHS IUSD CTEIG 7 / MATERIALS & SUPPLIES
S95C0551	AMAZON	284.10	284.10	0122080005 4300	Waldner/PHS IUSD CTEIG 7 / MATERIALS & SUPPLIES
S95C0552	AMAZON	271.70	271.70	0122080004 4300	Murphy/PHS IUSD CTEIG 7 / MATERIALS & SUPPLIES

**COASTLINE R.O.P.
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 04/20/2023**

FROM 03/01/2023 TO 03/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S95C0553	AMAZON	431.00	431.00	0122010011 4300	Van Der Merwe/CHS CTEIG 7 / MATERIALS & SUPPLIE
S95C0554	AMAZON	310.14	310.14	0111040009 4300	Dokes Annete/EST NMUSD CTEIG 7 / MATERIALS &
S95C0555	AMAZON	11.29	11.29	01910970 4370	Main Site Maintenance / SUPPLIES - BLDG
S95C0556	CORNER BAKERY	193.95	193.95	01660000 4360	Instructional Support / REFRESHMENTS MTGS - FOOD
S95C0557	F & M CREDIT CARD	300.00	300.00	01999990 9330	Revenue 0105 (6350) / PREPAID EXPENSES
S95C0558	MICHAEL HASS, PH.D.	500.00	500.00	016019056 5890	Instruction Support Misc COVID / OTHER CONTRACTED
S95C0559	AMAZON	26.93	24.92	01742712 4330	Ruiz A/Irvine CS / Office Supplies-Consumable
			2.01	01742792 4330	Ruiz A/Creekside Car Spec / Office Supplies-Consumable
S95C0560	IRVINE UNIFIED SCHOOL DISTRICT	227.70	227.70	0122080005 4309	Waldner/PHS IUSD CTEIG 7 / MISC PRINTING SUPPLIE
S95C0561	AMY ARDELL, PH.D.	500.00	500.00	016019056 5890	Instruction Support Misc COVID / OTHER CONTRACTED
S95C0562	AMAZON	41.36	33.83	01660000 4330	Instructional Support / Office Supplies-Consumable
			6.03	0168219 4330	Krege/Program Asst-SS SWP 3 / Office Supplies-Consumab
			1.50	0168220 4330	Krege/ProgrAsst-Instr Sup SWP3 / Office Supplies-
S95C0564	AMAZON	250.01	250.01	0122010015 4300	Rabbitt/CHS IUSD CTEIG 7 / MATERIALS & SUPPLIES
S95C0565	AMAZON	23.59	23.59	01910910 4330	Mainsite/School Admin F2700 / Office Supplies-Consumabl
S95C0566	AMAZON	258.55	258.55	0111060005 4300	Zimmerman/ROP NMUSD / MATERIALS & SUPPLIES
S95C0567	K2 AWARDS	515.91	515.91	01646050 4330	Student Awards-Expenditures / Office Supplies-Consumable
S95C0568	F & M CREDIT CARD	174.77	174.77	016019085 5220	All Instruction COVID / CONFERENCES & MEETINGS
S95C0569	CORNER BAKERY	397.90	397.90	016019085 5220	All Instruction COVID / CONFERENCES & MEETINGS
S95C0570	AUNT FLOW	145.46	145.46	01910950 4375	Mainsite Operations/0105 / SUPPLIES - CUSTODIAL
S95C0571	CAL-HOSA INC.	5,040.00	5,040.00	0198262 5825	Hartel-HOSA CTEIG-7 NMUSD / CONTR SVCS - FIELD
S95C0572	META PLATFORMS INC.	51.59	51.59	0165508 5840	CNA Fee-based Sprg_XP / ADVERTISING - MARKETING
S95C0573	APPLE COMPUTER INC	6,999.65	6,999.65	0144050007 5888	Spradlin G /THHS SVUSD CTEIG 7 / Internet -

COASTLINE R.O.P.
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 04/20/2023

FROM 03/01/2023 TO 03/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S95C0574	AMAZON	32.30	32.30	0166630 4300	Rizza/HAAS Engineering Competi / MATERIALS &
S95C0575	WALMART	70.89	70.89	0166630 4300	Rizza/HAAS Engineering Competi / MATERIALS &
S95C0576	AMAZON	43.09	21.55	01798000 4330	Marketing-Student Recruitment / Office Supplies-Consumable
			21.54	01798020 4330	Marketing-Business Partners / Office Supplies-Consumable
S95C0577	ZAZZLE.COM	3.02	3.02	01059002 4300	Director, CNA/Matthews / MATERIALS & SUPPLIES
S95C0578	SOFTCHOICE CORPORATION	5,582.71	5,582.71	01999990 9330	Revenue 0105 (6350) / PREPAID EXPENSES
S95C0579	CYBER FORWARD ACADEMY LLC	20,000.00	20,000.00	0160006000 5890	All Instr/SWP Round 4 ROP / OTHER CONTRACTED
S95C0580	CITY OF COSTA MESA	820.00	820.00	01646070 5630	DSR Facility Rental/F3900 / FACILITY RENTAL
S95C0581	GODADDY	167.76	167.76	01780960 5895	Centralized Data Processing / OTH CONTR
S95C0582	UPRINTING.COM	194.21	97.10	01798000 4330	Marketing-Student Recruitment / Office Supplies-Consumable
			97.11	01798020 4330	Marketing-Business Partners / Office Supplies-Consumable
S95C0583	AMAZON	260.85	260.85	01910970 4370	Main Site Maintenance / SUPPLIES - BLDG
S95C0584	ULINE	2,327.41	2,327.41	016019075 4410	Fiscal Admin/COVID / NON CAP EQUIP - FURNITURE
S95C0585	SMARTDEPLOY LLC	2,784.00	2,784.00	01780960 5888	Centralized Data Processing / Internet - Software/Licenses
S95C0586	AMAZON	56.02	56.02	01660000 4330	Instructional Support / Office Supplies-Consumable
S95C0588	STAPLES BUSINESS ADVANTAGE	471.46	471.46	01760933 4330	Dozer/Superintendent / Office Supplies-Consumable
S95C0589	CAL-HOSA INC.	1,000.00	1,000.00	0198270 5825	HOSA EST Bill Back XP / CONTR SVCS - FIELD TRIPS
S95C0590	AMERICAN HEART ASSOCIATION	279.61	279.61	016019078 4300	All CPR - COVID RELIEF / MATERIALS & SUPPLIES
S95C0591	F & M CREDIT CARD	167.01	167.01	01780940 4330	Information Technology F-7700 / Office Supplies-Consumable
S95C0592	CDW GOVERNMENT	560.34	560.34	016019075 4430	Fiscal Admin/COVID / NON-CAP EQUIP/Comp & Periphe
S95C0594	AMAZON	23.68	23.68	0166630 4300	Rizza/HAAS Engineering Competi / MATERIALS &
S95C0595	BMI KARTS & PARTS	47.95	47.95	0166630 4300	Rizza/HAAS Engineering Competi / MATERIALS &
S95C0596	SHI INTERNATIONAL CORP	18,185.43	18,185.43	016019087 6430	Information Technology COVID / NEW EQUIP - COMP &

