

**COASTLINE REGIONAL OCCUPATIONAL PROGRAM**

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

**BOARD OF TRUSTEES**

**Tuesday, September 13, 2022**

**9:00 a.m. Closed Session**

**9:45 a.m. Open Session**

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

*Meetings are recorded for use in the official minutes.*

**AGENDA**

**1. BOARD MEETING CALLED TO ORDER**

Meeting is called to order by \_\_\_\_\_ at \_\_\_\_\_ a.m.

- 2. ROLL CALL:**
  - Lynn Davis, President \_\_\_\_\_
  - Michelle Barto, Vice President \_\_\_\_\_
  - Suzie Swartz, Clerk \_\_\_\_\_
  - Diana Carey, Member \_\_\_\_\_
  - Lauren Brooks, Member \_\_\_\_\_

Coastline ROP:

- Brian Dozer, Superintendent
- J. S. Coke, Director of Educational Services
- Sesar Morfin, Director of Business Services

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS** – Anyone desiring to address the Board on any closed session item will be granted three minutes to make a presentation to the Board.

**4. CLOSED SESSION** **Discussion**  
A. Public Employee Evaluation: Superintendent (pursuant to Government Code §54957)

**5. RECONVENE IN OPEN SESSION** **Discussion**  
A. Reporting out of Closed Session

**6. PLEDGE OF ALLEGIANCE**

**7. ADOPTION OF AGENDA** – Recommend the agenda be adopted as submitted.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**8. PUBLIC COMMENTS** – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

**INFORMATION ITEMS**

**9. SUPERINTENDENT’S REPORT – Brian Dozer**

**10. EDUCATIONAL SERVICES’ UPDATE – J. S. Coke**

**DISCUSSION/ACTION ITEMS**

**11. AB 361- Brown Act Amendment** **Discussion/Action**

According to AB 361, it is recommended the Board continue to meet in person unless (1) state or local health officials have imposed or recommended measures to promote social distancing or (2) the legislative body has determined by a majority vote that meeting in person would present an imminent risk to the health or safety of the attendees.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**12. Board Meeting Date/Time Changes** **Discussion/Action**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**13. 2021-2022 Unaudited Actuals Report - Recommend** **Discussion/Action**

the Board approve the Unaudited Actuals Financial report for the year ending June 30, 2022, and approve filing the report with the Orange County Department of Education.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14. Labor Market Study** **Discussion**

Discuss Labor Market Study and its implications for new courses and pathways, strategic priorities, and marketing.

**RESOLUTION CONSENT CALENDAR** **Action**

All matters listed under the Resolution Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Resolution Consent Calendar.

It is recommended the Board approve:

**15. Resolution #1/2022-2023: Budget Adjustment**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Votes:

- Member Davis \_\_\_\_\_
- Member Barto \_\_\_\_\_
- Member Swartz \_\_\_\_\_
- Member Carey \_\_\_\_\_
- Member Brooks \_\_\_\_\_

**CONSENT CALENDAR** **Action**

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

16. Minutes from the August 18, 2022, Board of Trustees meeting
17. Ratification of purchase order report ending August 31, 2022
18. Ratification of check report ending August 31, 2022
19. Career Technical Incentive Grant (CTEIG) memorandum of understanding
20. Orange County Business Journal yearly subscription
21. New internship sites
22. Inventory deletion report
23. Personnel Register #2 – 2022-2023 (Approval of employee appointments, release, retirements, terminations. leaves, transfers, promotions, stipends, additional/overtime assignments)
24. Coastline ROP staff roster for 2022-2023
25. Approval/Ratification of travel conference report

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**NEW BUSINESS**

**Information**

**ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_ at \_\_\_\_\_ a.m.

**Next Scheduled Meeting: October 20, 2022**