

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES

Thursday, November 10, 2022

9:00 a.m. Closed Session

9:30 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

- 2. ROLL CALL:**
 - Lynn Davis, President _____
 - Michelle Barto, Vice President _____
 - Suzie Swartz, Clerk _____
 - Diana Carey, Member _____
 - Lauren Brooks, Member _____

Coastline ROP:

- Brian Dozer, Superintendent
- J. S. Coke, Director of Educational Services
- Sesar Morfin, Director of Business Services

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

4. CLOSED SESSION **Discussion**
A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)

5. RECONVENE IN OPEN SESSION **Discussion**
A. Reporting out of Closed Session

6. PLEDGE OF ALLEGIANCE

7. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

8. PUBLIC COMMENTS – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

INFORMATION ITEMS

- 9. **SUPERINTENDENT’S REPORT – Brian Dozer**
- 10. **EDUCATIONAL SERVICES’ UPDATE – J. S. Coke**

DISCUSSION/ACTION ITEMS

- 11. **AB 361- Brown Act Amendment** **Discussion/Action**
According to AB 361, it is recommended the Board continue to meet in person unless (1) state or local health officials have imposed or recommended measures to promote social distancing or (2) the legislative body has determined by a majority vote that meeting in person would present an imminent risk to the health or safety of the attendees.

Motion by _____ Seconded by _____ Vote _____
- 12. **Board Meeting Date/Time Changes** **Discussion/Action**

Motion by _____ Seconded by _____ Vote _____
- 13. **Quarterly Report of District Investment Performance and annual policy review** **Discussion**

CONSENT CALENDAR **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

- 14. [Minutes from the October 20, 2022, Board of Trustees meeting](#)
- 15. [Ratification of purchase order report ending October 31, 2022](#)
- 16. [Ratification of check report ending October 31, 2022](#)
- 17. [Coastline ROP labor market study translation and publishing quotes](#)
- 18. [DocuSign agreement effective November 1, 2022 – October 31, 2025](#)
- 19. [Purchase of anatomage tables](#)
- 20. [CTE TEACH Site Memorandum of Understanding between the Colton-Redlands-Yucaipa Regional Occupational Program and Coastline ROP](#)
- 21. [Memorandum of Understanding between Phantom Design and Coastline ROP](#)
- 22. [Independent Contract Agreement between Coastline ROP and Dr. Brandee Ramirez](#)
- 23. [Mission Viejo Chamber of Commerce membership renewal](#)
- 24. [Inventory deletion report](#)
- 25. [Personnel Register #4 – 2022-2023 \(Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments\)](#)
- 26. [Approval/Ratification of travel conference report](#)

Motion by _____ Seconded by _____ Vote _____

27. CYBERFORWARD PRESENTATION **Information**

NEW BUSINESS

Information

ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____ at _____ a.m.

Next Scheduled Meeting: December 15, 2022