**COASTLINE R.O.P.
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 04/20/2023**

FROM 03/01/2023 TO 03/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S95C0597	F & M CREDIT CARD	653.65	653.65	01760933 5220	Dozer/Superintendent / CONFERENCES & MEETINGS
S95C0599	ELECTRICSCOOTERPARTS.COM	21.44	21.44	0166630 4300	Rizza/HAAS Engineering Competi / MATERIALS &
S95C0600	4IMPRINT, INC.	867.99	434.00	01798000 4330	Marketing-Student Recruitment / Office Supplies-Consumable
			433.99	01798020 4330	Marketing-Business Partners / Office Supplies-Consumable
S95C0601	AMAZON	107.74	53.87	01798000 4330	Marketing-Student Recruitment / Office Supplies-Consumable
			53.87	01798020 4330	Marketing-Business Partners / Office Supplies-Consumable
S95X0529	NEWPORT URGENT CARE	1,200.00	1,200.00	0111060001 5892	Burns/ROP NMUSD / PHYSICAL EXAMS/MEDICAL SV
S95X0530	NEWPORT URGENT CARE	1,200.00	1,200.00	0111060000 5892	Fernandez-Bocanegra/ROP NMUSD / PHYSICAL
S95X0531	NEWPORT URGENT CARE	1,200.00	1,200.00	0122010008 5892	Richey,K xGhaderifard/CHS IUSD / PHYSICAL
S95X0539	GANAHL LUMBER	5,000.00	5,000.00	0111040009 4300	Dokes Annete/EST NMUSD CTEIG 7 / MATERIALS &
S95X0540	GANAHL LUMBER	5,000.00	5,000.00	0111040008 4300	Jasperson/EST NMUSD CTEIG 7 / MATERIALS &
S95X0563	KIM, SOO	400.00	400.00	01742802 5290	Kim, Soo x Escoto/CS Portola / MILEAGE NON TAXABLE
S95X0587	META PLATFORMS INC.	500.00	250.00	01798000 5840	Marketing-Student Recruitment / ADVERTISING -
			250.00	01798020 5840	Marketing-Business Partners / ADVERTISING -
	Fund 01 Total:	98,633.91			
	Total Amount of Purchase Orders:	98,633.91			

COASTLINE R.O.P.

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS
BOARD OF TRUSTEES **04/20/2023**

FRO 03/01/2023 TO 03/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE ACCOUNT AMOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S95C0114	INDEED.COM	5,560.00	+1,000.00 01764930 5840	Edwards, S / HR Administrator / ADVERTISING -
S95X0000	MARGARET A. CHIDESTER & ASSOCI	7,000.00	+4,000.00 01761920 5830	Board Expenditures / LEGAL SERVICES
S95X0013	READYREFRESH BY NESTLE	2,500.00	+1,000.00 01910950 5531	Mainsite Operations/0105 / DRINKING WATER
S95X0065	SMART & FINAL	5,000.00	+2,000.00 0111050000 4330	Kingsbury/NHHS NMUSD / Office Supplies-Consumable
S95X0088	NEWPORT URGENT CARE	2,000.00	+1,500.00 0144020002 5892	Short-Baker/LHHS SVUSD / PHYSICAL EXAMS/MEDICAL
S95X0126	O'REILLY AUTO PARTS	2,200.00	+700.00 0122020000 4300	Campbell/Irv HS IUSD / MATERIALS & SUPPLIES
S95X0145	SMART & FINAL	4,655.00	+2,155.00 0122010002 4300	Van Der Merwe/CHS / MATERIALS & SUPPLIES
S95X0473	HERNANDEZ, AMADIEL JOSE	750.00	+400.00 01742685 5290	Hernandez A./UNI CSpecialist / MILEAGE NON TAXABLE
S95X0483	SMART & FINAL	3,500.00	+1,500.00 0122010010 4300	Ayala,Marissa xMull /CHS IUSD / MATERIALS & SUPPLIES

Fund 01 Total: 14,255.00

Total Amount of Change Orders: 14,255.00

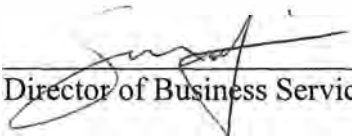
COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Check Report 3/1/2023 – 3/31/2023

