

COASTLINE REGIONAL OCCUPATIONAL PROGRAM

Paul E. Snyder Administrative Center, 1001 Presidio Square, Costa Mesa 92626-1584

BOARD OF TRUSTEES

Thursday, April 21, 2022

9:00 a.m. Open Session

PUBLIC COMMUNICATION TO THE BOARD - Anyone desiring to address the Board on any item will be granted three minutes to make a presentation to the Board. If the topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. (Education Code §35145.5, Government Code §5495.3)

Meetings are recorded for use in the official minutes.

AGENDA

1. BOARD MEETING CALLED TO ORDER

Meeting is called to order by _____ at _____ a.m.

- 2. ROLL CALL:**
 - Lynn Davis, President _____
 - Michelle Barto, Vice President _____
 - Suzie Swartz, Clerk _____
 - Diana Carey, Member _____
 - Lauren Brooks, Member _____

Coastline ROP:

- Brian Dozer, Superintendent
- J. S. Coke, Director of Educational Services
- Sesar Morfin, Director of Business Services

3. PLEDGE OF ALLEGIANCE

4. ADOPTION OF AGENDA – Recommend the agenda be adopted as submitted.

Motion by _____ Seconded by _____ Vote _____

5. PUBLIC COMMENTS – Anyone desiring to address the Board on any item not on the agenda will be granted three minutes to make a presentation to the Board.

INFORMATION ITEMS

6. SUPERINTENDENT’S REPORT – Brian Dozer

7. EDUCATIONAL SERVICES’ UPDATE – J. S. Coke

DISCUSSION/ACTION ITEMS

8. AB 361- Brown Act Amendment Discussion/Action

According to AB 361, it is recommended the Board continue to meet in person, unless (1) state or local health officials have imposed or recommended measures to promote social distancing or (2) the legislative body has determined by a majority vote that meeting in person would present imminent risk to the health or safety of the attendees.

Motion by _____ Seconded by _____ Vote _____

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|------------|--|--------------------------|
| 9. | Board Meeting Date/Time Changes | Discussion/Action |
| | Motion by _____ Seconded by _____ | Vote _____ |
| 10. | Work-Based Learning/Outreach Specialist
Job Description - Recommend the Board approve the work-based learning/outreach specialist job description. | Discussion/Action |
| | Motion by _____ Seconded by _____ | Vote _____ |
| 11. | Revision to Coastline ROP Compensation Schedule
Recommend the Board approve the revised compensation schedule as presented. | Discussion/Action |
| | Motion by _____ Seconded by _____ | Vote _____ |
| 12. | CYBERFORWARD Memorandum of Understanding (MOU)
Recommend the Board approve the MOU between Coastline ROP and CYBERFORWARD. | Discussion/Action |
| | Motion by _____ Seconded by _____ | Vote _____ |
| 13. | K12 Strong Workforce Program (SWP) Round 4 Sub-Agreement - Recommend the Board approve the sub-agreement with Rancho Santiago College District for Round 4 K12 SWP grant funds. | Discussion/Action |
| | Motion by _____ Seconded by _____ | Vote _____ |
| 14. | Sonychelle Marketing & Communications Memorandum of Understanding (MOU)
Recommend the Board approve the MOU with Sonychelle Marketing and Communications. | Discussion/Action |
| | Motion by _____ Seconded by _____ | Vote _____ |
| 15. | Kyocera Service Contract – Recommend the Board approve the service contract, purchase, and lease agreements with Kyocera Document Solutions. | Discussion/Action |
| | Motion by _____ Seconded by _____ | Vote _____ |
| 16. | Consulting Services – Recommend the Board approve the continuation of the consulting agreement with Carol Hume to serve as a consultant to Superintendent Brian Dozer. | Discussion/Action |
| | Motion by _____ Seconded by _____ | Vote _____ |

CONSENT CALENDAR

Action

All matters listed under the Consent Calendar are considered by the Board to be items that will be enacted by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items be discussed and/or removed from the Consent Calendar.

It is recommended that the Board approve:

17. [Minutes from the March 9, 2022](#), Board of Trustees meeting
18. [Ratification of purchase order report](#) ending March 31, 2022
19. [Ratification of check report](#) ending March 31, 2022
20. [Annual EDJOIN service agreement](#) with San Joaquin County Office of Education for \$1,200
21. [Agreement with Ontario Refrigeration](#) for HVAC maintenance and projects
22. [Verkada alarm system](#) and monitoring contract
23. [Premier Ambulance affiliation agreement addendum](#)
24. [Field trip request](#) for Culinary Arts students from Ocean View High School to attend the FCCLA State Leadership Conference and Competition in Riverside, Ca. April 23-26, 2022
25. [Field trip request](#) for Culinary Arts students from Newport Harbor High School to attend the National Restaurant Association ProStart Invitational in Washington DC, May 3-9, 2022
26. [New internship sites](#)
27. [Personnel Register #7 – 2021-2022](#) (Approval of employee appointments, release, retirements, terminations, leaves, transfers, promotions, stipends, additional/overtime assignments)
28. [Approval/Ratification of Travel Conference Report](#)

Motion by _____ Seconded by _____ Vote _____

NEW BUSINESS

Information

ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____ at ____ a.m.

Next Scheduled Meeting: May 19, 2022