Fund 01 General

Total Checks: \$430,239.58

Recommended for
Board Ratification By



Director of Business Services

COASTLINE R.O.P.
Consolidated Check Register
 from 3/1/2023 to 3/31/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00032402	V9501269 AMAZON	WFCZVLLUCGYW	OH	03/02/2023		MW	IS	2,131.79
95	00032403	V9500303 APPLE COMPUTER INC	AL06502833	OH	03/02/2023		MW	IS	91,257.79
95	00032404	V9500382 B & H PHOTO	210399870	OH	03/02/2023		MW	IS	964.85
95	00032405	V9500045 COASTLINE ROP REVOLVING CASH F	1081/100479	OH	03/02/2023		MW	IS	30.38
95	00032406	V9501610 COSTA MESA MOVING COMPANY	10440	OH	03/02/2023		MW	IS	223.00
95	00032407	V9502138 CRISISGO INC.	0004243	OH	03/02/2023		MW	IS	1,105.00
95	00032408	V9502425 DOZER, BRIAN	OOPE-	OH	03/02/2023		MW	IS	58.57
95	00032409	V9500795 LUDWIG, DEBBIE	OOPE-	OH	03/02/2023		MW	IS	33.79
95	00032410	V9501843 READYREFRESH BY NESTLE	13B0027000850	OH	03/02/2023		MW	IS	267.57
95	00032411	V9500651 SMART & FINAL	9501/482	OH	03/02/2023		MW	IS	1,042.95
95	00032412	V9500336 SNAP ON TOOLS	ARV/56180393	OH	03/02/2023		MW	IS	20,180.27
95	00032413	V9502271 VAN DER MERWE, ROCHELLE	OOPE-	OH	03/02/2023		MW	IS	142.60
95	00032414	V9505546 VISION SERVICE PLAN	817192337	OH	03/02/2023		MW	IS	628.16
95	00032415	V9500230 AMERICAN HEART ASSOCIATION	002047423	OH	03/06/2023		MW	IS	2,853.63
95	00032416	V9500387 DEPT OF JUSTICE	633576	OH	03/06/2023		MW	IS	416.00
95	00032417	V9502524 Dr. Brandee Ramirez	ROP2.12023	OH	03/06/2023		MW	IS	2,716.86
95	00032418	V9502482 Flinn Scientific	2839565	OH	03/06/2023		MW	IS	1,611.94
95	00032419	V9501016 MEDCO SUPPLY COMPANY	IN96101408	OH	03/06/2023		MW	IS	2,453.27
95	00032420	V9503760 NEWPORT MESA UNIFIED SD	78SI0048	OH	03/06/2023		MW	IS	85,809.74
95	00032421	V9500651 SMART & FINAL	592/5901	OH	03/06/2023		MW	IS	321.37
95	00032422	V9501676 SOURCE GRAPHICS	124626	OH	03/06/2023		MW	IS	3,230.64
95	00032423	V9502533 DoubleTree by Hilton Hotel	HOSA-HARTEL	OH	03/07/2023		MW	IS	12,586.95
95	00032424	V9500678 VITAL LINK ORANGE COUNTY	5614	OH	03/07/2023		MW	IS	20,800.00
95	00032425	V9502534 AED One Stop Shop	002397	OH	03/09/2023		MW	IS	1,789.00
95	00032426	V9501919 ATKINSON ANDELSON LOYA RUUD &	68730019400005	OH	03/09/2023		MW	IS	69.00
95	00032427	V9501798 BUDD, JULIA	022823BUDD	OH	03/09/2023		MW	IS	846.39
95	00032428	V9502325 CALICO BUILDING SERVICES	R1052172	OH	03/09/2023		MW	IS	2,594.50
95	00032429	V9501251 CALIFORNIA DEPT OF PUBLIC HEAL	FAC00042884	OH	03/09/2023		MW	IS	472.00
95	00032430	V9500519 GANAHL LUMBER	071476037	OH	03/09/2023		MW	IS	2,063.06
95	00032431	V9501134 HUNTINGTON BEACH CHAMBER OF CO	92019852	OH	03/09/2023		MW	IS	375.00
95	00032432	V9502382 INTERMEDIA.NET INC	23003094912	OH	03/09/2023		MW	IS	882.67
95	00032433	V9502453 KYOCERA DOCUMENT SOLUTIONS WES	55B2241736	OH	03/09/2023		MW	IS	14.00
95	00032434	V9500795 LUDWIG, DEBBIE	OOPE-	OH	03/09/2023		MW	IS	30.69
95	00032435	V9501819 RESILIENT COMMUNICATIONS INC	802933	OH	03/09/2023		MW	IS	400.00

COASTLINE R.O.P.
Consolidated Check Register
 from 3/1/2023 to 3/31/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95	00032436	Ruiz, Aaron	2/02-2/24RUIZ	OH	03/09/2023		MW	IS	56.99
95	00032437	SCHWEERS-GANGA, KRISTA	OOPE-	OH	03/09/2023		MW	IS	202.59
95	00032438	SMART & FINAL	4501/737	OH	03/09/2023		MW	IS	52.17
95	00032439	VAN DER MERWE, ROCHELLE	OOPE-	OH	03/09/2023		MW	IS	134.14
95	00032440	AMAZON	IMLDRF7GMP4G	OH	03/10/2023		MW	IS	13,211.48
95	00032441	AMAZON	IXCD-TIDN-9PJJ	OH	03/14/2023		MW	IS	992.47
95	00032442	CHEF'S TOYS	3946917	OH	03/14/2023		MW	IS	666.25
95	00032443	COASTLINE ROP REVOLVING CASH F	1082/100480	OH	03/14/2023		MW	IS	9.48
95	00032444	CORODATA RECORDS MANAGEMENT IN	RS4884443	OH	03/14/2023		MW	IS	56.81
95	00032445	EFOODHANDLERS INC.	T-29917	OH	03/14/2023		MW	IS	385.00
95	00032446	INGARDIA BROS PRODUCE INC	07566867	OH	03/14/2023		MW	IS	255.26
95	00032447	IRVINE UNIFIED SCHOOL DISTRICT	79888	OH	03/14/2023		MW	IS	227.70
95	00032448	Kim, Soo	01/19-2/16KIM	OH	03/14/2023		MW	IS	45.59
95	00032449	Michael Hass, Ph.D.	030323HASS	OH	03/14/2023		MW	IS	500.00
95	00032450	NEWPORT URGENT CARE	4034824	OH	03/14/2023		MW	IS	1,370.00
95	00032451	O'REILLY AUTO PARTS	3576452387	OH	03/14/2023		MW	IS	277.33
95	00032452	RAINBOW DISPOSAL CO INC	0605-000964042	OH	03/14/2023		MW	IS	464.41
95	00032453	Recovery for Athletes LLC	RFA29827	OH	03/14/2023		MW	IS	11,612.32
95	00032454	Amy Ardell, Ph.D.	030323ARDELL	OH	03/17/2023		MW	IS	500.00
95	00032455	ATKINSON ANDELSON LOYA RUUD &	675145	OH	03/17/2023		MW	IS	87.94
95	00032456	DEPT OF JUSTICE	640161	OH	03/17/2023		MW	IS	576.00
95	00032457	DOZER, BRIAN	031323DOZER	OH	03/17/2023		MW	IS	173.29
95	00032458	JAMF	INV310302	OH	03/17/2023		MW	RV	630.00
95	00032459	Marissa Ayala	OOPE-	OH	03/17/2023		MW	IS	369.39
95	00032460	OCCUPATIONAL HEALTH CENTERS OF	78495704	OH	03/17/2023		MW	IS	72.00
95	00032461	TIME WARNER CABLE	1263091010301	OH	03/17/2023		MW	IS	1,889.28
95	00032462	VERIZON WIRELESS	9929292428	OH	03/17/2023		MW	IS	266.07
95	00032463	Clarius Mobile Health Corp.	I20230663	OH	03/20/2023		MW	IS	4,703.32
95	00032464	DOZER, BRIAN	OOPE-	OH	03/20/2023		MW	IS	77.80
95	00032465	Gianni Tello	OOPE-	OH	03/20/2023		MW	IS	30.00
95	00032466	HOSA-FUTURE HEALTH PROFESSIONA	99562713	OH	03/20/2023		MW	RV	5,040.00
95	00032467	KYOCERA DOCUMENT SOLUTIONS WES	55B2246787	OH	03/20/2023		MW	IS	1,828.11
95	00032468	LUDWIG, DEBBIE	OOPE-	OH	03/20/2023		MW	IS	51.89
95	00032469	MISICH, THOMAS	2/01-2/28MISICH	OH	03/20/2023		MW	IS	40.09

COASTLINE R.O.P.
Consolidated Check Register
 from 3/1/2023 to 3/31/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
95 00032470	V9501385	NEWPORT URGENT CARE	2/01-2/28 1250	OH	03/20/2023		MW	IS	3,705.00
95 00032471	V9503875	OFFICE DEPOT	300520697001	OH	03/20/2023		MW	IS	1,012.63
95 00032472	V9502539	Paul Galante	OOPE-	OH	03/20/2023		MW	IS	23.00
95 00032473	V9502288	ROMAN, AURELIA	1/23-3/06ROMAN	OH	03/20/2023		MW	IS	39.30
95 00032474	V9502271	VAN DER MERWE, ROCHELLE	OOPE-	OH	03/20/2023		MW	IS	83.64
95 00032475	V9502488	AUNT FLOW	INV3193	OH	03/23/2023		MW	IS	140.00
95 00032476	V9500382	B & H PHOTO	211337880	OH	03/23/2023		MW	IS	969.56
95 00032477	V9502501	BERT Workplace Safety Solution	23-123	OH	03/23/2023		MW	IS	995.00
95 00032478	V9502485	Cyber Forward Academy, LLC	1110	OH	03/23/2023		MW	IS	20,000.00
95 00032479	V9502063	HOME DEPOT	8346050	OH	03/23/2023		MW	IS	3,482.77
95 00032480	V9502293	INGARDIA BROS PRODUCE INC	07575341	OH	03/23/2023		MW	IS	972.68
95 00032481	V9501912	LYNNE PORTER	3/19/23 SERVICES	OH	03/23/2023		MW	IS	595.00
95 00032482	V9500148	NORTHERN OC SELF WC AGENCY	275108	OH	03/23/2023		MW	IS	21,899.00
95 00032483	V9502511	Sawbones	405010	OH	03/23/2023		MW	IS	2,081.45
95 00032484	V9500336	SNAP ON TOOLS	ARV/56538481	OH	03/23/2023		MW	IS	6,145.04
95 00032485	V9502326	F & M Credit Card	8990	OH	03/24/2023		MW	IS	4,478.23
95 00032486	V9501269	AMAZON	GFGYFNEVSXMJ	OH	03/27/2023		MW	IS	440.91
95 00032487	V9501269	AMAZON	1YDW-GQ34-	OH	03/27/2023		MW	IS	6,366.89
95 00032488	V9501125	4IMPRINT, INC.	10955358	OH	03/28/2023		MW	IS	2,351.04
95 00032489	V9500303	APPLE COMPUTER INC	AL14939044	OH	03/28/2023		MW	IS	7,306.74
95 00032490	V9502542	CAL-HOSA Inc.	99562713	OH	03/28/2023		MW	IS	5,040.00
95 00032491	V9502368	CLC	ID PRO MARCH	OH	03/28/2023		MW	IS	40.00
95 00032492	V9502425	DOZER, BRIAN	OOPE-	OH	03/28/2023		MW	IS	765.33
95 00032493	V9502469	FIRST-CITIZENS BANK & TRUST CO	41947411	OH	03/28/2023		MW	IS	1,227.46
95 00032494	V9502040	METROPOLITAN LIFE INSURANCE CO	METLIFE	OH	03/28/2023		MW	IS	430.84
95 00032495	V9501475	O'REILLY AUTO PARTS	3576-458087	OH	03/28/2023		MW	IS	62.97
95 00032496	V9502233	OCCUPATIONAL HEALTH CENTERS OF	78573440	OH	03/28/2023		MW	IS	36.00
95 00032497	V9503875	OFFICE DEPOT	300175639001	OH	03/28/2023		MW	IS	82.71
95 00032498	V9500942	PEREZ, ALEX	2/03-2/23PEREZ	OH	03/28/2023		MW	IS	40.54
95 00032499	V9501843	READYREFRESH BY NESTLE	13C0027000850	OH	03/28/2023		MW	IS	204.63
95 00032500	V9501350	REEP FOR BENEFITS	KAISER MARCH	OH	03/28/2023		MW	IS	31,003.16
95 00032501	V9500034	SADDLEBACK VALLEY USD	83SI0655	OH	03/28/2023		MW	IS	292.04
95 00032502	V9505546	VISION SERVICE PLAN	817416517	OH	03/28/2023		MW	IS	667.42

COASTLINE R.O.P.
Consolidated Check Register
 from 3/1/2023 to 3/31/2023

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
						Issued:		424,569.58
						Reversed:		5,670.00
						95 Bank Total:		430,239.58
Grand Total:								430,239.58



**Coastline ROP Exhibit Day Program
Proposed Services and Activities
February 2023 – June 2023**

Description	
<p>Vital Link is providing Six (6) additional interactive career exploration exhibits for middle schools, during 2022-2023 academic year. This will be an additional to the already Seventeen (17) exhibit day programs scheduled within NMUSD, HBUHSD feeder middle schools, SVUSD, Irvine and TUSD. Vital Link will provide students hands-on experience within the CTE Programs and encourage their registration of the CTE classes.</p> <ul style="list-style-type: none"> ● Provide Career Technical Exhibit booths/equipment for the following: <ul style="list-style-type: none"> ○ 3D Printing & Manufacturing ○ Drones ○ Medical Devices ○ Human Anatomy ○ CPR ○ Automotive ○ Digital Media Arts ○ VEX Robotics 	
<ul style="list-style-type: none"> ● Original Middle Schools: <ol style="list-style-type: none"> 1. Lakeside Middle School 2. Beacon Park Middle School 3. Jeffrey Trail Middle School 4. Costa Mesa Middle School 5. Serrano Intermediate 6. Johnson Middle School 7. Dwyer Middle School 8. La Paz Intermediate 9. TeWinkle Middle School 10. Sierra Vista Middle School 11. South Lake Middle School 	<ol style="list-style-type: none"> 12. Pioneer Middle School 13. Los Alisos Intermediate 14. Columbus Tustin Middle School 15. Rancho Santa Intermediate 16. Sycamore Middle School 17. Corona Del Mar Middle School
<ul style="list-style-type: none"> ● Additional Middle Schools: <ol style="list-style-type: none"> 1. Stacey Middle School 2. Westminster Middle School 3. Vista Verde Middle School 4. Cadence Middle School <ul style="list-style-type: none"> ▪ This Middle School will have 3 separate exhibit days on March 3rd, 17th and April 14th, each day will serve a different group of students. ▪ Due to the shorter day schedule, the cost is \$2,500 	
<p>Cost per Exhibit Day: \$3,200 per day Cadence Exhibit Day: \$2,500 per day TOTAL COST: \$17,100</p>	



Hold Harmless

Vital Link shall defend, indemnify, save, and hold harmless Coastline ROP and its respective officers, directors, and employees from and against all obligations, claims or liabilities of any kind, including costs and attorneys’ fees, that may arise out of any grossly negligent or intentional acts or omissions of any agent or employee of Vital Link. This shall include any acts of sexual abuse alleged against any agent or employee of Vital Link.

Coastline ROP shall defend, indemnify, save, and hold harmless Vital Link and its officers, directors, and employees from and against all obligations, claims or liabilities of any kind, including costs and attorneys’ fees that may arise out of any grossly negligent or intentional acts or omissions of any agent or employee of Coastline ROP. This shall include any acts of sexual abuse alleged against any agent or employee of Coastline ROP.

Confidentiality, Record Keeping, and Information Sharing

Both parties recognize that the confidentiality of student records are defined by provisions of state and federal law. The parties will adhere to these laws, including the Family Educational Rights and Privacy Act (FERPA), California Student Online Personal Information Protection Act (Cal. Educ. Code § 49073.1), and Children’s Online Privacy Protection Act (COPPA, 15 U.S.C. §§ 6501–6506). Vital Link agrees to maintain best-practice record keeping that assures the privacy and confidentiality of all student data.

Vital Link	Signature	Date
------------	-----------	------

Client Name	Signature	Date
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SAN JOAQUIN COUNTY OF EDUCATION



Troy Brown, Ed. D., Superintendent
 P.O. Box 213030
 Stockton, Ca 95213-9030

INVOICE

TO: Coastline ROP
 Brian Dozer
 1001 Presidio Square
 Costa Mesa CA 92626

INVOICE: 213091
INVOICE DATE: 2/1/2023
CUSTOMER'S P.O. NO.: Check

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Coastline ROP EDJOIN Account Fees - One Year Term, see service agreement for details.	\$1,200.00	\$1,200.00

REMIT TO: San Joaquin County Office of Education
 P.O. Box 213030, Stockton, CA, 95213-9030

Please contact Rachel Aschwanden at (209) 292-2662 with any questions or concerns regarding this info.

TOTAL:	\$1,200.00
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DISTRIBUTION: 2 Copies - PURCHASER
 1 Copy - ORIGINATING DEPT.
 2 Copies - CO. OFFICE OF EDUC. BUSINESS SERVICES

ACCOUNT NUMBER(S)	AMOUNT(S)
01-0000-0-0000-0000-8689-500-5026	\$1,200.00
INITIALS:	

Form #7667 Rev. 7/00



**ORANGE COUNTY
BUSINESS COUNCIL**

2 Park Plaza, Suite 100 * Irvine, CA 92614
phone 949.476.2242 * fax: 949 476.9240 * www.ocbc.org

Dr. Brian K. Dozer
Superintendent
ROP Coastline
1001 Presidio Square
Costa Mesa, CA 92626

INVOICE

INVOICE NUMBER: 0011726-IN
INVOICE DATE: 3/1/2023
CUSTOMER NUMBER: ROPCOAS
MEMBER SINCE: 3/4/2020

RENEWAL	AMOUNT
Annual Investment - (03/23 to 02/24) <ul style="list-style-type: none"> Includes participation in committee meetings 	\$5,000
<p>Thank you for the opportunity to work with you.</p> <p style="text-align: right;">Jeffrey Ball, President/CEO</p>	<p style="text-align: right;">TOTAL DUE: \$5,000</p>

Make all checks payable to : ORANGE COUNTY BUSINESS COUNCIL
 Mail to: 2 PARK PLAZA, STE. 100, IRVINE, CA 92614
 OCBC Federal Tax ID: 23-7084107
 Questions: (949) 476-2242, Vicki Blaser, Director

MISSION: Orange County Business Council represents and promotes the business community, working with government and academia, to enhance Orange County's economic development and prosperity in order to preserve a high quality of life.

COASTLINE REGIONAL OCCUPATIONAL PROGRAM
LANGUAGE SERVICES INTERPRETATION/TRANSLATION AGREEMENT

This AGREEMENT is hereby entered into this 1st day of March, 2023, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, Costa Mesa California 92626, hereinafter referred to as SUPERINTENDENT, and Coastline Regional Occupational Program, 1001 Presidio Square, Costa Mesa, California 92626, hereinafter referred to as ROP. SUPERINTENDENT and ROP shall be collectively referred to as the Parties.

WHEREAS, ROP is in need of such special services and advice; and

WHEREAS, SUPERINTENDENT is specially trained and experienced and competent to perform the special services required by the ROP, and such services are needed on a limited basis;

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 SCOPE OF WORK. ROP hereby engages SUPERINTENDENT as an independent contractor to perform the following described work, and SUPERINTENDENT hereby agrees to perform said work in the "Service Proposal", which is attached hereto as Exhibit "A" and incorporated herein by reference for the Division of Educational Services.

2.0 TERM. This AGREEMENT shall commence on March 1, 2023 and end on June 30, 2023, subject to termination as set forth in this AGREEMENT.

3.0 PAYMENT. ROP agrees to pay the SUPERINTENDENT a total sum not to exceed Four thousand five hundred dollars (\$4,500.00). Payment shall be at the rates described in Exhibit "B",

1 "Interpreting/Translation Rate Sheet 2022-2023", which is attached
2 hereto and incorporated by reference herein. Payment shall be mailed
3 to: Orange County Superintendent of Schools, 200 Kalmus Drive, Costa
4 Mesa, California 92626-9050, Attention: Accounting Manager, or at
5 such other place as SUPERINTENDENT may designate in writing.

6 4.0 EXPENSES. ROP shall not be liable to SUPERINTENDENT for any
7 costs or expenses paid or incurred by SUPERINTENDENT in performing
8 services for ROP, except as follows: N/A.

9 5.0 MATERIALS. SUPERINTENDENT shall furnish, at his/her own expense,
10 all labor, materials, equipment, supplies and other items necessary to
11 complete the services to be provided pursuant to this AGREEMENT,
12 except as follows: N/A

13 6.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of
14 this AGREEMENT, shall be and act as an independent contractor.
15 SUPERINTENDENT understands and agrees that he/she and all of his/her
16 employees shall not be considered officers, employees or agents of
17 the ROP, and are not entitled to benefits of any kind or nature
18 normally provided employees of the ROP and/or to which ROP'S
19 employees are normally entitled, including, but not limited to, State
20 Unemployment Compensation or Workers' Compensation. SUPERINTENDENT
21 assumes the full responsibility for the acts and/or omissions of
22 his/her employees or agents as they relate to the services to be
23 provided under this AGREEMENT. SUPERINTENDENT shall assume full
24 responsibility for payment of all federal, state and local taxes or
25 contributions, including unemployment insurance, social security and
income taxes with respect to SUPERINTENDENT'S employees.

1 7.0 COPYRIGHT/TRADEMARK/PATENT. ROP understands and agrees that all
2 matters produced under this AGREEMENT shall become the property of
3 SUPERINTENDENT and cannot be used without SUPERINTENDENT'S express
4 written permission. SUPERINTENDENT shall have all right, title and
5 interest in said matters, including the right to secure and maintain
6 the copyright, trademark and/or patent of said matter in the name of
7 the SUPERINTENDENT.

8 8.0 HOLD HARMLESS.

9 A. SUPERINTENDENT agrees to and does hereby indemnify,
10 defend, and hold harmless ROP, its Governing Board, officers, agents
11 and employees from liability and claims of liability for bodily
12 injury, personal injury, sickness, disease, or death of any person or
13 persons, or damage to any property, real personal, tangible or
14 intangible, arising out of the negligent acts or omissions of
15 employees, agents or officers of SUPERINTENDENT or the Orange County
16 Board of education during the period of this AGREEMENT.

17 B. ROP agrees to and does hereby indemnify, defend, and hold
18 harmless SUPERINTENDENT, the Orange County Board of Education, and its
19 officers, agents and employees from liability and claims of liability
20 for bodily injury, personal injury, sickness, disease, or death of any
21 person or persons, or damage to any property, real personal, tangible
22 or intangible, arising out of the negligent acts or omissions of its
23 Governing Board, employees, agents or officers of DISTRICT during the
24 period of this AGREEMENT.

25 9.0 ASSIGNMENT. The obligations of SUPERINTENDENT pursuant to this
AGREEMENT shall not be assigned by SUPERINTENDENT without prior

1 written approval of ROP.

2 10.0 TOBACCO USE POLICY. In the interest of public health, the
3 SUPERINTENDENT provides a tobacco-free environment. Smoking or the
4 use of any tobacco products are prohibited in buildings and vehicles,
5 and on any property owned, leased or contracted for by the
6 SUPERINTENDENT pursuant to SUPERINTENDENT Policy 400-7. Failure to
7 abide with conditions of this policy could result in the termination
8 of this AGREEMENT.

9 11.0 TERMINATION. Either party may terminate this AGREEMENT with or
10 without reason with the giving of thirty (30) days written notice to
11 the other party. ROP shall compensate SUPERINTENDENT only for
12 services satisfactorily rendered to the date of termination. Written
13 notice by ROP shall be sufficient to stop further performance of
14 services by SUPERINTENDENT. Notice shall be deemed given when
15 received by the SUPERINTENDENT or ROP or no later than three (3) days
16 after the day of mailing, whichever is sooner.

17 12.0 NON-DISCRIMINATION. SUPERINTENDENT and ROP agree that they will
18 not engage in unlawful discrimination in employment of persons
19 because of race, color, religious creed, national origin, ancestry,
20 physical handicap, medical condition, marital status, or sex of such
21 persons.

22 13.0 NOTICE. All notices or demands to be given under this AGREEMENT
23 by either party to the other shall be in writing and given either by:
24 (a) personal service or (b) by U.S. Mail, mailed either by registered
25 or certified mail, return receipt requested, with postage prepaid.
Service shall be considered given when received if personally served

1 or if mailed on the third day after deposit in any U.S. Post Office.
2 The address to which notices or demands may be given by either party
3 may be changed by written notice given in accordance with the notice
4 provisions of this section. As of the date of this AGREEMENT, the
5 addresses of the parties are as follows:

6 ROP: Coastline Regional Occupational Program
7 1001 Presidio Square
8 Costa Mesa, California 92626
9 Attn: _____

10 SUPERINTENDENT: Orange County Superintendent of Schools
11 200 Kalmus Drive
12 P.O. Box 9050
13 Costa Mesa, California 92628-9050
14 Attn: Patricia McCaughey

15 14.0 NON WAIVER. The failure of SUPERINTENDENT or ROP to seek
16 redress for violation of, or to insist upon, the strict performance
17 of any term or condition of this AGREEMENT shall not be deemed a
18 waiver by that party of such term or condition, or prevent a
19 subsequent similar act from again constituting a violation of such
20 term or condition.

21 15.0 SEVERABILITY. If any term, condition or provision of this
22 AGREEMENT is held by a court of competent jurisdiction to be invalid,
23 void, or unenforceable, the remaining provisions will nevertheless
24 continue in full force and effect, and shall not be affected,
25 impaired or invalidated in any way.

16.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall
be governed by the laws of the State of California with venue in
Orange County, California.

17.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
attached hereto constitute the entire agreement among the Parties to

1 it and supersede any prior or contemporaneous understanding or
2 agreement with respect to the services contemplated, and may be
3 amended only by a written amendment executed by both Parties to the
4 AGREEMENT.

5 IN WITNESS WHEREOF, the Parties hereto set their hands.

6 ROP: COASTLINE ROP

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

7 BY: _____
8 Authorized Signature

BY:  _____
Authorized Signature

9 PRINT NAME: _____

PRINT NAME: Patricia McCaughey

10 TITLE: _____

TITLE: Administrator

11 DATE: _____

DATE: March 14, 2023

12
13 Coastline ROP-Income(10003077)23
ZIP5

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**Orange County Department of Education
Educational Services Division
Service Proposal**

**ORANGE COUNTY
DEPARTMENT OF
EDUCATION**
200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050
(714) 966-4000
FAX (714) 432-1916
www.ncde.us

AL MIJARES, Ph.D.
County Superintendent
of Schools

TO: Sesar Morfin
Director
Business Services
Coastline ROP

FROM: Natalla Abarca
Program Specialist
Educational Services
OCDE

DATE OF PROPOSAL: March 1, 2023 - June 30, 2023

PURPOSE: Language Services Interpretation/Translation Services

AUDIENCE: Coastline ROP Staff, Teachers, Administrators, Parents, etc.

ESTIMATED NUMBER OF PARTICIPANTS:

LCAP PRIORITIES ADDRESSED:

Conditions of Learning	Pupil Outcomes	Engagement
<input checked="" type="checkbox"/> Basic Services <input type="checkbox"/> Implementation of State Content Standards <input type="checkbox"/> Course Access	<input type="checkbox"/> Pupil Achievement <input type="checkbox"/> Other Pupil Outcomes	<input checked="" type="checkbox"/> Parental Involvement <input type="checkbox"/> Pupil Engagement <input type="checkbox"/> School Climate

Multi-Tiered System of Support

<p>Inclusive Academic Instruction <input type="checkbox"/></p> <ul style="list-style-type: none"> Identify a comprehensive assessment system Create and utilize teams Provide universal academic supports Provide supplemental interventions and supports Provide intensified interventions and supports Develop guidelines to implement curriculum with universal design for learning (UDL) 	<p>Inclusive Behavior Instruction <input type="checkbox"/></p> <ul style="list-style-type: none"> Identify a comprehensive assessment system Create and utilize teams Provide universal behavior supports Provide supplemental interventions and supports Provide intensified interventions and supports Provide comprehensive behavior supports 	<p>Inclusive Social-Emotional Instruction <input type="checkbox"/></p> <ul style="list-style-type: none"> Identify a comprehensive assessment system Create and utilize teams Provide universal social-emotional supports Provide supplemental interventions and supports Provide comprehensive social-emotional development supports
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**ORANGE COUNTY
BOARD OF EDUCATION**

MARI GARKE

TIM SHAW

LISA SPARKS, PH.D.

WILL SANDEN, Ed.S.

DEBRA WOODRUFF, Ed.D.

Administrative Leadership

- Strong & Engaged Site Leadership
- Strong Educational Support System

Integrated Educational Framework

- Fully Integrated Organizational Structure
- Strong & Positive School Culture

Family & Community Engagement

- Trusting Family Partnerships
- Trusting Community Partnerships

Inclusive Policy Structure &

- Strong LEA / School Relationship
- LEA Policy Framework

NUMBER OF DAYS: n/a

PROPOSED SERVICE DATES: March 1, 2023 – June 30, 2023

LOCATION: Coastline ROP

GOAL(S):

OCDE will provide Interpretation and Translation Services request made by Coastline ROP staff.

ESTIMATED TOTAL COST:

Total Amount: \$4,500.00

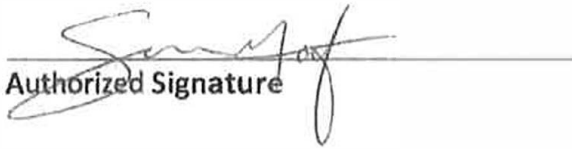
(See the attached OCDE Rate Sheet 2022-2023)

For Client Use: When this proposal is accepted, OCDE will create a contract for services



PROPOSAL ACCEPTED

Authorized Signature



3/7/23

Date



Orange County Department of Education
Educational Services Division

Interpreting/Translation Rate Sheet 2022-2023

In an effort to provide professional language solutions in most languages at an affordable cost, please refer to the following rates:

Interpreting Services (spoken)		
Request at least five (5) business days in advance.		
Requests received within two (2) business days notice will not be guaranteed.		
Languages	Fee	Unit
Tier 1 Language: Spanish Interpreter	\$120.00	Per Hour*
Tier 2 Language: Vietnamese, Chinese, Korean, and other common languages	\$160.00	Per Hour*
Tier 3 Less Common Languages: Farsi, Russian, Italian, French, Turkish, Somali, and more	\$220.00	Per Hour*
ASL Language (Interpreters work in pairs)	\$160.00	Per Hour, per Interpreter*
Over the Phone Interpreting (Hotline)	\$2.50	Per minute*
Over the Phone Interpreting (Appointments)	\$2.50	Per Minute*
Translation Services		
Tier 1 Language: Spanish Translation	\$0.30	Per word
Tier 2 Language: Vietnamese, Chinese, Korean, and other common languages	\$0.35	Per word
Tier 3 Less Common Languages: Ukrainian, French, Turkish, Russian, Farsi, Somali, and more	\$0.39	Per word
Minimum Translation Project	\$150.00	
Desktop Publishing Rate	\$110.00	Per hour
Revision/Format Rate	\$40.00	Per hour
Voice to Text Transcripts (Spanish-English)	\$16.00	Per Minute
Rush Fee	\$150.00	Per project
Closed Captioning, Dubbing, Transcripts		Quoted by project
Interpreting Equipment Transmitter	\$150.00	Per unit
Interpreting Equipment Receivers (minimum 20)	\$10.00	Per Unit

Minimum Fees Policy

- Minimum 2-hour fee for in-person meetings, minimum 3-hour fee for less common languages.
- Minimum 2-hour fee for virtual meetings. Be advised that board meetings, conference meetings, and other specialized meetings might require two interpreters.
- Minimum 30-minute fee for over the phone services (OPI).

*Prices may vary depending on language, time frame, and interpreter/translator availability. Less common languages may incur additional mileage fee for in person meetings.

Cancellation Policy: A cancellation fee of minimum 2-hour service is applied if canceled in less than 24 hours (business days) before the appointment. Less common languages will incur a 3-hour minimum fee if cancellation is received in less than 48 hours. All cancellations must be sent in writing.

Additional charges: Parking and entrance fees will be billed when applicable. Last minute requests within 24 hours will incur a \$30.00 fee.

For service please contact the Language Services team at language_services@ocde.us

Disclaimer: This price list is to be used as reference. These rates are based on time and general content. Prices might vary according to the job's requirements, location, content, availability of interpreters, and request time.

2/15/2023

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

TO: Board Members
FROM: J. S. Coke
DATE: April 18, 2023
SUBJECT: New Internship Sites

Animal Health Care Internship

Animal Clinic of Aliso Beach
30816 Coast Highway
Laguna Beach, CA 92651

Automotive Technology Internship

Fletcher Jones Van Center
375 Bristol Street
Costa Mesa, CA 92626

Careers with Children Internship

Rainbow Rising Child Development Corporation
17595 Harvard Ave., C # 531
Irvine, CA 92614

- Rainbow Rising Alderwood
2005 Knollcrest
Irvine, CA 92603
- Rainbow Rising Beacon Park
200 Cultivate
Irvine, CA 92618
- Rainbow Rising Bonita Canyon
1 Sundance
Irvine, CA 92603
- Rainbow Rising Cadence Park
750 Benchmark
Irvine, CA 92618
- Rainbow Rising College Park
3700 Chaparral
Irvine, CA 92606
- Rainbow Rising Culverdale
2 Paseo Westpark
Irvine, CA 92614

Careers with Children Internship (*continued*)

- Rainbow Rising Eastwood
99 Meander
Irvine, CA 92620
- Rainbow Rising Greentree
4200 Manzanita
Irvine, CA 92604
- Rainbow Rising Loma Ridge
500 Tomato Springs
Irvine, CA 92618
- Rainbow Rising Portola Springs
12100 Portola Spring
Irvine, CA 92618
- Rainbow Rising Solis Park
101 Abacu
Irvine, CA 92618
- Rainbow Rising Westpark
25 San Carlo
Irvine, CA 92614

Dental Assistant Back Office Internship

A Kids Dentist
4942 Edinger Avenue, # 101
Huntington Beach, CA 92649

Coastal Family Dental
1175 Baker Street, Suite A4
Costa Mesa, CA 92626

Newport Smiles Dental Spa
570 W. 19th Street
Costa Mesa, CA 92627

See next page

Dental Assistant Back Office Internship
(continued)

Orange Gentle Dentist
14261 Jeffrey Road
Irvine, CA 92620

Retail Sales & Merchandising Internship

Joann Fabric & Crafts
2170 Barranca Parkway
Irvine, CA 92606

BOARD UPDATE
April 12, 2023
EMPLOYEE PERSONNEL REGISTER NO. 9 – 2022-2023

It is recommended that the Board approve the following personnel actions:

EMPLOYMENT:

Name: Kasey Eckels
Position: Work-Based Learning Outreach Specialist
Program: Educational Services
Location: Presidio Site
Effective: April 17, 2023

Name: Lina Bonilla Fernandez
Position: Dental Director
Program: Educational Services
Location: Presidio Site
Effective: March 28, 2023

Name: Paul Galante
Position: Teacher
Program: Automotive Technology
Location: Laguna Hills H.S.
Effective: March 9, 2023

Name: Lianne Matthews
Position: Substitute
Program: Educational Services
Location: All Sites
Effective: April 10, 2023

FROM:	Name: Aurelia Roman
TO:	Position: Receptionist/Administrative Assistant
FROM:	Position: Student Information Specialist
TO:	Program: Student Services
	Program: Technology Services
	Location: Presidio Site
	Effective: May 1, 2023

RETIREMENT:

Name: Kathe Hayden
Position: Teacher
Program: Virtual Enterprise
Retail Sales and Merchandising Internship
Medical Innovations and Entrepreneurship
(MIRE)
Location: Marina H.S., Creekside H.S., and Presidio
Site
Effective: June 17, 2023


Name: Deborah Ludwig
Position: Executive Assistant
Program: Administration
Location: Presidio Site
Effective: July 1, 2023

RESIGNATION:

Name: Collen Hanley
Position: Dental Director
Program: Educational Services
Location: Presidio Site
Effective: March 28, 2023

**TERMINATION OF
EMPLOYMENT:**

Name: Glen Lindenstadt
Position: Substitute Teacher
Program: Educational Services
Location: All Sites
Effective: March 21, 2023



Brian K. Dozer

Coastline Regional Occupational Program
Travel/Conference Report
Board Meeting
April 20, 2023

Name	Date(s)	Destination	Purpose	Amount
Brian Dozer, Superintendent Presidio Campus	Jun. 11 – 14	San Diego, CA	CAROCP Board Transition Meeting	\$1,616.81
J. S. Coke, Director, Educational Services Presidio Campus	June 11 - 14	San Diego, CA	CAROCP Board Transition Meeting	1,616.81
			Total	\$3,233.62